

SOLICITATION CONFERENCE CALL AGENDA

REQUEST FOR PROPOSAL (RFP) #10701

Friday, March 5, 2021 @ 10:00 a.m. EST

Florida Department of Juvenile Justice

For Conference Attendance by Telephone

Call #1-888-585-9008 and enter Participant Code 197-142-466 when directed

Description of Services Sought: The Department is seeking proposals to provide statewide comprehensive health services to include medical, mental health, substance abuse and psychiatric services for youth in the Department's twenty-one (21) Regional Juvenile Detention Centers (RJDC).

- 1. Introductions**
Amber Mitchell, Procurement Manager

- 2. Opportunity for Additional Questions/Discussion from Prospective Respondents**
All verbal questions discussed during the Solicitation Conference Call must be submitted in writing for an official Department response. Additional questions for submission after this Solicitation Conference Call is concluded must be submitted in writing to the Procurement Manager by **5:00 p.m., Tuesday, March 9, 2021.**

- 3. Review of Calendar Deadlines (All listed times are local time Eastern Standard in Tallahassee, Florida.)**

DATE	TIME	ACTION	WHERE
Tuesday, March 9, 2021	5:00 PM EST	Deadline for Written Questions	Send to Amber.Mitchell@djj.state.fl.us
Thursday, March 25, 2021	Before or by 5:00 PM EST	Anticipated date that answers to written questions will be posted on the web site	MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_main_menu
Friday, April 2, 2021	Before or by 5:00 PM EST	Deadline for Respondents to request access to the Bid Library	Send to Amber.Mitchell@djj.state.fl.us See Section VI., C., 1., b. & c., below for Bid Library information.
Monday, April 5, 2021	Before or by 5:00 PM EST	Deadline for Submission of Intent to Submit a Response (Attachment N)	Send to: Amber.Mitchell@djj.state.fl.us
Thursday, April 8, 2021	2:00 PM EDT	Proposals Due and Opened - Conference Call	Telephone 1-888-585-9008 and enter code 197-142-466# when directed.

DATE	TIME	ACTION	WHERE
Friday, April 23, 2021	10:00 AM EDT	Evaluation Team Briefing Conference Call (This meeting is open for public attendance via telephone)	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive Lobby (for directions) Tallahassee, FL 32399-3100 or telephone 1-888-585-9008 and enter code 197-142-466# A recording of the Conference Call will be available at: http://www.djj.state.fl.us/partners/contracting/conference-calls within forty-eight (48) hours of the Briefing being concluded, excluding weekends and holidays.
Thursday, May 20, 2021	10:00 AM EDT	Evaluation Team Debriefing Conference Call (This meeting is open for public attendance via telephone)	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive Lobby (for directions) Tallahassee, FL 32399-3100 or telephone 1-888-585-9008 and enter code 197-142-466# A recording of the Conference Call will be available at: http://www.djj.state.fl.us/partners/contracting/conference-calls within 48 hours of the Debriefing being concluded, excluding weekends and holidays.
Tuesday, July 6, 2021	Before or by 5:00 PM EST	Notice of Intended Award	MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_main_menu
Thursday, March 17, 2022		Anticipated Contract Start Date	

4. Closing Statements

Nothing discussed during the Solicitation Conference Call will augment or change the specifications of the RFP. Any Department changes to the specifications and the Department's formal answers to all questions will be posted in the form of an addendum to the RFP document on the Vendor Bid System website at http://www.myflorida.com/apps/vbs/vbs_main_menu. Prospective Respondents should monitor the site for each solicitation.

NOTICE TO ALL ATTENDEES: The Department will accept oral questions during the Solicitation Conference Call and will make a reasonable effort to provide answers at that time. Impromptu questions will be permitted, and spontaneous answers provided; however, the Department will issue an official answer ONLY to questions subsequently submitted in writing. Any information communicated through oral communication shall not be binding on the Department and shall not be relied upon by any Prospective Respondent.

