

**ADDENDUM No. 1**

**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION  
DEP Procurement Section  
3800 Commonwealth Boulevard, MS#93  
Tallahassee, Florida 32399-3000**

**April 7, 2021**

**Addendum To: DEP Solicitation No. RFP 2021010, entitled  
Professional Services for Waste Management/Waste Cleanup Programs**

The Department hereby answers questions posed by prospective Vendors. This addendum does not need to be returned with the response.

Question Number	Solicitation Section	Solicitation Page Number	Question / Answer
1.	-	-	<p>Can you tell me who the incumbent firms are on this contract please?</p> <p><i>AECOM Technical Services, Inc.</i>  <i>APTIM</i>  <i>ARCADIS U.S., Inc</i>  <i>Cardno, Inc.</i>  <i>Earth Systems, Inc.</i>  <i>Ecology &amp; Environment, Inc.</i>  <i>GeoSyntec Consultants</i>  <i>GHD Services, Inc.</i>  <i>Golder Associates, Inc.</i>  <i>Professional Service Industries, Inc</i>  <i>Tetra Tech EC, Inc.</i>  <i>WOOD E &amp; IS, Inc.</i></p>
2.	3.4.1.2 Tab B: Required Forms	18 of 36	<p>This section states the client reference forms <i>must provide the required information for a minimum of six (6) separate and verifiable projects which have been completed with the last 5 years.</i> Could the FDEP please define “completed?” Is “completed” defined based upon the completion of an approved scope of work? How does the definition of “completed” apply to emerging contaminants, such as PFAS, since many PFAS investigations are still in the site assessment phase and assessment has not been completed pursuant to Chapter 62-780?</p> <p><i>A project will be considered complete if an approved scope of work with an associated budget, schedule, and deliverable(s) have been completed.</i></p>

3.	3.4.2.5 Tab E: Personnel Assigned	21 of 36	<p>Should SF330 resumes (Section E) be completed on the PDF form, un-modified, with up to five relevant project descriptions (Part 19 [a-e]) and limited to one page?</p> <p><i>Yes, Section E of Standard Form 330 (Part 19 [a-e]) should be completed and limited to one page for each key person.</i></p>
4.	3.4.2.7 Tab G: Documentation Supporting Subcontractor Arrangements	22 of 36	<p>The RFQ states <i>All Respondents shall <u>supply written proof of Primary Subcontractor arrangements for this solicitation.</u> Documentation shall be supplied for each Primary Subcontractor which the Respondent intends to utilize and for whom the Respondent has identified qualifications and experience in their proposal.</i> Do the requirements in Tab G solely apply to “Primary subcontractors”, as defined in Section 1.5 of the RFQ, or should “secondary subcontractors” (also defined in Section 1.5) be included in the Tab G response (e.g., letters of intent)? Our interpretation of secondary subcontractors according to the RFQ definition would include drillers, laboratories, remediation contractors for example, while primary subcontractors include subs that would provide professional services (as defined by FDEP). <i>That is correct. The written documentation required under Tab G applies only to primary subcontractor arrangements. No written documentation is required for secondary subcontractors.</i></p>
5.	-	-	<p>As part of the requirements for the above-referenced proposal (page 21, 3.4.2.5 Tab 5: Personnel Assigned), we are required to submit Part II of the SF 330. Are subcontractors, including equipment and maintenance providers, required to complete the Part II for this submission? To further clarify, some subcontractors will not be deemed as “key personnel.”</p> <p><i>You are required to complete a separate Part II of the SF 330 for the <u>key personnel</u> listed in part I (Section E), even if they are primary subcontractors. Key personnel are those who will be directly responsible for daily project management in the resulting Contract. You will need a separate Part II for each different subcontractor firm or branch office that is part of your “team” listed in Part I (Section C). If you determine that a primary subcontractor is not key personnel, then they do not need to be in Part I or complete a Part II.</i></p>
6.	3.4.1.2 Tab B: Required Forms	Pages 18 and 19	<p>For the 6 project summaries – do these need to be in Florida? If we do not have a site with emerging contaminate in Florida, will our proposal still be valid?</p> <p><i>The project summaries do not need to be from Florida.</i></p>

