



**ATTACHMENT C – DRAFT CONTRACT
STC No. 80101507-21-STC**

**For
Information Technology Independent Verification and Validation Services**

This Contract is between the State of Florida (State), Department of Management Services (Department), with offices at 4050 Esplanade Way, Tallahassee, FL 32399-0950, and _____ (Contractor) with offices at _____, collectively referred to herein as the “Parties.”

The Contractor submitted a Responsive Proposal to the Department’s Request for Proposal (RFP) No. 21-80101507-RFP, Information Technology Independent Verification and Validation Services. After the evaluation of Proposals, the Department determined that the Contractor’s Proposal is among those that are the most advantageous to the State and has decided to enter into this Contract.

Accordingly, the Parties agree as follows:

I. Initial Contract Term.

The initial Contract term shall be for three (3) years. The initial Contract term shall begin on January 1, 2022, and end on January 1, 2025, unless terminated earlier in accordance Exhibit B, Special Contract Conditions.

II. Renewal Term.

Upon mutual written agreement, the Parties may renew this Contract, in whole or in part, for up to three (3) years, pursuant to Exhibit B, Special Contract Conditions.

III. Contract.

As used in this document, “Contract” (whether or not capitalized) shall, unless the context requires otherwise, include this document and all incorporated attachments and exhibits, which set forth the entire understanding of the Parties and supersedes all prior agreements. All modifications to this Contract must be in writing and signed by all Parties.

All attachments listed below are incorporated in their entirety into, and form part of, this Contract. The Contract documents shall have priority in the order listed:

- a) Statement of Work, Exhibit A
- b) Contractor’s Submitted Cost Proposal, Exhibit F
- c) Special Contract Conditions, Exhibit B
- d) Contract Exhibit C, Job Titles
- e) Contract Exhibit D, (IT) IV&V Work Plan and Methodology
- f) Contract Exhibit E, Contractor Performance Survey

Information Technology Independent Verification and Validation Services

IV. Contract Management.

Department's Contract Manager:

Frank Miller
Division of State Purchasing
Florida Department of Management Services
4050 Esplanade Way, Suite 360
Tallahassee, Florida 32399-0950
Telephone: (850) 488-8855
Email: Frank.miller@dms.fl.gov

Contractor's Contract Manager:

[Insert Contractor Manager Name]
[Insert Contractor name]
[Insert Contractor's physical address]
Telephone: [(XXX) 555-XXXX]
Email: [jane.doe@business.gmail.com]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their undersigned officials as duly authorized. This Contract is not valid and binding until signed and dated by the Parties.

Insert Contractor Name

**STATE OF FLORIDA,
DEPARTMENT OF
MANAGEMENT SERVICES**

[Name]

[Name]

Date:

Date: