

ADDENDUM ACKNOWLEDGEMENT FORM
Addendum No. 2

SOLICITATION NO.: 20-ITN-001-TH

SOLICITATION TITLE: DR Regulatory Support Services

OPENING DATE: July 27, 2020 at 3:00 P.M., EST

DATE: June 22, 2020

Please be advised that the following changes are applicable to the original specifications of the above referenced ITN.

Changes to the Specifications are indicated by underscore, deletions are indicated by a ~~strikethrough~~.

1. B.6 Calendar of Events is hereby amended as indicated below:

B.6 Calendar of Events

Listed below is the calendar of important actions and dates/times by which the actions must be taken or completed. If DEO finds it necessary to change any of these dates/times, it will be accomplished by addendum. Time is stated in terms of local time in Tallahassee, Florida.

	Estimated Calendar of Events	Date and Time
1.	Date of Issuance and publication on the Florida Vendor Bid System website at: http://vbs.dms.state.fl.us/vbs/main_menu	6/12/2020
2.	Pre-Reply Conference (Mandatory) CONDUCTED VIA CONFERENCE CALL ONLY. Conference Call Number: 1-888-585-9008 Conference Room: 952-708-564	6/30/2020 at 11:00am EST <u>10:00am EST</u>
3.	Technical Questions due from prospective Respondents (Only email inquiries will be accepted.)	7/6/2020 by 5:00pm <u>3:00pm EST</u> EST
4.	Anticipated Posting of Questions and Answers to the Florida Vendor Bid System website (via addendum) at: http://vbs.dms.state.fl.us/vbs/main_menu	7/15/2020
5.	Replies Due and Opened 107 East Madison Street, Caldwell Building, Tallahassee, Florida 32399	8/3/2020 <u>7/27/2020</u> at 3:00pm EST

	<p><u>THE REPLY OPENING WILL BE AVAILABLE TO THE PUBLIC VIA CONFERENCE CALL ONLY.</u></p> <p>Conference Call Number: 1-888-585-9008 Conference Room: 952-708-564</p>	
6.	Evaluation of Technical Replies	<p>8/7-14/2020 <u>7/30/2020-8/7/2020</u></p>
7.	Anticipated Posting of Vendor Scores/Shortlist and Notice of Preliminary Demonstrations and Negotiations, <u>and/or Notice of Intent to Negotiate</u>	<p>8/18/2020 <u>8/11/2020</u></p>
8.	<p>Preliminary Demonstrations and Negotiations (Mandatory)</p> <p><u>NEGOTIATIONS WILL BE CONDUCTED VIA REMOTE CONFERENCING (i.e. teleconference, video conference and/or other means).</u></p> <p><u>Specific details will be shared only with participants.</u></p>	<p>8/25/2020-8/28/2020 <u>8/17/2020-8/21/2020</u></p>
9.	<p>Public Meeting – Notice of Intent to Negotiate 107 East Madison Street, Caldwell Building, Tallahassee, Florida 32399</p> <p><u>THE PUBLIC MEETING WILL BE AVAILABLE TO THE PUBLIC VIA CONFERENCE CALL ONLY.</u></p> <p>Conference Call Number: 1-888-585-9008 Conference Room: 952-708-564</p>	8/31/2020 at 9:00am EST
10. <u>9.</u>	<p>Anticipated Negotiations Round 1</p> <p><u>NEGOTIATIONS WILL BE CONDUCTED VIA REMOTE CONFERENCING (i.e. teleconference, video conference and/or other means).</u></p> <p><u>Specific details will be shared only with participants.</u></p>	<p>9/1-11/2020 <u>8/24/2020-9/4/2020</u></p>
11. <u>10.</u>	<p>Anticipated Negotiations Round 2</p> <p><u>NEGOTIATIONS WILL BE CONDUCTED VIA REMOTE CONFERENCING (i.e. teleconference, video conference and/or other means).</u></p> <p><u>Specific details will be shared only with participants.</u></p>	<p>9/14-25/2020 <u>9/14/2020-9/25/2020</u></p>
12. <u>11.</u>	Provide Best and Final Offer (BAFO) Instructions	9/28/2020
13. <u>12.</u>	BAFO <u>Replies</u> Due and Reviewed	9/30/2020 at 3:00pm EST
14. <u>13.</u>	<p>Public Meeting – Intent to Award Recommendation 107 East Madison Street, Caldwell Building, Tallahassee, Florida 32399</p> <p><u>THE PUBLIC MEETING WILL BE AVAILABLE TO THE PUBLIC VIA CONFERENCE CALL ONLY.</u></p> <p>Conference Call Number: 1-888-585-9008 Conference Room: 952-708-564</p>	10/2/2020 at 3:00pm EST

15. <u>14.</u>	Anticipated Posting of Notice of Intent to Award	10/5/2020
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2. B.43.1 Demonstrations and Preliminary Negotiations is hereby amended as indicated below:

DEO will conduct Demonstrations with the short-listed Respondents prior to the final determination of contract award. Short-listed Respondents will be asked to participate in a one (1) day Demonstration meeting. The selected Respondents will demonstrate their proposed system/software and discuss their proposed approach. DEO will provide, at a later date but in adequate time to prepare, a detailed agenda including hypothetical business case scenarios, based on the requirements in this ITN, which the Respondent must use to demonstrate its concept of the Solution. Pre-scripted questions will also be provided; these questions will include, but are not limited to, the range of topics covered in this ITN. The Respondent’s project manager assigned to the reply must be present at the demonstration and preliminary negotiation. The demonstrations and preliminary negotiations will not be open to the public but will be recorded. After Demonstrations and Preliminary Negotiations are complete, DEO will electronically post a Notice of Intent to Negotiate on the Vendor Bid System identifying ~~conduct a public meeting to discuss and decide~~ which Respondent(s) DEO will ask to participate in Contract Negotiations. The Respondent(s) selected will represent the Respondent(s) offering the opportunity to provide the best value to the state.

Addenda or clarifications to this ITN along with an Addendum Acknowledgement Form will be posted on the Florida Vendor Bid System (VBS). The Addendum Acknowledgement Form that is issued with each posting shall be signed by an individual authorized to bind the Respondent, dated, and submitted with the proposal. **It is the Respondent’s responsibility to monitor the Florida Vendor Bid System for any solicitation updates.**

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.