



The State of Florida

Department of Management Services

Invitation to Negotiate (ITN)

CUSTODIAL SERVICES

No. 21-76111500-ITN

**Addendum No. 1
Procurement Officer Update**

The Department of Management Services hereby amends Invitation to Negotiate (ITN) No. 21-76111500-ITN within this Addendum No. 1 as noted below. Strikethrough represents deletions and underlined and highlighted represents additions. In the event of a conflict between previously released information and the information contained herein, the information herein shall control. The information included in this addendum is now made part of this solicitation.

Any protest concerning this agency decision must be timely filed with the Agency Clerk. Protests may be filed by courier, hand delivery, or U.S. mail at Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, FL 32399-0950. Protests may also be filed by fax at 850-922-6312 or by email at agencyclerk@dms.fl.gov. It is the filing party's responsibility to meet all filing deadlines.

1. Section 1.8, Procurement Officer, is hereby amended with the following:

The Procurement Officer is the sole point of contact for this ITN.

~~Katie Wagner~~ Terri Chason
~~Purchasing Analyst~~ Purchasing Analyst Supervisor, Division of State Purchasing
Florida Department of Management Services
4050 Esplanade Way, Suite 360, Tallahassee, FL 32399-0950
Phone: ~~850-487-9288~~ 850-921-7874
Email: ~~Katie.Wagner@dms.fl.gov~~ Terri.Chason@dms.fl.gov

****ALL EMAILS TO THE PROCUREMENT OFFICER SHOULD CONTAIN THE SOLICITATION NUMBER IN THE SUBJECT LINE OF THE EMAIL****

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Any protest concerning this agency decision or intended decision must be timely filed with the Agency Clerk. Protests may be filed by courier, hand delivery, or regular mail at: Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, Florida 32399-0950. Protests may also be filed by fax at 850-9226312, or by email at agencyclerk@dms.fl.gov. It is the filing party's responsibility to meet all filing deadlines.

The Procurement Officer should be copied on such filings.