



RON DESANTIS
GOVERNOR

MARY C. MAYHEW
SECRETARY

March 16, 2020

Prospective Vendor(s):

Subject: Solicitation Number: AHCA ITB 006-19/20

Title: Fingerprinting Services

Addendum No. 1

The enclosed information has been provided for consideration in the preparation of your response to the above mentioned solicitation.

All other terms and conditions of the solicitation remain in effect.

Section 120.57(3)(b), Florida Statutes and Section 28-110.003, Florida Administrative Code require that a Notice of Protest of the solicitation documents shall be made within seventy-two hours after the posting of the solicitation. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Sincerely,

Emilly Leffler

Emilly Leffler, Purchasing Administrator
Bureau of Support Services

Enclosures: Addendum No. 1 (1 Page)
Questions and Answers (2 Pages)



**AHCA ITB 006-19/20 – Fingerprinting Services
ADDENDUM NO. 1**

Item #1

Attachment A, Instructions and Special Conditions, **Section A.1.**, Instructions, **Sub-Section B.**, Response Preparation and Content, **Item 2.**, Mandatory Response Content, **Sub-Item f.**, Exhibit A-4, Cost Proposal, is hereby renumbered to now read as follows:

d. Exhibit A-4, Cost Proposal

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**EXHIBIT A-1
QUESTIONS TEMPLATE**

VENDOR NAME	ATTACHMENT IDENTIFIER	SECTION IDENTIFIER	SUB-SECTION REFERENCE	ITEM REFERENCE	ATTACHMENT EXHIBIT	PAGE NUMBER	QUESTION	ANSWER
FASTFINGERPRINTS	B	Scope of Services	Manner of Services Provision	Services Provided by the Vendor		3	With regard to "Vendor shall provide fingerprinting services throughout the contiguous 48 states", would live scan services, in addition to card scanning services be acceptable to fulfill this need.	We require live scan services. Card scanning services are not acceptable in fulfilling this need.
FASTFINGERPRINTS	B	Scope of Services	Services to be Provided	Background		2	Is the purpose of this RFP to direct ALL potential AHCA transactions to one vendor, or only EMPLOYEES of AHCA?	Only employees of AHCA.
FASTFINGERPRINTS	A	Instructions and Special Conditions					Approximately how many fingerprints annually is AHCA expected to process? What is the opportunity?	Approximately seven hundred and fifty (750) employees.
FASTFINGERPRINTS	A	Instructions and Special Conditions				8	The letters goes from C to F. D and E appear to be missing.	This is an error in the numbering; Sub-item f. should be renamed Sub-item d.
FASTFINGERPRINTS	A	Instructions and Special Conditions	Response Preparation and Content	Mandatory Response Content		8	In addition to Exhibits A-2, A-3, A-4 and A5, is any additional documentation required, ie: Executive summary, Proposed process, etc. If so, how many pages are allowed and how should that be added to the response (section label)	The required documentation is outlined in Attachment A., Instructions and Special Conditions, Section A.1., Instructions, Sub-section B., Reponse Preparation and Content, Item 2., Mandatory Response Content.
FASTFINGERPRINTS		Cost Proposal			A-4	1	Is the proposed Scanning Transaction Fee solely the vendor's fee, OR A total of state/fbi fees plus the vendor fee.	The Proposed Scanning Transaction Fee is the total fee per scan, including all applicable fees.
FASTFINGERPRINTS	A	Instructions and Special Conditions					Is there an incumbent for this contract? If so, who?	Yes, Fieldprint, Inc.
FASTFINGERPRINTS	A	Instructions and Special Conditions		Mandatory Response Content	C-1	8	Can you explain exactly what the \$4,000 Original Proposal Guarantee would cover? Is it refundable at the end of the contract?	Please see Attachment A, Instructions and Special Conditions, Section A.1., Instructions, Sub-section B., Response Preparation and Content, Item 2., Mandatory Response Content, Sub-item c.
FASTFINGERPRINTS	A	Response Evaluation and Contract Award		Number of Awards	D-5	16	The word "anticipates" leaves open some interpretation as to how many contracts can/will be awarded. Is it possible that two or more companies will be awarded contracts? If so, will those two or more companies work separately or in conjunction with each other?	It is anticipated that one (1) Vendor is awarded. However, the Agency reserves the option to determine that more than one (1) award is needed.
Fieldprint, Inc.	A.1 Instructions	B	2	c.1			Pertaining to the \$4,000 Original Proposal Guarantee, is AHCA amenable to lifting this response submission requirement?	No.
Fieldprint, Inc.	A.1 Instructions	B	2	c.6			If AHCA is not amenable to lifting the requirement, will AHCA refund the Proposal Guarantee to all respondents not selected? If so, what is the timeframe in which AHCA will issue the refund? What are the variables considered for determining if an unchosen respondent receives a refund?	Per Attachment A, Instructions and Special Conditions, Section A.1., Instructions, Sub-section B., Response Preparation and Content, Item 2., Mandatory Response Content, Sub-item c. 5), the "Proposal Guarantee will be returned upon execution of the legal Contract with the successful respondent and receipt of the performance bond required under this solicitation."

**EXHIBIT A-1
QUESTIONS TEMPLATE**

VENDOR NAME	ATTACHMENT IDENTIFIER	SECTION IDENTIFIER	SUB-SECTION REFERENCE	ITEM REFERENCE	ATTACHMENT EXHIBIT	PAGE NUMBER	QUESTION	ANSWER
Fieldprint, Inc.	A.1 Instructions	D	7	a			Can AHCA please clarify if the \$4,000 Original Proposal Guarantee and the \$4,000 Performance Bond Guarantee due within 30 days of respondent selection are the same or two different requirements? If the Performance Bond Guarantee is required in addition to the Original Proposal Guarantee for the selected respondent, is AHCA amenable to lifting this requirement?	The Proposal Guarantee and Performance Bond are two (2) different requirements. No, the requirement will not be lifted.
Idemia Identity & Security LLC USA	Attachment A	Section A.1.6	Table 1 Solicitation Timeline	Activity: Deadline for Receipt of Responses, April 6, 2020, 2:00PM ET		Page 3 of 19	We ask you provide a two week extension to the current due date of April 6, 2020, 2PM ET.	No.
Kid-Scan LLC DBA Print Scan	Attachment B Scope of Services	II. Manner of Service(s) Provision	D. Reporting	2	b	6 of 23	Would it be possible to provide a sample of an ad hoc report?	Ad Hoc Reporting has not been utilized in relation to these services in the past.
Kid-Scan LLC DBA Print Scan	Attachment B Scope of Services	III. Method of Payment	A. Invoicing	6	Table 1	8 of 23	Is sales tax to be included in the Vendor's Scanning Transaction Fee?	No.
Personal Security Concepts, LLC	B	B	1			3	Regarding the "Vendor shall provide fingerprinting services throughout the contiguous 48 states...", does AHCA require one single Vendor to have a presence in all 48 states to qualify to bid for this contract?	Service must be provided throughout the contiguous 48 states, whether by a single Vendor or by a subcontracted entity.
Personal Security Concepts, LLC	B	III	6			8	The Fee Details only list the fees for FDLE and the FBI but does not list the \$24 fee for the clearinghouse that is part of an AHCA screening. Was this an accidental omission?	The \$24.00 fee for clearinghouse is not associated with this solicitation. Employees of AHCA screened under our specific ORI # are not part of the clearinghouse.