



Florida Department of Transportation

RON DESANTIS
GOVERNOR

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Chipley, Florida 32428

KEVIN J. THIBAUT, P.E.
SECRETARY

ADDENDUM NO. 2

Date: May 5, 2021
To: All Proposers
From: Ranae Dodson, Procurement Office
Subject: District Three Northwest Florida Regional Transportation Management
Center Operations Support DOT-RFP-21-3010-KW

Notice is hereby given of the following changes to the above referenced bid:

- **Replace Exhibit C – Price Proposal**
- **Replace Exhibit D – Staffing Proposal**

Acknowledgment of receipt of Addendum No. 2 shall be identified by signing below and enclosed with your bid.

Signature: _____ Date: _____
(Authorized Signature)

Print/Type Name: _____ Title: _____

Firm: _____

EXHIBIT C
PRICE PROPOSAL

**FDOT District Three Northwest Florida Regional Transportation
Management Center Operations Support**

1 PRICE PROPOSAL – FDOT DISTRICT 3 DOT-RFP-21-3010-KW

FDOT District Three Northwest Florida Regional Transportation Management Center Operations Support

All proposers (i.e., Vendor) must prepare their price proposal on the following form. Vendor must enter their Loaded Rate and Total Weekly Cost for all items (*Table C.1*). The Loaded Rate for each Job Title shall include all associated costs to Vendor for employment of each Job Title to meet or exceed all requirements of this Agreement. The Vendor shall also include a price for Vendor-provided internet services as per **Exhibit A** - Scope of Services. If any boxes in the Loaded Rate column are left blank or marked N/A, the entire proposal shall be considered non-responsive and will be rejected by the Department. Anticipated hours worked and proposed shifts shall be listed in the Vendor's Staffing Proposal (**Exhibit D** of this Agreement). Totals below are for price evaluation purposes only.

Table C.1 – Price Proposal

Job Title	Weight Factor²	Loaded Rate \$ / Hour	Weighted Rate¹
RTMC Operator	.025	\$	\$
RTMC Operator I	.16	\$	\$
RTMC Operator II	.105	\$	\$
RTMC Operator III	.154	\$	\$
RTMC Shift Supervisor I	.074	\$	\$
RTMC Shift Supervisor II	.059	\$	\$
RTMC Shift Supervisor III	.074	\$	\$
Assistant RTMC Manager	.098	\$	\$
RTMC Manager	.049	\$	\$
ITS IT Technician I	.012	\$	\$
ITS IT Technician II	.012	\$	\$
ITS IT Technician III	.025	\$	\$
ITS IT Senior Technician	.049	\$	\$
ITS IT Manager	.049	\$	\$
Administrative Assistant / Receptionist	.049	\$	\$

Job Title	Weight Factor ²	Loaded Rate \$ / Hour	Weighted Rate ¹
Project Manager	.006	\$	\$
Monthly Internet Service:			\$
Total Bid Price (Includes Weighted Labor Rates and Internet Service) ^{1,3}			\$

¹Accurate calculation of the value provided in each box for all totals are the sole responsibility of the Vendor. Weighted rate equals weight factor multiplied by proposed loaded rate.

²Weight factors shall not be modified.

³Total Bid Price will be utilized for price evaluation purposes only.

RENEWAL: THE LOADED RATES WILL APPLY TO THE INITIAL TERM AND ANY RENEWAL PERIODS. Renewal periods are not guaranteed and are at the sole discretion of the Department.

MFMP Transaction Fee: All payment(s) to the Vendor resulting from this competitive solicitation **WILL** be subject to the My Florida Market Place (MFMP) Transaction Fee for each invoice period. Invoice periods for this contract are each calendar month (or portion thereof), starting at Notice to Proceed.

NOTE: In submitting a response, the proposer acknowledges they have read and agree to the solicitation terms and conditions and their submission is made in conformance with those terms and conditions.

ACKNOWLEDGEMENT: I certify that I have read and agree to abide by all terms and conditions of this solicitation and that I am authorized to sign for the proposer. I certify that the response submitted is made in conformance with all requirements of the solicitation.

Proposer: _____ FEID # _____

Address: _____ City, State, Zip _____

Printed / Typed: _____ Title: _____

Authorized Signature: _____ Date: _____

Exhibit D
STAFFING PROPOSAL

**FDOT District Three Northwest Florida Regional Transportation
Management Center Operations Support**

1 Staffing Proposal – FDOT District 3 DOT-RFP-21-3010-KW

FDOT District Three Northwest Florida Regional Transportation Management Center Operations Support

All proposers (i.e., Vendor), as part of their Technical Proposal, must prepare and submit their staffing proposal on the following form. The Staffing Plan shall consist of Number of Positions, Hours per Week, and Proposed Shifts as Vendor anticipates for each Job Title shown. Hours per Week should equate to the number of Vendor-provided staff needed to meet or exceed the requirements of **Exhibit A, Scope of Services**, of this Agreement. The Staffing Proposal shall be representative of the full duration of the Agreement and should account for normalized operations. Proposed staffing plan will be utilized for scoring purposes only. Actual staffing levels will be at the direction of and approved by the Department, including modifications throughout the duration of the contract.

Table D.1 – Proposed Positions and Coverage

VENDOR _____ **DATE** _____

Job Title	No. of Positions	Hours Per Week¹	Proposed Shifts³
RTMC Operator			
RTMC Operator I			
RTMC Operator II			
RTMC Operator III			
RTMC Shift Supervisor I			
RTMC Shift Supervisor II			
RTMC Shift Supervisor III			
Assistant RTMC Manager			
RTMC Manager			
ITS IT Technician I			
ITS IT Technician II			
ITS IT Technician III			

ITS IT Senior Technician			
ITS IT Manager			
Administrative Assistant / Receptionist			
Project Manager²	1	5	

¹Accurate calculation of the value provided in each box for Hours Per Week is the sole responsibility of the Vendor.

²Number of Positions and Hours Per Week for Project Manager shall not be modified.

³The vendor shall indicate in this column the proposed shift times recommended for each staff member per category.
 Example: 2 Operators – Proposed Shifts: 6AM – 1PM; 11AM – 6PM

VENDOR _____

DATE _____

*****End of Exhibit*****