

**AGENDA**  
**FLORIDA DEPARTMENT OF LAW ENFORCEMENT**

September 7, 2005

ITEM 1. Respectfully submit the **Minutes of the June 1, 2005 Cabinet Meeting.**

(See Attachment 1)

RECOMMEND APPROVAL

ITEM 2. Respectfully submit the **Florida Department of Law Enforcement's Annual Performance Report for Fiscal Year 2004-2005 and Contracts, Agreements, and Purchases over \$100,000 from April 1 through June 30, 2005.**

(See Attachment 2)

RECOMMEND APPROVAL

**Cabinet Affairs Contact**  
**Administrator Heather Smith**  
**410-7001**

**MINUTES**  
**FLORIDA DEPARTMENT OF LAW ENFORCEMENT**

June 1, 2005

The Florida Department of Law Enforcement met on this date in the Cabinet Meeting Room, LL-03, The Capitol, Tallahassee, Florida with the following Cabinet members present:

Honorable Jeb Bush, Governor  
Honorable Charles H. Bronson, Commissioner of Agriculture  
Honorable Charlie Crist, Attorney General  
Honorable Tom Gallagher, Chief Financial Officer

ITEM 1. Respectfully submit the **Minutes of the April 19, 2005 Cabinet Meeting.**

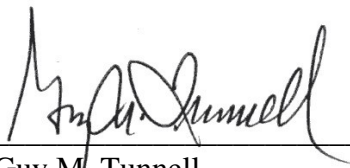
Motion to approve by Chief Financial Officer Gallagher. Seconded by Commissioner Bronson. Minutes approved without objection.

ITEM 2. Respectfully submit the **Florida Department of Law Enforcement Quarterly Performance Report 3<sup>rd</sup> Quarter Fiscal Year 2004-2005 and Contracts, Agreements, and Purchases over \$100,000 from January 1 through March 31, 2005.**

Motion to approve by Chief Financial Officer Gallagher. Seconded by General Crist. Report approved without objection.

ITEM 3. Respectfully submit the **Florida Department of Law Enforcement Annual Performance Contract for Fiscal Year 2005-2006.**

Motion to approve by General Crist. Seconded by Commissioner Bronson. Performance contract approved with objection.



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Guy M. Tunnell  
Commissioner



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Carol Bishop  
Secretary

# Annual Performance Report

Fiscal Year 2004-2005

*Guy M. Tunnell, Commissioner*



	Actual FY 04-05	Standard FY 04-05
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## Executive Direction and Support Program

### Executive Direction and Support Services

• Administrative support costs as a percent of total agency costs	3%	4%
• Number of grants disbursed	625	400
• Total number of agencies accredited	127	109
• Number of cases awarded emergency violent crime funds	95	18

## Investigations and Forensic Science Program

### Crime Laboratory Services

• Number / percent of lab service requests completed	79,254 / 87%	73,112 / 95%
• Average number of days to complete lab service requests		
1. AFIS (Automated Fingerprint Identification System)	36	50
2. CER (Computer Evidence Recovery)	38	90
3. Chemistry	48 <sup>1</sup>	30
4. Crime Scene	35 <sup>1</sup>	30
5. Firearms	124 <sup>1</sup>	80
6. Latents	69 <sup>1</sup>	60
7. Microanalysis	156 <sup>1</sup>	115
8. Serology / DNA	166 <sup>1</sup>	111
9. Toxicology	32	40
• Number of DNA samples added to the DNA Database	50,236	36,000
• Number of crime scene service requests completed	696	600

### Investigative Services

• Number / percent of criminal investigations closed resulting in arrest	546 <sup>2</sup> / 62%	836 / 65%
• Number / percent of closed criminal investigations resolved	729 <sup>2</sup> / 83%	933 / 73%
• Number / percent of criminal investigations closed	882 <sup>2</sup> / 39%	1,277 / 46%
• Number of criminal investigations worked	2,270 <sup>2</sup>	2,777
• Number of short-term investigative assists worked	2,505 <sup>2</sup>	3,678
• Number of domestic security concerns reported and responded to by Regional Domestic Security Task Forces	1,252	1,000
• Number of requests for investigative analytical support responded to by the Regional Investigative Support Centers	8,129	5,724

### Mutual Aid and Prevention Services

• Percentage of customers who found FDLE's emergency preparedness and response efforts useful	100%	96%
• Number of dignitaries provided with FDLE protective services	72	52

### Public Assistance Fraud Investigative Services

• Amount of fraudulent benefits withheld as a result of public assistance fraud investigations	\$17,100,000 <sup>3</sup>	\$20,100,000
• Number of public assistance fraud investigations conducted	3,910 <sup>3</sup>	5,625

