



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
COMMISSIONER NICOLE "NIKKI" FRIED

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September 24, 2021

**ADDENDUM 6**

**TO:** INTERESTED APPLICANTS

**FROM:** CARMELITA GRAHAM, PURCHASING SPECIALIST

**Funding Opportunity Number:** 21-DG-11083112-001- A

**Funding Opportunity Title:** 2021 Urban and Community Forestry Grant Program

**Type:** Request for Federal Financial Assistance Applications

This addendum is to provide all potential applicants with [answers](#) to questions received in reference to this Notice of Funding Opportunity.

**Question / [Answer](#)**

1. For the application budget narrative form (page 11), do I include items for both the main budget AND for the budget match, or only for items on the main budget that, if awarded, FDACS will provide?

[The Budget Plan Narrative is for the direct costs of the grant and should not include funds the subrecipient plans to utilize as match.](#)

2. The instructions in the notice indicate that donated equipment can be part of the budget match (section IX page 9), but in the application on the Budget Plan form (page 13) the equipment line has the note "not authorized." Should I still put the value of the donated equipment there if that answer to my first question is yes?

[Yes, donated equipment can be utilized as match and should be shown on the Budget Plan form in the equipment section under "Match Amount". The "not authorized" note is there because equipment purchase is not an allowable grant expense a subrecipient can charge to FDACS.](#)

3. Can these funds be used to retain a professional landscape architect to develop a set of specific Landscape and Irrigation Plans and Technical Specifications for a project that that will provide a shade canopy along a multimodal pathway. Ultimately, the project will provide stormwater, water quality, and other benefits. These detailed Landscape and Irrigation Plans and Technical Specifications will later be used to award a contract for the tree planting itself.

[No, grant funds may not be used for the drafting of plans. Grant funds through this program are intended to directly pay for projects under one of the four categories named in the Notice of Federal Funding Opportunity.](#)

4. When adding pages for the project narrative to the grant application, should they be added immediately following the section or at the end of the application as a titled addendum?

*Additional pages, when necessary and according to application rules, should be added immediately following the appropriate section.*

5. Should the pages be numbered to continue the sequence from the grant application or numbered separately?

*The pages of the application should be numbered in sequence from the grant application.*

6. Can I receive clarification on the following eligibility rule: Grants are for projects not currently budgeted and may not be used to replace existing commitments? Does this mean if a project is in our CIP or budgeted in anyway, it is not eligible for this grant?

*It can't be a project that already has been contracted for or that was allocated funding by the municipality or another organization. However, projects that have been proposed or planned but have not received any funding are eligible.*

This Addendum is hereby incorporated into, and made a part thereof, the above noted Notice of Federal Funding Opportunity. All other terms, conditions and specifications of this Opportunity will remain unchanged. For questions regarding this Addendum, please contact this Office of General Services at (850) 617-7181 or email at [Bids@FDACS.gov](mailto:Bids@FDACS.gov)