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Ron DeSantis, Governor
Jonathan R. Satter, Secretary

The State of Florida

Department of Management Services

Invitation to Bid (ITB)

Commercial Automobile Insurance

Solicitation No: 20-84131503-ITB

Jill Soderberg, Procurement Officer

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Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes. Any protest concerning this agency decision must be timely filed with the Agency Clerk. Protests may be filed by courier, hand delivery, or postal mail at Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, FL 32399-0950. Protests may also be filed by fax at 850-922-6312 or by email at agencyclerk@dms.fl.gov. It is the filing party's responsibility to meet all filing deadlines.

The Procurement Officer should be copied on such filings.

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1 INTRODUCTION

1.1 Timeline of Events

The table below contains the timeline of events for this solicitation. The dates and times within the Timeline of Events are subject to change. It is the responsibility of the Bidder to check for any changes on the Vendor Bid System (VBS) at <http://www.myflorida.com/apps/vbs/vbs>.

Though the ITB will also be posted on the MyFloridaMarketPlace (MFMP), Bidders shall not rely on the MFMP Sourcing time clock. It is not the official submission date and time deadline. The official solicitation dates and time deadlines are reflected in the Timeline of Events listed below.

| Timeline of Events | | |
|---|---------------------|------------|
| Event | Time (Eastern Time) | Date |
| Solicitation posted on the VBS and in MFMP Sourcing | | 09/08/2020 |
| Deadline to submit questions in MFMP Sourcing | 4:00 PM EST | 09/11/2020 |
| Department's anticipated posting of a Q&A on the VBS | | 09/15/2020 |
| Deadline to submit bid and all required documents in MFMP Sourcing | 3:00 PM EST | 09/24/2020 |
| Public meeting: Bid opening (non-mandatory) Members of the public to dial in: Conference call number: 888-585-9008 Conference room number: 582-904-411 Any person requiring a special accommodation due to a disability should contact the Department's Americans with Disabilities Act (ADA) Coordinator at 850-922-7535 or ADA.Coordinator@dms.fl.gov at least five (5) business days prior to the scheduled event. | 3:01 PM EST | 09/24/2020 |
| Anticipated date to post Notice of Intent to Award | | 10/06/2020 |
| Anticipated Contract start date | | 10/20/2020 |

1.2 Definitions

Definitions contained in section 287.012, Florida Statutes (F.S.); Rule 60A-1.001, Florida Administrative Code (F.A.C); and the PUR 1001 General Instructions to Respondents (10/06) are incorporated by reference. In the event of a conflict, the definitions listed in this section supersede the incorporated definitions. All definitions apply in both their singular and plural sense.

Bid – The document(s) submitted by a Bidder in response to this ITB.

Bidder - A Vendor who submits a bid to this ITB.

Broker - An insurance intermediary that holds current and valid Florida resident or nonresident insurance license(s) in the appropriate line of business described in this ITB.

Business day - Monday through Friday, inclusive, except for those holidays specified in section 110.117, F.S., from 8:00 a.m. to 5:00 p.m. Eastern Time.

Claim - A demand for recovery for loss or damages resulting from a covered cause of loss.

Commodity Code - The State's numeric code for classifying commodities and contractual services which meet specific requirements, specifications, terms, and conditions herein. Florida has adopted the United Nations Standard Products and Services Code (UNSPSC) for classifying commodities and services.

Please note that the terms, 'products' and 'commodities' are used interchangeably throughout this ITB.

Confidential Information – Information that is trade secret or otherwise confidential or exempt from disclosure under Florida or federal law.

Contract - The written agreement between the Department and the awarded Bidder resulting from this ITB.

Contractor - The business entity that is awarded a Contract resulting from this ITB

Customer – A Named Insured entity included in the insurance policy or added after policy onset in accordance with subsection 9.8 of Attachment E, Scope of Work.

Department – The Department of Management Services, a State Agency.

Eligible User (EU) - For the purposes of this solicitation Eligible Users are state universities, as described by section 1000.21(6), Florida Statutes.

Insurance Policy or Policy - The Contract for insurance that the Broker must provide to the Department on behalf of the Named Insured. The parties to the Insurance Policy will be the Department, the Named Insured, the Broker, and the Insurer.

Insurer - The insurance company selected by the Broker to provide insurance coverage described in this ITB. The term 'Underwriter' is synonymous with 'Insurer' in this procurement.

Named Insured - Those entities listed in Attachment E, Scope of Work, section 4, Named Insured, and those added during the Policy Period.

Policy Inception - The effective date of the Insurance Policy, which will be 12:01 am October 20, 2020.

Policy Period – The time between the exact hour and date of Policy Inception and the hour and date of expiration. Begins at 12:01 am October 20 and expire at 12:01 on October 20 of each calendar year.

Premium - The combined total of the amount of money paid by each Named Insured for coverage under the Insurance Policy.

State - The State of Florida.

Vendor - An entity that is in the business of providing a commodity or service similar to those within this solicitation.

Vendor Bid System (VBS) – The State of Florida bidding system developed in accordance with section 287.042(3)(b)2., F.S. The Vendor Bid System is accessible at http://www.myflorida.com/apps/vbs/vbs_main_menu.

1.3 Objective

The Department invites interested Brokers to submit Bids in accordance with these solicitation documents for commercial automobile insurance. The purpose of the solicitation is to replace the expiring Insurance Policy with a single statewide contract for multiple policy periods of commercial automobile insurance, if possible.

The Department intends to make a single statewide award to the responsive and responsible Respondent in accordance with sections 287.057(1) and 287.022, Florida Statutes (F.S.).

1.4 Background Information

This commercial automobile policy has an average annual premium spend of \$224,037. Estimated spend is for informational purposes only and must not be construed as representing actual, guaranteed, or minimum spend under any new contract.

Customers for this Insurance Policy include State agencies and Eligible Users.

The Vendor shall market and secure an Insurance Policy on behalf of the State of Florida and the current Named Insureds that shall, at a minimum, include coverage that shall be the same or better as provided in section 7, Coverage Requirements of Attachment E, Scope of Work and Attachment D, Expiring Policy,

The Insurance Policy secured on behalf of the State of Florida and the Named Insureds shall be provided at the pricing specified in the bid, provided in accordance with Florida Statutes, and conform with the terms and conditions specified in the Contract.

A Bidder awarded a Contract under this ITB shall perform the contractual requirements in accordance with the Scope of Work, Attachment E, and all other ITB attachments.

1.5 Term

The term of the contract resulting from this solicitation will be for one year beginning October 20, 2020, 12:01 a.m., and ending October 20, 2021, 12:01 a.m., with one additional annual Policy period available, in accordance with the terms and conditions specified in the Contract, if pricing for the additional period is specified in the Bid.

1.6 Procurement Officer

In accordance with section 21 of the [PUR 1001](#), the Procurement Officer is the sole point of contact for this ITB. Violation of this restriction may be grounds for rejecting a Bid.

Jill Soderberg

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****ALL EMAILS TO THE PROCUREMENT OFFICER SHOULD CONTAIN THE SOLICITATION NUMBER IN THE SUBJECT LINE OF THE EMAIL ****

1.7 Order of Precedence for Solicitation

In the event of a conflict, the conflict will be resolved in the following order of priority (highest to lowest):

- a) Addenda to ITB, if issued (in reverse order of issuance)
- b) This ITB document
- c) Scope of Work, Attachment E
- d) Expiring Policy, Attachment D
- e) Additional Special Contract Conditions, Attachment B
- f) Special Contract Conditions, Attachment C
- g) Draft Contract, Attachment A
- h) Other ITB attachments

1.8 Department's Rights to Reject Bids

The Department may reject any bid not submitted in the manner specified by this solicitation.

Bids that do not meet all requirements, specifications, terms, and conditions of the solicitation or fail to provide all required information, documents, or materials may be rejected as non-responsive. Bidders whose bids, references, or current status do not reflect the capability, integrity, or reliability to fully and in good faith perform the requirements of the Contract may be rejected as not responsible. The Department reserves the right to determine which bids meet the requirements of this solicitation and which Bidders are responsive and responsible.

In this solicitation, the words "should" or "may" indicate desirable attributes or conditions but are permissive in nature. Where language indicates that the attribute or condition is mandatory, the Department reserves the right to waive any minor irregularity if the Department determines that it is in the best interest of the State to do so.

A deviation from a requirement or condition is material if, in the Department's discretion, it provides a substantial advantage to one Bidder over another or has a potentially significant effect on the quality of the Bid or on the cost to the State.

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2 RESPONDING TO THE ITB

2.1 General Instructions

PUR 1001, the General Instructions to Bidders, is incorporated by reference and is accessible at https://www.dms.myflorida.com/content/download/2934/11780/PUR_1001_General_Instructions_to_Respondents.pdf.

2.2 Special Instructions

The following special instructions modify the general instructions provided in the incorporated PUR 1001.

2.2.1

2.2.1 Paragraphs 3, 4, 5, 9, 14, 19, and 20 of the PUR 1001 are inapplicable and replaced as follows:

3. Electronic Submission of Bids. Bids shall be submitted in accordance with How to Submit a Bid in the MyFloridaMarketPlace section.

4. Terms and Conditions. All Bids are subject to the terms of this solicitation, which, in case of conflict, will have the order of precedence listed in the 'Order of Precedence for Solicitation' section.

The Department will not accept any unrequested terms or conditions submitted by a Respondent, including any appearing in documents attached as part of a Respondent's response. In submitting its response, a Respondent agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect.

5. Questions. Questions shall be submitted in accordance with the 'Question Submission' section of this solicitation.

9. Respondent's Representation and Authorization. In submitting a bid, each Respondent understands, represents, and acknowledges the following:

- The Respondent is not currently under suspension or debarment by the State or any other governmental authority.
- The Respondent currently has no delinquent obligations to the State, including a claim by the State for liquidated damages under any other contract.
- The submission is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any entity or person to submit a complementary or other noncompetitive Bid.
- The prices and amounts have been arrived at independently and without consultation, communication, or agreement with any other respondent or potential respondent; neither the prices nor amounts, actual or approximate, have been disclosed to any other Respondent or potential Respondent, and they will not be disclosed before the solicitation opening.
- The Respondent has fully informed the Department in writing of all convictions of the Respondent, its affiliates (as defined in section 287.133(1)(a) of the Florida Statutes), and all directors, officers, and employees of the Respondent and its affiliates for violation of any state or federal law involving a public entity crime (as defined in section 287.133(1)(g) of the Florida Statutes). This includes disclosure of the names of current employees who were convicted of public entity crimes while in the employ of another company.

- Neither the Respondent nor any person associated with it in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, or in a position involving the administration of federal funds:
 - Is presently indicted or, within the preceding three years, has been convicted or found guilty of, or found civilly liable for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
 - Has within a three-year period preceding this certification had one or more federal, state, or local government contracts terminated for cause or default.
- The products and services offered by the Respondent conform to the specifications without exception.
- The Respondent has read and understands the terms and conditions in the Draft Contract, and the submission is made in conformance with those terms and conditions.
- If an award is made to the Respondent, the Respondent agrees that it will execute the Draft Contract.
- The Respondent has made a diligent inquiry of its employees and agents responsible for preparing, approving, or submitting the response, and has been advised by each of them that he or she has not participated in any communication, consultation, discussion, agreement, collusion, act, or other conduct inconsistent with any of the statements and representations made in the response.
- The Respondent shall indemnify, defend, and hold harmless the Department, Customer, and their employees against any cost, damage, or expense which may be incurred or be caused by any error in the Respondent's preparation of its Bid.
- All information provided by, and representations made by, the respondent are material and important and will be relied upon by the Department in awarding the Contract. Any misstatement may be treated as fraudulent concealment from the Department and Customers of the true facts relating to submission of the Bid. A misrepresentation may be punishable under law.

The Department reserves the right to deem the Respondent non-responsive or non-responsible based on any information provided in, or omitted from, the Respondent's Bid related to the certifications of this section.

14. Firm Response

The Department may make an award within sixty (60) calendar days after the date of the Bid opening, during which period Bids shall remain firm and shall not be withdrawn. If an award is not made within sixty (60) calendar days, all Bids shall remain firm until either the Department enters into a Contract or the Department receives from the Bidder written notice that the Bid is withdrawn.

19. Public Records. Article 1, section 24, Florida Constitution, guarantees every person access to all public records, and section 119.011, F.S., provides a broad definition of "public record." As such, the entirety of the Bids are public records and are subject to disclosure unless exempt from disclosure by law. If the Bidder considers any portion of its Bid to be Confidential Information, the Bidder is to mark the document as "confidential" and simultaneously provide the Department with a separate, redacted copy of its Bid. For each portion redacted, the Bidder is to briefly describe in writing the grounds for claiming exemption, including the specific statutory citation for such exemption. On the cover of the redacted copy, the Bidder is to provide its name and the Department's solicitation name and number and

clearly title it, "Redacted Copy." Only portions of material that the Bidder claims are Confidential Information are to be redacted.

In accordance with section 119.0701, F.S., Bids are exempt from production in response to public records requests until such time as the Department provides notice of an intended decision or until 30 days after opening the Bids, whichever is earlier. After that time, the Department will provide the redacted copy, if any, in response to a public records request.

In the event of a request for public records pursuant to Chapter 119, F.S., the Florida Constitution, or other authority, to which documents that are marked as "confidential" are responsive, the Department will provide the redacted copy to the requestor. If a requestor asserts a right to the redacted Confidential Information, the Department will notify the Respondent such an assertion has been made. It is the Respondent's responsibility to take the appropriate legal action to assert that the information in question is exempt from disclosure under Chapter 119, F.S., or other applicable law.

If the Department becomes subject to a demand for discovery or disclosure of documents that are marked as "confidential" in a legal proceeding, the Department will give the Bidder notice of the demand or request. It will be the Bidder's responsibility to take the appropriate legal action in response to the demand and to defend its claims of confidentiality. If the Bidder fails to take appropriate and timely action to protect the materials it has designated as Confidential Information, the Department will provide the unredacted materials to the requester.

By submitting a Bid, the Bidder agrees to protect, defend, and indemnify the Department for all claims arising from or relating to the Bidder's determination that the redacted portions of its Bid are Confidential Information. If a Bidder fails to submit a redacted copy in accordance with this section, of information it claims is Confidential Information, the Department is authorized to produce the entire material submitted to the Department in response to a public records request for, or demand for discovery or disclosure of, these records.

20. Protests. Any protest concerning this solicitation shall be made in accordance with sections 120.57(3) and 287.042(2), F.S., and Chapter 28-110, F.A.C. Any communication not in accordance with these sections or the solicitation, including questions to the Procurement Officer, will not constitute formal notice of a protest.

2.2 How to Submit a Bid in MyFloridaMarketPlace

2.2.1 MFMP Registration

In order to submit questions regarding this procurement, and to submit a Bid, a Vendor must be registered in the MFMP Vendor Information Portal (VIP). After registering, the Vendor should log in to MFMP VIP using its username and password to ensure that its contact information is correct and that it has registered with the matching commodity code(s) of the MFMP Sourcing event. To participate in the procurement, a Vendor must also indicate its intent to participate in electronic solicitations in MFMP Sourcing on the 'Solicitations' page of its MFMP VIP account.

If the Vendor is not currently registered with MFMP VIP, the Vendor must:

- a) Create an account through MFMP VIP.
- b) Within MFMP VIP, indicate on the 'Solicitations' page that the Vendor wishes to participate in electronic solicitations.

- c) Within MFMP VIP, in the Commodity Selections section, ensure that the Vendor has selected the matching commodity codes used in this procurement. VBS and MFMP Sourcing may provide automated notifications to the Vendor community, as a courtesy, based on commodity codes that are tied to a Vendor's registration in MFMP VIP. Vendors will not receive notifications for procurements with commodity codes that they have not selected in their MFMP VIP account.

Vendors have the ability to access and update their registration in MFMP VIP by adding commodity codes to their profile. Changes made in MFMP VIP, including new registrations, may take 48 hours to take effect.

The MFMP VIP is accessible at <https://vendor.myfloridamarketplace.com/>.

The Department strongly recommends the Vendor set its Microsoft Internet Explorer browser to compatibility mode while using MFMP applications. For more information regarding recommended browser settings, please visit [https://www.dms.myflorida.com/content/download/120292/657470/file/MFMP U IE Compatibility Job Aid 2017.pdf](https://www.dms.myflorida.com/content/download/120292/657470/file/MFMP_U_IE_Compatibility_Job_Aid_2017.pdf).

ALL VENDORS MUST 'JOIN' THE MFMP SOURCING EVENT PRIOR TO THE DEADLINE TO SUBMIT BID DATE LISTED IN THE TIMELINE OF EVENTS IN ORDER TO PARTICIPATE IN THIS SOLICITATION.

Once registered in MFMP, in order to 'Join' the MFMP Sourcing event, Vendors must:

- a) Have a current MFMP Vendor registration within MFMP VIP; and
- b) Select 'Yes' to participate in electronic sourcing events in MFMP Sourcing on the 'Solicitations' page of their MFMP VIP account.
- c) Within MFMP VIP, in the Commodity Selections section, ensure that the Vendor has selected the matching commodity codes used in this procurement. Vendors will not be able to join or receive notifications for procurements with commodities codes that they have not selected in their MFMP VIP account.

MFMP Sourcing is accessible at <https://sourcing.myfloridamarketplace.com>.

2.2.2 MFMP Sourcing Phases

A solicitation formally begins when the Department posts the solicitation on VBS. The Department will also publish the solicitation in MFMP Sourcing. Do not rely on MFMP Sourcing for notices of solicitation or agency decisions. VBS is the centralized procurement website designated by the Department for agency decisions or intended decisions. MFMP Sourcing is the application for submitting formal questions and Bids in response to the solicitation. The answers to the formal questions will be posted on VBS.

The following are MFMP Sourcing phases:

Preview Status

When this solicitation is published as a 'Public Event' in MFMP Sourcing, it will initially exist in a 'Preview' status. During the 'Preview' status, Vendors without a matching commodity code can only preview the MFMP Sourcing event using the "Public Access" feature. Vendors with a matching commodity code can 'Join' the event, view and download solicitation documents, and accept the 'Bidder's Agreement.'

In accordance with the time stated on the Timeline of Events, Vendors may submit questions to the Procurement Officer in the 'Messages' tab of the MFMP Sourcing event, during the

Preview status, after they have joined the event. The solicitation will remain in 'Preview' status until the 'Open' status begins.

Open Status

The solicitation will be in 'Open' status on the date listed on the Timeline of Events. When a solicitation is in 'Open' status, all registered Vendors with a matching commodity code who 'Join' the MFMP Sourcing event and accept the 'Bidders Agreement' may submit Bids until the Bid due date and time listed in the 'Timeline of Events' section, above. The solicitation remains in 'Open' status until the Bid due date and time.

Pending Selection Status

After the Bid due date and time, the solicitation will enter 'Pending Selection' status. During this phase, the 'Pending Selection' tab will appear in MFMP Sourcing.

Completed Status

If the tab in MFMP Sourcing indicates 'Completed,' either a Notice of Intent to Award or a Notice to Reject All Bids has been posted on VBS. However, do not rely on MFMP Sourcing for this information. VBS is the centralized procurement website for the posting of agency decisions.

2.2.3 MFMP Training

MFMP University offers Vendor training materials on a variety of topics, including Vendor Registration and Selecting Commodity Codes; training materials are accessible at https://www.dms.myflorida.com/business_operations/state_purchasing/myfloridamarketplace/mfmp_vendors/training_for_vendors.

It is highly recommended that Bidders review the training for 'Responding to Electronic Solicitations' provided at https://www.dms.myflorida.com/content/download/140134/903704/Responding_to_Electronic_Solicitations.pdf.

2.2.4 MFMP Assistance

Vendors needing assistance with using MFMP may contact the MFMP Customer Service Desk Monday through Friday, 8:00 a.m. to 6:00 p.m. ET, at VendorHelp@myfloridamarketplace.com or 866-352-3776.

2.3 Modification or Withdrawal of Bid

Bidders are responsible for the content and accuracy of their Bids. A Bidder may modify or withdraw its Bid in MFMP Sourcing at any time prior to the Bid due date and time set forth in the 'Timeline of Events' section.

2.4 Clarifying Information

The Department may request, and Bidder shall provide, clarifying information or documentation. Failure to supply the information or documentation as requested may result in the Bid being deemed non-responsive.

2.5 Cost of Bid Preparation

The costs related to the development and submission of a Bid are the full responsibility of the Bidder and are not chargeable to the Department.

2.6 Independent Preparation

A Bidder shall not, directly or indirectly, collude, consult, communicate or agree with any other Bidder as to any matter related to the bid each is submitting. Additionally, a Bidder shall not induce any other Bidder to modify, withdraw, submit, or not submit a bid.

All Bidders are to refrain from blocking the insurance market. The State of Florida encourages fair and open competition and participation by all Bidders. The Bidder must not reserve more than a reasonable number of underwriters to prepare a response to this solicitation and any proposed coverage should not have been reserved in advance of this solicitation. If it is determined that there are a limited number of insurance markets available and a Bidder has blocked the markets for other eligible Bidders, the Department reserves the right to reject all responses.

2.8 False or Erroneous Information

A Respondent who submits false or erroneous information may be deemed non-responsive and not awarded a Contract. If the Respondent's bid is found to contain false or erroneous information after Contract award, the Contract may be terminated, and the Department may pursue any other legal action available.

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3 THE ITB PROCESS

3.1 Question Submission

The Department invites interested and registered Vendors to submit questions regarding the solicitation.

Questions must be submitted in MFMP Sourcing by the time and date reflected in the 'Timeline of Events' section.

Bidders are strongly encouraged to ask any questions regarding this ITB, including the proposed Contract terms and conditions, prior to the deadline to submit questions.

3.2 Addenda to the ITB

The Department reserves the right to modify this solicitation by issuing addenda. Addenda may modify any aspect of this solicitation. Any addenda issued will be posted on the VBS. It is the Bidder's responsibility to check for any changes to a solicitation prior to submitting a bid.