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of this solicitation and the end of the seventy-two (72) hour period following the agency posting the Notice of Intended Award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Procurement Manager or as provided in the procurement documents. Violation of this provision may be grounds for rejecting a response.

Any person with a qualified disability shall not be denied equal access and effective communication regarding any proposal/proposal documents or the attendance at any related meeting or proposal/proposal opening. If accommodations are needed because of a disability, please contact Amber Mitchell at (850) 717-2617.

RFP 10701
STATEWIDE COMPREHENSIVE MEDICAL AND MENTAL HEALTH SERVICES
Initial Questions Received

(Questions are presented in exact manner received.)

Vital Core Health Strategies – Received 02/18/2021	
Question #1	Please list all costs that the Respondent will be responsible for other than staffing costs.
Answer #1	
Question #2	The RFP states that charts, photos, diagrams, etc. may be submitted. Can these documents be submitted in color? Can these documents be submitted in PDF format?
Answer #2	
Question #3	Please provide the capacity of each of the 21 facilities and also the current average daily population for each of the facilities.
Answer #3	
Question #4	Please explain the use of “tabs” in an electronically submitted proposal.
Answer #4	
Question #5	Because it appears that most of the Respondent’s costs will be for staffing, will the Respondent be penalized if the Respondent cannot utilize many Certified Minority Business Enterprises in this contract? It appears that the State will be responsible for most non-staffing costs, other than biohazardous waste disposal, PPE, and office supplies which will limit our abilities to utilize CMBE suppliers.
Answer #5	
Question #6	Please confirm that all 21 Regional Juvenile Detention Centers are operated by the State, not private contractors.
Answer #6	
Question #7	Please provide the current staffing plans for each facility, including the scheduled days, shifts, hours for each position.
Answer #7	
Question #8	Are there any specific curricula for mental health and substance abuse treatment programs that are currently provided that the FDJJ would like to continue? Or any that are not being provided that the FDJJ would like to see implemented?
Answer #8	
Camelot Community Care – Received 02/22/2021	
Question #9	As part of the response evaluation, are points awarded based on the proposed amount of the budget submitted in our response. In other words, will a lower budget amount be scored higher than a budget of a higher respondent assuming both are within the budget amount of the contract.
Answer #9	
Question #10	Will the department only negotiate with the highest scoring bid, or will the department negotiate with multiple bidders.
Answer #10	

Question #11	<p>On page 10 item 10.a, the RFP states “The provider shall ensure a Florida Licensed practitioner will be available each day during and after nursing hours until 11:00pm for telehealth evaluations and triage of episodic or emergency or emergency healthcare needs for every detention center with the goal of decreasing or limiting the need for off site use of the emergency for such services.” Can you please address the following:</p> <ol style="list-style-type: none"> Please specifically identify what the Department is defining as a licensed practitioner. Is it the department’s intent to have that practitioner available by video conference both during the time nursing staff are on site during the day and afterword’s until 11pm. If the definition of Licensed Practitioner is the DHA, they are already on-call via telephone during nursing hours and coordinate with the nurses for emergency care. Would being available via video be necessary. If the intent is the DHA being available via video, the department is aware that this could potentially result in a significant turnover in DHA’s or perhaps restructuring how DHA’s are incorporated into the Medical Program.
Answer #11	
Question #12	Are Autonomous APRN’s required to have the supervisory protocol agreement referenced on page 29 c.2
Answer #12	
Question #13	The RFP calls more a minimum mental health staffing of 40 hours DMHCA and 40 hours licensed/unlicensed for Mental Health. This schedule will result in some overlap of MH staff. In smaller facilities such as Bay and Brevard, will The Department commit to build out the Mental Health Office to accommodate 2 staff at one time.
Answer #13	
Question #14	Page 44 section 3.a.9, does this apply to all youth in the facility?
Answer #14	
Question #15	Page 31 states CPA’a for medical grade 2-5 need to be done within 10 days. Are we incorrect that all CPA’s need to be done within 7 days?
Answer #15	