



**State of Florida
Department of Management Services
Invitation to Negotiate (ITN): No. 21-43231500-ITN
Electronic Signature (E-Signature) Solutions**

Addendum No. 7

The Department hereby amends ITN No. 21-43231500-ITN as noted within this Addendum. For revisions, underlines represent additions and strikethroughs represent deletions. In the event of a conflict between previously posted information and the information contained herein, the information herein shall control. The information included in this addendum is hereby made part of this solicitation.

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes. Any protest concerning this agency decision must be timely filed with the Agency Clerk. Protests may be filed by courier, hand delivery, or U.S. mail at Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, FL 32399-0950. Protests may also be filed by fax at 850-922-6312 or by email at agencyclerk@dms.fl.gov. It is the filing party's responsibility to meet all filing deadlines.

The Procurement Officer should be copied in such filings.

The following requirements supplement or replace those found in the ITN. The variations between the new and the old requirements are highlighted in **yellow**.

Section 1, Introduction, Subsection 1.11, Timeline of Events, of the ITN is hereby modified as follows:

1 INTRODUCTION

1.11 Timeline of Events

The table below contains the timeline of events for this solicitation. It is the responsibility of the Respondent to check for any changes. The dates and times within the Timeline of Events are subject to change. Any changes to the Timeline of Events will occur through an addendum to the solicitation and will be noticed on the [Vendor Bid System \(VBS\)](#).

Respondents shall not rely on the MyFloridaMarketPlace (MFMP) Sourcing time clock. It is not the official submission date and time deadline. The official solicitation closing time and deadlines are reflected in the Timeline of Events listed below.

Timeline of Events	Event Time (ET)	Event Date
ITN posted on VBS and in MFMP Sourcing.		5/5/2021
Deadline to submit questions in MFMP Sourcing.	12:00 P.M.	5/28/2021
Department's anticipated posting of answers to Respondent's questions.		6/15/2021 6/22/2021 7/06/2021 7/13/2021
Deadline to submit Reply and all required documents in MFMP Sourcing.	10:00 A.M. 2:00 PM	7/2/2021 7/9/2021 7/23/2021 7/30/2021
Public Teleconference Meeting: Reply Opening Non-Mandatory for Respondents Conference Call No.: 888-585-9008 Conference Room No.: 145-153-086	10:01 A.M. 2:01 PM	7/2/2021 7/9/2021 7/23/2021 7/30/2021
Anticipated Evaluations Phase.		7/26/2021 – 8/27/2021 8/9/2021 – 9/10/2021
Anticipated Negotiations Phase.		9/6/2021 – 12/8/2021 9/27/2021 – 10/11/2021 12/20/2021

Timeline of Events	Event Time (ET)	Event Date
		11/8/2021 – 1/14/2022 3/4/2022
Negotiation Team Public Teleconference Meeting Non-Mandatory for Respondents Conference Call No.: 888-585-9008 Conference Room No.: 145-153-086	10:00 A.M.	1/4/2022 1/18/2022 2/1/2022 3/22/2022
Anticipated date to post Notice of Intent to Award		1/18/2022 2/8/2022 2/22/2022 4/5/2022
Anticipated Contract start date.		2/1/2022 3/1/2022 3/15/2022 4/25/2022

NOTICE PURSUANT TO SECTION 287.057(23), FLORIDA STATUTES

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.