3.3 Public Opening

Bids will be opened on the date and at the location indicated in the Timeline of Events section. Bidders are not required to attend. The Department generally does not announce prices or release other materials at this public meeting, in accordance with section 119.071(1)(b), F.S.

3.4 Special Accommodations

Any person requiring a special accommodation due to a disability should contact the Department's Americans with Disabilities Act (ADA) Coordinator at (850) 922-7535 or ADA.Coordinator@dms.fl.gov at least five (5) business days prior to the scheduled event. If you are hearing or speech-impaired, please contact the ADA Coordinator by using the Florida Relay Service at (800) 955-8771 (TDD).

3.5 Mandatory Responsiveness Requirements

Note: For the certifications required in subsections 3.5.1.1 through 3.5.1.8, the Bidder must execute and submit Attachment F.

3.5.1 Attachment F, Certification Requirements for Responsiveness

The Department will not review Bids from Bidders that do not meet the minimum mandatory requirements listed below.

3.5.1.1 The Bidder must certify that it is not a Discriminatory Vendor or Convicted Vendor as defined in Sections 7 and 8 of the PUR 1001.

3.5.1.2 The Bidder must certify that it is in compliance with Section 9 of the PUR 1001, as modified by the Special Instructions.

3.5.1.3 The Bidder must certify that it is not on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List, and is not participating in a boycott of Israel.

3.5.1.4 The Bidder must certify that if awarded a Contract, it will provide a PDF file of its current and active registration with the Florida Department of State, Division of Corporations, or, if exempt from registration, a statement to that effect noting the

basis for the exemption, prior to Contract execution. For additional information, please visit <https://dos.myflorida.com/sunbiz/>.

NOTE: Foreign entities are required to obtain a Florida Certificate of Authority pursuant to applicable Florida Statutes from the Florida Department of State, Division of Corporations, to transact business in the State of Florida.

- 3.5.1.5** The Bidder must certify that within the last year (i.e., within the last 365 days), it has not had a contract terminated under section 448.095(2)(c), F.S., by a public employer, as defined by section 448.095(1)(i), F.S.
- 3.5.1.6** The Bidder certifies that the Broker's key management personnel assigned to securing the Insurance Policy will maintain current and active insurance license(s) required to provide the services contemplated herein.
- 3.5.1.7** The Bidder certifies that the Bidder and the selected Insurer possess a valid and current certificate of authority to transact insurance as described in this ITB, in accordance with section 624.404, Florida Statutes, or are an eligible surplus lines insurer in accordance with section 626.918, Florida Statutes.
- 3.5.1.8** The Bidder certifies that the Bidder and the selected Underwriter have 10 years of experience in the placement and account management of the insurance coverage described in this ITB.

Note: For subsections 3.5.2 and 3.5.3, the Bidder must submit the documents listed in each section.

3.5.2 Attachment G, Price Sheet

The Bidder must provide pricing on Attachment G, Price Sheet, in accordance with the Price Sheet instructions.

3.5.3 Insurer Quotation and A.M. Best Rating

The Bidder will upload a copy of the Insurer quotation document which provides coverage limits and deductible information at the same or better coverage as provided for in Attachment D, Expiring Commercial Automobile Insurance Policy for comparison to the expiring policy. The Department reserves the right to reject a Bid as non-responsive if the insurance quotation does not include coverage that is the same or better coverage contemplated in Attachment D, Expiring Commercial Automobile Insurance Policy .

The Bidder must select an Insurer with an A.M. Best Key Financial Rating of at least A- or a Financial Performance Rating of V from the current A.M. Best's Key Rating Guide.

The Bidder will provide the selected Insurer's most recent A.M. Best Rating Information with the Insurer's quotation.

Note: The Department will perform an initial responsiveness check. Bids found to be non-responsive will not be considered for award. The Department reserves the right to act upon information discovered after the initial responsiveness check impacting the responsibility or responsiveness of the Respondent.

3.6 Other Documents to be submitted by vendor with Bid prior to ITB opening

3.6.1 Attachment H, Broker Information

The Bidder should complete and submit Attachment H, Broker Information.

3.6.2 Attachment I, Insurance Savings/Rate Reductions

The Bidder should complete and submit Attachment I, Insurance Savings/Rate Reductions.

3.6.3 Certificate of Insurance

The Bidder should submit its Certificate of Insurance.

3.7 Equal Bids

In the event that the Department receives equal Bids eligible for award, the Department will comply with the following as applicable: sections 287.057(11), 287.082, 287.087, 287.092, 295.187(4)(a), and 295.187(4)(b), F.S. In order to clarify the Bidders' status with regard to the applicable statutory preference requirements, the Department may request information from Bidders with equal eligible bids. A Bidder will not be permitted to amend or supplement its Bid in response to such request for clarification.

3.8 Basis of Award

The Department intends to award one statewide contract for commercial automobile insurance.

The Contract will be awarded to the responsible and responsive Bidder whom the Department determines has provided the lowest Calculated Premium (CP), which will be calculated using the formula described below, based on the pricing as provided in Attachment G, Price Sheet. The Department will consider the Total Premium (TP) and Discounted Premium (DP) for each Policy Period of the Contract, including Policy Period 1, and Policy Period 1 and 2, as submitted by the Bidder.

The Department reserves the right to award to a single Bidder or to make no statewide award, as determined to be in the best interest of the State. The Department reserves the right to accept or reject all offers, and to waive any minor irregularity, technicality, or omission if the Department determines that doing so will serve the best interest of the State. The Department reserves the right to award Contract(s) to the next lowest responsive Bid(s) from responsible and responsive Bidder(s) to this solicitation if the Department cannot execute a Contract with a Bidder previously awarded a Contract.

The input of rates, premiums, and assessments and/or fees by a Bidder for Policy Periods 1 through 2 must be as described in the Price Sheet section of this ITB and in accordance with the instructions in the Price Sheet.

The Premium Sub-Total is the auto-calculated total of all annual premiums for the coverage requirements identified on the Price Sheet for a Policy Period.

The Total Premium (TP) is the auto-calculated total of the Premium Sub-Total for a Policy Period, plus any amounts for assessments and/or fees bid for that Policy Period.

The Discounted Premium (DP) and CP are automatically calculated on the Price Sheet based on information input by a Bidder. The DP and CP are for scoring of the Bidder's Price Sheet only and will not become part of any resulting awarded Contract.

The DP for a Policy Period is calculated using the following formulas:

$$DP \text{ for Policy Period 1 (PP1)} = TP \text{ for PP1}$$
$$DP \text{ for Policy Period 2 (PP2)} = TP \text{ for PP2} \div (1 + R)$$

Where:

R = The most recent ten-year inflation rate from the Survey of Professional Forecasters as of the 3rd quarter of 2020. Percentages are expressed as decimals for calculation purposes.

To calculate the CP for a Bid for Policy Period 1 only, the CP is equal to the DP.

To calculate the CP for a Bid for multiple Policy Periods, the CP is the AVERAGE of the DP's for Policy Periods 1 through 2, as submitted by the Bidder.

In accordance with section 626.916(1)(b), Florida Statutes, the Premium rate at which the coverage is exported shall not be lower than that rate applicable, if any, in actual and current use by a majority of the authorized insurers for the same coverage on a similar risk. Bids submitted from an eligible surplus lines' insurer with a lower calculated Premium than a Bid submitted by an authorized insurer will not be considered.

3.9 Electronic Posting of Notice of Intent to Award

The Department will electronically post a 'Notice of Intent to Award' on VBS in accordance with the Timeline of Events. The 'Notice of Intent to Award' will remain posted for a period of 72 hours, not including Saturdays and Sundays or State holidays, as specified in section 110.177, F.S.

3.10 Contract Formation

The Department may issue a 'Notice of Intent to Award' to award Contract(s) to successful Bidder(s). However, no contract shall be formed between a Bidder and the Department until both parties sign the Contract. The Department shall not be liable for any work performed before the Contract is effective.

The Department intends to enter into the Contract(s) with Bidder(s) pursuant to the 'Basis for Award' section of this solicitation. No additional documents submitted by a Bidder shall be incorporated in the Contract unless they are specifically identified, incorporated by reference, and approved by the Department. If any additional documents are submitted by the Bidder, the additional documents will not be considered for the Basis for Award.

3.11 Other Requirements Following Award

3.11.1 Registration with the Florida Department of State

If awarded a Contract, the Bidder shall provide a PDF file of its current and active registration with the Florida Department of State prior to execution of a Contract or, if exempt from registration, a statement to that effect noting the basis for the exemption. Respondents should note that foreign entities are required to obtain a Florida Certificate of Authorization pursuant to applicable Florida Statutes from the Florida Department of State, Division of Corporations, to transact business in the State of Florida. For additional information, please visit <https://dos.myflorida.com/sunbiz/>.

3.11.2 Florida Substitute Form W-9

It is the responsibility of the awarded Bidder to complete a Florida Substitute Form W-9 prior to execution of a Contract. The Internal Revenue Service receives and validates the information provided on the Florida Substitute Form W-9. For instructions on how to complete the Florida Substitute Form W-9, please visit: <https://flvendor.myfloridacfo.com/>

ITB ATTACHMENTS

| | |
|--------------|---|
| Attachment A | Draft Contract |
| Attachment B | Additional Special Contract Conditions |
| Attachment C | Special Contract Conditions |
| Attachment D | Expiring Policy |
| Attachment E | Scope of Work |
| Attachment F | Certification Requirements for Responsiveness |
| Attachment G | Price Sheet |
| Attachment H | Broker Information Form |
| Attachment I | Insurance Savings/Rate Reductions |
| Attachment J | Named Insured Vehicle Usage |
| Attachment K | Historical Premiums and Loss Information |

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Solicitation No. 20-84131503-ITB
Commercial Automobile Insurance
Attachment A
Contract No: 84131503-20-ITB

This Contract is between the State of Florida, Department of Management Services (Department), an agency of the State of Florida, on behalf of the Named Insured, and _____ (“Broker” or “Contractor”), collectively referred to herein as the “Parties.”

Accordingly, the Parties agree as follows:

I. Contract Term

The term of the contract will be for one year, with an option for an additional policy period if pricing for one was provided in the Contractor’s bid, with annual policy terms as follows:

- a. October 20, 2020, 12:01 a.m., and ending October 20, 2021, 12:01 a.m.
- b. October 20, 2021, 12:01 a.m., and ending October 20, 2022, 12:01 a.m.

II. Contract

As used in this document, the term “Contract” (whether or not capitalized) shall, unless the context requires otherwise, include this document, and all incorporated Attachments and Exhibits, which set forth the entire understanding of the Parties and supersede all prior agreements. No additional documents submitted by a Broker shall be incorporated in the Contract unless specifically identified, incorporated by reference, and approved by the Department. All modifications to this Contract must be in writing and signed by all Parties.

The Broker may have additional responsibilities and obligations pursuant to the Insurance Policy which are not addressed in this Contract.

All Exhibits listed below are incorporated in their entirety into, and form part of, this Contract. The Contract documents shall have priority in the order listed below:

- 1) This Contract
- 2) Exhibit A: Additional Special Contract Conditions
- 3) Exhibit B: Special Contract Conditions
- 4) Exhibit C: Insurance policy as issued by Insurer and as amended throughout the policy period(s)
- 5) Exhibit D: Broker’s submitted Price Sheet
- 6) Solicitation No. 20-84131503-ITB and all attachments (excluding ITB Attachments A-D, H, J and K)
- 7) Broker’s bid response (excluding Broker’s submitted Price Sheet)

III. Contract Management.

Department’s Contract Manager:
Jill Soderberg, Purchasing Analyst
Division of State Purchasing
Florida Department of Management Services
4050 Esplanade Way, Suite 360



Solicitation No. 20-84131503-ITB
Commercial Automobile Insurance
Attachment A
Contract No: 84131503-20-ITB

Tallahassee, Florida 32399-0950
Telephone: (850) 488-7996
Email: jill.soderberg@dms.myflorida.com

Broker's Contract Manager:
[Insert Contractor Manager Name]
[Insert Contractor name]
[Insert Contractor's physical address]
Telephone: [(XXX) 555-XXXX]
Email: [jane.doe@business.gmail.com]

IN WITNESS THEREOF, the Parties hereto have caused this Contract, to be executed by their undersigned officials as duly authorized. This Contract is not valid and binding until signed and dated by the Parties.

BROKER
[Insert Broker Name]

STATE OF FLORIDA,
DEPARTMENT OF MANAGEMENT SERVICES

DATE: _____

DATE: _____

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Contract No. 84131503-20-ITB
Commercial Automobile Insurance
Insurance Policy
Exhibit A
Additional Special Contract Conditions

Refer to ITB Attachment A , Additional Special Contract Conditions, which will be inserted here upon contract award.

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Contract No. 84131503-20-ITB
Commercial Automobile Insurance
Insurance Policy
Exhibit B
Special Contract Conditions

Refer to ITB Attachment B , Special Contract Conditions, which will be inserted here upon contract award.

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Contract No. 84131503-20-ITB
Commercial Automobile Insurance
Insurance Policy
Exhibit C
Insurer Policy

The Insurance Policy and any endorsements when issued will be incorporated by reference and maintained in the contract file.

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Contract No. 84131503-20-ITB
Commercial Automobile Insurance
Insurance Policy
Exhibit D
Price Sheet

The awarded Bidder's Price Sheet will be inserted here to be made part of the contract.



Solicitation No. 20-84131503-ITB
Commercial Automobile Insurance
Attachment B
Additional Special Contract Conditions
(Contract No: 84131503-20-ITB - Exhibit A)

The following Sections of Exhibit B, Special Contract Conditions are hereby removed in their entirety:

| | |
|--------------|---|
| Section 3.2 | Price Decreases. |
| Section 4.3 | Department's Contract Manager. |
| Section 4.4 | Contractor's Contract Manager. |
| Section 4.6 | RESPECT. |
| Section 4.7 | PRIDE. |
| Section 6.4 | Inspection and Acceptance of Commodities. |
| Section 6.5 | Safety Standards. |
| Section 6.10 | Cooperative Purchasing. |
| Section 13.1 | Background Check. |
| Section 13.3 | Disqualifying Offenses. |

The following is added to Section 3.7 of Exhibit B, Special Contract Conditions:

The Broker' must pay the Transaction Fees unless the transaction is considered exempt per Rule 60A-1.031, Florida Administrative Code.

Section 8.4 of Exhibit B, Special Contract Conditions, is hereby removed in its entirety and replaced with the following:

8.4 Intellectual Property

The Parties do not anticipate that any intellectual property will be developed as a result of this Contract. Unless specifically addressed in the Contract, intellectual property rights to all property created or otherwise developed by the Contractor for the Department or the Customer will be owned by the Contractor at the completion of the Contract. Intellectual property rights to all property created or otherwise developed by the Department will be owned by the Department at the completion of the Contract.

Section 9 of Exhibit B, Special Contract Conditions, is hereby removed in its entirety and replaced with the following:

Security 9. DATA SECURITY

The Contractor will maintain the security of State of Florida data including, but not limited to, maintaining a secure area around any displayed visible data and ensuring data is stored and secured when not in use. In the event of a security breach involving State of Florida data, the Contractor shall give notice to the Customer and the Department within one business day. For purposes of this section, "security breach" will refer to a confirmed event that compromises the confidentiality, integrity, or availability of data. Once a security breach has been contained, the Contractor must provide the Department with a post-

incident report documenting all containment, eradication, and recovery measures taken. The Department reserves the right in its sole discretion to enlist a third party to audit Contractor's findings and produce an independent report, and the Contractor will fully cooperate with the third party. The Contractor will also comply with all HIPAA requirements and any other state and federal rules and regulations regarding security of information.

Section 13.2 of Exhibit B, Special Contract Conditions, is hereby removed in its entirety and replaced with the following:

Section 13.2 E-Verify

The Contractor (and its subcontractors) have an obligation to utilize the U.S. Department of Homeland Security's (DHS) E-Verify system for all newly hired employees. By executing this Contract, the Contractor certifies that it is registered with, and uses, the E-Verify system for all newly hired employees. The Contractor must obtain an affidavit from its subcontractors in accordance with paragraph (2)(b) of section 448.095, F.S., and maintain a copy of such affidavit for the duration of the Contract. In order to implement this provision, the Vendor shall provide a copy of its DHS Memorandum of Understanding (MOU) to the Contract Manager within five days of Contract execution.

This section serves as notice to the Contractor regarding the requirements of section 448.095, F.S., specifically sub-paragraph (2)(c)1, and the Department's obligation to terminate the Contract if it has a good faith belief that the Contractor has knowingly violated section 448.09(1), F.S. If terminated for such reason, the Contractor will not be eligible for award of a public contract for at least one year after the date of such termination. The Department reserves the right to order the immediate termination of any contract between the Contractor and a subcontractor performing work on its behalf should the Department develop a good faith belief that the subcontractor has knowingly violated section 448.095(1), F.S.

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SPECIAL CONTRACT CONDITIONS JULY 1, 2019 VERSION

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In accordance with Rule 60A-1.002(7), F.A.C., Form PUR 1000 is included herein by reference but is superseded in its entirety by these Special Contract Conditions.

SECTION 1. DEFINITION.

The following definition applies in addition to the definitions in Chapter 287, Florida Statutes (F.S.), and Rule Chapter 60A-1, Florida Administrative Code (F.A.C.):

1.1 Customer.

The agency or eligible user that purchases commodities or contractual services pursuant to the Contract.

SECTION 2. CONTRACT TERM AND TERMINATION.

2.1 Initial Term.

The initial term will begin on the date set forth in the Contract documents or on the date the Contract is signed by all Parties, whichever is later.

2.2 Renewal.

Upon written agreement, the Department and the Contractor may renew the Contract in whole or in part only as set forth in the Contract documents, and in accordance with section 287.057(13), F.S.

2.3 Suspension of Work and Termination.

2.3.1 Suspension of Work.

The Department may, at its sole discretion, suspend any or all activities under the Contract, at any time, when it is in the best interest of the State of Florida to do so. The Customer may suspend a resulting contract or purchase order, at any time, when in the best interest of the Customer to do so. The Department or Customer will provide the Contractor written notice outlining the particulars of the suspension. After receiving a suspension notice, the Contractor must comply with the notice and will cease the performance of the Contract or purchase order. Suspension of work will not entitle the Contractor to any additional compensation. The Contractor will not resume performance of the Contract or purchase order until so authorized by the Department.

2.3.2 Termination for Convenience.

The Contract may be terminated by the Department in whole or in part at any time, in the best interest of the State of Florida. If the Contract is terminated before performance is completed, the Contractor will be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the Contract price as the amount of work satisfactorily performed. All work in progress will become the property of the Customer and will be turned over promptly by the Contractor.

2.3.3 Termination for Cause.

If the performance of the Contractor is not in compliance with the Contract requirements or the Contractor has defaulted, the Department may:

- (a) immediately terminate the Contract;
- (b) notify the Contractor of the noncompliance or default, require correction, and specify the date by which the correction must be completed before the Contract is terminated; or
- (c) take other action deemed appropriate by the Department.

SECTION 3. PAYMENT AND FEES.

3.1 Pricing.

The Contractor will not exceed the pricing set forth in the Contract documents.

3.2 Price Decreases.

The following price decrease terms will apply to the Contract:

3.2.1 Quantity Discounts. Contractor may offer additional discounts for one-time delivery of large single orders;

3.2.2 Preferred Pricing. The Contractor guarantees that the pricing indicated in this Contract is a maximum price. Additionally, Contractor's pricing will not exceed the pricing offered under comparable contracts. Comparable contracts are those that are similar in size, scope, and terms. In compliance with section 216.0113, F.S., Contractor must annually submit an affidavit from the Contractor's authorized representative attesting that the Contract complies with this clause.

3.2.3 Sales Promotions. In addition to decreasing prices for the balance of the Contract term due to a change in market conditions, the Contractor may conduct sales promotions involving price reductions for a specified lesser period. The Contractor must submit documentation identifying the proposed: (1) starting and ending dates of the promotion, (2) commodities or contractual services involved, and (3) promotional prices compared to then-authorized prices.

3.3 Payment Invoicing.

The Contractor will be paid upon submission of invoices to the Customer after delivery and acceptance of commodities or contractual services is confirmed by the Customer. Invoices must contain sufficient detail for an audit and contain the Contract Number and the Contractor's Federal Employer Identification Number.

3.4 Purchase Order.

A Customer may use purchase orders to buy commodities or contractual services pursuant to the Contract and, if applicable, the Contractor must provide commodities or contractual services pursuant to purchase orders. Purchase orders issued pursuant to the Contract must be received by the Contractor no later than the close of business on the last day of the Contract's term. The Contractor is required to accept timely purchase orders specifying delivery schedules that extend beyond the Contract term even when such extended delivery will occur after expiration of the Contract. Purchase orders shall be valid through their specified term and performance by the Contractor, and all terms and conditions of the Contract shall survive the termination or expiration of the Contract and apply to the Contractor's performance. The duration of purchase orders for recurring deliverables shall not exceed the expiration of the Contract by more than twelve months. Any purchase order terms and conditions conflicting with these Special Contract Conditions shall not become a part of the Contract.

3.5 Travel.

Travel expenses are not reimbursable unless specifically authorized by the Customer in writing and may be reimbursed only in accordance with section 112.061, F.S.

3.6 Annual Appropriation.

Pursuant to section 287.0582, F.S., if the Contract binds the State of Florida or an agency for the purchase of services or tangible personal property for a period in excess of one fiscal year, the State of Florida's performance and obligation to pay under the Contract is contingent upon an annual appropriation by the Legislature.

3.7 Transaction Fees.

The State of Florida, through the Department of Management Services, has instituted MyFloridaMarketPlace, a statewide eProcurement system pursuant to section 287.057(22), F.S. All payments issued by Customers to registered Vendors for purchases of commodities or contractual services will be assessed Transaction Fees as prescribed by rule 60A-1.031, F.A.C., or as may otherwise be established by law. Vendors must pay the Transaction Fees and agree to automatic deduction of the Transaction Fees when automatic deduction becomes available. Vendors will submit any monthly reports required pursuant to the rule. All such reports and payments will be subject to audit. Failure to comply with the payment of the Transaction Fees or reporting of transactions will constitute grounds for declaring the Vendor in default and subject the Vendor to exclusion from business with the State of Florida.