7.	3.4.1.2 Tab B: Required Forms	Page 19	<p>Could you define emerging contaminants, for example, is fertilizer an emerging contaminant? What qualifies as an emerging contaminant?</p> <p><i>For purposes of the RFQ “Contaminants of Emerging Concern” (CECs) means chemicals that have been recently detected in the environment which may pose public health or ecological risks. Some examples of CECs may include but are not limited to: PFAS, 1,4-Dioxane, and pharmaceuticals. Additional information is available online. The Respondent will need to use professional judgement when selecting a project to highlight their experience on this issue.</i></p>
8.	-	-	<p>Are we allowed to include a cover letter? If so, does it count towards our page limits?</p> <p><i>Any information that would be appropriate for a cover letter should be included in the executive summary (page limit 2 pages). Sheets may be inserted to indicate new sections or tabs for organizational purposes that will not count against the page limit. However, any content provided on these types of pages will not be considered under this evaluation.</i></p>
9.	-	-	<p>Are we allowed to include an acronyms list? If so, does it count towards our page limits?</p> <p><i>An acronyms list may be included but this would count towards the page limit.</i></p>
10.	RFQ Section 3	-	<p>Is there a preferred paper and font size?</p> <p><i>Standard letter size 8.5” x 11” is required. Please use Arial font size 10 or Calibri size 11, or an equivalent font and size.</i></p>
11.	RFQ Section 3.4.1.2 – Form B	Page 18	<p>The RFQ states that a project must be completed within the last 5 years. Can you please clarify what <u>completed</u> means? Often sites are open for years while tasks/elements of work are being completed though the site is not closed. May we use completed tasks even though the site is not closed?</p> <p><i>See Answer to Question #2.</i></p>
12.	RFQ Section 3.4.1.2 – Form B	Page 42	<p>Can we include project references with DEP as the client under other contracts outside of the Hazardous Waste contract, i.e. Petroleum Contamination Site Response Action Services Contract or Environmental Forensics Site Investigation and Other Technical Support Services Contract?</p> <p><i>No, do not list projects completed for the DEP.</i></p>
13.	RFQ Section 3.4.1.2 – Form B	Page 42	<p>Out of the six projects, can we use a project reference that is associated with one of our prime subcontractors?</p> <p><i>No, do not list projects for primary subcontractors.</i></p>

14.	RFQ Section 3.4.2.5	Tab E – Personnel Assigned	Do primary subcontractors need to provide a signed SF330 Part II form? <i>See Answer to Question #5.</i>
15.	RFQ Section 3.4.2.6 Tab F - Licenses	Page 22	This section states that respondents shall submit copies of professional licenses – both (1) an engineering firm registered in the State of Florida and (2) a geological firm registered in the State of Florida. According to DBPR and FBPE, “As of October 1, 2019 Certificate of Authorization licenses are now referred to as firm registrations. Firm registrations no longer expire and there are no more any physical documents available. There is no license to print as it is no longer a license; just a registration. The only proof one can provide potential clients is a screenshot from the website showing a business’s current status.” In place of a certificate, would FDEP like a screenshot indicating a business’s current status? Please clarify the necessary information to document that a respondent is a viable engineering/geology firm. <i>The requirement for RFQ Section 3.4.2.6. Tab F- Licenses is amended as attached.</i>
16.	Attachment 3	Page 38	Will a Primary Subcontractor providing services under the current Waste Management/Waste Cleanup Programs Contract be evaluated for its work product(s) in the Department’s evaluation of this RFQ? Should this Primary Subcontractor status be specified in the Executive Summary (Volume I, Tab A) as required for Contractor to the Department? <i>The primary Subcontractor’s work product(s) information should be provided in the documentation supporting subcontractor arrangements required in Tab G. However, the Client References shall relate to the past performance of the Respondent, and not the primary subcontractor.</i>
17.	3.4.1.2	18	The RFQ asks for a minimum of six projects which have been completed within the past five years. Can the respondent provide a project at a Site where work is ongoing? If the respondent provides a project at a Site where work is ongoing, can we discuss the current ongoing phase of work, or only phases of work that have been completed? <i>See Answer to Question #2.</i>
18.	3.4.2.7	22	Can you confirm that we only need to provide a one-page letter for Primary Subcontractors and not Secondary Subcontractors? <i>Yes, that is correct. See Answer to Question #4.</i>