	Actual FY 04-05	Standard FY 04-05
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## Florida Capitol Police Program

### Capitol Police Services

• Number of criminal incidents per 1,000 employees	8.32	<b>9.38</b>
• Number of officer patrol hours	109,294	<b>91,800</b>
• Number of calls for service	10,790	<b>7,489</b>

## Information Program

### Network Services

• Percentage of responses from FCIC hot files that contain substantive information within defined timeframes	100%	<b>98%</b>
• Percentage of time FCIC is running and accessible	99.9%	<b>99.5%</b>
• Percentage response to criminal history record check customers within defined timeframes	97%	<b>94%</b>
• Percentage of criminal arrest records received electronically (through AFIS) for entry into the criminal history system	87%	<b>88%</b>
• Number of certified operators	55,076	<b>54,117</b>

### Prevention and Crime Information Services

• Percentage of criminal history information records compiled accurately	93%	<b>90%</b>
• Number of responses to requests for criminal history record checks	2,370,239	<b>1,770,000</b>
• Number of registered sexual predators / offenders identified to the public	35,060	<b>29,898</b>
• Number of missing children cases worked through MCIC	5,343	<b>2,000</b>
• Number of arrest records created and maintained	16,771,354	<b>15,500,000</b>
• Number of criminal history errors corrected	94,130 <sup>4</sup>	<b>168,000</b>
• Number of disposition records added to the criminal history file	800,207	<b>750,000</b>

## Professionalism Program

### Law Enforcement Training and Certification Services

• Number / percent of individuals who pass the basic professional certification examination for law enforcement officers, correctional officers, and correctional probation officers	7,142 / 83%	<b>4,800 / 80%</b>
• Number of course curricula and examinations developed / revised	153	<b>135</b>
• Number of examinations administered	8,808	<b>6,000</b>
• Number of professional enforcement certificates issued	23,878	<b>25,000</b>
• Number of individuals trained by the FCJEI	1,232	<b>764</b>
• Number of law enforcement officers trained by D.A.R.E.	168	<b>145</b>
• Number of domestic security training courses delivered	189	<b>150</b>

### Law Enforcement Standards Compliance Services

• Percentage of training schools in compliance with standards	74%	<b>80%</b>
• Number of breath-testing instruments inspected	981 <sup>5</sup>	<b>491</b>
• Number of discipline referrals processed for state and local LEOs, COs, and CPOs pursuant to Chapter 120, F.S.	1,513	<b>1,500</b>
• Number of criminal justice officer disciplinary actions	502	<b>452</b>
• Number of program and financial compliance audits performed	2,718	<b>2,000</b>
• Number of records audited to validate the accuracy and completeness of ATMS2 record information	8,113	<b>7,000</b>



<sup>1</sup> Average number of days to complete lab service requests - Laboratory turnaround standards and productivity were significantly affected by the hurricanes that occurred during this fiscal year. FDLE's seven labs were non-operational a total of 36 days due to hurricane preparation, and the Pensacola Crime Laboratory was closed for several weeks. In addition, scientist turnover and increasing caseloads have impacted turnaround time. Once fully trained, the twenty new positions appropriated during the 2005 Legislative Session will have a positive impact on lab productivity.

<sup>2</sup> Investigative services - During the first two quarters, investigative resources were redirected to assist with hurricane response and recovery efforts. A total of 422 members worked in excess of 86,000 hours on hurricane issues. This effort forced the diversion of a large portion of investigative resources, which greatly impacted the number of criminal investigations pursued. During the third quarter, FDLE also provided significant security support to the Super Bowl in Jacksonville.

<sup>3</sup> Public Assistance Fraud - Public Assistance Fraud continues to place a greater emphasis on identifying and assigning cases that would result in criminal prosecution as opposed to administrative referral. Criminal cases are complex and require more field investigation and more time to complete. In addition, the department saw some turnover in PAF investigators, which impacted productivity as vacancies were filled and new investigators trained.

<sup>4</sup> Number of criminal history errors corrected - The reduction in the number of criminal history errors corrected in the Computerized Criminal History (CCH) files can be attributed to several factors. The data-cleansing project (which was undertaken as part of the preparation for the Integrated Criminal History System) is nearing a conclusion, and the number of corrections has been greatly reduced. Additionally, the training of local law enforcement agencies on electronic livescan submissions has increased and the number of errors by those submitting agencies has subsequently decreased.

<sup>5</sup> Number of breath-testing instruments inspected - The number of instruments inspected is unusually high because of implementation of the new alcohol breath test instruments (Intoxilyzer 8000s) is occurring. In addition to inspecting all of the old instruments (Intoxilyzer 5000s) during the fiscal year, FDLE inspected many of the new instruments during the same reporting period. The department conducted additional inspections on all instruments having repairs done prior to their going into evidentiary use in accordance with a new rule made effective December 9, 2004.