3.8 Taxes.

Taxes, customs, and tariffs on commodities or contractual services purchased under the Contract will not be assessed against the Customer or Department unless authorized by Florida law.

3.9 Return of Funds.

Contractor will return any overpayments due to unearned funds or funds disallowed pursuant to the terms of the Contract that were disbursed to the Contractor. The Contractor must return any overpayment within forty (40) calendar days after either discovery by the Contractor, its independent auditor, or notification by the Department or Customer of the overpayment.

SECTION 4. CONTRACT MANAGEMENT.

4.1 Composition and Priority.

The Contractor agrees to provide commodities or contractual services to the Customer as specified in the Contract. Additionally, the terms of the Contract supersede the terms of all prior agreements between the Parties on this subject matter.

4.2 Notices.

All notices required under the Contract must be delivered to the designated Contract Manager in a manner identified by the Department.

4.3 Department's Contract Manager.

The Department's Contract Manager, who is primarily responsible for the Department's oversight of the Contract, will be identified in a separate writing to the Contractor upon Contract signing in the following format:

Department's Contract Manager Name

Department's Name
Department's Physical Address
Department's Telephone #
Department's Email Address

If the Department changes the Contract Manager, the Department will notify the Contractor. Such a change does not require an amendment to the Contract.

4.4 Contractor's Contract Manager.

The Contractor's Contract Manager, who is primarily responsible for the Contractor's oversight of the Contract performance, will be identified in a separate writing to the Department upon Contract signing in the following format:

Contractor's Contract Manager Name
Contractor's Name
Contractor's Physical Address
Contractor's Telephone #
Contractor's Email Address

If the Contractor changes its Contract Manager, the Contractor will notify the Department. Such a change does not require an amendment to the Contract.

4.5 Diversity.

4.5.1 Office of Supplier Diversity.

The State of Florida supports its diverse business community by creating opportunities for woman-, veteran-, and minority-owned small business enterprises to participate in procurements and contracts. The Department encourages supplier diversity through certification of woman-, veteran-, and minority-owned small business enterprises and provides advocacy, outreach, and networking through regional business events. For additional information, please contact the Office of Supplier Diversity (OSD) at osdinfo@dms.myflorida.com.

4.5.2 Diversity Reporting.

Upon request, the Contractor will report to the Department its spend with business enterprises certified by the OSD. These reports must include the time period covered, the name and Federal Employer Identification Number of each business enterprise utilized during the period, commodities and contractual services provided by the business enterprise, and the amount paid to the business enterprise on behalf of each agency purchasing under the Contract.

4.6 RESPECT.

Subject to the agency determination provided for in section 413.036, F.S., the following statement applies:

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT ANY ARTICLES THAT ARE THE SUBJECT OF, OR REQUIRED TO CARRY OUT, THIS CONTRACT SHALL BE PURCHASED FROM A NONPROFIT AGENCY FOR THE BLIND OR FOR THE SEVERELY HANDICAPPED THAT IS QUALIFIED PURSUANT TO CHAPTER 413, FLORIDA STATUTES, IN THE SAME MANNER AND UNDER THE SAME PROCEDURES SET FORTH IN SECTION 413.036(1) AND (2), FLORIDA STATUTES;

AND FOR PURPOSES OF THIS CONTRACT THE PERSON, FIRM, OR OTHER BUSINESS ENTITY CARRYING OUT THE PROVISIONS OF THIS CONTRACT SHALL BE DEEMED TO BE SUBSTITUTED FOR THE STATE AGENCY INSOFAR AS DEALINGS WITH SUCH QUALIFIED NONPROFIT AGENCY ARE CONCERNED.

Additional information about RESPECT and the commodities or contractual services it offers is available at <https://www.respectofflorida.org>.

4.7 PRIDE.

Subject to the agency determination provided for in sections 287.042(1) and 946.515, F.S., the following statement applies:

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT ANY ARTICLES WHICH ARE THE SUBJECT OF, OR REQUIRED TO CARRY OUT, THIS CONTRACT SHALL BE PURCHASED FROM THE CORPORATION IDENTIFIED UNDER CHAPTER 946, F.S., IN THE SAME MANNER AND UNDER THE SAME PROCEDURES SET FORTH IN SECTION 946.515(2) AND (4), F.S.; AND FOR PURPOSES OF THIS CONTRACT THE PERSON, FIRM, OR OTHER BUSINESS ENTITY CARRYING OUT THE PROVISIONS OF THIS CONTRACT SHALL BE DEEMED TO BE SUBSTITUTED FOR THIS AGENCY INSOFAR AS DEALINGS WITH SUCH CORPORATION ARE CONCERNED.

Additional information about PRIDE and the commodities or contractual services it offers is available at <https://www.pride-enterprises.org>.

SECTION 5. COMPLIANCE WITH LAWS.

5.1 Conduct of Business.

The Contractor must comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and authority. For example, the Contractor must comply with section 274A of the Immigration and Nationality Act, the Americans with Disabilities Act, Health Insurance Portability and Accountability Act, if applicable, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran's status. The provisions of subparagraphs 287.058(1)(a)-(c), and (g), F.S., are hereby incorporated by reference.

5.2 Dispute Resolution, Governing Law, and Venue.

Any dispute concerning performance of the Contract shall be decided by the Department's designated Contract Manager, who will reduce the decision to writing and serve a copy on the Contractor. The decision of the Contract Manager shall be final and conclusive. Exhaustion of this administrative remedy is an absolute condition precedent to the Contractor's ability to pursue legal action related to the Contract or any other form of dispute resolution. The laws of the State of Florida govern the Contract. The Parties submit to the jurisdiction of the courts of the State of Florida exclusively for any legal action related to the Contract. Further, the Contractor hereby waives all privileges and rights relating to venue it may have under Chapter 47, F.S., and all such venue privileges and rights it may have under any other statute, rule, or case law, including, but not limited to, those based on convenience. The Contractor hereby submits to venue in the county chosen by the Department.

5.3 Department of State Registration.

Consistent with Title XXXVI, F.S., the Contractor and any subcontractors that assert status, other than a sole proprietor, must provide the Department with conclusive evidence of a certificate of status, not subject to qualification, if a Florida business entity, or of a certificate of authorization if a foreign business entity.

5.4 Suspended, Convicted, and Discriminatory Vendor Lists.

In accordance with sections 287.042, 287.133, and 287.134, F.S., an entity or affiliate who is on the Suspended Vendor List, Convicted Vendor List, or Discriminatory Vendor List may not perform work as a contractor, supplier, subcontractor, or consultant under the Contract. The Contractor must notify the Department if it or any of its suppliers, subcontractors, or consultants have been placed on the Suspended Vendor List, Convicted Vendor List, or Discriminatory Vendor List during the term of the Contract.

5.5 Scrutinized Companies - Termination by the Department.

The Department may, at its option, terminate the Contract if the Contractor is found to have submitted a false certification as provided under section 287.135(5), F.S., or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria, or to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

5.6 Cooperation with Inspector General and Records Retention.

Pursuant to section 20.055(5), F.S., the Contractor understands and will comply with its duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. Upon request of the Inspector General or any other authorized State official, the Contractor must provide any information the Inspector General deems relevant to the Contractor's integrity or responsibility. Such information may include, but will not be limited to, the Contractor's business or financial records, documents, or files of any type or form that refer to or relate to the Contract. The Contractor will retain such records for the longer of five years after the expiration of the Contract, or the period required by the General Records Schedules maintained by the Florida Department of State, at the Department of State's Records Management website. The Contractor agrees to reimburse the State of Florida for the reasonable costs of investigation incurred by the Inspector General or other authorized State of Florida official for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the State of Florida which results in the suspension or debarment of the Contractor. Such costs will include but will not be limited to: salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor agrees to impose the same obligations to cooperate with the Inspector General and retain records on any subcontractors used to provide goods or services under the Contract.

SECTION 6. MISCELLANEOUS.

6.1 Subcontractors.

The Contractor will not subcontract any work under the Contract without prior written consent of the Department. The Contractor is fully responsible for satisfactory completion of all its subcontracted work. The Department supports diversity in its procurements and contracts, and requests that the Contractor offer subcontracting opportunities to certified woman-, veteran-, and minority-owned small businesses. The

Contractor may contact the OSD at osdhelp@dms.myflorida.com for information on certified small business enterprises available for subcontracting opportunities.

6.2 Assignment.

The Contractor will not sell, assign, or transfer any of its rights, duties, or obligations under the Contract without the prior written consent of the Department. However, the Contractor may waive its right to receive payment and assign same upon notice to the Department. In the event of any assignment, the Contractor remains responsible for performance of the Contract, unless such responsibility is expressly waived by the Department. The Department may assign the Contract with prior written notice to the Contractor.

6.3 Independent Contractor.

The Contractor and its employees, agents, representatives, and subcontractors are independent contractors and not employees or agents of the State of Florida and are not entitled to State of Florida benefits. The Department and Customer will not be bound by any acts or conduct of the Contractor or its employees, agents, representatives, or subcontractors. The Contractor agrees to include this provision in all its subcontracts under the Contract.

6.4 Inspection and Acceptance of Commodities.

6.4.1 Risk of Loss.

Matters of inspection and acceptance are addressed in section 215.422, F.S. Until acceptance, risk of loss or damage will remain with the Contractor. The Contractor will be responsible for filing, processing, and collecting all damage claims. To assist the Contractor with damage claims, the Customer will: record any evidence of visible damage on all copies of the delivering carrier's bill of lading; report damages to the carrier and the Contractor; and provide the Contractor with a copy of the carrier's bill of lading and damage inspection report.

6.4.2 Rejected Commodities.

When a Customer rejects a commodity, Contractor will remove the commodity from the premises within ten (10) calendar days after notification of rejection, and the risk of loss will remain with the Contractor. Commodities not removed by the Contractor within ten (10) calendar days will be deemed abandoned by the Contractor, and the Customer will have the right to dispose of such commodities. Contractor will reimburse the Customer for costs and expenses incurred in storing or effecting removal or disposition of rejected commodities.

6.5 Safety Standards.

Performance of the Contract for all commodities or contractual services must comply with requirements of the Occupational Safety and Health Act and other applicable State of Florida and federal requirements.

6.6 Ombudsman.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this office are found in section 215.422, F.S., which include disseminating information relative to prompt payment and assisting contractors in receiving their payments in a timely manner from a Customer. The Vendor Ombudsman may be contacted at (850) 413-5516.

6.7 Time is of the Essence.

Time is of the essence regarding every obligation of the Contractor under the Contract. Each obligation is deemed material, and a breach of any such obligation (including a breach resulting from untimely performance) is a material breach.

6.8 Waiver.

The delay or failure by the Department or the Customer to exercise or enforce any rights under the Contract will not constitute waiver of such rights.

6.9 Modification and Severability.

The Contract may only be modified by written agreement between the Department and the Contractor. Should a court determine any provision of the Contract is invalid, the remaining provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Contract did not contain the provision held invalid.

6.10 Cooperative Purchasing.

Pursuant to their own governing laws, and subject to the agreement of the Contractor, governmental entities that are not Customers may make purchases under the terms and conditions contained herein, if agreed to by Contractor. Such purchases are independent of the Contract between the Department and the Contractor, and the Department is not a party to these transactions. Agencies seeking to make purchases under this Contract are required to follow the requirements of Rule 60A-1.045(5), F.A.C.

SECTION 7. LIABILITY AND INSURANCE.

7.1 Workers' Compensation Insurance.

The Contractor shall maintain workers' compensation insurance as required under the Florida Workers' Compensation Law or the workers' compensation law of another jurisdiction where applicable. The Contractor must require all subcontractors to similarly provide workers' compensation insurance for all of the latter's employees. In the event work is being performed by the Contractor under the Contract and any class of employees performing the work is not protected under Workers' Compensation statutes, the Contractor must provide, and cause each subcontractor to provide, adequate insurance satisfactory to the Department, for the protection of employees not otherwise protected.

7.2 General Liability Insurance.

The Contractor must secure and maintain Commercial General Liability Insurance, including bodily injury, property damage, products, personal and advertising injury, and completed operations. This insurance must provide coverage for all claims that may arise from performance of the Contract or completed operations, whether by the Contractor or anyone directly or indirectly employed by the Contractor. Such insurance must include the State of Florida as an additional insured for the entire length of the resulting contract. The Contractor is responsible for determining the minimum limits of liability necessary to provide reasonable financial protections to the Contractor and the State of Florida under the resulting contract.

7.3 Florida Authorized Insurers.

All insurance shall be with insurers authorized and eligible to transact the applicable line of insurance business in the State of Florida. The Contractor shall provide Certification(s) of Insurance evidencing that all appropriate coverage is in place and showing the Department to be an additional insured.

7.4 Performance Bond.

Unless otherwise prohibited by law, the Department may require the Contractor to furnish, without additional cost to the Department, a performance bond or irrevocable letter of credit or other form of security for the satisfactory performance of work hereunder. The Department shall determine the type and amount of security.

7.5 Indemnification.

To the extent permitted by Florida law, the Contractor agrees to indemnify, defend, and hold the Customer and the State of Florida, its officers, employees, and agents harmless from all fines, claims, assessments, suits, judgments, or damages, including consequential, special, indirect, and punitive damages, including court costs and attorney's fees, arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret, or intellectual property right or out of any acts, actions, breaches, neglect, or omissions of the Contractor, its employees, agents, subcontractors, assignees, or delegates related to the Contract, as well as for any determination arising out of or related to the Contract that the Contractor or Contractor's employees, agents, subcontractors, assignees, or delegates are not independent contractors in relation to the Customer. The Contract does not constitute a waiver of sovereign immunity or consent by the Customer or the State of Florida or its subdivisions to suit by third parties. Without limiting this indemnification, the Customer may provide the Contractor (1) written notice of any action or threatened action, (2) the opportunity to take over and settle or defend any such action at Contractor's sole expense, and (3) assistance in defending the action at Contractor's sole expense.

7.6 Limitation of Liability.

Unless otherwise specifically enumerated in the Contract or in the purchase order, neither the Department nor the Customer shall be liable for special, indirect, punitive, or consequential damages, including lost data or records (unless the Contract or purchase order requires the Contractor to back-up data or records), even if the Department or Customer has been advised that such damages are possible. Neither the Department nor the Customer shall be liable for lost profits, lost revenue, or lost institutional operating savings. The Department or Customer may, in addition to other remedies available to them at law or equity and upon notice to the Contractor, retain such monies from amounts due Contractor as may be necessary to satisfy any claim for damages, penalties, costs, and the like asserted by or against them. The State may set off any liability or other obligation of the Contractor or its affiliates to the State against any payments due the Contractor under any contract with the State.

SECTION 8. PUBLIC RECORDS, TRADE SECRETS, DOCUMENT MANAGEMENT, AND INTELLECTUAL PROPERTY.

8.1 Public Records.

8.1.1 Termination of Contract.

The Department may terminate the Contract for refusal by the Contractor to comply with this section by not allowing access to all public records, as defined in Chapter 119, F. S., made or received by the Contractor in conjunction with the Contract.

8.1.2 Statutory Notice.

Pursuant to section 119.0701(2)(a), F.S., for contracts for services with a contractor acting on behalf of a public agency, as defined in section 119.011(2), F.S., the following applies:

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT THE TELEPHONE NUMBER, EMAIL ADDRESS, AND MAILING ADDRESS PROVIDED IN THE RESULTING CONTRACT OR PURCHASE ORDER.

Pursuant to section 119.0701(2)(b), F.S., for contracts for services with a contractor acting on behalf of a public agency as defined in section 119.011(2), F.S., the Contractor shall:

- (a) Keep and maintain public records required by the public agency to perform the service.
- (b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure are not disclosed except as authorized by law for the duration of the Contract term and following the completion of the Contract if the Contractor does not transfer the records to the public agency.
- (d) Upon completion of the Contract, transfer, at no cost, to the public agency all public records in possession of the Contractor or keep and maintain public records required by the public agency to perform the service. If the Contractor transfers all public records to the public agency upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

8.2 Protection of Trade Secrets or Otherwise Confidential Information.

8.2.1 Contractor Designation of Trade Secrets or Otherwise Confidential Information. If the Contractor considers any portion of materials to be trade secret under section 688.002 or 812.081, F.S., or otherwise confidential under Florida or federal law, the Contractor must clearly designate that portion of the materials as trade secret or otherwise confidential when submitted to the Department. The Contractor will be

responsible for responding to and resolving all claims for access to Contract-related materials it has designated trade secret or otherwise confidential.

8.2.2 Public Records Requests.

If the Department receives a public records request for materials designated by the Contractor as trade secret or otherwise confidential under Florida or federal law, the Contractor will be responsible for taking the appropriate legal action in response to the request. If the Contractor fails to take appropriate and timely action to protect the materials designated as trade secret or otherwise confidential, the Department will provide the materials to the requester.

8.2.3 Indemnification Related to Confidentiality of Materials.

The Contractor will protect, defend, indemnify, and hold harmless the Department for claims, costs, fines, and attorney's fees arising from or relating to its designation of materials as trade secret or otherwise confidential.

8.3 Document Management.

The Contractor must retain sufficient documentation to substantiate claims for payment under the Contract and all other records, electronic files, papers, and documents that were made in relation to this Contract. The Contractor must retain all documents related to the Contract for five (5) years after expiration of the Contract or, if longer, the period required by the General Records Schedules maintained by the Florida Department of State available at the Department of State's Records Management website.

8.4 Intellectual Property.

8.4.1 Ownership.

Unless specifically addressed otherwise in the Contract, the State of Florida shall be the owner of all intellectual property rights to all property created or developed in connection with the Contract.

8.4.2 Patentable Inventions or Discoveries.

Any inventions or discoveries developed in the course, or as a result, of services in connection with the Contract that are patentable pursuant to 35 U.S.C. § 101 are the sole property of the State of Florida. Contractor must inform the Customer of any inventions or discoveries developed or made through performance of the Contract, and such inventions or discoveries will be referred to the Florida Department of State for a determination on whether patent protection will be sought. The State of Florida will be the sole owner of all patents resulting from any invention or discovery made through performance of the Contract.

8.4.3 Copyrightable Works.

Contractor must notify the Department or State of Florida of any publications, artwork, or other copyrightable works developed in connection with the Contract. All copyrights created or developed through performance of the Contract are owned solely by the State of Florida.

SECTION 9. DATA SECURITY.

The Contractor will maintain the security of State of Florida data including, but not limited to, maintaining a secure area around any displayed visible data and ensuring data is stored and secured when not in use. The Contractor and subcontractors will not perform any of the services from outside of the United States, and the Contractor will not allow any State of Florida data to be sent by any medium, transmitted, or accessed outside the United States due to Contractor's action or inaction. In the event of a security breach involving State of Florida data, the Contractor shall give notice to the Customer and the Department within one business day. "Security breach" for purposes of this section will refer to a confirmed event that compromises the confidentiality, integrity, or availability of data. Once a data breach has been contained, the Contractor must provide the Department with a post-incident report documenting all containment, eradication, and recovery measures taken. The Department reserves the right in its sole discretion to enlist a third party to audit Contractor's findings and produce an independent report, and the Contractor will fully cooperate with the third party. The Contractor will also comply with all HIPAA requirements and any other state and federal rules and regulations regarding security of information.

SECTION 10. GRATUITIES, LOBBYING, AND COMMUNICATIONS.

10.1 Gratuities.

The Contractor will not, in connection with this Contract, directly or indirectly (1) offer, give, or agree to give anything of value to anyone as consideration for any State of Florida officer's or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone anything of value for the benefit of, or at the direction or request of, any State of Florida officer or employee.

10.2 Lobbying.

In accordance with sections 11.062 and 216.347, F.S., Contract funds are not to be used for the purpose of lobbying the Legislature, the judicial branch, or the Department. Pursuant to section 287.058(6), F.S., the Contract does not prohibit the Contractor from lobbying the executive or legislative branch concerning the scope of services, performance, term, or compensation regarding the Contract after the Contract is executed and during the Contract term.

10.3 Communications.

10.3.1 Contractor Communication or Disclosure.

The Contractor shall not make any public statements, press releases, publicity releases, or other similar communications concerning the Contract or its subject matter or otherwise disclose or permit to be disclosed any of the data or other information obtained or furnished in compliance with the Contract, without first notifying the Customer's Contract Manager and securing the Customer's prior written consent.

10.3.2 Use of Customer Statements.

The Contractor shall not use any statement attributable to the Customer or its employees for the Contractor's promotions, press releases, publicity releases, marketing, corporate communications, or other similar communications, without first notifying the Customer's Contract Manager and securing the Customer's prior written consent.

SECTION 11. CONTRACT MONITORING.

11.1 Performance Standards.

The Contractor agrees to perform all tasks and provide deliverables as set forth in the Contract. The Department and the Customer will be entitled at all times, upon request, to be advised as to the status of work being done by the Contractor and of the details thereof.

11.2 Performance Deficiencies and Financial Consequences of Non-Performance.

11.2.1 Proposal of Corrective Action Plan.

In addition to the processes set forth in the Contract (e.g., service level agreements), if the Department or Customer determines that there is a performance deficiency that requires correction by the Contractor, then the Department or Customer will notify the Contractor. The correction must be made within a time-frame specified by the Department or Customer. The Contractor must provide the Department or Customer with a corrective action plan describing how the Contractor will address all performance deficiencies identified by the Department or Customer.

11.2.2 Retainage for Unacceptable Corrective Action Plan or Plan Failure.

If the corrective action plan is unacceptable to the Department or Customer, or implementation of the plan fails to remedy the performance deficiencies, the Department or Customer will retain ten percent (10%) of the total invoice amount. The retainage will be withheld until the Contractor resolves the performance deficiencies. If the performance deficiencies are resolved, the Contractor may invoice the Department or Customer for the retained amount. If the Contractor fails to resolve the performance deficiencies, the retained amount will be forfeited to compensate the Department or Customer for the performance deficiencies.