19.	4.2	25	<p>For the definition of Professional Services that define a Primary Subcontractor, should the practice of professional geology and work performed by a professional geologist be included?</p> <p><i>No, for purposes of this RFQ, the primary subcontractor is defined as a subcontractor that will be used for professional services for the term of the contract.</i></p> <p><i>In accordance with Section 287.055, F.S., "Professional Services" means those services within the scope of the practice of architecture, professional engineering, landscape architecture or registered surveying and mapping, as defined by the laws of the State of Florida, or those performed by any architect, professional engineer, landscape architect, or registered surveyor and mapper in connection with his or her professional employment or practice. The definition for professional services does not include professional geologist.</i></p>
20.	-	-	<p>Can you provide a list of names and roles of the members of the selection committee?</p> <p><i>The evaluation team has not been determined at this time.</i></p>
21.	-	-	<p>Can you provide the current score sheets for the incumbents?</p> <p><i>The score sheets will be provided upon written (email) request to the Procurement Officer.</i></p>
22.	-	-	<p>Is there a proposed funding level for this program?</p> <p><i>The funding level is determined by an annual appropriation by the Florida legislature and approval of the General Appropriation Act. There is no annual guarantee of funding.</i></p>
23.	-	-	<p>What is the anticipated process for offering or awarding task assignments to the selected Contractors?</p> <p><i>Assignment of work will be conducted in accordance with subsection 62-787.600(1), F.A.C.</i></p>
24.	-	-	<p>Can selected Contractors turn down a task assignment that is offered? What is the process for doing so? Are there repercussions for turning down a task assignment?</p> <p><i>Yes, contractors may turn down a task assignment by submitting a written request to the DEP contract manager. There are no repercussions for turning down a task assignment.</i></p>

25.	-	-	<p>Can you please provide a list of the planholders for this RFSOQ and/or the attendees of the 3/19/21 Pre-Response Conference?</p> <p><i>We are unclear as to what is meant by “planholders.” A list of the attendees will be provided upon written (email) request to the Procurement Officer.</i></p>
26.	-	-	<p>Can you please provide a copy of the top-rated RFP submittal from 2010?</p> <p><i>Will be provided upon written (email) request to the Procurement Officer.</i></p>
27.	-	-	<p>Based on new Florida laws, the Florida Department of Professional Regulations no longer requires firms to obtain/pay for a company licenses for engineering or geology a/k/a Certificate of Authorization - so they no longer issue hard copy licenses. Please confirm that hard copy licenses are not required as part of this submittal.</p> <p><i>See Answer to Question #15.</i></p> <p><i>The requirement for RFQ Section 3.4.2.6. Tab F- Licenses is amended as attached.</i></p>
28.	-	-	<p>It was our understanding from call that interest letters from non-prime subcontractors is unnecessary as part of the prime contractor submittal.</p> <p><i>Correct, a letter of commitment is only required from primary subcontractors. See Answer to Question #4.</i></p>
29.	-	-	<p>If a company is fortunate to be selected for short list presentation, is the presentation virtual or live in Tallahassee?</p> <p><i>At this time, it is anticipated that the presentations will be held virtually.</i></p>
30.	-	-	<p>What is the definition of a completed project?</p> <p><i>See Answer to Question #2.</i></p>
31.	3.4.1.2 Tab B: Required Forms	18 & 19 of 36	<p>Is a Water Management District project (under separating governing boards) considered to be a DEP project and, hence may not be used as a Client Reference Form?</p> <p><i>No, the DEP will consider projects that were completed for the Water Management District as separate from DEP projects.</i></p>
32.	3.4.2.6 Tab G: Documentation Supporting Subcontractor Arrangements	22 of 36	<p>Are analytical chemistry laboratories considered as a primary subcontractor or a secondary subcontractor?</p> <p><i>A laboratory would be considered a secondary subcontractor.</i></p>

33.	3.4.2.6 Tab G: Documentation Supporting Subcontractor Arrangements	22 of 36	<p>Are Remediation Installation Contractors considered as a primary subcontractor or a secondary subcontractor?</p> <p><i>For purposes of this RFQ, the primary subcontractor is defined as a subcontractor that will be used for professional services for the term of the contract.</i></p> <p><i>In accordance with Section 287.055, F.S., "Professional Services" means those services within the scope of the practice of architecture, professional engineering, landscape architecture or registered surveying and mapping, as defined by the laws of the State of Florida, or those performed by any architect, professional engineer, landscape architect, or registered surveyor and mapper in connection with his or her professional employment or practice. A remediation installation contractor is not defined as a professional service.</i></p>
34.	3.4.2.6	22	<p>The RFP States: "The Respondent shall submit copies of professional licenses from the appropriate State of Florida board governing the services to show that the Respondent(not subcontractors)is both (1) an engineering firm registered in the State of Florida and(2) a geological firm registered in the State of Florida."</p> <p>However, FL has recently changed their process. The website states: "Engineering firms registered with DBPR will no longer have to renew their registration, and there is no certificate or license to print."</p> <p>Please advise what documentation firms should provide.</p> <p><i>See Answer to Question #15.</i></p> <p><i>The requirement for RFQ Section 3.4.2.6. Tab F- Licenses is amended as attached.</i></p>
35.	Section 2.20, Diversity	Page Number 15 of 36, Paragraph 2, Sentence 3	<p>Regarding partnering, how is a partnership presented to FDEP? What are the requirements for a partnership to be considered by FDEP?</p> <p><i>For the purpose of encouraging diversity, "partnering" means joint ventures or use of CBEs as subcontractors.</i></p>
36.	Section 4.1, Scope of Work	Page Number 25 of 36, paragraph 1, sentence 1	<p>Regarding joint ventures, how is a joint venture presented to FDEP? What are the requirements for a joint venture to be considered by FDEP?</p> <p><i>The Department wants one Response per joint venture, however each joint venturer must submit Form A, and may need to submit documentation relevant for establishing its qualifications under the RFQ, as applicable, for Volume II (such as proof of licensing (See amended 3.4.2.6 Tab F: Licenses)).</i></p>

