



**State of Florida
Department of Management Services
Invitation to Bid (ITB): No. 21-84131503-ITB
Commercial Automobile Insurance**

August 24, 2021

Addendum No. 1

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST A BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Any protest concerning this agency decision or intended decision must be timely filed with the Agency Clerk. Protests may be filed by courier, hand delivery, or regular mail at: Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, Florida 32399-0950. Protests may also be filed by fax at 850-922-6312, or by email at agencyclerk@dms.myflorida.com. It is the filing party's responsibility to meet all filing deadlines.

The following requirements replace those found in the ITB. The new requirements are highlighted in **yellow**.

Subsection 1.1 , Timeline of Events, of the ITB is hereby replaced in its entirety as follows:

1.1 Timeline of Events

The table below contains the Timeline of Events for this solicitation. The dates and times within the Timeline of Events are subject to change. It is the responsibility of the Bidder to check for any changes on the Vendor Bid System (VBS).

Bidders shall not rely on the MyFloridaMarketPlace (MFMP) Sourcing time clock. It is not the official submission date and time deadline. The official solicitation dates and time deadlines are reflected in the Timeline of Events.

| Timeline of Events | | |
|---|--------------------------------|-----------------|
| Event | Time (Eastern Time) | Date |
| Solicitation posted on VBS and in MFMP Sourcing | | August 11, 2021 |
| Deadline to submit questions in MFMP Sourcing | 2:00 PM | August 17, 2021 |



| Timeline of Events | | |
|---|--------------------------------|---|
| Event | Time (Eastern Time) | Date |
| Department's anticipated date of posting Q&A on VBS | | August 24, 2021 August 31, 2021 |
| Deadline to submit bid and all required documents in MFMP Sourcing | 2:00 PM | September 14, 2021 September 21, 2021 |
| Public meeting: Bid opening (non-mandatory) Conference Call # 888-585-9008 Participant Code #145-153-086 Any person requiring a special accommodation due to a disability should contact the Department's Americans with Disabilities Act (ADA) Coordinator at (850) 922-7535 or ADA.Coordinator@dms.myflorida.com at least five (5) business days prior to the scheduled event. | 2:01 PM | September 14, 2021 September 21, 2021 |
| Anticipated date to post Notice of Intent to Award on VBS | | September 28, 2021 October 5, 2021 |
| Anticipated Contract start date | | October 20, 2021 |

NOTICE PURSUANT TO SECTION 287.057(23), FLORIDA STATUTES

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.