



**State of Florida
 Department of Management Services
 Invitation to Negotiate (ITN): No. 21-43231500-ITN
 Electronic Signature (E-Signature) Solutions**

September 27, 2021

ADDENDUM NO. 5

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN §120.57(3), FLORIDA STATUTES, OR FAILURE TO POST A BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Any protest concerning this agency decision or intended decision must be timely filed with the Agency Clerk. Protests may be filed by courier, hand delivery, or regular mail at: Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, Florida 32399-0950. Protests may also be filed by fax at 850-922-6312, or by email at agencyclerk@dms.myflorida.com. It is the filing party's responsibility to meet all filing deadlines.

The following requirements supplement or replace those found in the RFP. The variations between the new and the old requirements are highlighted in **yellow**.

Section 1, Introduction, Subsection 1.11, Timeline of Events, of the ITN is hereby modified as follows:

1 INTRODUCTION

1.11 Timeline of Events

The table below contains the timeline of events for this solicitation. It is the responsibility of the Respondent to check for any changes. The dates and times within the Timeline of Events are subject to change. Any changes to the Timeline of Events will occur through an addendum to the solicitation and will be noticed on the [Vendor Bid System \(VBS\)](#).

Respondents shall not rely on the MyFloridaMarketPlace (MFMP) Sourcing time clock. It is not the official submission date and time deadline. The official solicitation closing time and deadlines are reflected in the Timeline of Events listed below.

Timeline of Events	Event Time (ET)	Event Date
ITN posted on VBS and in MFMP Sourcing.		5/5/2021
Deadline to submit questions in MFMP Sourcing.	12:00 P.M.	5/28/2021



Timeline of Events	Event Time (ET)	Event Date
Department's anticipated posting of answers to Respondent's questions.		6/15/2021 6/22/2021 7/06/2021 7/13/2021
Deadline to submit Reply and all required documents in MFMP Sourcing.	10:00 A.M. 2:00 PM	7/2/2021 7/9/2021 7/23/2021 7/30/2021
Public Teleconference Meeting: Reply Opening Non-Mandatory for Respondents Conference Call No.: 888-585-9008 Conference Room No.: 145-153-086	10:01 A.M. 2:01 PM	7/2/2021 7/9/2021 7/23/2021 7/30/2021
Anticipated Evaluations Phase.		7/26/2021 – 8/27/2021 8/9/2021 – 9/10/2021
Anticipated Negotiations Phase.		9/6/2021 – 12/8/2021 9/27/2021 – 10/11/2021 - 12/20/2021
Negotiation Team Public Teleconference Meeting Non-Mandatory for Respondents	10:00 A.M.	1/4/2022 1/18/2022



Timeline of Events	Event Time (ET)	Event Date
Conference Call No.: 888-585-9008 Conference Room No.: 145-153-086		
Anticipated date to post Notice of Intent to Award		1/18/2022 2/8/2022
Anticipated Contract start date.		2/1/2022 3/1/2022

NOTICE PURSUANT TO SECTION 287.057(23), FLORIDA STATUTES

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.