37.	Section 3.4.2.5, Tab E: Personnel Assigned	Page Number 21 of 36	Can a person be listed as Key Personnel for more than one Respondent? <i>No, Key Personnel should not be listed for more than one Respondent.</i>
38.	Section 3.4.2.7 Tab G: Documentation Supporting Subcontractor Arrangements	Page Number 22 of 36	Can a Respondent also be listed as a Primary Subcontractor to another Respondent? <i>No. the RFQ will evaluate and select the most qualified firms that have comprehensive experience in both engineering and geologic field of services. A primary subcontractor should not be used as a substitute for this substantial requirement. Firms that do not have this capability are encouraged to enter a Joint Venture.</i>
39.	Section 3.4.2.7	22	This section indicates the project title is “Waste Management Services”. This does not match the RFQ title. Are these two titles interchangeable? <i>Yes.</i>
40.	Section 3.4.6.7	22	Should personnel licenses be included with the corporate licenses? <i>See Answer to Question #15. The requirement for RFQ Section 3.4.2.6. Tab F- Licenses is amended as attached.</i>
41.	Form B	42	Can Form B, client references and project descriptions, be expanded to include additional project description? <i>Form B should not be modified. The project description should fit within the area provided.</i>
42.	Section 3.4	18	Should proposal pages be single-sided or double-sided? If double-sided, does that equal one page or two pages with respect to page count? <i>Proposals may be double or single sided. A double-sided page will count as two pages with respect to page count.</i>
43.	Section 4	24-36	If through teaming or merger and acquisition, will the Department allow a contractor to support the Department as a Prime on multiple contracts that originate from RFQ 2021010 during the duration of the contracts? <i>Generally, no. However, it may depend on the particular circumstances.</i>



44.	Section 4	24-36	<p>If a contractor is currently involved in a PRP site where a co-mingled plume consisting of multiple contaminants is subsequently identified, or if the contractor is assigned a site with a co-mingled plume under a contract originating from RFQ 2021010, will the Department allow the assigned contractor involved in the oversight of the co-mingled plume site to continue or would this represent a conflict of interest?</p> <p><i>The Department would evaluate site assignments and potential for conflict of interest on a site-by-site basis.</i></p>
45.	-	-	<p>Which firms hold the current contract and what is the dollar value awarded to each contractor during the most recent contract period?</p> <p><i>The firms and the amount invoiced under the contract period will be provided upon written (email) request to the Procurement Officer.</i></p>
46.	-	-	<p>Do our six project descriptions (included in Form B) have to be submitted on the one-page form provided or can we provide more information in a different format that provides the requested information?</p> <p><i>Use of form B is required and the form should not be modified. The project description should fit within the area provided.</i></p>
47.	-	-	<p>Would you please provide examples of Primary and Secondary Contractors for clarification of applicability?</p> <p><i>For purposes of this RFQ, the primary subcontractor is defined as a subcontractor that will be used for professional services for the term of the contract.</i></p> <p><i>In accordance with Section 287.055, F.S., "Professional Services" means those services within the scope of the practice of architecture, professional engineering, landscape architecture or registered surveying and mapping, as defined by the laws of the State of Florida, or those performed by any architect, professional engineer, landscape architect, or registered surveyor and mapper in connection with his or her professional employment or practice.</i></p> <p><i>A Secondary Subcontractor means a subcontractor(s) intended for non-professional services. Examples may include but are not limited to drilling, IDW transport, and laboratories.</i></p>

