



Commercial Automobile Insurance

Invitation to Bid (ITB)

No. 21-84131503-ITB

Questions and Answers

and ITB Addendum No. 2



Questions and Answers

The Department of Management Services (Department) has received the following questions from the vendor community through MFMP Sourcing, and the Department's answers are provided in the following table:

ITEM	QUESTION	ANSWER
1	Need to be provided a full narrative on the details of Claim #: FLAU20050128. This claim is showing open with a \$20,000 reserve. Please provide the details on the status of this open claim?	Policy year 2019-2020 Claim FLAU20050128 is still open as of August 17, 2021. The Department does not have any further details regarding this claim.
2	Need to be provided a full narrative on the details of Claim #: 093-0000679-2015. This claim is closed with a total incurred of \$23,213.34.	The Department does not have any further details regarding this claim.
3	Coverages requested specify no Uninsured Motorist coverage is needed; however, verification that State of Florida is declining the opportunity to have towing and rental reimbursement coverage quoted.	The State of Florida is declining the opportunity to have towing and rental reimbursement coverage quoted.
4	Please provide valid VINs for 2017 Farbar (sic) S753 Service. It is showing a VIN of 1512E9569HE533278; however, this VIN is coming up invalid.	See Addendum No. 2 attached.
5	Please provide valid VINs for 2019 ASPT GT4. It is showing a VIN of FLA108390; however this VIN is coming up invalid.	FLA108390 is the correct VIN for the ASPT GT-4.
6	Please specify which vehicles are equipped with GPS monitoring devices.	The requested information is not in the possession of the Department.
7	Please describe the monitoring services provided.	The requested information is not in the possession of the Department.
8	Please provide description of driver safety programs currently implemented for all drivers.	There are no statewide driver safety programs. Each Named Insured would be responsible for any such programs and the Department is not in possession of this information.
9	How often are drivers required to receive updated driver safety training?	Each Named Insured would be responsible for any trainings and the Department is not in possession of this information.
10	Please describe any continuous training (in person or electronic) and education to improve driver safety.	Each Named Insured would be responsible for any trainings and the Department is not in possession of this information.

11	Please provide current Motor Vehicle Report (MVR) criteria for approved drivers.	The Department is not in possession of Motor Vehicle Record (MVR) report criteria.
12	Please provide how often the State of Florida the Motor Vehicle Reports (MVR) are reviewed.	The Department is not in possession of this information.
13	Is there a central processing procedure that all agencies must abide?	There is no central processing procedure for all agencies.
14	Does the State of Florida currently handle the Motor Vehicle Reports (MVR) internally? Is a third party used? Does current agent run the reports?	The Department neither handles MVR reports internally nor does it use a third party to run MVR Reports. Each Named Insured would be responsible for any specific policies and procedures. No, the current agent does not run MVR reports.
15	Are there any other risk management tools currently utilized to improve safety?	The Department is not in possession of this information.
16	Is maintenance of vehicles handled by the State? Or outsourced?	The Department is not in possession of this information. Each Named Insured is responsible for maintenance procedures of its vehicles.
17	Will more updated valuation of losses be provided prior to binding? Glatfelters information is as of May 14, 2021 and we would ideally have something July 1, 2021 or later.	Yes, See Addendum No. 2 to the ITB. ITB Attachment J, Historical Loss Information is replaced in it's entirety with ITB Attachment J, Historical Loss Information dated 17 August 2021.
18	Is there any special equipment on any vehicles that require additional coverage? If so, please provide a list with value of equipment	The is no special equipment on any vehicles that require additional coverage. There is special equipment installed on the FL- 2017 Ford Explorer which is included in the vehicle cost as shown in the ITB Attachment E, Price Sheet.
19	May we be provided a drivers schedule, including full name of all drivers, dates of birth, and driver's license number?	The Department does not maintain or possess a list of all drivers for all Named Insureds.
20	Please describe the use of the motorcycle currently on the vehicle schedule?	2015 HD FLHP VIN:1HD1FHM1XFB622928 is used for motorcycle safety demonstrations.
21	Please advise the use of the RVs currently on the vehicle schedule?	There are no RVs currently insured.



ITB Addendum No. 2

The Department hereby amends ITB No. 21-84131503-ITB and its attachments as noted within this addendum. For revisions, underline represents additions, and strikethrough represents deletions. The variations between the new and the old requirements are highlighted in yellow. In the event of a conflict between previously released information and the information contained herein, the information herein shall control. The information included in this addendum is now made part of this solicitation.

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

Any protest concerning this agency decision must be timely filed with the Agency Clerk. Protests may be filed by courier, hand delivery, or U.S. mail at Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, FL 32399-0950. Protests may also be filed by fax at 850-922-6312 or by email at agencyclerk@dms.myflorida.com. It is the filing party's responsibility to meet all filing deadlines.

The Procurement Officer should be copied in such filings.

Please Note: This addendum does not need to be returned with the Bid.

The following modification is made to the ITB:

1. ITB Attachment E, Price Sheet is hereby replaced in its entirety with Attachment E, Price Sheet dated 30 August 2021.
2. ITB Attachment J, Historical Loss Information is hereby replaced in its entirety with Attachment J, Historical Loss Information dated 17 August 2021.