



MEMORANDUM

ADDENDUM NO. 1

Date: June 4, 2021

To: Proposers

From: Gail Brown
Contract Analyst II
Florida's Turnpike Enterprise

Subject: DOT-RFP-21-8029-GB
Traffic Management Center Statewide Operations Services For Florida's Turnpike Enterprise

Proposers and other interested parties are informed that the above referenced document is hereby revised, changed and supplemented as set forth below:

1. The Advertisement Page 1 has been amended to revise the Technical and Price Proposal due date from 06/15/2021 to 06/29/2021.
2. The Registration Form has been amended to revise the Technical and Price Proposal due date from 06/15/2021 to 06/29/2021.
3. The Introduction Section has been amended as follows:
 - Page SC2 and SC3 Timeline, Technical and Price Proposal due date and the date of the Public Opening have been changed from 06/15/2021 to 06/29/2021.
 - Page SC3, Timeline, Technical Proposal Public Opening, Go to Meeting has been removed. The Technical Proposal Public Opening meeting (non-mandatory) will be "In-Person Attendance" only.
 - Page SC3, Timeline, Note 1 has been amended to remove virtual meeting(s).

Please remove the Advertisement Page 1, Registration Form and the Introduction Section Pages SC2 and SC3, and replace them with the revised Advertisement Page 1, Registration Form and the Introduction Section Pages SC2 and SC3, dated June 4, 2021.

The Proposer shall acknowledge receipt of each addenda to this Proposal Package by completing Form No. 6, Addenda Acknowledgement Form and enclosing the same with your Proposal Package. Please remember to replace the pages in your Proposal Package with the attached revised pages.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

ADVERTISEMENT
REQUEST FOR PROPOSAL
STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FLORIDA'S TURNPIKE ENTERPRISE

Request for Technical Proposal Packages will be received by the State of Florida, Department of Transportation, Florida's Turnpike Enterprise, Contractual Services Office, via electronic submission only (refer to Instructions For Electronic Submission) on or about **2:30 P.M. (local time), Tuesday, June 29, 2021**, for the following project:

RFP NO.: DOT-RFP-21-8029-GB
Traffic Management Center Statewide Operations Services
For
Florida's Turnpike Enterprise

SCOPE OF SERVICES: The State Florida Department of Transportation, Florida's Turnpike Enterprise (hereinafter referred to as the "Department") seeks to retain the services of a qualified Proposer to provide Traffic Management Center (TMC) Operations services to monitor traffic and respond to events along Florida Turnpike Enterprise roadway facilities providing incident management and advanced traveler information services as identified within Exhibit "A," Scope of Services.

Vendor's Qualifications:

The Department will determine whether the Proposer is qualified to perform the services being contracted based upon their proposal demonstrating satisfactory experience and capability in the work area. The Proposer shall identify necessary experienced personnel and facilities to support the activities associated with this proposal. Refer to Exhibit "A," Scope of Services.

Qualifications of Key Personnel:

Those individuals who will be directly involved in this Contract must have demonstrated experience in the areas delineated in the Scope of Services. Individuals whose qualifications are presented will be committed to this Contract for its duration unless otherwise accepted by the Department's Project/Contract Manager. Where State of Florida registration or certification is deemed appropriate, a copy of the registration or certificate should be included in the proposal package.

All Bidders, Proposers, and Respondents must be registered in the State of Florida's MyFloridaMarketPlace system. All prospective bidders, proposers, and respondents that are not registered, should go to <https://vendor.myfloridamarketplace.com/> to complete on-line registration, or call (866) 352-3776 for assisted registration.

For services contracts, all out-of-State corporations, out-of-State limited liability companies, and out-of-State limited partnerships must be authorized to do business in the State of Florida. For authorization, contact:

Florida Department of State
Tallahassee, Florida 32399
(850) 245-6051

For services contracts, all Bidders, Proposers, and Respondents must be properly licensed if the business being provided requires that individuals be licensed by the Florida Department of Business and Professional Regulation. For licensing, contact:

Florida Department of Business and Professional Regulation
Tallahassee, Florida 32399
(850) 487-1395

**State of Florida
Department of Transportation
Florida's Turnpike Enterprise**

REQUEST FOR PROPOSAL REGISTRATION FORM

PLEASE COMPLETE AND RETURN THIS FORM ASAP

via e-mail to gail.brown@dot.state.fl.us

RFP Number: DOT-RFP-21-8029-GB

Title: Traffic Management Center Statewide Operations Services for Florida's Turnpike Enterprise

Proposal Due Date & Time: Tuesday, June 29, 2021 @ 2:30 P.M.

Potential proposers should notify our office by returning this Registration Form as soon as possible after downloading. Complete the information below and email this sheet only to Gail Brown at the Florida Department of Transportation Procurement Office at gail.brown@dot.state.fl.us

**THE REQUEST FOR PROPOSAL DOCUMENT YOU RECEIVED IS SUBJECT TO CHANGE.
Notice of changes (Addenda), will be posted on the Florida Vendor Bid System (VBS) at:**

http://www.myflorida.com/apps/vbs/vbs_main_menu

**Under "Vendor Bid System" Click on "Search Advertisements"
Click on the Drop menu for Agency and Select "Department of Transportation"
Scroll down and Click on "Advertisement Search"
Locate the "RFP" number.**

It is the responsibility of all potential proposers to monitor this site for any changing information prior to submitting your proposal.