11.3 Performance Delay.

11.3.1 Notification.

The Contractor will promptly notify the Department or Customer upon becoming aware of any circumstances that may reasonably be expected to jeopardize the timely and successful completion (or delivery) of any commodity or contractual service. The Contractor will use commercially reasonable efforts to avoid or minimize any delays in performance and will inform the Department or the Customer of the steps the Contractor is taking or will take to do so, and the projected actual completion (or delivery) time. If the Contractor believes a delay in performance by the Department or the Customer has caused or will cause the Contractor to be unable to perform its obligations on time, the Contractor will promptly so notify the Department and use commercially reasonable efforts to perform its obligations on time notwithstanding the Department's delay.

11.3.2 Liquidated Damages.

The Contractor acknowledges that delayed performance will damage the Department/Customer, but by their nature such damages are difficult to ascertain. Accordingly, the liquidated damages provisions stated in the Contract documents will apply. Liquidated damages are not intended to be a penalty and are solely intended to compensate for damages.

11.4 Force Majeure, Notice of Delay, and No Damages for Delay.

The Contractor will not be responsible for delay resulting from its failure to perform if neither the fault nor the negligence of the Contractor or its employees or agents contributed to the delay, and the delay is due directly to fire, explosion, earthquake, windstorm, flood, radioactive or toxic chemical hazard, war, military hostilities, terrorism, civil emergency, embargo, riot, strike, violent civil unrest, or other similar cause wholly beyond the Contractor's reasonable control, or for any of the foregoing that affect subcontractors or suppliers if no alternate source of supply is available to the Contractor. The foregoing does not excuse delay which could have been avoided if the Contractor implemented any risk mitigation required by the Contract. In case of any delay the Contractor believes is excusable, the Contractor will notify the Department in writing of the delay or potential delay and describe the cause of the delay either (1) within ten (10) calendar days after the cause that created or will create the delay first arose, if the Contractor could reasonably foresee that a delay could occur as a result, or (2) if delay is not reasonably foreseeable, within five (5) calendar days after the date the Contractor first had reason to believe that a delay could result. The foregoing will constitute the Contractor's sole remedy or excuse with respect to delay. Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. No claim for damages will be asserted by the Contractor. The Contractor will not be entitled to an increase in the Contract price or payment of any kind from the Department for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency, arising because of delay, disruption, interference, or hindrance from any cause whatsoever. If performance is suspended or delayed, in whole or in part, due to any of the causes described in this paragraph, after the causes have ceased to exist the Contractor will perform at no increased cost, unless the Department determines, in its sole discretion, that the delay will significantly impair the value of the Contract to the State of Florida or to Customers, in which case the Department may (1) accept allocated performance or deliveries from the Contractor, provided that the Contractor grants preferential treatment to Customers and the Department with respect to commodities or contractual services subjected to allocation, or (2) purchase from other sources (without recourse to and by the Contractor for the related costs and expenses) to replace all or part of the commodity or contractual services that are the subject of the delay, which purchases may be deducted from the Contract quantity, or (3) terminate the Contract in whole or in part.

SECTION 12. CONTRACT AUDITS.

12.1 Performance or Compliance Audits.

The Department may conduct or have conducted performance and/or compliance audits of the Contractor and subcontractors as determined by the Department. The Department may conduct an audit and review all the Contractor's and subcontractors' data and records that directly relate to the Contract. To the extent necessary to verify the Contractor's fees and claims for payment under the Contract, the Contractor's agreements or contracts with subcontractors, partners, or agents of the Contractor, pertaining to the Contract, may be inspected by the Department upon fifteen (15) calendar days' notice, during normal working hours and in accordance with the Contractor's facility access procedures where facility access is required. Release statements from its subcontractors, partners, or agents are not required for the Department or its designee to conduct compliance and performance audits on any of the Contractor's contracts relating to this Contract. The Inspector General, in accordance with section 5.6, the State of Florida's Chief Financial Officer, the Office of the Auditor General also have authority to perform audits and inspections.

12.2 Payment Audit.

Records of costs incurred under terms of the Contract will be maintained in accordance with section 8.3 of these Special Contract Conditions. Records of costs incurred will include the Contractor's general accounting records, together with supporting documents and records of the Contractor and all subcontractors performing work, and all other records of the Contractor and subcontractors considered necessary by the Department, the State of Florida's Chief Financial Officer, or the Office of the Auditor General.

SECTION 13. BACKGROUND SCREENING AND SECURITY.

13.1 Background Check.

The Department or Customer may require the Contractor to conduct background checks of its employees, agents, representatives, and subcontractors as directed by the Department or Customer. The cost of the background checks will be borne by the Contractor. The Department or Customer may require the Contractor to exclude the Contractor's employees, agents, representatives, or subcontractors based on the background check results. In addition, the Contractor must ensure that all persons have a responsibility to self-report to the Contractor within three (3) calendar days any arrest for any disqualifying offense. The Contractor must notify the Contract Manager within twenty-four (24) hours of all details concerning any reported arrest. Upon the request of the Department or Customer, the Contractor will re-screen any of its employees, agents, representatives, and subcontractors during the term of the Contract.

13.2 E-Verify.

The Contractor must use the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of the Contract for the services specified in the Contract. The Contractor must also include a requirement in subcontracts that the subcontractor must utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Contract term. In order to implement this provision, the Contractor must provide a copy of its DHS Memorandum of Understanding (MOU) to the Contract Manager within five (5) calendar days of Contract execution. If the Contractor is not enrolled in DHS E-Verify System, it will do so within five (5) calendar days of notice of Contract award and provide the Contract Manager a copy of its MOU within five (5) calendar days of Contract execution. The link to E-Verify is <https://www.uscis.gov/e-verify>. Upon each Contractor or subcontractor new hire, the Contractor must provide a statement within five (5) calendar days to the Contract Manager identifying the new hire with its E-Verify case number.

13.3 Disqualifying Offenses.

If at any time it is determined that a person has been found guilty of a misdemeanor or felony offense as a result of a trial or has entered a plea of guilty or nolo contendere, regardless of whether adjudication was withheld, within the last six (6) years from the date of the court's determination for the crimes listed below, or their equivalent in any jurisdiction, the Contractor is required to immediately remove that person from any position with access to State of Florida data or directly performing services under the Contract. The disqualifying offenses are as follows:

- (a) Computer related crimes;
- (b) Information technology crimes;

- (c) Fraudulent practices;
- (d) False pretenses;
- (e) Frauds;
- (f) Credit card crimes;
- (g) Forgery;
- (h) Counterfeiting;
- (i) Violations involving checks or drafts;
- (j) Misuse of medical or personnel records; and
- (k) Felony theft.

13.4 Confidentiality.

The Contractor must maintain confidentiality of all confidential data, files, and records related to the commodities or contractual services provided pursuant to the Contract and must comply with all state and federal laws, including, but not limited to sections 381.004, 384.29, 392.65, and 456.057, F.S. The Contractor's confidentiality procedures must be consistent with the most recent version of the Department security policies, protocols, and procedures. The Contractor must also comply with any applicable professional standards with respect to confidentiality of information.

SECTION 14. WARRANTY OF CONTRACTOR'S ABILITY TO PERFORM.

The Contractor warrants that, to the best of its knowledge, there is no pending or threatened action, proceeding, or investigation, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish the Contractor's ability to satisfy its Contract obligations. The Contractor warrants that neither it nor any affiliate is currently on the Suspended Vendor List, Convicted Vendor List, or the Discriminatory Vendor List, or on any similar list maintained by any other state or the federal government. The Contractor shall immediately notify the Department in writing if its ability to perform is compromised in any manner during the term of the Contract.



Solicitation No: 20-84131503-ITB
Commercial Automobile Insurance
Attachment E
Scope of Work (SOW)

1. Department Insurance Program

The State of Florida has statutorily established the following two methods for state agencies and other governmental entities to obtain insurance coverage: (1) from the State Risk Management Trust Fund (SRMTF) administered by the Department of Financial Services, Division of Risk Management, for property, general liability, automotive liability, federal civil rights, court-awarded attorney's fees in certain other proceedings against the state, and workers compensation, as established by Chapter 284, Florida Statutes; and (2) from commercial insurance purchased by the Division of State Purchasing pursuant to sections 287.022 and 287.042, Florida Statutes, as further specified in Rule 60A-1.015, Florida Administrative Code, for risks not eligible for coverage through the SRMTF.

Subsection 287.022(1), Florida Statutes, provides:

Insurance, while not a commodity, nevertheless shall be purchased for all agencies by the department, except that agencies may purchase title insurance for land acquisition and may make emergency purchases of insurance pursuant to s. 287.057(3)(a), Florida Statutes. The procedures for purchasing insurance, whether the purchase is made by the department or by the agencies, shall be the same as those set forth herein for the purchase of commodities.

State Purchasing operates the Department's Insurance Program, which is responsible for the purchase and management of insurance for executive branch agencies and eligible users, at their own choosing and based upon funding allocations.

The purpose and goal of the Department's Insurance Program is to provide coverage at the best rates possible for Florida state agencies. Whenever possible, the Insurer must provide coverage to any state agency requesting coverage under this program (see section 9.8, below, for more information).

2. Purpose

The Vendor shall market and secure an Insurance Policy on behalf of the State of Florida and the current Named Insureds that shall, at a minimum, include coverage as set forth below in section 7, Coverage Requirements, at the same or better coverage as set forth in Attachment D, Expiring Commercial Automobile Insurance Policy.

The Insurance Policy secured on behalf of the State of Florida and the Named Insureds shall be provided at the pricing specified in the bid, be provided in accordance with Florida Statutes, and conform with the terms and conditions specified in the Contract.

3. Definitions

Defined terms used herein are set forth in the ITB.



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4. Named Insured

The Master policyholder is the State of Florida, c/o the Department of Management Services, Division of State Purchasing, 4050 Esplanade Way, Suite 360, Tallahassee, FL 32399-0950.

The following entities are the current Named Insureds for whom coverage is being sought:

| | |
|------|---|
| DCF | Department of Children and Families |
| DFS | Department of Financial Services |
| DOH | Department of Health |
| FAMU | Florida Agricultural and Mechanical University |
| FAU | Florida Atlantic University |
| FIU | Florida International University |
| FPU | Florida Polytechnic University |
| FSDB | Florida School for the Deaf and Blind |
| FSU | Florida State University |
| FWC | Florida Fish and Wildlife Conservation Commission |
| HSMV | Department of Highway Safety and Motor Vehicles |
| JAC | Justice Administration Commission |
| NCF | New College of Florida |
| UF | University of Florida |
| UNF | University of North Florida |
| USF | University of South Florida |
| UWF | University of West Florida |

NOTE: Named Insured may be requested to be added or removed during the Policy Period as outlined in this ITB.

5. Named Insured Auto Usage

Each Named Insured has provided a summary of their automobile usage program in Attachment J, Named Insured Auto Usage, which includes information regarding policies and procedures for usage of a scheduled vehicle.

Currently there are 236 vehicles and over 1,100 approved drivers on the program.

Note to Bidders: If a Bidder requires additional information about the approved drivers, the Bidder must contact the Procurement Officer identified in ITB section 1.6 via email and request additional information about the approved drivers of Named Insureds covered by the Insurance Policy. Any request for approved drivers' information received by the Procurement Officer after 4:00 P.M., September 11, 2020, will not be fulfilled before the deadline to submit Bid and all required documents in MFMP Sourcing as set forth in the Timeline of Events. (this note will be deleted from the document at the time this document becomes an attachment to the Contract)



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6. Locations of Covered Property

Locations of the Named Insured vary throughout the State of Florida. The commercial automobile coverage schedule may be modified by the Named Insured throughout the policy period. The frequency of changes varies among each Named Insured throughout the policy term, but each Named Insured will remain responsible for any Premium payment assessed while participating in the policy coverage.

7. Coverage Requirements

The Department is seeking the same or better coverage terms and conditions at a minimum, as those contained in Attachment D, Expiring Policy.

7.1 Policy Limits

Current policy limits for key coverages are indicated below:

| Coverage | Covered Auto Symbol | Limit of Insurance |
|--|---------------------|---|
| Liability (combined single limit) | 7 | \$ 1,000,000 each accident |
| Personal Injury Protection (PIP) (or equivalent added no-fault coverage) | 5 | PIP Endorsement CA 22 10 01 13 |
| Auto Medical Payments | 7 | \$ 5,000 each person |
| Physical Damage – Comprehensive | 7 | ACV or cost of repair whichever is less, minus \$ 500 deductible each covered auto. |
| Physical Damage – Specified Causes of Loss | 7 | ACV or cost of repair whichever is less, minus \$ 500 deductible each covered auto. |
| Physical Damage - Collision | 7 | ACV or cost of repair, minus \$ 500 deductible each covered auto. |

7.2 Policy Deductibles

The current maximum deductible is \$500. The maximum deductible that will be applied to Comprehensive Coverage for all "loss" resulting from any one event is the maximum deductible .

8. Premium Pricing

The Contractor shall adhere to the prices submitted in the ITB Price Sheets, which are incorporated by reference into the Contract. All coverage premiums assessed at policy onset are to be fixed for the full policy period.



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The Underwriter may assess different rates to each Named Insured or group of Named Insured, based upon current exposures, loss experience and changes to the specific exposure risks at policy inception. The Underwriter shall document the reason for each premium assessed.

For a Named Insured or vehicle added after policy onset, as provided for in subsection 9.8, pricing may be equitably adjusted to reflect the addition in coverage or exposure and is to be consistent with current policy rates, terms, and conditions, to the extent market conditions or loss experience allow. Pricing for an addition in coverage shall be based upon specific exposure risks and individual loss experience.

8.1 Premium Adjustments

Premium decreases issued by the Contractor are permissible at any time during the initial policy period and any additional policy periods.

Premiums adjustments during the initial policy period of the Contract are not permissible for those Named Insured on the policy at policy onset. Premiums for those Named Insured added to the policy after a policy period, are to be fixed for the remainder of the policy period in which they were added.

For additional policy periods, the Broker must have identified in its Bid the % loss ratio threshold which, if met or exceeded by the Named Insured during any policy period, will prompt the Insurer to reevaluate premium pricing for the next policy period. Any reevaluation of premiums must be adjusted equitably and shall be based upon specific exposure risks and individual loss experience, to the extent market conditions allow.

9. Broker /Underwriter Responsibilities

The Broker will market and secure a commercial automobile insurance policy on behalf of the State of Florida and the Named Insured, c/o the Department of Management Services, Division of State Purchasing, 4050 Esplanade Way, Suite 360, Tallahassee, FL 32399-0950.

9.1 Customer Service and Administration

The Contractor shall provide Customers all services during Business Days. The following days are observed as holidays by state agencies:

https://www.dms.myflorida.com/workforce_operations/human_resource_management/for_state_personnel_system_hr_practitioners/state_holidays

The Contractor shall have a single point of contact to serve as Contract Manager as listed on the Vendor Information Form. The Contract Manager may support multiple Customers and must respond to Customer calls and/or emails within one (1) business day. The Contract Manager must be able to provide or arrange for all aspects of Customer support



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Scope of Work (SOW)

and problem resolutions. Back-up coverage must be provided by an equally knowledgeable person.

In addition to a dedicated Contract Manager, the Contractor shall provide toll-free Customer service phone support from 8:00 a.m. Eastern Time to 5:00 p.m. Eastern Time, Monday through Friday, except for National and State-recognized holidays. TDD (Telecommunication Device for the Deaf) access must be made available during the above-named Customer service operating hours.

9.2 Policy Administration

The Broker must aid in the fulfillment of all obligations to the Department and its Named Insureds as provided for under the Insurance Policy that results from this ITB. The Broker will, at a minimum: communicate with the Insurer on all changes to the policy requested by the Department; provide endorsements for changes to the policy schedule; forward premium payments to the Insurer, as appropriate; and assist in the filing of claims and claim settlement payments. Any failure by the Broker to provide policy administration to the Department will constitute a breach of Contract.

9.3 Routine Communications

All routine communications and reports related to the Contract shall be sent to the Department's Contract Manager. If any information listed on the Broker Information form attachment changes during the life of the Contract, then the Contractor shall update the attachments and submit to the Department's Contract Manager. Routine communications may be by e-mail, regular mail, or telephone.

9.4 Broker License

The Broker, for the duration of the Contract term must hold current and valid Florida resident or non-resident insurance licenses in the appropriate line of business for the insurance coverage provided under the Contract.

Any personnel assigned to this insurance policy must maintain current and active insurance license(s) required to secure the insurance described in the ITB.

9.5 Insurance Policy Conditions

After award, the Contractor must provide the Department an original and complete copy of the Insurance Policy, including declarations, insuring agreements, conditions, exclusions, schedule of coverage, and all necessary endorsements at policy inception, or an insurance binder until such Insurance Policy is received. The Insurance Policy must include a manuscript endorsement, must conform to the requirements stated in this ITB, and may not take exception to terms in this ITB. Failure to submit a complete Insurance Policy will constitute sufficient grounds for termination.



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Commercial Automobile Insurance
Attachment E
Scope of Work (SOW)

The Insurance Policy must conform to the following coverage conditions:

- 9.5.1 The entire coverage is to be written under one Insurance Policy and represented by one Insurer.
- 9.5.2 Vehicle valuation is based upon Actual Cash Value, or cost of repair whichever is less, minus any deductible.
- 9.5.3 Refer to Attachment G, Price Sheet, for a current listing of covered vehicles..
- 9.5.4 Policy endorsements and auto identification cards will be provided to the Department and Named Insured for vehicles covered at policy onset.
- 9.5.5 Auto identification cards must be issued to the Named Insured for each vehicle added after policy onset for the remainder of the policy period, on the effective date of coverage for that vehicle.
- 9.5.6 Policy endorsements for a vehicle added after policy onset will be provided to the Department and Named Insured as soon as possible after the effective date of coverage.
- 9.5.7 The Insurer may be requested to work with, and if so, will fully cooperate with, the Department relating to loss prevention and loss control issues.
- 9.5.8 The Broker and Insurer shall provide an Insurance Policy that conforms with all relevant and applicable statutes and regulations governing automobile insurance.

9.6 Underwriting Information

The Department will coordinate all coverage requests on behalf of the Named Insured.

Vehicles which have been altered or vehicles with specialized equipment will be noted on the Attachment J, Named Insured Vehicle Usage, for each vehicle as applicable.

There is no statewide policy addressing driver safety training, training manuals, or distracted drivers training program.

Each Named Insured is responsible for the drivers assigned to its vehicles.

Each Named Insured operates under its internal policies and procedures.

Each Named Insured has an obligation to abide by and enforce its internal rules, regulations, and policies; State of Florida policies, rules, and statutes; and federal guidelines, regulation, and statutes, as applicable.

9.7 Invoices for Insurance Premiums

In addition to the terms in Special Contract Conditions subsection 3.3, Payment Invoicing, the following applies to Contractor invoicing:

- 9.7.1 Premiums will be invoiced annually at Policy Inception for the Named Insured provided coverage at policy onset.



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Attachment E
Scope of Work (SOW)

- 9.7.2 Named Insureds that begin coverage after policy onset shall be invoiced for the remainder of the term on a pro-rated basis and those Named Insureds that begin coverage after policy onset shall not be assessed a premium rate that exceeds the applicable rates filed for that year with the Office of Insurance Regulation.
- 9.7.3 Invoices are to contain enough detail for pre- and post-audit. Invoices must include an invoice number, the insurance company name, Federal Employer Identification Number, the policy number, effective dates of coverage, a description of the coverage, payment due date, and a remittance address.
- 9.7.4 Invoices are to be issued in the name of the Named Insured and must be provided in writing to the Department's Contract Manager and Named Insured.
- 9.7.5 The Department's Contract Manager may, but is not obligated to, assist the Broker in securing these payments to the best of its ability.

9.8 Additions/Deletions

The Department may request at any time during a policy period, and the Contractor will not unreasonably deny the request, that a state agency or eligible user be added to the policy as a Named Insured. The Department will provide exposure information and five-year loss history to be considered by the Underwriter for coverage.

The Underwriter is not obligated to provide coverage for a risk determined to be inappropriate for the coverage described in this ITB.

The Department may request additions and deletions of vehicles throughout the policy period as requested by any Named Insured covered under the policy during the policy period.

The Broker is responsible for providing premium refund checks to the Named Insured, when changes are made to individual Named Insureds' schedules. Refund checks will be provided to the Department Contract Manager. The Contract Manager will forward all checks to the appropriate Named Insured. The Broker will provide a copy of all refund checks to the Department's Contract Manager for the contract file.

9.9 Claims Settlement

Claims must be submitted by the Named Insured to the Broker as outlined in the Insurance Policy that results from this Contract. The Broker or Underwriter must notify the Department in writing at the time the Claim is submitted by a Named Insured during the Policy Period. The Broker must coordinate with the Named Insured filing the Claim on any details required by the Broker to ensure proper settlement.

The Broker is to track all Claims submitted and identify which Named Insured filed the Claim. Any settlement checks must be issued in the name of the Named Insured that filed the Claim, c/o State of Florida - Department of Management Services. Settlement checks are to include policy name and number; the Named Insured who filed the Claim; date of loss; total Claim filed, deductible, check number, and check amount.



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Commercial Automobile Insurance
Attachment E
Scope of Work (SOW)

The Broker will provide Claim settlement checks directly to the Named Insured filing the Claim whenever possible, and the Broker will provide a copy of the settlement check to the Department's Contract Manager.

9.10 Historical Premium and Loss Information

The Broker must submit a Claim and loss summary report annually to the Department's Contract Manager. The Department reserves the right to request loss runs at any time during the Policy Period, and the Broker shall comply with such requests. The historical premium and loss information for the past five years is included in Attachment K of this solicitation document. This information is for informational purposes only and should not be construed as representing actual losses under a new Contract.

9.11 Broker Commission

The Broker will comply with section 287.022, Florida Statutes, which requires an insurer or agent that pays a commission or any portion thereof to any person, on insurance purchased by the Department, to report such payment to the Department in writing and under oath within 30 days thereafter.