48.	3.4.2.6 Tab F: Licenses	Page 22 of 36	<p>Below uses the term “firm registered” but those are no longer required, so we would not have firm licenses, we would only have individual licenses for professionals. Can you provide clarification.</p> <p>The Respondent shall submit copies of professional licenses from the appropriate State of Florida board governing the services to show that the Respondent (not subcontractors) is both (1) an engineering firm registered in the State of Florida and (2) a geological firm registered in the State of Florida.</p> <p><i>See Answer to Question #15.</i> <i>The requirement for RFQ Section 3.4.2.6. Tab F- Licenses is amended as attached.</i></p>
49.	-	-	<p>Can you confirm that a “Primary Subcontractor” does not include drillers, labs, etc., and therefore, letters of commitment are not required to be submitted from those subcontractors?</p> <p><i>Yes, that is correct. See Answer to Questions #4 and #47.</i></p>
50.	-	-	<p>Given the potential for PFAS investigations to be widespread and needed as part of these FDEP Departments’ scopes of work at some point in the next 5 years (the term of the contract), can you confirm whether <u>only</u> 10 firms will be selected to award a contract.</p> <p><i>Yes, only 10 firms will be selected under this RFQ.</i></p>
51.	-	-	<p>Are there plans to consider ensuring contracting of small businesses?</p> <p><i>The Department encourages subcontracting and partnering with small business, but at this time has no way of ensuring that such engagement occurs.</i></p>
52.	-	-	<p>Can more than six (6) case studies/project examples be submitted?</p> <p><i>No. Additional case studies/project examples will not be considered under the RFQ. Six (6) case studies/project examples should be submitted.</i></p>
53.	3.4.2.5 Tab E: Personnel Assigned	-	<p>Are primary subcontractors required to submit Part I (Sections A through E only) and Part II of SF Forms?</p> <p><i>See Answer to Question #5.</i></p>
54.	3.4.2.5 Tab E: Personnel Assigned	-	<p>Is there a time restraint for relevant project examples included on forms?</p> <p><i>No.</i></p>

55.	3.4.1.2	18	It states that Respondent must provide the required information for a minimum of six separate and verifiable project, which have been completed within the last 5 years. The question is what is meant by a "completed project"? If the project completed site assessment but is continuing with site remediation, is that a "completed project". Or if the project completed remediation, but has ongoing monitoring, is that a "completed project"? <i>See Answer to Question #2.</i>
56.	3.4.2.6	22	Please confirm if the requested professional license copies need to be submitted only for the responding firm or for each individual team member represented in our response. <i>See Answer to Question #15.</i> <i>The requirement for RFQ Section 3.4.2.6. Tab F- Licenses is amended as attached.</i>
57.	3.4 and 3.5	18 and 22	May we include graphics on the report tabs? <i>Yes. See Answer to Question #8.</i>
58.	1.5 and 3.4.2.7	6 and 22	Is a laboratory considered a Primary Subcontractor? <i>No. See Answer to Questions #4 and #47.</i>
59.	3.4	18	May we also include 11x17 size pages in the printed submittal (folded to 8 1/2 x 11 in hard copy)? <i>No, pages size should be limited to only 8.5" by 11" size paper.</i>
60.	3.4	18	Is there a specific font or font size required for the submittal? <i>See Answer to Question #10.</i>
61.	3.4	18	May we double side the printed submittal? <i>Proposals may be double or single sided. A double-sided page will count as two pages with respect to page count.</i>
62.	3.4.1.2 and 3.4.2.7	18 and 22	Do you require a wet signature on Form A, Business Response Form as well as the Subcontractor Arrangement Letters, or may electronic signatures be used? <i>Either signature form is acceptable.</i>

63.	1 Introduction	4 of 36	<p>What is the anticipated distribution of spending on this contract: for example, Waste Site Cleanup Section (WSCS), Site Investigation Section (SIS), Federal Programs Section (FPS), and Brownfields &amp; CERCLA Site Screening (BF/CSS)?</p> <p><i>Total funding within the Waste Cleanup Program will be approximately 70% for WSCS, 20% for SIS and 10% for FPS and BF/CSS. These percentages will likely be different for any specific Contract, because a Contractor may be providing a different amount of services for each Section or may not be assigned work under all of the Sections.</i></p>
64.	3.4 Response Content Requirements	18 of 36	<p>Please confirm any format requirements such as font size, margins, etc.</p> <p><i>See Answer to Question #10.</i></p>
65.	3.4.1.2 Tab B: Required Forms	18 of 36	<p>Please confirm that it is acceptable to identify and use for client reference (past performance) a site-specific project that may be part of a larger Task Order that includes multiple sites at a large installation.</p> <p><i>Yes, that is acceptable.</i></p>
66.	3.4.1.2 Tab B: Required Forms	18 of 36	<p>Are project descriptions included in Section I going to be only considered for reference checks/verification?</p> <p><i>The Department will choose, at its own discretion, four (4) of the Respondent's references to contact based on the six (6) project descriptions provided. The Department will also choose one project completed for the Department. The Department will identify this project from its own database.</i></p>
67.	-	-	<p>Past Performance - Since key primary subcontractor personnel can be included in Part II of the Standard Form 330, would you allow projects from the same key primary subcontractor to be included for use in project experience and client references?</p> <p><i>The information provided on the Client Reference Form must be for projects completed by the Respondent and not the primary subcontractor or secondary subcontractor.</i></p>

