

**ADMINISTRATION COMMISSION
AGENDA**

March 11, 2008

1. **Approval of the minutes for the meeting held July 31, 2007.**
2. **DEPARTMENT OF MANAGEMENT SERVICES. Request approval of proposed rules 60L-35.001, 60L-35.002, 60L-35.003, 60L-35.006, and 60L-35.007 contained within Rule Chapter 60L-35, Performance Evaluation System.**

The proposed rules were developed within the authority of Section 110.403(1), Florida Statutes, which requires that the Department of Management Services adopt rules pertaining to a performance evaluation system for employees of the Senior Management Service, including certain minimum criteria. The rules outline the policies and procedures for agencies to follow in regard to the evaluation process, time frames, rating scales, and setting performance expectations; however, agencies are provided the option of proposing an alternative system for Department approval, provided the alternative system comports with the minimum statutory criteria.

Section 110.403(1), F.S., requires Administration Commission approval of all rules pertaining to the Senior Management Service. In accordance with this provision, proposed rules before the Commission consist of:

60L-35.001 Scope and Purpose
60L-35.002 Definitions
60L-35.003 Minimum Requirements
60L-35.006 Senior Management Service
60L-35.007 Transitional Provision

Recommendation:

Recommend approval of proposed rules 60L-35.001, 60L-35.002, 60L-35.003, 60L-35.006, and 60L-35.007, and authorize the Department of Management Services to file the rules for final adoption.

Back-Up:

Proposed rule text and supporting rulemaking documents.