Company Name: _____

Address: _____

City, State, Zip: _____

Telephone: () _____ Fax Number: () _____

Contact Person: _____

Internet E-Mail Address: _____

For further information on this process, you may e-mail or telephone: (Gail Brown, gail.brown@dot.state.fl.us 407-264-3995)

INTRODUCTION SECTION

1) INVITATION

The State of Florida Department of Transportation, Florida’s Turnpike Enterprise, hereinafter referred to as the “Department” requests written proposals from qualified Proposers to provide Traffic Management Center (TMC) Operations services to monitor traffic and respond to events along Florida Turnpike Enterprise roadway facilities providing incident management and advanced traveler information services. The anticipated start date for this Contract is October 01, 2021 and will be effective for five (5) years thereafter.

The Department intends to award this Contract to the responsive and responsible Proposer whose proposal is determined to be the most advantageous to the Department. After the award, said Proposer will be referred to as the “Vendor.” For the purpose of this document, the term "Proposer" means the prime Vendor acting on its own behalf and those individuals, partnerships, firms, or corporations comprising the Proposer team. The term "proposal" means the complete response of the Proposer to the Request for Proposal (RFP), including properly completed forms and supporting documentation.

2) TIMELINE

Provided below is a list of critical dates and actions. These dates are subject to change. Notices of changes (Addenda) will be posted on the Florida Vendor Bid System at http://www.myflorida.com/apps/vbs/vbs_main_menu, (Under "Vendor Bid System," Click on "Search Advertisements," Select the drop down menu for “Agency” and Select "Department of Transportation," Scroll down and Click on "Advertisement Search," under this RFP number) It is the responsibility of all potential Proposers to monitor this site for any changing information prior to submitting your proposal.

<u>ACTION / LOCATION</u>	<u>DATE</u>	<u>LOCAL TIME</u>
MANDATORY PRE-PROPOSAL CONFERENCE (See Note 1) Microsoft Teams Meeting Only Please join my meeting from your computer, tablet or smartphone: Join on your computer or mobile app Click here to join the meeting Join with a video conferencing device 11384774@t.plcm.vc Video Conference ID: 114 104 969 4 Alternate VTC dialing instructions Or call in (Audio Only) +1 850-739-5589 , 193660674 # United States, Tallahassee Phone Conference ID: 193 660 674#	05/18/2021	10:30 A.M.
DEADLINE FOR TECHNICAL QUESTIONS Via email to gail.brown@dot.state.fl.us Reference DOT-RFP-21-8029-GB in the subject box. There is no deadline for administrative questions.	05/25/2021	05:00 P.M.
TECHNICAL AND PRICE PROPOSALS DUE, ON OR BEFORE Proposals shall only be submitted via electronic submission to TP.Purch@dot.state.fl.us . Refer to Instructions for Electronic Submission of Proposals for Additional Information. (See Note 1&2)	06/29/2021	02:30 P.M.

TECHNICAL PROPOSAL PUBLIC OPENING (See Note 1)

06/29/2021

03:30 P.M.

In-Person Attendance Only (Non-Mandatory)

Florida's Turnpike Headquarters
Florida's Turnpike M.P. 263.0
Turkey Lake Service Plaza, Bldg. 5315
Ocoee, Florida 34761 (407) 532-3999

ORAL PRESENTATIONS

Week of July 26, 2021

In-Person Meeting Only (This is not a Public Meeting)

Proposers will be notified of the specific date and time.

Florida's Turnpike Headquarters
Florida's Turnpike M.P. 263.0
Turkey Lake Service Plaza, Bldg. 5315
Ocoee, Florida 34761 (407) 532-3999

POSTING OF INTENDED AWARD

08/10/2021

05:00 P.M.

Internet's Florida Vendor Bid System

Through 08/13/2021

05:00 P.M.

*Note 1: **All meeting(s) listed above are open to the public. These meeting(s) will be conducted via in-person meetings.***

Note 2: It is the Proposer's responsibility to assure that the Proposal is sent to the proper email address on or before the Proposal due date and time. Proposals which for any reason are not so delivered will not be considered.

3) AGENDA FOR PUBLIC MEETING

Agenda – Public Opening (Technical Proposals)

Agenda for Public Opening of Technical Proposals for DOT-RFP-21-8029-GB:

Starting Time: see "Timeline" in RFP solicitation.

- Opening remarks of approximately two (2) minutes by Department Procurement Office personnel.
- Public input period – To allow a maximum total of fifteen (15) minutes for public input related to the RFP solicitation.
- At conclusion of public input or fifteen (15) minutes, whichever occurs first, the Technical Proposals received on time will be opened, with Proposer's name read aloud.
- Adjourn meeting.

4) SPECIAL ACCOMMODATIONS

Any person with a qualified disability requiring special accommodations at a Pre-Proposal Conference, public meeting, oral presentation and/or opening shall contact the Procurement Officer at the phone number, e-mail address or fax number provided on the title page at least five (5) working days prior to the event. If you are hearing or speech impaired, please contact this office by using the Florida Relay Services which can be reached at 1 (800) 955-8771 (TDD).