9.12 Independent Broker

The Broker and its employees, agents, representatives, and subcontractors are not employees or agents of the Department and are not entitled to the benefits of State of Florida employees. The Department will not be bound by any acts or conduct of the Broker or its employees, agents, representatives, or subcontractors. The Broker agrees to include this provision in all of its subcontracts under the Contract.

9.13 Insurer Serviceability

The Broker will notify the Department's Contract Manager of any concerns regarding the ability to provide ongoing services, claims settlement, or any diminished actions including, but not limited to, the reduction in the financial rating of the insurer providing coverage subsequent to Contract award. Failure to notify the Department of concerns may, at the Department's option result in termination of the Insurance Policy.

9.14 Insurance Policy Cancellation

In addition to the requirements of Special Contract Conditions subsection 3.9, Return of Funds, the following applies to cancellation of the Insurance Policy:

All cancellations must be calculated on a pro-rata basis and must adhere to the requirements of Florida law. For the purpose of this clause, pro-rata means, in the case of cancellation of an insurance policy, the return of the Premium for the unexpired term of the policy, without penalty for interim cancellation. The Department reserves the right to cancel the Insurance Policy at any time by providing written notice to the Broker at least 30 (thirty) days prior to the effective date of cancellation. Such cancellation request will be mailed to the Broker's Contract Manager. Cancellation notices from the Insurer will be as



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Commercial Automobile Insurance
Attachment E
Scope of Work (SOW)

provided for in the Insurance Policy and must be mailed to the Department's Contract Manager.

10. Payments

Payments by Named Insured shall be made in accordance with sections 215.422 and 287.0585, F.S.

11. Ad-hoc Report

The Department reserves the right to require additional information pertaining to the Contract.

12. Contract Transition

Upon Contract expiration or termination, the Contractor shall ensure a seamless transfer of contract responsibilities with any subsequent broker/insurer necessary to transition the products and services of the Contract. The Contractor and subsequent broker/insurer assume all expenses related to the contract transition.

13. Other Fees and Charges

The State requires additional assessments for specific insurance coverage types including, but not limited to, property and casualty insurance premiums except for those exempted by statute (workers' compensation, medical malpractice, and national flood insurance).

Brokers and/or Insurers shall not include surplus line tax fees in the cost of this coverage, in accordance with subsection 626.932(4), Florida Statute.

Fees or charges not indicated on the Attachment G, Price Sheet, unless provided by law, are prohibited.

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Solicitation No. 20-84131503-ITB
 Commercial Automobile Insurance
 Attachment F
 Certification Requirements for Responsiveness

| REFERENCE | Certification Responsiveness Requirements |
|----------------|--|
| ITB 3.5.1.1 | The Bidder certifies that neither the Bidder nor its affiliates is a convicted vendor, or a discriminatory vendor as defined in Sections 7 and 8 of the PUR 1001. |
| ITB 3.5.1.2 | The Bidder certifies that it is in compliance with ITB Section 9 of the PUR 1001 form , as modified by the Special Instructions. |
| ITB 3.5.1.3 | The Bidder certifies that it is not on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List; and is not participating in a boycott of Israel. |
| ITB 3.5.1.4 | The Bidder certifies that if awarded a Contract, it will provide a PDF file of its current and active registration with the Department of State prior to Contract execution, unless exempt from registration (in which case, a statement providing the basis for exemption). Note: Pursuant to section 607.1501, F.S., a foreign corporation may not transact business in this state until it obtains a certificate of authority from the Florida Department of State. Website: www.sunbiz.org . |
| ITB 3.5.1.5 | The Bidder certifies that within the last year (i.e., within the last 365 days), it has not had a contract terminated under section 448.095(2)(c), F.S., by a public employer, as defined by section 448.095(1)(i), F.S. |
| ITB 3.5.1.6 | The Bidder certifies that if awarded a Contract, the Broker's key management personnel assigned to securing the Insurance Policy will maintain current and active insurance license(s) required to provide the services contemplated herein. |
| ITB 3.5.1.7 | The Bidder certifies that the Bidder and the selected Insurer possess a valid and current certificate of authority to transact insurance as described in this ITB, in accordance with section 624.404, Florida Statutes, or are an eligible surplus lines insurer in accordance with section 626.918, Florida Statutes. |
| ITB 3.5.1.8 | The Bidder certifies that the Bidder and the selected Underwriter have 10 years of experience in the placement and account management of the insurance coverage described in this ITB. |

Bidder should note the other responsiveness requirements indicated in section 3.5 of the ITB.

Signature below certifies that the signatory has the authority to respond to this solicitation on the Bidder's behalf and certifies conformance with all the Requirements for Responsiveness listed above.

Name of Bidder

Date

Signature of Bidder's Authorized Representative

Date

Bidders will download the Microsoft® Excel file Attachment

The Bidder is required to supply accurate and complete

The Price Sheet is locked and will move automatically

A Bidder may provide pricing for either Policy Period 1

provide consecutive pricing will result in the Bid being

Section 3.8 Basis of Award

Bidders not submitting pricing for Policy Period 2 should

response will render an error code in the Calculated Pr

Bids for multiple Policy Periods will be discounted in ac

The most recent ten-year inflation rate from the

<https://www.philadelphiafed.org/research-and->

For each Policy Period for which the Bidder intends to

Respondents must provide annual premium p

Bidders should not include Terrorism Risk Ins

If there are any fees or assessments associated with the

a. Inspection fee, if applicable, a Bidder must

b. Any other fee shall be identified by name; ;

c. If any statutorily required and authorized as

of the premium subtotal associated with the

d. In accordance with subsection 626.932(4),

If awarded a Contract, the Bidder (Contractor) will r

Other than providing the required bid information within

the Department. Any such alteration of the Price Shee

reminded that only one Price Sheet may be submitted

Once filled-in, upload the filled-in Microsoft® Excel file

If there is a conflict between these instructions and the

Solicitation No. 20-841315
Commerical Automobile In
Attachment G
Price Sheet Instructio

ment G, Price Sheet. Review and follow these in
e information. Pricing must be based upon curri
to the areas highlighted in yellow where pricing
or Policy Periods 1 and 2. NO OTHER COMBINATIO
deemed non-responsive. Information regarding l

ld not input any data into those pricing fields; pri
remium cell.

accordance with Section 3.8 of the ITB.

e Survey of Professional Forecasters as of the 2

[.data/real-time-center/survey-of-professional-for](#)

2nd Q 2020 2.03%

submit a Bid, the Bidder must input a pricing res
ricing for each vehicle listed on the Price Sheet
urance (TRIA) premium pricing, as this coverage
re proposed Insurance Policy, they must be ider
t input the associated total annual cost for the P
and input the total annual cost of that fee.

ssessments are to be included, identify the nam
e applicable Policy Period. The Price Sheet will
Florida Statutes, surplus lines tax fees shall not
not be allowed to impose any fee not listed in the
n the Price Sheet, the responding Bidder may nc
t specifications or contents may result in the Bic
by a Bidder.

within the MFMP Sourcing Application. Do not c
Price Sheet, these instructions will control.

503-ITB
Insurance

Ins

Instructions and the general information as provided in the Price Sheet.

Interest rates and deductibles.

Other fees is requested.

None or Policy Periods will be accepted or scored by the Department. Failure to show how the pricing provided will be scored is specified in the ITB, with specifics in

pricing fields are coded for a numeric response, and anything other than a numeric

2nd quarter 2020 can be found below:

[forecasters/historical-data/inflation-forecasts](#)

Response as indicated below:

None is not required on this policy.

Identified as follows:

Policy Period bid.

Rate of that assessment, and its applicable percentage

will auto-calculate the associated cost for the assessment for that Policy Period.

None will be assessed.

None on Price Sheet for a Policy Period.

Do not alter the information, specifications, or contents of the Price Sheet, as created by the Bidder being deemed non-responsive and its response not scored. Bidders are

Do not convert the Price Sheet to a PDF.

Solicitation No. 20-84131503-TB
Commercial Automobile Insurance
Attachment G
Price Sheet

| COMMERCIAL AUTOMOBILE SCHEDULE | | | | | | | | | | | | | POLICY PERIOD 1 10/20/2020 - 10/20/2021 | | POLICY PERIOD 2 10/20/2021 - 10/20/2022 | | | | |
|--------------------------------|----------------------|----------|--------------------------------|--------------------|-------------|--------------|---------------|------|-----|----|---------|------|--|--|--|--|---|------------|---|
| Current Policy Vehicle Number | Named Insured Entity | Veh Year | Vehicle Desc | Veh Id | Territory # | County | Vehicle Cost | Liab | PIP | UM | Med Pay | Coll | OTC | POLICY PERIOD 1 10/20/2020 - 10/20/2021 | | POLICY PERIOD 2 10/20/2021 - 10/20/2022 | | Class Code | Add'l Insured / Loss Payee |
| | | | | | | | | | | | | | | Annual Premium | Discount applied (R) → (TB Section 3.8) | Annual Premium | Discount applied (R) → (TB Section 3.8) | | |
| FL-0001 | DCF | 2015 | PETERLIT DUMP TRUCK | 38P2LX05FF789695 | 181 | Gadsden | \$ 212,592.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0002 | DFS | 2017 | CHEVROLET MALIBU LS | 1G1ZC5ST5H263203 | 123 | Leon | \$ 23,225.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0004 | DOH | 2016 | TOYOTA CAMRY | 4T1B1FK3G0609863 | 123 | Leon | \$ 23,070.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0005 | FAMU | 2003 | PREVOST HIGHWAY COACH | 2PC43349431014741 | 123 | Leon | \$ 300,000.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0010 | FAMU | 2015 | FORD TRANSIT T-350 SERVICE | 1FBZK2ZM2AA24998 | 123 | Leon | \$ 30,000.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0011 | FAMU | 2014 | LINCOLN NAVIGATOR | 5LMJZ457F108363 | 123 | Leon | \$ 50,001.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0012 | FAMU | 2015 | FORD E-450 SERVICE | 1FDFE4FS2FD1A1694 | 123 | Leon | \$ 30,560.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0013 | FAMU | 2015 | FORD E-450 SERVICE | 1FDFE4FSXGDC34415 | 123 | Leon | \$ 58,000.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0014 | FAMU | 2016 | DODGE 5500 SERVICE | 3C7W8N1L1G342734 | 123 | Leon | \$ 104,000.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0015 | FAMU | 2015 | GOSSHEL COACH SERVICE | 1F2EE39982A49127 | 138 | St. Johns | \$ 156,508.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0016 | FSDB | 2015 | THOMAS 141Y'S BUS | 1T7YU4E24F1284036 | 138 | St. Johns | \$ 188,630.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0017 | FSDB | 2015 | THOMAS 141Y'S BUS | 1T7YU4E26F1284037 | 138 | St. Johns | \$ 188,630.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0018 | FSDB | 2015 | THOMAS WHITE BUS | 1T7YU4E27F1284127 | 138 | St. Johns | \$ 188,630.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0019 | FSDB | 2015 | THOMAS WHITE BUS | 1T7YU4E29F1284128 | 138 | St. Johns | \$ 188,630.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0020 | FSDB | 2016 | DODGE CARAVAN SE | 2C4RDG6G3GR365853 | 120 | St. Johns | \$ 22,595.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0021 | FSDB | 2016 | DODGE CARAVAN SE | 2C4RDG6G8GR364116 | 120 | St. Johns | \$ 22,595.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0022 | FSDB | 2016 | DODGE CARAVAN SE | 2C4RDG6G8GR364115 | 120 | St. Johns | \$ 22,595.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0023 | FSDB | 2017 | BLUE BIRD BUS | 1B8BNC45F310388 | 138 | St. Johns | \$ 156,508.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0024 | FSDB | 2017 | BLUE BIRD BUS | 1B8BNC47H310339 | 138 | St. Johns | \$ 156,508.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0025 | FSDB | 2018 | BLUE BIRD BUS | 1BAKCPXJF337419 | 138 | St. Johns | \$ 109,471.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0026 | FSDB | 2018 | BLUE BIRD BUS | 1B8BNC49F337415 | 138 | St. Johns | \$ 158,640.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0028 | FSU | 2011 | TOYOTA TACOMA SERVICE | 5TMMJ4H418M02021 | 123 | Leon | \$ 26,001.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0029 | FSU | 2011 | GMK SILVERA SERVICE | 1G1L2Z348F142324 | 123 | Leon | \$ 40,000.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0030 | FSU | 2006 | CHEVROLET EXPRESS SERVICE | 1GAKG39J361115869 | 123 | Leon | \$ 30,001.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0031 | FSU | 2012 | CHEVROLET SILVERADO SERVICE | 1GCAKZC8C6144915 | 123 | Leon | \$ 36,001.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0032 | FSU | 2012 | TOYOTA TACOMA SERVICE | 5TMMJ4H4XKM046873 | 123 | Leon | \$ 26,001.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0033 | FSU | 2012 | TOYOTA PRIUS | 1TDK7838K156973 | 123 | Leon | \$ 18,751.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0034 | FSU | 2013 | DODGE CARAVAN | 2C4RDG6G70R693853 | 123 | Leon | \$ 26,001.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0035 | FSU | 2015 | FORD TRANSIT WAGON XL | 1FMEK1YM8FK12680 | 123 | Leon | \$ 32,250.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0036 | FSU | 2016 | FORD TRANSIT CONNECT XLT | NM0G9P76J214748 | 123 | Leon | \$ 24,825.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0037 | FSU | 2016 | FORD TRANSIT CONNECT XLT | NM0G9P78J229457 | 123 | Leon | \$ 24,825.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0038 | FSU | 2014 | TOYOTA PRIUS | 1TDK7838K1079875 | 123 | Leon | \$ 19,080.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0039 | FSU | 2014 | TOYOTA PRIUS | 1TDK7838K1081385 | 123 | Leon | \$ 19,080.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0040 | FSU | 2016 | NISSAN FRONTIER SERVICE | 1N6BDOC18G750498 | 123 | Leon | \$ 18,090.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0041 | FSU | 2016 | NISSAN FRONTIER SERVICE | 1N6BDOC15G710331 | 123 | Leon | \$ 18,090.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0043 | HSWM | 2014 | FORD WINNEBAGO | 1F645DVE0A04347 | 123 | Leon | \$ 141,465.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0044 | HSWM | 2014 | FORD WINNEBAGO | 1F645DVE0A03339 | 123 | Leon | \$ 141,465.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0045 | HSWM | 2006 | CHEVROLET CHAMPION BUS | 1GB6SV1246F421825 | 123 | Leon | \$ 35,990.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0046 | HSWM | 2006 | CHEVROLET CHAMPION BUS | 1GB6SV1286F421322 | 123 | Leon | \$ 35,990.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0047 | HSWM | 2005 | CHEVROLET CHAMPION BUS | 1GB6SV1285F9786 | 123 | Leon | \$ 34,795.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0048 | HSWM | 2005 | CHEVROLET CHAMPION BUS | 1GB6SV1275F09466 | 123 | Leon | \$ 34,795.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0052 | JAC-SA17 | 2006 | FORD ECONOLINE E250 SERVICE | 1FTNS24W76DA85155 | 119 | Broward | \$ 25,115.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0053 | JAC-PD02 | 2012 | FORD FOCUS | 1FAHP2P27C1L06365 | 123 | Leon | \$ 17,270.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0054 | JAC-SA17 | 2011 | FORD ECONOLINE F150 SERVICE | 1FANC18W8B8C18473 | 119 | Broward | \$ 22,970.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0055 | JAC-PD06 | 2003 | FORD FREIGHTLINER MT55 SERVICE | 4UZAR8W43C184659 | 106 | Pinellas | \$ 25,000.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0056 | JAC-PD06 | 2012 | FORD FUSION | 3FAHP0GACR418893 | 106 | Pinellas | \$ 19,820.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0057 | JAC-PD06 | 2012 | FORD FUSION | 3FAHP0GACR418890 | 106 | Pinellas | \$ 19,820.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0058 | JAC-SA19 | 2007 | FORD TAUROS WIN VIC POLICE | 3FA6PG72D010234 | 158 | St. Lucie | \$ 26,800.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0059 | JAC-SA19 | 2011 | FORD TAUROS SE | 1FAHP2DW2B8183250 | 158 | St. Lucie | \$ 25,170.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0060 | JAC-SA19 | 2013 | FORD FUSION | 3FA6PG71DR138537 | 158 | St. Lucie | \$ 21,700.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0061 | JAC-PD20 | 2013 | TOYOTA COROLLA | 1TDBK0EXJ119557 | 163 | Henry | \$ 16,230.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0063 | JAC-PD06 | 2015 | FORD EXPLORER | 1FMSK885GAS02010 | 106 | Leon | \$ 30,870.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0064 | JAC-PD06 | 2014 | FORD EXPLORER | 1FMSK887EAS02011 | 106 | Pinellas | \$ 30,870.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0066 | JAC-PD06 | 2012 | FORD EDGE | 2FMDK3C1B3A34470 | 106 | Pinellas | \$ 30,945.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0067 | JAC-PD06 | 2015 | CHEVROLET TRAVESSER LS | 1GMRKFFDEJ192720 | 106 | Pinellas | \$ 30,995.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0068 | JAC-PD06 | 2015 | CHEVROLET SILVERADO 1500 | 1AGCPFC7F635421 | 106 | Pinellas | \$ 36,230.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0069 | JAC-SA17 | 2016 | FORD TAUROS SE | 1FAHP2DR8G1G00413 | 106 | Pinellas | \$ 27,110.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0070 | JAC-SA17 | 2016 | FORD EXPLORER | 1FMSK885G8997570 | 119 | St. Lucie | \$ 32,700.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0071 | JAC-PD20 | 2016 | CHEVROLET IMPALA LIMITED LS | 2G1WAS3E3G1154877 | 163 | Broward | \$ 25,830.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0072 | JAC-PD08 | 2016 | FORD FUSION S | 3FA6P0G76G8398002 | 145 | Henry | \$ 22,600.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0073 | JAC-SA19 | 2016 | FORD FUSION S | 3FA6P0G76G839815 | 158 | Alachua | \$ 22,610.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0074 | UF | 2016 | FORD F-150 SERVICE | 1FTEW1EG2K8D2434 | 145 | St. Lucie | \$ 36,340.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0075 | UF | 2016 | FORD F-350 SERVICE | 1FT8W3CVT8G2D29096 | 145 | Alachua | \$ 37,153.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0076 | UNF | 2006 | CHEVROLET EXPRESS SERVICE | 1GB6G1S1061196964 | 136 | Duval | \$ 23,180.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0077 | UNF | 2011 | MERCEDES-BENZ SPRINTER | W40A93725561636 | 136 | Duval | \$ 48,550.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |
| FL-0078 | USF | 2012 | FORD ESCAPE | 1FMCUD0G7CKA30223 | 107 | Hillsborough | \$ 24,670.00 | Y | Y | N | Y | Y | Y | \$ | - | \$ | - | | |