68.	-	-	<p>The requirement for the prime Respondent to show that it (<b>not subcontractors</b>) is both (1) an engineering firm registered in the State of Florida <b>and</b> (2) a geological firm registered in the State of Florida would preclude many Small Businesses from responding to the RFQ as they often do not have both a PE and a PG on staff due to the nature of the business. Could the requirement be changed to either a Florida registered engineering firm <b>or</b> a geological firm instead?</p> <p><i>The firm must be registered as both engineering firm and geological firm. Or the Respondents may submit a response as a joint venture to meet this requirement. See amended 3.4.2.6 Tab F: Licenses. See Answer to Question #38.</i></p>
69.	3.4	18 of 36	<p>The Response Content Requirements list the page limitations of each Tab. Are Cover Pages, Tables of Contents, or pages separating Tabs allowed, and if so will they not count in the page limitations?</p> <p><i>See Answer to Question #8.</i></p>
70.	3.4.1.2	18 of 36	<p>Requires a minimum of six (6) separate and verifiable projects to be submitted on Form B. Can the Respondent submit more than six (6) projects, and if so, will all projects be considered?</p> <p><i>See Answer to Question #52.</i></p>
71.	3.4.2.6	22 of 36	<p>States that the Respondent shall submit copies of professional licenses to show that we are both an engineering and geological firm in the State of Florida. The State of Florida Department of Business and Professional Registration and Florida Board of Professional Engineers no longer require registration renewals or certificates to print, only stating that engineering companies must comply with Florida statues. Please clarify what you would like us to submit for Volume II, Tab F.</p> <p><i>See Answer to Question #15.</i></p> <p><i>The requirement for RFQ Section 3.4.2.6. Tab F- Licenses is amended as attached.</i></p>
72.	4.3.1	26 of 36	<p>States that work plans may be required for activities described in Sections 4.3.2-4.3.15. The section ends with 4.3.14. Please advise if this is a typo or if there is an additional activity 4.3.15.</p> <p><i>That is correct, the required activities end with Section 4.3.14.</i></p>

73.	Attachments 2 and 3	-	<p>Is the Respondent responsible for filling out any portion of Attachments 2 or 3? If so, in which Tab do they belong and are those counted in the page limitation?</p> <p><i>No.</i></p>
74.	-	-	<p>Given the definition in the RFP for “Primary Subconsultant” does the Department consider our subcontracted surveyor to be a primary subconsultant? Would that also be true of a laboratory? Given that neither a surveyor nor a lab would be responsible for daily project management, please confirm which (or all) of the following are mandatory for these subs if identified as Primary:</p> <ul style="list-style-type: none"> <li>Letter of commitment to perform for us as subcontractor on this contract</li> <li>Description in proposal of the subs qualifications SF330 Section E resume</li> <li>Rates, by name in the cost proposal, subject to negotiations</li> </ul> <p><i>See Answer to Questions #47 and #28 regarding primary and secondary subcontractors.</i></p> <p><i>See Answer to Question #5 regarding SF330.</i></p> <p><i>The request to submit unit rates will come only after the final selection of contractors is made. This information is not being requested under this RFQ.</i></p>
75.	-	-	<p>With respect to the indemnity provision in Article 17 in the Draft Agreement, where the scope is professional services, will the FDEP agree to insert the following at the beginning of the article, “To the extent permitted by Florida Statutes Chapter 725.08, ...”.</p> <p><i>OK. This change will be reflected in the final contract.</i></p>
76.	-	-	<p>Does the indemnity in Article 17 take precedence over the indemnity in Article 19 of Exhibit A pursuant to the order of precedence set forth in the Standard Terms and Conditions, and therefore the indemnity for personal injury or damage to real or personal property “does not apply.</p> <p><i>The PUR1000 language in paragraph 19 is superseded by the more specific language in Article 17.</i></p>
77.	-	-	<p>Due to the diverse scope in the contract (site investigations, remedial design, remedial action through site closure) and understanding that many environmental projects have an extended lifecycle, will DEP accept a reference project for a completed portion of an ongoing project, as long as a specific project milestone or deliverable has been met for that reference project?</p> <p><i>See Answer to Question #2.</i></p>

