

REQUEST FOR PROPOSAL (RFP)

ADDENDUM #1

March 23, 2021

RFP Number: 10698

RFP Services: The Department is seeking a twenty-eight (28) bed Residential Program for girls appropriate for nonsecure residential placement, who are between the ages of twelve (12) and nineteen (19). The program shall include innovations in delinquency programming and treatment services. Basic Care and Custody of a residential program shall be provided in accordance with Florida Statutes (F.S.), Florida Administrative Rules and Department policy to meet the minimum requirements as described in Attachments A-1, in keeping with A-2, References and Definitions, A-3, Intensive Mental Health (IMH) services, A-4, Borderline Intellectual Functioning (BIF) / Borderline Developmental Disability (BDD) services and A-5, Developmental Disability (DD) services. Services shall also include funding for twenty-eight (28) filled slots for girls in need of IMH, BIF/BDD, DD or a combination of IMH, BIF/BDD and DD as described in the relevant attachments. The program shall be in a Department-owned building located at 2515 Ortiz Ave., Fort Myers, Florida 33905 in DJJ's South region or in a Respondent owned/leased building located in Florida.

UNSPSC Code: 93141500 – Social development and services
93141507 – Social work administration services

Subject: This Addendum updates the Financial Viability Mandatory Evaluation Criteria language.

Deletions are indicated by "strikethrough". Additions, updates or replacements are indicated by underscore. All changes are highlighted yellow for quick reference.

REFERENCE: Page 89, Attachment F, Section A., 5., Financial Viability Mandatory Evaluation Criteria

- UPDATE:**
- b. The Department will utilize one of the following criteria to determine financial viability to perform a Contract resulting from this RFP.
 - 1) Option #1 D & B Supplier Evaluation Risk (SER) Evaluation Criteria
Dunn & Bradstreet Supplier Evaluation Risk (SER) score must be ≤ 5 (on a scale of 1-10). The SER score is provided by D & B on the Supplier Qualifier Report (SQR) which must be requested by the Respondent.
 - 2) Option #2 Financial Audit Documentation Criteria
A Certified Public Accountant (CPA) employed by DJJ will review the Respondent's financial documentation and assess all of the following criteria. At least two of the following four minimum acceptable standards shall be met, ~~one of which must be item c) or d) below.~~ **The Respondent shall have one from a) or b) and one from c) or d) below:**
 - a) Current ratio: $\geq 1.0:1$ or (1.0)
Computation: Total current assets \div total current liabilities
 - b) Debt to tangible net worth: $\leq 6:1$
Computation: Total liabilities \div tangible net worth (net worth minus intangible assets)
 - c) Minimum existing sales: \geq the maximum annual contract dollar amount for services proposed under this RFP
 - d) Total equity: $\geq 10\%$ of minimum sales or revenue as determined in c. above

Protests must be filed with the Agency Clerk, Office of the General Counsel, Florida Department of Juvenile

Justice, 2737 Centerview Drive, Tallahassee, Florida 32399-3100, with a copy to the Department's Procurement Manager responsible for the solicitation, within the time prescribed in subsection 120.57(3), Florida Statutes, and chapter 28-110, Florida Administrative Code.

Failure to file a protest within the time prescribed in subsection 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond, shall constitute a waiver of proceedings under chapter 120, Florida Statutes. Written notices, formal requests and proceedings must conform to the requirements set forth in chapter 28-110, Florida Administrative Code.

Any person who files an action protesting a decision or intended decision pertaining to contracts administered by the department or agency pursuant to subsection 120.57(3), Florida Statutes, shall post with the department or the agency at the time of filing the formal written protest a bond payable to the department or agency in an amount equal to 1 percent (1%) of the estimated contract amount. The estimated contract amount shall be based upon the contract price submitted by the protestor or, if no contract price was submitted, the department or agency shall estimate the contract amount based on factors including, but not limited to, the price of previous or existing contracts for similar commodities or contractual services, the amount appropriated by the Legislature for the contract, or the fair market value of similar commodities or contractual services. The agency shall provide the estimated contract amount to the Respondent within seventy-two (72) hours, excluding Saturdays, Sundays, and state holidays, after the filing of the notice of protest by the Respondent. The estimated contract amount is not subject to protest pursuant to subsection 120.57(3), Florida Statutes. The bond shall be conditioned upon the payment of all costs and charges that are adjudged against the protestor in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, the department or agency may, in either case, accept a cashier's check, official bank check, or money order in the amount of the bond. If, after completion of the administrative hearing process and any appellate court proceedings, the department or agency prevails, it shall recover all costs and charges which shall be included in the final order or judgment, excluding attorney's fees. This section shall not apply to protests filed by the Office of Supplier Diversity. Upon payment of such costs and charges by the protestor, the bond, cashier's check, official bank check, or money order shall be returned to the protestor. If, after the completion of the administrative hearing process and any appellate court proceedings, the protestor prevails, it shall recover all costs and charges which shall be included in the final order or judgment, excluding attorney's fees.

SIGNED BY: _____

NAME: _____

COMPANY: _____

TITLE: _____

DATE: _____