



**Florida Army National Guard**  
*Construction & Facility Management Office*



**PRE-BID SITE VISIT MEETING AGENDA**

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Date	September 28, 2021 2:00PM
Project Number and Name	219050 CBJTC Building 1000 Grey House Roof
Project Location	Camp Blanding Joint Training Center
Last Day for Questions	October 12, 2021 12:00PM
Date for Final Addendum	October 14, 2021
Bid Opening Date	October 21, 2021 2:00PM
Days in Contract	90 (70 to substantial + 20 to final)

1. SIGN IN OF ATTENDEES.
2. INTRODUCTIONS.
3. GENERAL PROJECT DESCRIPTION (see bid documents for complete details).
4. SITE CONDITIONS. Prospective bidders shall examine the site for conditions under which the work is to be done before submitting their bid package. No allowance will be made for extra expenses incurred due to noncompliance with this section.
5. BID BOND. For bids in excess of \$100,000.00, including base bid and alternate bid items, the bidder MUST provide a good faith deposit in the amount of 5% of the bid by way of a bid bond from a surety insurer authorized to do business in the state of Florida, a certified check, or cashier's check with their bid package.
6. PERMITS. The contractor shall obtain all required permits necessary for completion of this project from all authorities having jurisdiction; and shall include the cost of all such permits in their bid package.
7. QUESTIONS FROM BIDDERS. All questions and requests for clarifications related to this solicitation must be submitted in writing to the CFMO at [nq.fl.flarnq.list.cfmo-contracting@mail.mil](mailto:nq.fl.flarnq.list.cfmo-contracting@mail.mil) in accordance with the timeframe shown above. All questions will be answered in an addendum and posted in the same manner as the ITB.
8. REQUIRED BID PACKAGE DOCUMENTS (in this order).
  - Exhibit 4 – Bid Proposal Form (include acknowledgement of Addenda)
  - Exhibit 5 – Subcontractor List (indicate if "N/A")
  - Bid Bond (if applicable)

- ~~Exhibit 3 Contractor Qualification FNG 5085 (if requested by the Department)~~
- Letter of confirmation from bonding company (if applicable)
- Contractor agreement to perform at least 15% of project work
- Florida State contractor license (if applicable)

9. BID SUBMISSION AND BID OPENING. Envelopes containing bid submission must be clearly marked:

“SEALED BID – 219050 CBJTC Building 1000 Grey House Roof  
ATTN: CFMO Contract Management Branch”

and submitted to:

Robert F. Ensslin, Jr. Armory  
2305 State Route 207  
Saint Augustine, FL 32086  
Attention: CFMO Contracting

In order to be considered, bids must:

- be submitted on DMA forms
- not be submitted electronically
- not be received after the exact time specified for receipt
- not be received at any location other than specified in the ITB

Bids must be submitted in full accordance with the requirements of this solicitation. Please contact the CFMO Contract Management Office at 904-823-0256 or 904-823-0255 to confirm receipt of bid.

Federal or State picture ID is required for entry into the Robert F. Ensslin, Jr. National Guard Armory. Bids will be accepted until the time of the Bid Opening.

10. NON-TECHNICAL SPECIFICATIONS. The Non-Technical Specifications included with the ITB are incorporated into the forthcoming contract by reference.

11. BONDS AND INSURANCE. Performance and Labor and Material Bonds are required from any persons or parties entering into a formal contract with the State of Florida for contracts in total excess of \$100,000.00 for construction, additions, renovations, repairs, or demolition of any public building pursuant to Florida Statute 255.05(1). The price for these bonds and their recording fees must be included with each bid package.

The contractor will provide the owner with proof of insurance within 10 days of contract award; the price of all required insurance policies must be included in each bid package. Refer to the Non-Technical Specification for insurance requirements.

All insurance policies shall be with insurers qualified and doing business in Florida through an authorized license Florida Resident Agent.


12. DAVIS BACON ACT. Davis Bacon Act does not apply to this solicitation.
13. DAMAGES. Damages will be assessed in accordance with the Non-Technical Specifications.
14. CONTRACT AWARD. Per Florida Administrative Code 60D-5.004, the project will be awarded to the responsive and responsible bidder that has submitted the lowest price for the base bid or base bid plus alternate bid item.

NOTE: Award of this contract is contingent upon funding from the State of Florida.


15. MY FLORIDA MARKETPLACE VENDOR BID SYSTEM. The MFMP VBS is the primary source of information relating to this solicitation. Any solicitation information obtained from sources other than the Vendor Bid System should not be relied on by prospective bidders. Bid solicitations received from other sources should be validated with the official solicitation on the Vendor Bid System.
16. UNAUTHORIZED ALIENS. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Act 274A of the Immigration and Naturalization Act. Such violation shall be cause for unilateral cancellation of this contract.
17. CFMO PROJECT MANAGER COMMENTS.
18. UNIT REPRESENTATIVE COMMENTS.
19. A & E COMMENTS.
20. CONTRACTOR QUESTIONS / CONCERNS.
21. SITE VISIT.

NO VERBAL STATEMENTS MADE BY ANY STATE OF FLORIDA EMPLOYEE OR AGENCY REPRESENTATIVE WILL SUPERSEDE INFORMATION PUBLISHED IN THE SOLICITATION. ONLY WRITTEN ADDENDA ISSUED BY THE DEPARTMENT OF MILITARY AFFAIRS CONSTRUCTION AND FACILITY MANAGEMENT OFFICE WILL AMEND THIS SOLICITATION.

## DEPARTMENT OF MILITARY AFFAIRS 2021 ALTERNATE WORK SCHEDULE FOR STATE PERSONNEL

 Alternate Workdays Off

 Dates State Holidays Will be Designated

 Short Fridays

JANUARY						
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31						

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DECEMBER						
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