

**ADDENDUM NO. 5 TO THE FOLLOWING INVITATION TO NEGOTIATE  
(ITN)**

**STATEWIDE DIGITAL REPOSITORY**

**ITN NO.: DOS-20/21-009**

Date: April 6, 2021  
To: Respondents to ITN No.: DOS-20/21-009  
From: David Shufflebotham, Procurement Officer  
Subject: Timeline of Events and Procurement Officer Change

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**FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES (F.S.) OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, F.S.**

This Addendum includes the following:

1. Section 1.8 of the Invitation to Negotiate is deleted and replaced with the following.

**Procurement Officer**

Pursuant to section 287.057(23), F.S., and the PUR 1001, section 21, the Procurement Officer is the sole point of contact from the date of release of this ITN until 72-hours after the notice of intended award is posted. Violation of this provision may be grounds for rejecting a Response.

The Procurement Officer is now:

~~Jeanie Vause~~ David Shufflebotham, Purchasing ~~Director~~ Officer  
Department of State  
Division of Administrative Services  
500 S. Bronough Street, Room 428  
Tallahassee, Florida 32399-0250  
Phone: 850-245-6457  
Fax: 850-245-6560  
[email: Jeanie.VauseDavid.Shufflebotham@dos.myflorida.com](mailto:Jeanie.VauseDavid.Shufflebotham@dos.myflorida.com)

2. See the following revised Solicitation Timeline, Section 2.1 of the Invitation to Negotiate. The dates for Evaluation Committee Public Dissemination of Scores, Negotiations Commence, Negotiation Team Best Value Recommendation, and

Anticipated Notice to Award have been changed by strikethrough as follows.

<b>Activity</b>	<b>Date/Time</b>	<b>Location</b>
Solicitation Issued by the Department	Monday, January 25, 2021	Electronically Posted <a href="http://myflorida.com/apps/vbs/vbs_www.main_menu">http://myflorida.com/apps/vbs/vbs_www.main_menu</a>
Deadline for Receipt of Vendor Written Questions	Monday, February 8, 2021	Division of Administrative Services purchasing@dos.myflorida.com
Anticipated Date for Department Response to Vendor Written Questions	Tuesday, February 16, 2021	Electronically Posted <a href="http://myflorida.com/apps/vbs/vbs_www.main_menu">http://myflorida.com/apps/vbs/vbs_www.main_menu</a>
Anticipated Date for Additional Department Response to Vendor Written Questions <sup>1</sup>	Monday, February 28, 2021	Electronically Posted <a href="http://myflorida.com/apps/vbs/vbs_www.main_menu">http://myflorida.com/apps/vbs/vbs_www.main_menu</a>
Deadline for Receipt of Vendor Response	Thursday, March 18, 2021 <del>March 4, 2021</del> @ 3:00pm (EST)	Florida Department of State Division of Administrative Services 500 S. Bronough Street, Suite 428 Tallahassee, Florida 32399
Opening of Replies Public Meeting	Thursday, March 18, 2021 <del>March 4, 2021</del> @ 3:00pm (EST)	Florida Department of State Division of Administrative Services 500 S. Bronough Street, Suite 428 Tallahassee, Florida 32399
Evaluation Committee Public Dissemination of Scores Public Meeting	<b>Friday,</b> <del>March 18, 2021</del> <del>March 31, 2021</del> <b>April 23, 2021</b> @ <b>10:00am (EST)</b>	Conference Call: 1-888-585-9008 Participant Code: 666-567-017
Negotiations Commence	<b>Monday,</b> <del>April 7, 2021</del> <del>March 24, 2021 to</del> <del>Friday, April 2, 2021</del> <b>May 10, 2021 to</b> <b>Friday May 21, 2021</b>	Florida Department of State Division of Administrative Services 500 S Bronough Street Tallahassee, Florida 32399
Negotiation Team Public Meeting Best Value Recommendation	<b>Monday,</b> <del>April 22, 2021</del> <del>April 8, 2021</del> <b>June 7, 2021</b> @ 10:00am (EST)	Conference Call: 1-888-585-9008 Participant Code: 666-567-017
Anticipated Notice of Intent to Award	<b>Thursday,</b> <b>July 1, 2021</b> <del>April 27, 2021</del> <del>April 13, 2021</del>	Electronically Posted <a href="http://myflorida.com/apps/vbs/vbs_www.main_menu">http://myflorida.com/apps/vbs/vbs_www.main_menu</a>