

DEPARTMENT OF CHILDREN AND FAMILIES
 DCF RFP 2021 020
 ADDENDUM 1

Solicitation Number: DCF RFP 2021 020
Solicitation Title: Asset Verification Services
Response(s) Due Date: **October 22, 2021** ~~October 15, 2021~~
Addendum Number: 1
Addendum Date: October 6, 2021

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

The enclosed information has been provided for consideration in the preparation of your response to the above-mentioned solicitation.

DCF RFP 2021 020, Asset Verification Services is hereby amended as follows (Added or new language to the ITN is **highlighted in yellow**, while **bold** deleted language has been struck and **highlighted in turquoise**). All other terms and conditions of the solicitation remain in effect.

CHANGE NO. 1:

A CHANGE TO INVITATION TO NEGOTIATE, SECTION 2.3, TIMELINE, IS HEREBY REVISED AS FOLLOWS:

2.3 Timeline

Activity	Date	Time Eastern	Address	Section Reference
Solicitation advertised and released on VBS:	August 31, 2021		VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	1.4
Written questions must be received by:	September 14, 2021	2:00 pm	See Section 1.3	2.6
Department's response to questions:	September 29, 2021 October 6, 2021	5:00 pm	VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	2.6

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Activity	Date	Time Eastern	Address	Section Reference
Sealed Proposal must be received by the Department:	October 15, 2021 October 22, 2021	11:00 am	See Section 1.3	2.7
*Proposal opening:	October 15, 2021 October 22, 2021	1:30 pm	<p>Please join my meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/456120821</p> <p>You can also dial in using your phone. United States (Toll Free): 1 877 309 2073 United States: +1 (571) 317-3129</p> <p>Access Code: 456-120-821</p> <p>Join from a video-conferencing room or system. Dial in or type: 67.217.95.2 or inroomlink.goto.com Meeting ID: 456 120 821 Or dial directly: 456120821@67.217.95.2 or 67.217.95.2##456120821</p> <p>New to GoToMeeting? Get the app now and be ready when your first meeting starts: https://global.gotomeeting.com/install/456120821</p> <p>Join meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/739841469</p> <p>You can also dial in using your phone. United States (Toll Free): 1 877 309 2073 United States: +1 (646) 749 3129</p>	2.7.3

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Activity	Date	Time Eastern	Address	Section Reference
			<p>Access Code: 739 841 469</p> <p>Join from a video conferencing room or system.</p> <p>Dial in or type: 67.217.95.2 or inroomlink.goto.com</p> <p>Meeting ID: 739 841 469</p> <p>Or dial directly: 739841469@67.217.95.2 or 67.217.95.2##739841469</p>	
<p>* Meeting of the evaluators and ranking of the Proposals:</p>	<p>November 2, 2021</p> <p>November 9, 2021</p>	<p>11:00 am</p>	<p>Please join my meeting from your computer, tablet or smartphone.</p> <p>https://global.gotomeeting.com/join/456120821</p> <p>You can also dial in using your phone.</p> <p>United States (Toll Free): 1 877 309 2073</p> <p>United States: +1 (571) 317-3129</p> <p>Access Code: 456-120-821</p> <p>Join from a video-conferencing room or system.</p> <p>Dial in or type: 67.217.95.2 or inroomlink.goto.com</p> <p>Meeting ID: 456 120 821</p> <p>Or dial directly: 456120821@67.217.95.2 or 67.217.95.2##456120821</p> <p>New to GoToMeeting? Get the app now and be ready when your first meeting starts:</p> <p>https://global.gotomeeting.com/install/456120821</p> <p>Join meeting from your computer, tablet or smartphone.</p> <p>https://global.gotomeeting.com/join/980</p>	<p>5.2.3</p>

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Activity	Date	Time Eastern	Address	Section Reference
			<p>189285</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317 3116 Access Code: 980 189 285</p> <p>Join from a video conferencing room or system. Dial in or type: 67.217.95.2 or inroomlink.goto.com Meeting ID: 980 189 285 Or dial directly: 980189285@67.217.95.2 or 67.217.95.2##980189285</p>	
Posting of intended contract award:	November 16, 2021 November 29, 2021	11:00 am	VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_ww.main_menu	5.2.5
Effective date of contract:	January 1, 2022	N/A	N/A	1.2
All meetings noted with an asterisk () are public meetings.				

CHANGE NO. 2:

APPENDIX XII, EXECUTIVE COMPENSATION ANNUAL REPORT, IS HEREBY ADDED AND ATTACHED HERETO.

<https://www.myflfamilies.com/general-information/contracted-client-services/docs/Executive%20Compensation%20Annual%20Report%20Template%20Final-PCMT-08-2021.pdf>

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<u>#</u>	<u>Vendor</u>	<u>ITN Section Number</u>	<u>Written Question Received</u>	<u>Department's Written Answer:</u>
1	Seven Outsource	General	Whether companies from Outside USA can apply for this? (like,from India or Canada)	Yes. However, the Vendor must have a physical business location in the State of Florida.
2	Seven Outsource	General	Whether we need to come over there for meetings?	After the Department receives Proposals to this RFP, and at the sole discretion of the Department, one or more Vendors may be selected to demonstrate to the Department the services relating to the information submitted in the Vendor's RFP response.
3	Seven Outsource	General	Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)	No
4	Seven Outsource	General	Can we submit the proposals via email?	Please review Section 2.7.1, Proposal Deadline.
5	Softheon, inc	General	Will any additional data sets beyond Financial Institutions (FI's), including Real Property, Motor Vehicle, Incarceration, Income & employment, and others be added?	Verification Services must include an electronic asset verification solution that meets Federal requirements for an asset verification program at a minimum. The minimum requirements for the initial asset verification services are specified

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<u>#</u>	<u>Vendor</u>	<u>ITN Section Number</u>	<u>Written Question Received</u>	<u>Department's Written Answer:</u>
				by Title VII, section 7001(d) of Public Law 110-252 (Supplemental Appropriation Act of 2008).
6	Softheon, inc	General	Will returned data be shared with sister agencies to perhaps include but not limited to SNAP, TANF, Cash Allowance, LIHEAP, Social Services (Child Support), Audit, Recovery, Compliance and others?	The Department of Children and Families is responsible for administering the SNAP, TANF, and Medicaid programs and data may be shared internally but will not be shared with sister agencies.
7	Softheon, inc	General	Do you plan to intergrate the AVS platform into other established programs.	No