78.	3.4 Response Content Requirements	18 of 36	<p>In response to the latest information and recommendations by public health officials concerning COVID-19, and in effort to practice social distancing, we respectfully request that bidders be allowed to submit electronic copies of responses in lieu of submitting hard copies as requested. Please know that our request stems from the desire to keep the public and employees' safe during these uncertain times. We have continued our operations with minimal interruption by adapting our teams and leveraging our technology and global resources.</p> <p><i>Electronic submittals are not allowed due to bandwidth and size of Responses. Carriers, USPS and other sources may be used to avoid contact.</i></p>
79.	3.4.1.2 Tab B: Required Forms	19 of 36	<p>The FDEP requests a minimum of one (1) project example of a site in which chlorinated drycleaning solvent contamination exists. Please clarify if the project example can be from a site with similar contaminants as those that may be present at a drycleaner, or if the project example needs to be from a drycleaner project that has not been completed for the FDEP.</p> <p><i>If the representative site has been contaminated by tetrachloroethene (PCE) as the primary contaminant, then this would satisfy the requirement. Operational history as a drycleaning facility is not required.</i></p>
80.	3.4.1.2 Tab B: Required Forms	19 of 36	<p>Please clarify what contaminants are considered emerging contaminants at this time?</p> <p><i>See Answer to Question #7.</i></p>
81.	3.4.2.2 Tab B: Company Background	20 of 36	<p>Respondents are required to provide unit rates for Primary Subcontractors. Please clarify how surveyors and other professional firms are to provide unit rates for unspecified scope of services?</p> <p><i>The request to submit unit rates will come only after the final selection of contractors is made. This information is not being requested under this RFQ.</i></p>
82.	3.4.2.5 Tab E: Personnel Assigned	21 of 36	<p>Are respondents required to list both Primary and Secondary Subcontractors on the SF330 form Part I, Section C. Proposed Team?</p> <p><i>See Answer to Question #5.</i></p>
83.	3.4.2.5 Tab E: Personnel Assigned	21 of 36	<p>Are respondents required to include SF330 Part II forms for Primary and Secondary Subcontractors?</p> <p><i>See Answer to Question #5.</i></p>

84.	3.4.2.7 Tab G: Documentation Supporting Subcontractor Arrangements	22 of 36	<p>All respondents shall supply written proof (commitment letter) of Primary Subcontractor arrangements for this solicitation. Do respondents also need to supply written proof for Secondary Subcontractor arrangements for this solicitation?</p> <p><i>No, commitment letters are not needed for secondary subcontractors. See Answer to Question #4.</i></p>
85.	4.2 Definitions	25 of 36	<p>Are fixed-based laboratories considered to be Primary Subcontractors?</p> <p><i>No, laboratories (fixed or mobile) would be considered a secondary subcontractor.</i></p>
86.	Attachment 1 to RFQ #2021010 Draft Contract, Article 5e of the Standard Contract	3 of 3	<p><b>Release of Claims:</b> As written the contract requires firms release DEP from all claims upon receipt of payment for completion of any portion of the services. Firms should not be expected to release our clients from all claims, known or unknown, based on receiving payment for work we've already done. Can the release be restricted to only payment-related claims?</p> <p><i>No.</i></p>
87.	Attachment 1 to RFQ #2021010 Draft Contract, Article 10 of Attachment 1	4 of 11	<p><b>Preferred Pricing Clause:</b> This requires firms institute the lowest pricing for similar clients and services. Can we request this provision not be applicable to professional services?</p> <p><i>This section is inapplicable. The PUR 1000, Section 4., requirements only refer to contracts for goods or services, not professional services. Therefore, the preferred pricing clause is not triggered.</i></p>
88.	Section 2.3.3.5.		<p>This section states that the Department will contact references during normal work hours (8:00 AM - 5:00 PM). Will changes in time zones for client references not residing in the eastern time zone be considered when making the reference check calls? Will the Department leave a voice mail with a phone number so that the call can be returned?</p> <p><i>Yes. See Section 2.3.3.5 Past Performance.</i></p>
89.	Form B – Client Reference Form	Page 42 of 48	<p>May additional pages be utilized for the description of services performed for the project?</p> <p><i>Use of form B is required and the form should not be modified. The project description should fit within the area provided.</i></p>
90.	Section 3.4.1.2	Page 18 of 36	<p>This section states that a minimum of six (6) separate and verifiable projects are required. Is that a maximum amount that that Department will allow?</p> <p><i>Yes, six (6) is the maximum amount allowed. See Answer to Question #52.</i></p>