| Current Policy Vehicle Number | Named Insured Entity | Veh Year | Vehicle Desc | Veh Id | Territory # | County | Vehicle Cost | Liab | PIP | UM | Med Pay | Coll | OTC | Annual Premium | Annual Premium | Class Code | Add'l Insured / Loss Payee |
|-------------------------------|----------------------|----------|--|-------------------|-------------|---------------|---------------|------|-----|----|---------|------|-----|----------------|----------------|------------|--|
| FL-0153 | DCF | 2018 | NISSAN SENTRA | 3N1AB7AP2Y304105 | 181 | Leon | \$ 15,875.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0154 | DCF | 2018 | NISSAN SENTRA | 3N1AB7AP1P35472 | 181 | Leon | \$ 15,875.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0155 | DCF | 2018 | NISSAN SENTRA | 3N1AB7AP2Y304959 | 181 | Leon | \$ 15,875.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0156 | DCF | 2018 | NISSAN SENTRA | 3N1AB7AP4Y300136 | 181 | Leon | \$ 15,875.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0157 | DCF | 2018 | NISSAN SENTRA | 3N1AB7AP8Y302911 | 181 | Leon | \$ 15,875.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0158 | DCF | 2018 | NISSAN SENTRA | 3N1AB7AP0Y32552 | 181 | Leon | \$ 15,875.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0159 | DFS | 2016 | CHEVROLET MALIBU | 1G1ZCS5T2F260385 | 123 | Leon | \$ 23,225.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0160 | DOH | 2018 | DODGE GRAND CARAVAN SE | 2C4RDG8G3R310343 | 123 | Alachua | \$ 26,250.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0161 | DOH | 2018 | DODGE GRAND CARAVAN SE | 2C4RDG8G3R310342 | 123 | Alachua | \$ 26,250.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0162 | DOH | 2018 | DODGE GRAND CARAVAN SE | 2C4RDG8G3R310343 | 123 | Alachua | \$ 26,250.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0163 | UF | 2016 | JEEP CHEROKEE | 1C4PMA8GXW301868 | 145 | Collier | \$ 22,300.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0164 | UF | 2017 | FORD F150 SERVICE | 1FTMF1EF5HKD56835 | 145 | Collier | \$ 27,028.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0165 | UF | 2012 | FORD F150 SERVICE | 1FTEX1EM8CF22581 | 145 | Collier | \$ 20,127.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0166 | UF | 2014 | FORD EXPLORER | 1FMSK8B896GC60389 | 145 | Collier | \$ 20,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0167 | UF | 2017 | TOYOTA TUNDRA SERVICE | 5TFJMS61DM0072386 | 145 | Collier | \$ 35,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0168 | UF | 2017 | JEEP CHEROKEE | 1C4PMA81HW513723 | 145 | Collier | \$ 100,413.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0169 | HSMV | 2018 | WINNIBAGO/RV SERVICE | 1F66FDY210A10975 | 123 | Leon | \$ 173,560.00 | Y | Y | N | Y | Y | Y | \$ | - | 314990 | |
| FL-0170 | DOH | 2018 | FORD F150 SERVICE | 1FTEW1E3JFA65122 | 136 | Duval | \$ 13,917.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0171 | DOH | 2018 | FORD F150 SERVICE | 1FTEW1E4JFA65124 | 106 | Pinehills | \$ 13,917.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0172 | DOH | 2018 | FORD F150 SERVICE | 1FTEW1E5JFA65125 | 153 | Lake | \$ 13,917.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0173 | DOH | 2018 | FORD F150 SERVICE | 1FTEW1E9JFA65121 | 132 | Lee | \$ 13,917.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0174 | DOH | 2018 | FORD F150 SERVICE | 1FTEW1E3JFA65119 | 142 | Monroe | \$ 13,917.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0175 | DOH | 2018 | FORD F150 SERVICE | 1FTEW1E4JFA65122 | 123 | Leon | \$ 13,917.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0176 | DOH | 2018 | FORD F150 SERVICE | 1FTEW1E5JFA65125 | 169 | Escambia | \$ 13,917.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0177 | FAMU | 2018 | GOSHEN COACH SERVICE | 1FDFA45IDC01465 | 181 | Leon | \$ 72,454.00 | Y | Y | N | Y | Y | Y | \$ | - | 658300 | |
| FL-0178 | USF | 2017 | FORD F250 Crew Cab SERVICE | 1FT7W2B89HEE58256 | 132 | Monroe | \$ 30,005.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0179 | USF | 2011 | FORD F250 SERVICE | 1FT7W2B89HEE58256 | 132 | Monroe | \$ 25,360.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0180 | UNWF | 2018 | FORD EXPLORER | 1FMSK7DB9GC26030 | 167 | Escambia | \$ 33,387.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0181 | FIU | 2008 | FORD F250 SERVICE | 1FTSW21Y8EC2672 | 133 | Miami-Dade | \$ 19,844.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0182 | DFS | 2018 | HONDA SONATA | SNPE24A40JH673941 | 134 | Broward | \$ 22,050.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0183 | JAC-PD06 | 2019 | FORD TRANSIT CARGO SERVICE | 1FTYH1W1MCKA61994 | 106 | Pinehills | \$ 22,604.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0184 | UNWF | 2018 | FORD TRANSIT WAGON | 1FBUKMGK4K31396 | 167 | Escambia | \$ 39,900.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0185 | USF | 2019 | CHEVROLET CRUZ | 1G1BC5SM6K7100328 | 107 | Hillsborough | \$ 16,518.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0186 | JAC | 2018 | TOYOTA RAV 4 | JTMRRJEDD242430 | 107 | Hillsborough | \$ 24,964.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0188 | JAC-PD20 | 2019 | DODGE CARAVAN SE | 2C4RDG8B2R654747 | 142 | Lee | \$ 21,995.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0189 | JAC-SA19 | 2019 | FORD EXPLORER | 1FMSK7DB9GC26030 | 158 | St. Johns | \$ 24,955.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0190 | USF | 2019 | HYUNDAI GENESIS | KMHGS4AH0KU05028 | 107 | Hillsborough | \$ 69,228.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0191 | JAC-PD20 | 2019 | CHEVROLET IMPALA | 2G11X5S30K9143651 | 142 | Lee | \$ 21,871.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0192 | JAC-PD20 | 2019 | CHEVROLET IMPALA | 2G11X5S30K914503 | 142 | Lee | \$ 21,871.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0193 | JAC-PD20 | 2019 | CHEVROLET IMPALA | 2G11X5S30K914366 | 142 | Lee | \$ 21,871.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0194 | JAC-PD12 | 2019 | CHEVROLET MALIBU 4DR | 1G1ZCS5T6K208198 | 144 | Manatee | \$ 17,144.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0195 | JAC-PD12 | 2019 | CHEVROLET MALIBU 4DR | 1G1ZCS5T6K209687 | 144 | Sarasota | \$ 17,144.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0196 | FWC | 2018 | FORD F150 (Trophy Catch) SERVICE | 1FTEW1E5JFA65122 | 166 | Orange County | \$ 30,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | Loss Payee: Bartow Ford, 2800 US Hwy 98N, Bartow FL 33830 |
| FL-0198 | DOH | 2019 | TOYOTA SIENNA | 5TDJ23C5S3006900 | 123 | Leon | \$ 33,541.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: Enterprise FM Trust, PO Box 16805 St. Louis, MO 63105 |
| FL-0199 | JAC-PD08 | 2019 | FORD ESCAPE | 1FMSK7DB9GC26030 | 145 | Alachua | \$ 19,721.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0200 | FSU | 2012 | HONDA CIVIC | 19XFB5F3CE000140 | 123 | Leon | \$ 10,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0201 | FSDB | 2019 | DODGE CARAVAN | 2CYROGB69KR665000 | 138 | St. Johns | \$ 23,390.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0202 | FSDB | 2019 | DODGE CARAVAN | 2CYROGB69KR665000 | 138 | St. Johns | \$ 23,390.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0203 | FSDB | 2019 | DODGE CARAVAN | 2CYROGB69KR665000 | 138 | St. Johns | \$ 23,390.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0204 | FSDB | 2019 | DODGE CARAVAN | 2CYROGB69KR665001 | 138 | St. Johns | \$ 23,390.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0205 | FSDB | 2019 | DODGE CARAVAN | 2CYROGB69KR664998 | 138 | St. Johns | \$ 23,390.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0206 | USF | 2019 | DODGE CARAVAN | 2CYROGB69KR665001 | 107 | Hillsborough | \$ 25,851.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0207 | USF | 2019 | DODGE CARAVAN | 2CYROGB69KR665001 | 107 | Hillsborough | \$ 19,721.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0208 | DOH | 2019 | TOYOTA RAV4 FWD | 2T3H1RFV4K038921 | 174 | Jackson | \$ 28,688.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: WORLD OMNI Financial Corp. 6150 Omni Park Drive, Mobile, AL 36609 |
| FL-0209 | DOH | 2019 | TOYOTA RAV4 FWD | 2T3H1RFV4K017806 | 174 | Jackson | \$ 28,688.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: WORLD OMNI Financial Corp. 6150 Omni Park Drive, Mobile, AL 36609 |
| FL-0210 | DOH | 2020 | TOYOTA SIENNA 8 Passenger Van - SERVICE | 5TDJ23C5S3006900 | 174 | Jackson | \$ 37,190.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | Loss Payee: WORLD OMNI Financial Corp. 6150 Omni Park Drive, Mobile, AL 36609 |
| FL-0211 | FPU (Admissions) | 2012 | CHEVROLET VAN | 3GAG59G62E118399 | 110 | Polk | \$ 30,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 589200 | |
| FL-0212 | FPU (Admissions) | 2016 | FORD E-SERIES BUS | 1FDEFL5GDC23496 | 110 | Polk | \$ 30,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 589200 | |
| FL-0213 | FPU (Admissions) | 2014 | GEM (6 P) | 5ZC6G5G2E0010750 | 110 | Polk | \$ 15,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 588100 | |
| FL-0214 | FPU (Admissions) | 2014 | GEM (6 P) | 5ZC6G5G2E0010747 | 110 | Polk | \$ 15,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 588100 | |
| FL-0215 | FPU (Admissions) | 2008 | FORD F150 SERVICE | 1FTFW1E3JFA65122 | 110 | Polk | \$ 10,172.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0216 | FPU (Admissions) | 2008 | FORD E-250 Van SERVICE | 1FTNSZEL2ADA34059 | 110 | Polk | \$ 14,304.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0218 | FPU (EHS 3020) | 2011 | CHRYSLER TOWN-N-COUNTRY SERVICE | 2A4RR5D648R607538 | 110 | Polk | \$ 26,168.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0220 | FPU (EHS 3020) | 2009 | FORD EXPLORER XLS 4X4 4DR 6 Cylinder - SERVICE | 1FMSK7DB9GC26030 | 110 | Polk | \$ 21,589.00 | Y | Y | N | Y | Y | Y | \$ | - | 014990 | |
| FL-0221 | FPU (EHS 3021) | 2011 | FORD ESCAPE | 1FMSK7DB9GC26030 | 110 | Polk | \$ 5,824.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0222 | FPU (EHS 3021) | 2015 | STARTRANS BUS FRV-BUS | 1FDFE45XKDA068801 | 110 | Polk | \$ 39,955.00 | Y | Y | N | Y | Y | Y | \$ | - | 739800 | |
| FL-0223 | HSMV | 2019 | FORD WINNEBAGO SERVICE | 1F66FDY2K0A00772 | 107 | Hillsborough | \$ 169,000.00 | Y | Y | N | Y | Y | Y | \$ | - | 314990 | Loss Payee: VT INC TRUSTEE OF WORLD OMNI, PO BOX 991817, MOBILE, AL 36691-8817 |
| FL-0224 | HSMV | 2019 | FORD WINNEBAGO SERVICE | 1F66FDY2K0A11776 | 107 | Volusia | \$ 169,000.00 | | | | | | | | | | |



Solicitation No: 20-84131503-ITB
Commercial Automobile Insurance
Attachment H
Broker Information

Bidder: _____

FEIN: _____

Bid/Insurance Policy Administration

Please identify the person who is to be responsible for administering the Insurance Policy on your behalf if award is made and include an emergency contact phone number.

Name: _____

Title: _____

Street Address: _____

E-mail Address: _____

Phone Number(s): _____

Fax Number: _____

Emergency Number: _____

If the person responsible for answering questions about the Bidder's Bid is different from the person identified above, please provide the same information for the person responsible for answering questions about the Bidder's Bid.

Name: _____

Title: _____

Street Address: _____

E-mail Address: _____

Phone Number(s): _____

Fax Number: _____



Solicitation No. 20-84131503-ITB
Commercial Automobile Insurance
Attachment J
Named Insured Auto Usage

Department of Children and Families – DCF

DCF's Family Safety (FS) Office employs Child Protective Investigators who respond to and make determinations as to the overall validity of allegations of child abuse, abandonment or neglect. The Altima's and Sentra's are assigned to specific employees who conducts child protective investigations in twelve counties (Citrus, Hernando, Lake, Marion, Sumter, Orange, Osceola, Hardee, Highlands, Polk, Brevard and Seminole).

On June 26, 2018, the Department launched a pilot program for lease vehicles. We currently have 34 vehicles consisting of 7 Nissan Sentra's and 27 Altima's. These vehicles are driven by high mileage employees to perform their job responsibilities. The drivers all agreed to the terms in the attached user agreement. The pilot has shown to be a success.



Lease Vehicle User
Agreement 6-17 c....r

Employees can use the vehicle for de minimis use. Vehicle logs are completed monthly and reviewed for discrepancies. Drivers found to have unacceptable driving records will be removed from the DCF program.

Department of Financial Services – DFS

The Department of Financial Services (DFS) entered into a Memorandum of Understanding (MOU) with the Cooperative Disability Investigations (CDI) Program for the purpose of combating fraud by investigating questionable statements and activities of claimants, medical providers, interpreters, or other service providers who facilitate or promote disability fraud.

As part of the MOU between DFS and the CDI unit, CDI agrees to provide to any investigator assigned to the CDI Unit a leased vehicle. CDI covers the costs of leasing and operational expenses of those identified vehicles. DFS agrees to provide insurance coverage when operating the assigned vehicles for official use. A driver's license check is conducted prior to employment and training is provided by CDI unit.

DFS does DL checks on employees twice a year. Per DFS policy, all authorized drivers must operate state vehicles in accordance with Florida law. This includes, but is not limited to, no texting while driving; no smoking, alcoholic beverages or illegal substances in State vehicles; vehicle maintenance; wearing seat belts at all times while operating or riding in a State vehicle.

No personal use of vehicles is permitted. Travel may be out of state if required to fulfil DFS's mission. Any driver found to have an unacceptable driving record will not be allowed to use the vehicles.



Department of Health - DOH

DOH has a policy, DOHP 250-12-18 Management and Operation of Vehicles Policy, regarding the use of vehicles. These policies and procedures guide DOH employees and authorized individuals in operating and maintaining vehicles for official state business in a safe and legal manner. This includes state-owned, county-owned, rented, leased, and privately-owned vehicles used for the official state business. This guidance applies to all DOH employees and authorized individuals who use vehicles to conduct official state business.

Department of Highway Safety and Motor Vehicles – HSMV

The Florida Department of Highway Safety and Motor Vehicles (HSMV) has 14 Florida Licensing on Wheels (FLOW) mobiles; eight (8) FLOW buses and six (6) mini FLOW mobiles staffed by 33 Community Outreach Specialists.

The FLOW Program is an integral part of the HSMV community outreach initiatives. It has helped the Department partner successfully with various agencies, providers to bring driver and motorist services to communities, and customers who may otherwise have difficulty with access to services. Another important utilization of a FLOW is the ability to act in response to natural or man-made disasters, assisting the public with immediate credentialing needs. Some of the major services offered by the FLOW vehicles include: issuing driver license and identification cards, reinstatements (including veteran amnesty programs helping those who cannot afford to pay tickets and fees), address/name changes, renewals, changes from out of state to Florida license, duplicates for lost or stolen driver licenses, registration renewals, and updating or adding Emergency Contact Information.

Each FLOW mobile is modified to use as a two-station mobile driver license office, including 2 computers and monitors, 2 scanners, 2 signature pads, 1 camera, server rack w/server and Cradle point wireless.

Florida Agricultural and Mechanical University – FAMU

Passenger vehicles are used by the President and various staff as a perquisite. GOSHEN Coaches are used to transport students around the campus. The 2003 Provost Highway Coach is used to transport athletes to and from events & functions. Any driver found to have an unacceptable driving record will be removed from the approved drivers list.

Florida International University – FIU

The vehicle is used to for moving materials around campus, maintenance and repair issues, and other general usage for university needs around campus. Vehicles do not travel out of state, nor is personal use of any vehicle permitted. Drivers found to have an unacceptable driving record will be removed from the approved drivers list.

Florida Atlantic University - FAU

Florida Atlantic University manages its vehicles on both a department and university-wide level. On the department level, vehicles usage is monitored by department leadership to ensure vehicles are being used for business purposes only. Departments also monitor fleet



maintenance as well as who's using their vehicles to ensure usage is in line with our university policy which governs automobile usage (Policy # 4.1.4 Use of University Automobiles). On the university-wide level, supplemental insurance and trainings are offered through Environmental Health & Safety.

FAU rejoined the State of Florida Commercial Automobile in September 2019 after having been a Named Insured on the State of Florida Commercial Automobile policy until October 20, 2017.

For the time period of October 20, 2017, through September 1, 2019, FAU retained private coverage through Hall Insurance Agency as underwritten by Auto Owners. FAU's expiring policy and loss history dated August 20, 2019 for that coverage period is provided on Attachment K-1 of this ITB.

Florida Polytechnic University - FPU

FPU is a public university in Lakeland, Florida. Created as an independent university in 2012, it is the newest of the twelve institutions in the State University System of Florida. FPU joined the State of Florida auto policy in July 2019. The autos were not previously insured outside of the State Risk Management. Vehicles are used to conduct campus tours, transport materials for assessment, repairs and maintenance, campus parking enforcement, and to transport students to and from campus.

Florida School for the Deaf and Blind – FSDB

Blue Bird buses transport students and student athletes at the school.

Florida State University - FSU

All vehicles may travel out of state, but most do not. No personal use of vehicles is permitted. Drivers found to have an unacceptable driving record will be removed from the approved drivers list. Use of vehicles are monitored by Departments and Supervisors. The University maintains vehicles through a management system that ensures vehicles are inspected and needed repairs and maintenance is performed every 6 months or sooner if warranted.

SPECIALIZED VEHICLES:

- **FSU CRUISING KITCHEN** – The Seminoles Cruising Kitchen is an outdoor entertainment used to provide TV coverage and drinks on football game days, however the kitchen is currently not being used. It is stored at the Coca Cola Plant for security. It is utilized at home football games to show the games on the TV and to serve beer.



FSU Cruising
Kitchen Details.pdf



Justice Administration Commission – JAC

JAC Public Defenders (PD02)

PD02 has procedures and policies in place regulating the use of our office vehicle(s). This information is provided to each new driver once they are approved by our office administration to drive the vehicle. We maintain a list of all drivers including Driver's License numbers. Drivers are expected to report any issues, accidents, etc. with the vehicle as soon as they become aware or can do so to our office administration. We do periodically check on a drivers' history and use that to determine if they should be removed or remain as an authorized driver.

JAC Public Defenders (PD06)

PD06 performs Driver's License status prior to being allowed to drive a state vehicle. All keys are kept in Administration along with a mileage log to be used by a driver when a vehicle is picked up for use.

JAC Public Defenders (PD08)

Vehicles are used by Public Defender staff for official business only. Assistant Public Defenders (APDs), investigators, and Administrative staff that use state-owned vehicles must read and sign the "Vehicle Safety Procedures" (attached). Travel approved for vehicle use includes travel by investigators in support of PD cases, travel by APDs to and from court and related depositions, travel between Public Defender Offices by Administrative Staff, and travel to and from training events related to the functions of the Public Defender's Office.



PD08 Vehicle Safety
Procedures.docx

JAC Public Defenders (PD12)

We currently purchased 2 new cars for the Manatee and Sarasota Public Defender's Office. Both cars are considered carpool cars for the office to be used for case purposes and conference/seminars that are work related. Reasons include depositions, interviews, seminars, workshops, conferences and jail visits. We have currently updated our policy/procedure guide with rules and restrictions, which need to be read and signed, before using the car. Some of the restrictions include non-employees driving the vehicle, going places unrelated to work, using the car without permission beforehand, no smoking, texting on cell phones while driving, using the car for personal errands or reasons etc., which are all stated in the policies.

They also must sign the car in and out with times of use, gas used, mileage used, and all receipts are collected. The employees must request the car and will be provided with all the necessary policy documents needed that pertain to the car.



A copy of the employee's driver's license is required before they can take the car, as our investigation department runs a DL check, to make sure there's no legal restrictions.

JAC Public Defenders (PD20)

The Office of the Public Defender, 20th Judicial Circuit, uses vehicles for official state business purposes only. We have five offices within the 20th Judicial Circuit, which is one of the largest geographically. Vehicles are used by qualified and authorized employees only. Employees use vehicles primarily to conduct investigative work for the benefit of our clients. Further, vehicles are used when traveling to and from our various offices, agency-approved meetings, trainings, conferences, and any other official agency business throughout the State of Florida. Employees who may drive while working are required to sign, and fully adhere to, our Policy and Procedures on Motor Vehicles, as well as provisions in our employee manual detailing vehicle use and safety. Highlighted excerpts from our employee manual pertaining to vehicle use, as well as our Policy and Procedures on Motor Vehicles, are attached. In summary, the attached documents provide procedures and safety guidelines to ensure the proper use of agency vehicles, and the well-being of our employees.



PD20 Employee
Manual Vehicle Exce



PD20 Motor
Vehicles Policy.pdf

JAC State Attorney's Office, 17th Judicial Circuit

Our vehicles are used for official usage pertaining to our office's purpose of transporting court files and boxes to and from our Archives Storage to the courthouse and or Satellites. Our vehicles are 7103 ('06 Ford Econoline cargo van) and 81403 ('11 Ford E350 Passenger).

Before an employee is presented to be insured, a thorough assessment of their driving history is considered. If someone does not meet the requirements set within, then they are not even presented to be insured. When the requirements are met, the employee is then obligated to participate in the FDOT Defensive Driving Training program. The FDOT training program can be viewed at the YouTube link below, there are 11 modules.

<https://www.youtube.com/playlist?list=PLVo87uPoJ9HwF8qdmeFomo8thJKVoqy5g>

If an employee's driving record has been considerably questionable, then their driving privileges are suspended if not revoked.

Our vehicles mentioned above are only used within our county's limits. None of our Office's vehicles has been altered. Our vehicles are not used for personal usage and are only used for our organizational purposes mentioned at the outset.



SA17 Policies and Procedures.pdf

JAC State Attorney's Office, 19th Judicial Circuit

Our vehicles are used for state-related activities only. This would include the following activities: witness location, witness transportation to and from pre-trial & post trial hearings, trial, State Attorney Hearings; subpoena service; execution of search warrants and responses to homicides and Officer Involved Shootings. Some of these activities can occur after normal business hours.

SPECIALIZED VEHICLES:

- 2003 Freightliner MT55, is as a fully equipped Mobile Medical Unit that serves the homeless and uninsured population in Pasco County.
- 2009 Crown Victoria's Police Interceptor is used by investigators, attorneys and victim advocates in their daily missions.

New College of Florida – NCF

The van is used by the Provost's office orientation team in and around campus. No personal use is permitted, may travel out of state if required to fulfil agency mission. Any driver found to have an unacceptable driving record will be removed from the approved drivers list.

University of Florida – UF

The University of Florida's vehicles are used by several different departments. The Florida Museum of Natural History uses its truck to carry people and supplies from the old museum location to the new location, as well as cargo from various warehouses on and off campus.

Our Veterinary Medicine College uses its vehicle and trailer for various uses, including a mobile spay-neuter clinic.

The Warrington College of Business uses its vehicle for personnel transportation around campus. Finally, our IFAS facility in Immokalee uses several vehicles to transport personnel around its agricultural campus and research.

University of North Florida - UNF

There are four courtesy vehicles provided to three of our coaches and our Director of Athletics to use personally and professionally. Additionally, Athletics has three leased 15-passenger vans and two Sprinter Vans that are used to transport coaches and student-athletes to practices and competitions. All drivers must have a valid driver's license on file, placed on our insurance, and must pass the van safety online course before driving a van.



Vehicles do travel out of state for team travel and recruiting travel needs. No personal use of the vans is permitted. Those coaches and AD receiving courtesy vehicles from the dealership are permitted to use them personally. Occasionally employees drive their personal vehicle for shorter drives for recruiting purposes or professional development. Most of the time, they rent vehicles from Enterprise/National. If an employee's driving record is considered unacceptable, the driver will be removed from the approved drivers list.

University of South Florida – USF

Currently USF has 13 departments that utilize the Auto insurance program. Of those, 5 are academic departments. Academic departments utilize faculty, staff and sometimes students as drivers. The rest of the departments are more administrative in nature. Most vehicles are used to transport materials/supplies around campus and travel to meetings and conferences in state. We also have 1 vehicle that is the exclusive use of the Dean of Business. We also have 1 trailer, 1 motorcycle and 1 mobile health unit.

