

**NOTICE OF INTENDED DECISION
TO ENTER INTO A SINGLE SOURCE CONTRACT
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Section 287.057(3), Florida Statutes.

AGENCY: Florida Department of Health

TITLE: Agenda Solution iBuilder/Web iViewer

Short description of the commodity or service desired: Agenda Solution iBuilder/Web iViewer - A proprietary customized electronic board agenda software solution that automates building agenda and allows web access to complete agendas.

CONTACT

Name: Diana K. Trahan

Address: 4052 Bald Cypress Way, Tallahassee, Florida 32399

Telephone: 850-245-4198

Email: diana.trahan@flhealth.gov

Internal tracking number, if any: EXP2420

DMS Single Source number, if applicable:

Date posted: 11/23/2021 Time posted: 3:15 pm

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

81111805 - Proprietary or Licensed Systems

81112200 - Computer Software Maintenance Agreement

Requestor (division, bureau, office, individual, as appropriate):

Division of Medical Quality Assurance (MQA), Bureau of Operations

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):

The Florida Department of Health, Division of Medical Quality Assurance has the need to purchase licensed, maintenance and enhancements for the Electronic Board Agenda System. The system solution automates the Board Agenda Process and these application are customized to support the Department's business processes.

In accordance with Chapter 60A-1.045, Florida Administrative Code, the Florida Department of Health, MQA, requests authorization to purchase, as a single source, license, maintenance and enhancements from Image API.

Intended Single Source:

Image API

Price:

\$2,231,810.27

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

Image API is the sole provider for license, technical support and maintenance to its proprietary software contained within the Agenda Solution iBuilder/Web iViewer System. Image API is the only company that provides the combination of software and services necessary to support the Department's agenda project.

Image API customized the system to support the Department's business processes. The service is used in combination with other proprietary Image API applications and IT Professional Services to support the creation, publication, distribution and viewing of agendas for boards within MQA.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Samantha Washington, Chief, Bureau of General Services

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.