91.	Section 3.4.2.6	Page 22 of 36	The Florida Department of Business and Professional Regulation doesn't currently license geology businesses. What form of geological firm registration is acceptable? <i>See Answer to Question #15.</i> <i>The requirement for RFQ Section 3.4.2.6. Tab F- Licenses is amended as attached.</i>
92.	Section 3.4	Page 18 of 36	Response Content Requirements states respondents responses must be submitted in hard and electronic copies. Should hard copies be bound and, if so, are there any specific requirements for binding materials? <i>No specific requirement is referenced in the RFQ.</i>
93.	Section 3.4	Page 18 of 36	Are there any font or margin restrictions for either Volume I - Business Response or Volume II – Technical Response? <i>See Answer to Question #10.</i>
94.	1.5	6	Can a company submitting as a Prime Contractor be listed as either a Primary or Secondary Subcontractor on another companies' submittal? <i>No.</i>
95.	3.4.2.7	22	Can a company be listed as a Primary Subcontractor on more than one submittal? <i>No.</i>
96.	3.4.2.6	22	Can a company submitting as a Prime Contractor use a Primary Subcontractors or Secondary Subcontractors professional license (PE or PG) to meet the requirements of the Contract? <i>No. See Answer to Question #38.</i>
97.	3.4.2.7	22	Please confirm that each Prime Contract company must have BOTH an inhouse State of Florida Licensed PE and PG on staff in Florida. <i>See Answer to Question #68.</i>
98.	3.4.2.7	22	Please confirm that subcontractor letters are only to be submitted for Primary Subcontractors not secondary Subcontractors. <i>Correct. See Answer to Question #4.</i>

99.	2.3.3.5	12	<p>How may attempts will FDEP make to verify references and how will they document those attempts?</p> <p><i>Per Section 2.3.3.5 Past Performance:</i></p> <p><i>The Respondent's references will be contacted by the Department by telephone during normal working hours (8:00 AM - 5:00 PM) as indicated in the Timeline. The Department will make up to two (2) attempts to call before making one attempt to contact the references by email. If the contact person cannot be reached following the three (3) attempts, or if the Respondent fails to provide a reference, the Respondent will receive a score of zero (0) for that reference.</i></p> <p><i>The Department will make notes to the file about the attempts.</i></p>
100.	3.4.1.2	19	<p>Please define what "completed" within the last 5 years is for the purposes of the Client Reference Section 3.4.1.2.</p> <p><i>See Answer to Question #2.</i></p>
101.	3.4.1.2	18-19	<p>Please verify that the Prime Contractors verified projects cannot include Primary or Secondary Subcontractor performed projects.</p> <p><i>See Answer to Question #67.</i></p>
102.	3.4.1.2	18-19	<p>Please confirm if the Department intended to have the number of verified projects be a minimum or maximum or 6 projects and if it is a minimum how is there a maximum number?</p> <p><i>See Answer to Question #52.</i></p>

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In accordance with Section 2.6, Addenda/Amendments to the RFQ, the Department hereby formally amends the Solicitation. Red underlined text indicates an addition and strikethrough indicates a deletion. The amendments are as follows:

Revised 3.4.2.6 Tab F: Licenses (not included in page limitation)

The Respondent shall submit documentation ~~copies of professional licenses from the appropriate State of Florida board governing the services~~ to show that the Respondent (**not subcontractors**) is both (1) an engineering firm registered in the State of Florida in accordance with Section 471.023, F.S., and (2) a geological firm permitted subject to the provisions of registered in the State of Florida Section 492.111, F.S. Documentation for an engineering firm shall include a screenshot from the Florida's Department of Business & Professional Regulation (DBPR) website showing the license information for the Professional Engineer who is the qualifying agent for the engineering firm and the related license information for the firm. Documentation for the geological firm shall include a screenshot from the Florida's DBPR website showing the license information for the Florida Geologist's (may include more than one) license who is a geologist of record for the qualifying firm and the related license information for the firm. (*Revised Addendum No. 1*)

In the event that Respondents submit a response as a joint venture, it is not necessary for each member of the joint venture to be permitted to practice as both an engineering firm and a geologic firm ~~have both licenses~~. However, members of the joint venture, as a whole, must provide proof of both qualifications ~~licenses and registrations~~. (*Revised Addendum No. 1*)

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