Each department is responsible for tracking their drivers and giving that information to the Insurance Coordinator. Licenses are checked to make sure they are valid.

SPECIALIZED VEHICLES:

- The 2017 Ford Explorer is used by Emergency Management and is altered with their equipment. It has a police radio, warning lights and built in tool cabinets in the trunk. The approximate value for just the vehicle is approximately \$32,000, the custom equipment is approximately \$5,958, and the radio system is approximately \$1,543.
- We have a mobile health unit that is towed behind a truck. The unit is used to provide Alzheimer's Care in senior neighborhoods so that they do not have to come to our campus. We hire a service to tow it to the locations that it works with and have a contract for them to provide liability.
- The Freedom Trailer contents total approximately \$3,395.95 in additional equipment.

Vehicles typically do not travel out of state, and personal use is normally not permitted. While employees do drive their own vehicles every once and a while for state business, we rely on the Risk Management Trust Fund Auto Liability coverage for their liability and not this policy. Driver found to have an unacceptable driving record will be removed from the approved drivers list.

University of West Florida – UWF

Vehicles are used exclusively by the Small Business Development Center (SBDC) employees. Driver's license checks are conducted by a UWF staff member prior to adding them to the insurance and annually thereafter. UWF does have an Automobile usage policy.

Vehicles do not travel out of state, nor is personal use of any vehicle permitted. Drivers found to have an unacceptable driving record will be removed from the approved drivers list.

Solicitation No. 20-84131503-ITB
Commercial Automobile Insurance
Attachment K
Historical Loss Information

| Insurer | Policy Yr. | Premium | # of Vehicles | Avg premium per Vehicle | @ policy inception | | Losses | Loss Ratio |
|-------------|----------------------|----------------------|---------------|-------------------------|--------------------|-------------|---------------------|------------|
| | | | | | # of Claims | | | |
| | | | | | Auto Liab. | Phy. Damage | | |
| Glatfelters | 2019-2020 | \$ 303,246.00 | 247 | \$ 1,227.72 | 2 | 5 | \$ 18,708.00 | 6% |
| Glatfelters | 2018-2019 | \$ 243,919.00 | 196 | \$ 1,244.48 | 3 | 11 | \$ 21,460.00 | 9% |
| Glatfelters | 2017-2018 | \$ 177,714.00 | 142 | \$ 1,251.51 | 7 | 20 | \$ 29,053.00 | 16% |
| Auto Owners | 2016-2017 | \$ 286,637.02 | 226 | \$ 1,268.31 | | | \$ 157,646.87 | 55% |
| Auto Owners | 2015-2016 | \$ 219,397.41 | 221 | \$ 992.75 | | | \$ 25,372.95 | 12% |
| | 5 yr. average | \$ 246,182.69 | 206 | | | | \$ 50,448.16 | 20% |

| Policy Yr. | DCF # of Claims | | Losses Paid | |
|------------|-----------------|-------------|-------------|--------------|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | | 3 | | \$ 4,282.00 |
| 2018-2019 | 2 | 8 | | \$ 22,399.00 |
| 2017-2018 | 4 | 10 | \$ 506.00 | \$ 17,726.00 |

| Policy Yr. | DOH # of Claims | | Losses Paid | |
|------------|-----------------|-------------|-------------|-------------|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | | | | |
| 2018-2019 | | 2 | | \$ 1,274.00 |
| 2017-2018 | | 1 | | \$ 2,107.00 |

| Policy Yr. | FAMU # of Claims | | Losses Paid | |
|------------|------------------|-------------|-------------|-------------|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | | | | |
| 2018-2019 | | | | |
| 2017-2018 | 1 | 3 | \$ 2,000.00 | \$ 1,099.00 |

| Policy Yr. | FAU # of Claims | | Losses Paid | |
|------------|-----------------|-------------|-------------|-------------|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | 1 | 1 | \$ - | \$ 4,000.00 |
| 2018-2019 | | 1 | | \$ 1,576.60 |
| 2017-2018 | | 3 | | \$ 5,403.78 |

| Policy Yr. | FSDB # of Claims | | Losses Paid | |
|------------|------------------|-------------|-------------|----|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | | 1 | | |
| 2018-2019 | | | | |
| 2017-2018 | | | | |

| Policy Yr. | FSU # of Claims | | Losses Paid | |
|------------|-----------------|-------------|-------------|-------------|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | | | | |
| 2018-2019 | 1 | | \$ 1,476.00 | |
| 2017-2018 | | 2 | | \$ 8,968.00 |

| Policy Yr. | JAC # of Claims | | Losses Paid | |
|------------|-----------------|-------------|--------------|-------------|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | 1 | | \$ 10,426.00 | |
| 2018-2019 | | | | |
| 2017-2018 | 1 | 2 | \$ 1,264.00 | \$ 6,501.00 |

| Policy Yr. | UF # of Claims | | Losses Paid | |
|------------|----------------|-------------|-------------|-----------|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | | | | |
| 2018-2019 | | 1 | | \$ 610.00 |
| 2017-2018 | | | | |

| Policy Yr. | UNF # of Claims | | Losses Paid | |
|------------|-----------------|-------------|-------------|-------------|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | | | | |
| 2018-2019 | | | | |
| 2017-2018 | 1 | 2 | \$ 1,391.00 | \$ 1,664.00 |

| Policy Yr. | USF # of Claims | | Losses Paid | |
|------------|-----------------|-------------|-------------|----|
| | Auto Liab. | Phy. Damage | AL | PD |
| 2019-2020 | | | | |
| 2018-2019 | | | | |
| 2017-2018 | | | | |

For policy years 2017-2020 refer to Glatfelter Claims Valued as of February 20,2020
For FAU policy years 2017-2019 refer to Auto Owners Loss Run dated June 27, 2019
Detailed loss runs are provided on the following pages.

Coverage

| Loss Date | Loss Reported Date | Carrier | Closed Date | Loss Reserve | Expense Reserve | Paid Losses | Paid Expenses | Recoveries | Total Incurred |
|---|--------------------|---------------|-------------|--|-----------------|-------------|---------------|------------|----------------|
| AUTO LIABILITY | | | | | | | | | |
| 11/01/2017 | 11/08/2017 | FLAU217110580 | 04/19/2018 | American Alternative Insurance Corporation | | | | | |
| INSURED VEHICLE TURNING LEFT CLAIMANT VEHICLE TURNING RIGHT AND THE VEHICLES IMPACTED | | | | 0 | 0 | 2,000 | 1,060 | 0 | 3,060 |
| ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2017 FORD SUPER DUTY E450 (class: 21499) | | | | <i>Florida Agricultural and Mechanical University - FAMU</i> VIN: 1FDDE4FS9HDC31975 | | | | | |
| 04/12/2018 | 04/13/2018 | FLAU218040910 | 05/16/2018 | American Alternative Insurance Corporation | | | | | |
| WHILE BACKING THE INSURED VEHICLE STRUCK THE CLAIMANT'S VEHICLE | | | | 0 | 0 | 1,391 | 131 | 0 | 1,522 |
| ACCIDENT LOCATION: JACKSONVILLE, FL AUTO: 2016 GMC YUKON DENALI (class: 7398) | | | | <i>University of North Florida - UNF</i> VIN: 1GKS1CKJGR337755 | | | | | |
| 07/24/2018 | 07/30/2018 | FLAU18071288 | 08/06/2018 | American Alternative Insurance Corporation | | | | | |
| Insured backing out of parking space and struck parked vehicle. | | | | 0 | 0 | 1,264 | 0 | 0 | 1,264 |
| ACCIDENT LOCATION: St Petersburg, FL AUTO: 2012 FORD FUSION (class: 7398) | | | | <i>Justice Administration Commission - JAC</i> VIN: 3FAHP0GA6CR418893 | | | | | |
| 07/29/2018 | 08/07/2018 | FLAU18080315 | 09/07/2018 | American Alternative Insurance Corporation | | | | | |
| The insured backed into the claimant vehicle while parking | | | | 0 | 0 | 506 | 0 | 0 | 506 |
| ACCIDENT LOCATION: Titusville, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> VIN: 1N4AL3AP1JC251091 | | | | | |
| 09/07/2018 | 09/10/2018 | FLAU18090398 | 10/01/2018 | American Alternative Insurance Corporation | | | | | |
| Insured vehicle while traveling on main roadway was struck by claimant vehicle who failed to yield right of way at a stop sign. | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> VIN: 1N4AL3AP1JC247459 | | | | | |
| 09/10/2018 | 09/13/2018 | FLAU18090601 | 09/21/2018 | American Alternative Insurance Corporation | | | | | |
| Clmt veh rear-ended insd veh | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| ACCIDENT LOCATION: Ocala, FL AUTO: 2018 NISSAN SENTRA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> VIN: 3N1AB7AP2JY304105 | | | | | |
| 09/13/2018 | 09/13/2018 | FLAU18090596 | 10/02/2018 | American Alternative Insurance Corporation | | | | | |
| The insured's vehicle was struck by the claimant's vehicle as the claimant attempted to change lanes. | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| ACCIDENT LOCATION: Lakeland, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> VIN: 1N4AL3AP7JC247272 | | | | | |
| 04/23/2019 | 04/24/2019 | FLAU19041010 | 05/06/2019 | American Alternative Insurance Corporation | | | | | |
| The insured vehicle was rear ended by claimant vehicle one and pushed into claimant vehicle two. | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| ACCIDENT LOCATION: Orlando, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> VIN: 1N4AL3APXJC250800 | | | | | |
| 07/23/2019 | 07/25/2019 | FLAU19071336 | 08/27/2019 | American Alternative Insurance Corporation | | | | | |
| Insured parked vehicle struck by claimant vehicle | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| ACCIDENT LOCATION: Wildwood, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> VIN: 1N4AL3APXJC247198 | | | | | |
| 08/19/2019 | 08/21/2019 | FLAU19080851 | 08/30/2019 | American Alternative Insurance Corporation | | | | | |
| Insured vehicle backing struck parked claimant vehicle | | | | 0 | 0 | 1,476 | 154 | 0 | 1,631 |
| ACCIDENT LOCATION: Crystal River, FL AUTO: 2011 GMC SIERRA SERVICE (class: 01499) | | | | <i>Florida State University - FSU</i> VIN: 1GT12ZC84BF142324 | | | | | |

Coverage

| Loss Date | Loss Reported Date | Carrier | Closed Date | Loss Reserve | Expense Reserve | Paid Losses | Paid Expenses | Recoveries | Total Incurred |
|--|--------------------|---------------|-------------|--|-----------------|-----------------------------------|---------------|------------|----------------|
| 12/06/2019 | 12/12/2019 | FLAU19120530 | 01/07/2020 | American Alternative Insurance Corporation | | | | | |
| Other vehicle struck insured vehicle at intersection ACCIDENT LOCATION: Vero Beach, FL AUTO: 2014 FORD FUSION (class: 7398) | | | | <i>Justice Administration Commission - JAC</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 1FA6POH72E5406434 | | INSURED DRIVER'S NAME: [REDACTED] | | | |
| 12/19/2019 | 02/12/2020 | FLAU20020423 | 02/14/2020 | American Alternative Insurance Corporation | | | | | |
| Stopped insured vehicle was rear ended by claimant vehicle#1 and pushed into claimant vehicle#2 ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2017 TOYOTA CAMRY LE/X (class: 7398) | | | | <i>Florida Atlantic University -FAU</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 4T1BF1FK7HU442263 | | INSURED DRIVER'S NAME: [REDACTED] | | | |
| AUTO LIABILITY Totals: | | | | 0 | 0 | 6,637 | 1,345 | 0 | 7,983 |
| AUTO PHYSICAL DAMAGE | | | | | | | | | |
| 11/01/2017 | 11/08/2017 | FLAU217110580 | 11/28/2017 | American Alternative Insurance Corporation | | | | | |
| INSURED VEHICLE TURNING LEFT CLAIMANT VEHICLE TURNING RIGHT AND THE VEHICLES IMPACTED ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2017 FORD SUPER DUTY E450 (class: 21499) | | | | <i>Florida Agricultural and Mechanical University - FAMU</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 1FDFE4FS9HDC31975 | | 1,099 | 0 | 0 | 1,099 |
| 04/12/2018 | 04/13/2018 | FLAU218040910 | 04/23/2018 | American Alternative Insurance Corporation | | | | | |
| WHILE BACKING THE INSURED VEHICLE STRUCK THE CLAIMANT'S VEHICLE ACCIDENT LOCATION: JACKSONVILLE, FL AUTO: 2016 GMC YUKON DENALI (class: 7398) | | | | <i>University of North Florida - UNF</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 1GKS1CKJGR337755 | | INSURED DRIVER'S NAME: [REDACTED] | | | |
| 05/16/2018 | 06/20/2018 | FLAU218061050 | 06/22/2018 | American Alternative Insurance Corporation | | | | | |
| DAMAGED FOUND ON INSD VEH ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2013 TOYOTA SIENNA (class: 7398) | | | | <i>Department of Health - DOH</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 5TDZK3DC7DS326145 | | 2,107 | 0 | 0 | 2,107 |
| 06/01/2018 | 06/08/2018 | FLAU218060564 | 07/17/2018 | American Alternative Insurance Corporation | | | | | |
| INSD VEH STOLEN VEH RECOVERED WITH DAMAGE ACCIDENT LOCATION: FORT MYERS, FL AUTO: 2007 FORD ECONOLINE E250 SERVICE (class: 01499) | | | | <i>Justice Administration Commission - JAC</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 1FTNE24W27DA11649 | | 6,501 | 0 | 0 | 6,501 |
| 07/29/2018 | 08/07/2018 | FLAU18080315 | 08/22/2018 | American Alternative Insurance Corporation | | | | | |
| The insured backed into the claimant vehicle while parking ACCIDENT LOCATION: Titusville, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 1N4AL3AP1JC251091 | | 87 | 0 | 0 | 87 |
| | | | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 08/14/2018 | 08/16/2018 | FLAU18080725 | 09/04/2018 | American Alternative Insurance Corporation | | | | | |
| Insd veh damaged ACCIDENT LOCATION: Fort Meade, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 1N4AL3AP7JC247286 | | 584 | 0 | 0 | 584 |
| | | | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 08/16/2018 | 08/16/2018 | FLAU18080757 | 11/19/2018 | American Alternative Insurance Corporation | | | | | |
| insured vehicle damaged ACCIDENT LOCATION: Tallahassee, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | | 0 | 0 | (309) | 0 |
| | | | | VIN: 1N4AL3AP0JC247291 | | 309 | 0 | (309) | 0 |
| | | | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 08/20/2018 | 08/21/2018 | FLAU18080884 | 08/27/2018 | American Alternative Insurance Corporation | | | | | |
| Glass damage to Insd veh ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2014 FORD EXPORER (class: 7398) | | | | <i>Justice Administration Commission - JAC</i> | | 0 | 0 | 0 | 0 |
| | | | | VIN: 1FM5K8B87EGA92011 | | 64 | 0 | 0 | 64 |
| | | | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |

Coverage

| Loss Date | Loss Reported Date | Carrier | Closed Date | Loss Reserve | Expense Reserve | Paid Losses | Paid Expenses | Recoveries | Total Incurred |
|---|--------------------|--------------|-------------|--|-----------------|-------------|---------------|------------|----------------|
| 08/27/2018 | 08/27/2018 | FLAU18081154 | 08/31/2018 | American Alternative Insurance Corporation | | | | | |
| Insd veh damaged ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2011 GMC SIERRA SERVICE (class: 01499) | | | | Florida State University - FSU VIN: 1GT12ZC84BF142324 | | 365 | 0 | 0 | 365 |
| 08/29/2018 | 08/30/2018 | FLAU18090023 | 09/17/2018 | American Alternative Insurance Corporation | | | | | |
| Parked insd veh damaged by clmt veh ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 GMC TERRAIN (class: 7398) | | | | University of North Florida - UNF VIN: GKALMEV1JL208582 | | 1,268 | 0 | 0 | 1,268 |
| 09/07/2018 | 09/10/2018 | FLAU18090398 | 09/14/2018 | American Alternative Insurance Corporation | | | | | |
| Insured vehicle while traveling on main roadway was struck by claimant vehicle who failed to yield right of way at a stop sign. ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | Department of Children and Families - DCF VIN: 1N4AL3AP1JC247459 | | 6,962 | 0 | 0 | 6,962 |
| 09/10/2018 | 09/13/2018 | FLAU18090601 | 09/20/2018 | American Alternative Insurance Corporation | | | | | |
| Clmt veh rear-ended insd veh ACCIDENT LOCATION: Ocala, FL AUTO: 2018 NISSAN SENTRA (class: 7398) | | | | Department of Children and Families - DCF VIN: 3N1AB7AP2JY304105 | | 2,381 | 0 | 0 | 2,381 |
| 09/13/2018 | 09/13/2018 | FLAU18090596 | 09/20/2018 | American Alternative Insurance Corporation | | | | | |
| The insured's vehicle was struck by the claimant's vehicle as the claimant attempted to change lanes. ACCIDENT LOCATION: Lakeland, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | Department of Children and Families - DCF VIN: 1N4AL3AP7JC247272 | | 6,452 | 0 | (6,452) | 0 |
| 09/15/2018 | 10/03/2018 | FLAU18100284 | 04/19/2019 | American Alternative Insurance Corporation | | | | | |
| Insd veh damaged ACCIDENT LOCATION: Tallahassee, FL AUTO: 2015 GOSHEN COACH SERVICE (class: 21499) | | | | Florida Agricultural and Mechanical University - UNF VIN: 1FDEE3FS3FDA35047 | | 0 | 0 | 0 | 0 |
| 09/30/2018 | 10/02/2018 | FLAU18100168 | 10/12/2018 | American Alternative Insurance Corporation | | | | | |
| Insd veh damaged running over rubber from blown tire of clmt veh ACCIDENT LOCATION: Macon, GA AUTO: 2018 MAZDA M3S GT A (class: 7398) | | | | University of North Florida - UNF VIN: 3MZBN1W36JM187581 | | 396 | 0 | 0 | 396 |
| 10/01/2018 | 10/17/2018 | FLAU18101105 | 11/21/2018 | American Alternative Insurance Corporation | | | | | |
| Insd veh damaged turning around in parking lot ACCIDENT LOCATION: Rockledge, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | Department of Children and Families - DCF VIN: 1N4AL3AP5JC249229 | | 380 | 0 | 0 | 380 |
| 10/04/2018 | 10/10/2018 | FLAU18100610 | 12/19/2018 | American Alternative Insurance Corporation | | | | | |
| Insd veh damaged ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | Department of Children and Families - DCF VIN: 1N4AL3AP1JC251091 | | 507 | 0 | 0 | 507 |
| 10/08/2018 | 10/11/2018 | FLAU18100578 | 10/19/2018 | American Alternative Insurance Corporation | | | | | |
| Insd veh vandalized by unknowns ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN SENTRA (class: 7398) | | | | Department of Children and Families - DCF VIN: 3N1AB7AP0JY303552 | | 0 | 0 | 0 | 0 |
| 10/18/2018 | 10/25/2018 | FLAU18101208 | 10/31/2018 | American Alternative Insurance Corporation | | | | | |
| I/V & C/V collided at intersection ACCIDENT LOCATION: Tallahassee, FL AUTO: 2014 TOYOTA PRIUS (class: 7398) | | | | Florida State University - FSU VIN: JTDKDTB3XE1081385 | | 8,603 | 0 | (8,603) | 0 |

Coverage

| Loss Date | Loss Reported Date | Carrier | Closed Date | Loss Reserve | Expense Reserve | Paid Losses | Paid Expenses | Recoveries | Total Incurred |
|--|--------------------|---|-------------|-----------------------------------|-----------------|-------------|---------------|------------|----------------|
| 10/29/2018 | 10/29/2018 | American Alternative Insurance Corporation | 11/02/2018 | 0 | 0 | 1,274 | 0 | 0 | 1,274 |
| Insd vehicle vandalized in parking lot ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 DODGE GRAND CARAVAN SE (class: 7398) | | Department of Health - DOH VIN: 2C4RDGBG1JR310342 | | | | | | | |
| 11/24/2018 | 11/26/2018 | American Alternative Insurance Corporation | 01/15/2019 | 0 | 0 | 571 | 0 | 0 | 571 |
| Glass damage to Insd veh ACCIDENT LOCATION: Merritt Island, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | Department of Children and Families - DCF VIN: 1N4AL3AP8JC248690 | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 12/14/2018 | 02/06/2019 | American Alternative Insurance Corporation | 05/08/2019 | 0 | 0 | 560 | 0 | 0 | 560 |
| Insd veh damaged ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN SENTRA (class: 7398) | | Department of Children and Families - DCF VIN: 3N1AB7AP5JY302929 | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 12/15/2018 | 01/02/2019 | American Alternative Insurance Corporation | 01/18/2019 | 0 | 0 | 610 | 0 | 0 | 610 |
| Glass cracked on I/V ACCIDENT LOCATION: Gainesville, FL AUTO: 2016 FORD F-150 SERVICE (class: 01499) | | University of Florida - UF VIN: 1FTEW1EG2GKD82434 | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 12/24/2018 | 12/27/2018 | American Alternative Insurance Corporation | 01/28/2019 | 0 | 0 | 564 | 0 | 0 | 564 |
| Gravel rock from road damaged glass on I/V ACCIDENT LOCATION: Ocala, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | Department of Children and Families - DCF VIN: 1N4AL3AP7JC248857 | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 12/27/2018 | 12/27/2018 | American Alternative Insurance Corporation | 02/01/2019 | 0 | 0 | 809 | 0 | (564) | 245 |
| Insured vehicle struck by rock ACCIDENT LOCATION: Kissimmee, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | Department of Children and Families - DCF VIN: 1N4AL3AP5JC251062 | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 12/28/2018 | 01/07/2019 | American Alternative Insurance Corporation | 01/18/2019 | 0 | 0 | 64 | 0 | 0 | 64 |
| Insured vehicle damaged by rock ACCIDENT LOCATION: Tallahassee, FL AUTO: 2018 DODGE GRAND CARAVAN SE (class: 7398) | | Department of Health - DOH VIN: 2C4RDGBG8JR311908 | | | | | | | |
| 01/17/2019 | 01/21/2019 | American Alternative Insurance Corporation | 03/22/2019 | 0 | 0 | 468 | 0 | 0 | 468 |
| Insd veh damaged ACCIDENT LOCATION: Tallahassee, FL AUTO: 2016 FORD TRANSIT T-350 SERVICE (class: 01499) | | Florida Agricultural and Mechanical University - FAMU VIN: 1FBZX2CM1GKB57343 | | | | | | | |
| 01/28/2019 | 01/30/2019 | American Alternative Insurance Corporation | 02/08/2019 | 0 | 0 | 0 | 0 | 0 | 0 |
| Insd veh ran over object in road damaging vehicle. ACCIDENT LOCATION: Homosassa, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | Department of Children and Families - DCF VIN: 1N4AL3AP6JC248722 | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 04/10/2019 | 04/11/2019 | American Alternative Insurance Corporation | 04/22/2019 | 0 | 0 | 77 | 0 | 0 | 77 |
| Insd veh struck clmt property ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | Department of Children and Families - DCF VIN: 1N4AL3AP9JC250450 | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |
| 04/23/2019 | 04/24/2019 | American Alternative Insurance Corporation | 05/03/2019 | 0 | 0 | 19,350 | 0 | (18,431) | 918 |
| The insured vehicle was rear ended by claimant vehicle one and pushed into claimant vehicle two. ACCIDENT LOCATION: Orlando, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | Department of Children and Families - DCF VIN: 1N4AL3APXJC250800 | | INSURED DRIVER'S NAME: [REDACTED] | | | | | |