***A complete copy of the Florida Department of Law Enforcement's 2004-2005 Annual Performance Report is available online. The report contains performance measures for this fiscal year as well as program highlights of new initiatives and noteworthy accomplishments. Please take the opportunity to visit the site at [www.fdle.state.fl.us/annualreport/04-05/index.html](http://www.fdle.state.fl.us/annualreport/04-05/index.html)***



**CONTRACTS, AGREEMENTS AND PURCHASES**  
**OVER \$100,000 FOR APRIL 1ST THROUGH JUNE 30TH 2005**

<b><u>P.O.#</u></b>	<b><u>VENDOR/SERVICE</u></b>	<b><u>AMOUNT</u></b>
<b>*DO100073</b>	<b>Accent Office Interiors, Inc.</b> Purchase and installation of modular furniture for Criminal Justice Information Program.	<b>\$113,233</b>
<b>DO101116</b>	<b>STA of Tallahassee, Inc.</b> Two (2) Savin 40105 Digital Imaging Systems (copiers) for Business Support Program/ FDLE Print shop. Lease Period 7/1/05 thru 6/30/08	<b>\$127,188</b>
<b>DO102900</b>	<b>The HON Company</b> Purchase and installation of modular furniture system for Pensacola Regional Operations Modular Housing.	<b>\$101,823</b>
<b>DO102960</b>	<b>The Presidio Corp.</b> Cisco Voice Over IP (Internet Protocol) phone system hardware and installation for Tampa Bay Regional Operations Center.	<b>\$309,967</b>
<b>DO103328</b>	<b>Beckman Coulter, Inc.</b> Four (4) Biomek 3000 laboratory automated workstations: 1 each for Jacksonville, Tampa Bay, Orlando and Tallahassee Regional Operations Centers.	<b>\$237,000</b>
<b>DO112445</b>	<b>Wolstenholme Machine, Inc.</b> One mobile and and one fixed site Undercarriage Vehicle Surveillance System for Capitol Police.	<b>\$116,055</b>
<b>DO112606</b>	<b>Software House International</b> Microsoft Office Pro 2003 software and licenses for Criminal Justice Information Program.	<b>\$500,132</b>
<b>DO113360</b>	<b>CMI, Inc.</b> Twelve (12) Intoxilyzer 8000s (alcohol breath test instruments), with badge reader, modem and internal printer for Jacksonville, Pensacola, Tampa Bay and Fort Myers Regional Operations Centers andMelbourne Field Office.	<b>\$346,550</b>
<b>DO90866</b>	<b>Applied Biosystems</b> Genetic analyzer instruments for Orlando Regional Operations Center for DNA analysis.	<b>\$204,906</b>
<b>DO90867</b>	<b>Applied Biosystems</b> Genetic analyzer instruments for Jacksonville Regional Operations Center for DNA analysis.	<b>\$172,906</b>

\*Minority Vendors

**CONTRACTS, AGREEMENTS AND PURCHASES**  
**OVER \$100,000 FOR APRIL 1ST THROUGH JUNE 30TH 2005**

<b><u>P.O.#</u></b>	<b><u>VENDOR/SERVICE</u></b>	<b><u>AMOUNT</u></b>
<b>DO94284</b>	<b>Sverdrup Technology, Inc.</b> Information Technology (IT) services-independent project monitor for the Integrated Criminal History System Program for Criminal Justice Information Program Term period: 06/01/05 thru 05/31/06	<b>\$270,240</b>
<b>DO95552</b>	<b>Cybertrust, Inc.</b> Training services-regional cyber incident response planning seminars for Pensacola, Tallahassee, Jacksonville, Orlando, Tampa Bay, Fort Myers and Miami Regional Operations Centers.	<b>\$131,250</b>
<b>C95399</b>	<b>Unisys Corp.</b> Extended warranty maintenance of Unisys NX6832 mainframe computer system for Criminal Justice Information Program. Term period 04/20/05 thru 05/01/07	<b>\$458,603</b>
<b>C95402</b>	<b>GTSI, Corp.</b> PO agreement for maintenance and technical support services for FDLE's Hewlett Packard computer servers and peripheral devices & software for Criminal Justice Information Program. Term period: 03/01/05 thru 05/16/07	<b>\$419,031</b>
<b>C9671A</b>	<b>Seisint, Inc.</b> Annual license, maintenance & support services for up to 1000 users to have access to Seisint's FACTS System which is utilized by FDLE as an information source in criminal and domestic security investigations in the Investigative and Forensic Program. Term period: 03/16/05 thru 03/15/06	<b>\$800,000</b>