Coverage

| Loss Date | Loss Reported Date | Carrier | Closed Date | Loss Reserve | Expense Reserve | Paid Losses | Paid Expenses | Recoveries | Total Incurred |
|--|--------------------|--------------|-------------|---|-----------------|-------------|-----------------------------------|------------|----------------|
| 05/17/2019 | 05/17/2019 | FLAU19050718 | 05/29/2019 | American Alternative Insurance Corporation | | | | | |
| Insd veh rear ended by clmt veh at intersection ACCIDENT LOCATION: Orlando, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | 0 | 0 | 0 | 0 | 0 |
| | | | | VIN: 1N4AL3AP8JC249855 | | | | | |
| 07/09/2019 | 07/11/2019 | FLAU19070501 | 09/09/2019 | American Alternative Insurance Corporation | | | | | |
| Insd veh damaged ACCIDENT LOCATION: Mount Dora, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | 0 | 0 | 584 | 0 | 584 |
| | | | | VIN: 1N4AL3APXJC249226 | | | INSURED DRIVER'S NAME: [REDACTED] | | |
| 07/12/2019 | 07/12/2019 | FLAU19070543 | 08/08/2019 | American Alternative Insurance Corporation | | | | | |
| Insured vehicle damaged ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | 0 | 0 | 584 | 0 | 584 |
| | | | | VIN: 1N4AL3AP9JC250450 | | | INSURED DRIVER'S NAME: [REDACTED] | | |
| 07/23/2019 | 07/25/2019 | FLAU19071336 | 08/20/2019 | American Alternative Insurance Corporation | | | | | |
| Insured parked vehicle struck by claimant vehicle ACCIDENT LOCATION: Wildwood, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | 0 | 0 | 247 | 0 | 247 |
| | | | | VIN: 1N4AL3APXJC247198 | | | | | |
| 07/26/2019 | 07/30/2019 | FLAU19071302 | 08/14/2019 | American Alternative Insurance Corporation | | | | | |
| Insured vehicle backing struck concrete pole ACCIDENT LOCATION: Fort Lauderdale, FL AUTO: 2016 FORD EXPLORER (class: 7398) | | | | <i>Justice Administration Commission - JAC</i> | 0 | 0 | 4,208 | 0 | 4,208 |
| | | | | VIN: 1FM5K8B85GGB97570 | | | INSURED DRIVER'S NAME: [REDACTED] | | |
| 08/07/2019 | 08/19/2019 | FLAU19080761 | 08/23/2019 | American Alternative Insurance Corporation | | | | | |
| Insured vehicle parked and struck by claimant vehicle ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN SENTRA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | 0 | 0 | 564 | 0 | 564 |
| | | | | VIN: 3N1AB7AP2JY304105 | | | | | |
| 08/15/2019 | 08/19/2019 | FLAU19080742 | 10/02/2019 | American Alternative Insurance Corporation | | | | | |
| Insured vehicle rear ended by claimant vehicle at intersection ACCIDENT LOCATION: Orlando, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | 0 | 0 | 27 | 0 | 27 |
| | | | | VIN: 1N4AL3AP8JC248690 | | | INSURED DRIVER'S NAME: [REDACTED] | | |
| 09/10/2019 | 10/16/2019 | FLAU19100649 | 10/22/2019 | American Alternative Insurance Corporation | | | | | |
| Damage to insured vehicle of unknown origin ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2019 DODGE CARAVAN (class: 7398) | | | | <i>Florida School for the Deaf and Blind - FSDB</i> | 0 | 0 | 598 | 0 | 598 |
| | | | | VIN: 2C4RDGBG3KR665000 | | | INSURED DRIVER'S NAME: [REDACTED] | | |
| 09/29/2019 | 10/01/2019 | FLAU19100054 | 10/17/2019 | American Alternative Insurance Corporation | | | | | |
| Insured vehicle damaged ACCIDENT LOCATION: Mount Dora, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | 0 | 0 | 529 | 0 | 529 |
| | | | | VIN: 1N4AL3APXJC249226 | | | | | |
| 10/03/2019 | 10/03/2019 | FLAU19100199 | 10/11/2019 | American Alternative Insurance Corporation | | | | | |
| Insured damaged after striking raccoon ACCIDENT LOCATION: TALLAHASSEE, FL AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | <i>Department of Children and Families - DCF</i> | 0 | 0 | 2,780 | 0 | 2,780 |
| | | | | VIN: 1N4AL3AP0JC247291 | | | INSURED DRIVER'S NAME: [REDACTED] | | |
| 12/06/2019 | 12/12/2019 | FLAU19120530 | 01/10/2020 | American Alternative Insurance Corporation | | | | | |
| Other vehicle struck insured vehicle at intersection ACCIDENT LOCATION: Vero Beach, FL AUTO: 2014 FORD FUSION (class: 7398) | | | | <i>Justice Administration Commission</i> | 0 | 0 | 10,426 | 0 | 10,426 |
| | | | | VIN: 1FA6POH72E5406434 | | | INSURED DRIVER'S NAME: [REDACTED] | | |
| 12/09/2019 | 12/10/2019 | FLAU19120413 | 01/03/2020 | American Alternative Insurance Corporation | | | | | |

Coverage

| Loss Date | Loss Reported Date | Carrier | Loss Reserve | Expense Reserve | Paid Losses | Paid Expenses | Recoveries | Total Incurred | |
|---|--------------------|--------------|--------------|--|-------------|---------------|--------------|-----------------|---------------|
| <hr/> | | | | | | | | | |
| comp/glass damage | | | | | | | | | |
| ACCIDENT LOCATION: TALLAHASSEE, FL | | | | | | | | | |
| AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | | | | | | |
| 12/19/2019 | 02/12/2020 | FLAU20020423 | Open | American Alternative Insurance Corporation | 0 | 0 | 0 | 683 | |
| Stopped insured vehicle was rear ended by claimant vehicle#1 and pushed into claimant vehicle#2 | | | | | | | | | |
| ACCIDENT LOCATION: TALLAHASSEE, FL | | | | | | | | | |
| AUTO: 2017 TOYOTA CAMRY LE/X (class: 7398) | | | | | | | | | |
| 01/21/2020 | 01/24/2020 | FLAU20011863 | 01/28/2020 | American Alternative Insurance Corporation | 4,000 | 0 | 0 | 4,000 | |
| Insured vehicle damaged hitting a pot hole | | | | | | | | | |
| ACCIDENT LOCATION: TALLAHASSEE, FL | | | | | | | | | |
| AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | | | | | | |
| AUTO PHYSICAL DAMAGE Totals: | | | | | | | | | |
| | | | | 4,000 | 0 | 84,458 | 0 | (34,359) | 54,099 |
| <hr/> | | | | | | | | | |
| NO FAULT | | | | | | | | | |
| 09/07/2018 | 10/15/2018 | FLAU18100672 | 10/18/2018 | American Alternative Insurance Corporation | 0 | 0 | 0 | 0 | |
| Insured vehicle while traveling on main roadway was struck by claimant vehicle who failed to yield right of way at a stop sign. | | | | | | | | | |
| ACCIDENT LOCATION: TALLAHASSEE, FL | | | | | | | | | |
| AUTO: 2018 NISSAN ALTIMA (class: 7398) | | | | | | | | | |
| 12/06/2019 | 12/16/2019 | FLAU19120693 | 01/06/2020 | American Alternative Insurance Corporation | 0 | 0 | 0 | 0 | |
| Other vehicle struck insured vehicle at intersection | | | | | | | | | |
| ACCIDENT LOCATION: Vero Beach, FL | | | | | | | | | |
| AUTO: 2014 FORD FUSION (class: 7398) | | | | | | | | | |
| NO FAULT Totals: | | | | | | | | | |
| | | | | 0 | 0 | 0 | 0 | 0 | |
| <hr/> | | | | | | | | | |
| Grand Totals: | | | | 4,000 | 0 | 91,095 | 1,345 | (34,359) | 62,081 |

Agency: 22044700
HALL INSURANCE

Policy Branch: TALLAHASSEE - 078

Named Insured: FLORIDA ATLANTIC UNIVERSITY

Policy Number: 49-635664-07

Policy Prefix: 130212

Address: 13510 HUTCHISON BLVD # A

Original Effective Date: 10/20/2013

PANAMA CITY BEACH, FL 32407-3174

PolicyType: COMMERCIAL AUTO

| Term 10/20/2018 to 10/20/2019 | | | | | | | |
|--------------------------------|------------|--|-------------------|---------------------------------------|-----------------|---------------|--|
| Claim Number: 300-0038401-2019 | | | | Policy Term: 10/20/2018 to 10/20/2019 | | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * | |
| 01/30/2019 | 2/6/2019 | PROPERTY DAMAGE | \$90.00 | | \$0.00 | \$1,576.60 | |
| 01/30/2019 | 3/11/2019 | COLLISION | \$0.00 | | \$0.00 | \$0.00 | |
| Fault: | | At-Fault and Rated | | | | | |
| Description: | | I was leaving an FAU dinner in Mizner Park on 1/30/19. It was approximately 9:00pm. I was turning right onto federal and there was a car also turning right in front of me. I was looking left to make sure there was no oncoming traffic (there was no-one on the road) and I mistakenly assumed the car in front of me had turned since there were no cars. I then moved up and hit their back bumper. I was going approximately 5 mph upon impact. I got out of the car and the woman I hit indicated that she was an insurance agent and did not want to get a police report. I complied and sent her a picture of my license and insurance card. My car was barely effected except for a little scrape on the front bumper. | | | | | |
| Vehicle Description: | | 2017 TOYOTA CAMRY LE/XLE/SE/XSE | | | | | |
| Driver: | | JENNIFER WEIS | | | | | |
| Total: | | | \$90.00 | \$0.00 | \$0.00 | \$1,576.60 | |

| Term 10/20/2017 to 10/20/2018 | | | | | | | |
|--------------------------------|------------|--|-------------------|---------------------------------------|-----------------|---------------|--|
| Claim Number: 300-0267722-2018 | | | | Policy Term: 10/20/2017 to 10/20/2018 | | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * | |
| 08/31/2018 | 9/17/2018 | COLLISION | \$95.55 | | -\$4,094.34 | \$4,094.34 | |
| Fault: | | Not At-Fault and Rated | | | | | |
| Description: | | IV IN RIGHT HAND TURNING LANE AND TURNING ONTO GLADE WHEN OV SIDE SWIPED IV THAT WAS ALSO TURNING RIGHT IN LANE NEXT TO IV | | | | | |
| Vehicle Description: | | 2017 TOYOTA CAMRY LE/XLE/SE/XSE | | | | | |
| Driver: | | ARIANNE LYNN JOHNSON | | | | | |

| Claim Number: 050-0076151-2018 | | | | Policy Term: 10/20/2017 to 10/20/2018 | | | |
|--------------------------------|------------|---|-------------------|---------------------------------------|-----------------|---------------|--|
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * | |
| 05/03/2018 | 8/21/2018 | COMPREHENSIVE | \$17.50 | | \$0.00 | \$855.18 | |
| Fault: | | Not At-Fault and Not Rated | | | | | |
| Description: | | W/S 0616339693800818 ROCK FROM ROAD LOSS PART: FW | | | | | |
| Vehicle Description: | | 2017 TOYT CAMRY LE/XLE/SE/XSE | | | | | |
| Driver: | | | | | | | |

| | | | | | | |
|--|-------------------|-----------------|--------------------------|--|------------------------|----------------------|
| Claim Number: 300-0051353-2018 | | | | Policy Term: 10/20/2017 to 10/20/2018 | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 02/17/2018 | 3/2/2018 | COMPREHENSIVE | \$90.00 | | \$0.00 | \$454.26 |
| Fault: Not At-Fault and Rated | | | | | | |
| Description: INSURED WAS ENTERING ON RAMP TO HIGHWAY WHEN AN OPOSSUM RAN IN FRONT OF VEHICLE AND WAS HIT CAUSING DAMAGE | | | | | | |
| Vehicle Description: 2017 TOYOTA CAMRY LE/XLE/SE/XSE | | | | | | |
| Driver: ARRIANE JOHNSON | | | | | | |
| Total: | | | \$203.05 | \$0.00 | -\$4,094.34 | \$5,403.78 |

| | | | | | | |
|--|-------------------|-----------------|--------------------------|--|------------------------|----------------------|
| Term 10/20/2016 to 10/20/2017 | | | | | | |
| Claim Number: 300-0288588-2017 | | | | Policy Term: 10/20/2016 to 10/20/2017 | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 10/09/2017 | 10/19/2017 | COLLISION | \$46.05 | | \$0.00 | \$425.05 |
| Fault: Not At-Fault and Rated | | | | | | |
| Description: INSURED'S VEHICLE WAS PARKED OUTSIDE HIS HOUSE. WHEN HE WENT TO WORK THE NEXT MORNING HE NOTICED THAT SOMEONE HAD BACKED INTO HIM. DAMAGE TO THE BACK DRIVERS SIDE LOWER PANEL INSURED CALLED POLICE TO REPORT | | | | | | |
| Vehicle Description: 2017 TOYOTA CAMRY LE/XLE/SE/XSE | | | | | | |
| Driver: PARKED VEHICLE | | | | | | |
| Total: | | | \$46.05 | \$0.00 | \$0.00 | \$425.05 |

| | | | | | | |
|--|-------------------|-----------------|--------------------------|--|------------------------|----------------------|
| Term 10/20/2015 to 10/20/2016 | | | | | | |
| Claim Number: 300-0105142-2015 | | | | Policy Term: 10/20/2015 to 10/20/2016 | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 11/14/2015 | 12/15/2015 | COLLISION | \$0.00 | | \$0.00 | \$417.22 |
| Fault: At-Fault and Rated | | | | | | |
| Description: INSURED WAS BACKING OUT OF SPACE IN PARKING GARAGE NEXT TO FAU FOOTBALL STADIUM. INSURED WAS TRYING TO AVOID THE CAR PARKED NEXT TO HIM WHILE BACKING OUT AND DID NOT SEE A POST. FRONT BUMPER SNAGGED ON POST AND BECAME PARTIALLY DETACHED FROM CAR. | | | | | | |
| Vehicle Description: 2014 TOYOTA CAMRY L/SE/LE/XLE | | | | | | |
| Driver: JARED ALLEN | | | | | | |

| | | | | | | |
|--|-------------------|-----------------|--------------------------|--|------------------------|----------------------|
| Claim Number: 093-0002175-2015 | | | | Policy Term: 10/20/2015 to 10/20/2016 | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 11/09/2015 | 1/5/2016 | PROPERTY DAMAGE | \$85.00 | | \$0.00 | \$386.80 |
| 11/09/2015 | 11/16/2015 | COLLISION | \$85.00 | | \$0.00 | \$1,977.80 |
| Fault: At-Fault and Rated | | | | | | |
| Description: IV STRUCK MR. RANCATORE | | | | | | |
| Vehicle Description: 2015 TOYT SIENNA XLE/LIMITED | | | | | | |
| Driver: RYAN MORAN | | | | | | |

| | | | | | | |
|--|-------------------|-----------------|--------------------------|--|------------------------|----------------------|
| Claim Number: 300-0004051-2016 | | | | Policy Term: 10/20/2015 to 10/20/2016 | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 10/22/2015 | 1/6/2016 | COLLISION | \$0.00 | | -\$1,817.54 | \$1,817.54 |
| Fault: Not At-Fault and Rated | | | | | | |
| Description: INSURED WAS STRUCK FROM BEHIND WHILE TRAFFIC WAS SLOWING. OTHER DRIVER LEFT THE SCENE AND DID NOT WAIT ON POLICE BUT EXCHANGED INFO. | | | | | | |
| Vehicle Description: 2013 TOYOTA CAMRY L/SE/LE/XLE | | | | | | |
| Driver: BROOKLYN KOHLHEIM | | | | | | |
| Total: | | | \$170.00 | \$0.00 | -\$1,817.54 | \$4,599.36 |

| | | | | | | |
|---|-------------------|-----------------|--------------------------|--|------------------------|----------------------|
| Term 10/20/2014 to 10/20/2015 | | | | | | |
| Claim Number: 038-0001869-2015 | | | | Policy Term: 10/20/2014 to 10/20/2015 | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 10/13/2015 | 7/13/2016 | PROPERTY DAMAGE | \$0.00 | | \$0.00 | \$0.00 |
| 10/13/2015 | 10/18/2016 | COLLISION | \$0.00 | | \$0.00 | \$0.00 |
| Fault: Not At-Fault and Not Rated | | | | | | |
| Description: THE DRIVER (DEVIN WYSS) WAS BACKING OUT OF A PARKING SPOT IN FRONT OF THE BUILDING AND THE SAME TIME ANOTHER DRIVER (HENRY SLY PH: 727-348-0477) WAS PULLING OUT OF ANOTHER SPOT IN ANOTHER ROW. THEY WERE BACK TO EACH OTHER (ROAD WAY IN THE PARKING LOT BETWEEN THEM). AT WHICH TIME THE TWO CARS BUMPED INTO TO EACH OTHER. THE SIDE SLIDING DOOR AND PART OF THE BACK QUARTER PANEL WERE SCRATCHED ON OUR CAR. PLEASE SEE ATTACHED PICTURES. IF NEEDED I CAN GET A PIC OF HENRY'S CAR AS WELL. THERE WAS NO POLICE REPORT FILED. | | | | | | |
| Vehicle Description: 2015 TOYT SIENNA XLE/LIMITED | | | | | | |
| Driver: DEVIN WYSS | | | | | | |

| | | | | | | |
|---|-------------------|-----------------|--------------------------|--|------------------------|----------------------|
| Claim Number: 050-0076318-2015 | | | | Policy Term: 10/20/2014 to 10/20/2015 | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 08/07/2015 | 10/29/2015 | COMPREHENSIVE | \$0.00 | | \$0.00 | \$82.50 |
| Fault: Not At-Fault and Not Rated | | | | | | |
| Description: W/S 0905500990601015 OTHER - UNSURE LOSS PART: RP | | | | | | |
| Vehicle Description: 2014 TOYT CAMRY/SE/LE/XLE | | | | | | |
| Driver: | | | | | | |

| | | | | | | |
|---|-------------------|-----------------|--------------------------|--|------------------------|----------------------|
| Claim Number: 093-0001446-2015 | | | | Policy Term: 10/20/2014 to 10/20/2015 | | |
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 07/20/2015 | 8/24/2015 | COMPREHENSIVE | \$92.92 | | \$0.00 | \$3,502.73 |
| Fault: Not At-Fault and Not Rated | | | | | | |
| Description: INSURED'S VEHICLE WAS STOLEN OUT OF HIS DRIVEWAY, POLICE REPORT TO FOLLOW | | | | | | |
| Vehicle Description: 2014 TOYT CAMRY/SE/LE/XLE | | | | | | |
| Driver: BRIAN WRIGHT | | | | | | |

| Claim Number: 093-0000679-2015 | | | Policy Term: 10/20/2014 to 10/20/2015 | | | |
|--|------------|------------------------|---------------------------------------|------------------------|-----------------|---------------|
| Loss Date | Close Date | Coverage | Allocated Expense | Pending Reserve Amount | Recovery Amount | Paid Amount * |
| 04/06/2015 | 1/31/2017 | PROPERTY DAMAGE | \$0.00 | | \$0.00 | \$10,132.30 |
| 04/06/2015 | 4/15/2015 | COLLISION | \$99.75 | | \$0.00 | \$3,495.81 |
| 04/06/2015 | 1/31/2017 | RESIDUAL BODILY INJURY | \$9,524.42 | | \$0.00 | \$6,000.00 |
| Fault: Not At-Fault and Not Rated | | | | | | |
| Description: INSURED WAS LEAVING APARTMENT COMPLEX, TURNING RIGHT AT THE SAME TIME THE OTHER INSURED WAS BACKING UP | | | | | | |
| Vehicle Description: 2013 TOYT CAMRY/SE/LE/XLE | | | | | | |
| Driver: MICHAEL CRANE | | | | | | |
| Total: | | | \$9,717.09 | \$0.00 | \$0.00 | \$23,213.34 |

| |
|--|
| Term 10/20/2013 to 10/20/2014 |
| No Claims Found for this Policy Term. |

Totals for Policy 49-635664-07 from 08/20/2014 to 08/20/2019

| | | | | |
|--|-------------|--------|-------------|-------------|
| | \$10,226.19 | \$0.00 | -\$5,911.88 | \$35,218.13 |
|--|-------------|--------|-------------|-------------|

Total number of claims for this requested report period: 12