

**ADDENDUM NO. 1 TO THE FOLLOWING INVITATION TO NEGOTIATE
(ITN)**

STATEWIDE DIGITAL REPOSITORY

ITN NO.: DOS-20/21-009

Date: February 16, 2021

To: Prospective Respondents ITN No.: DOS-20/21-009

From: Jeanie Vause, Procurement Officer

Subject: Questions and Answers

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES (F.S.) OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, F.S.

This Addendum includes the following:

1. Written Responses to Written Questions

The following questions were submitted prior to the deadline for written inquiries. The questions are reproduced in the exact format in which they were submitted.

Question Number	ITN Page Number	Vendor Question	Department Answer
1	5	Is the DLIS digital repository currently powered by Islandora version 7?	DLIS does not currently have a digital repository.
2	5	What is the projected storage growth over the first 3 years of the contract?	The estimated number of Library, Archives or Museum organizations (LAMs) to be added to the platform is five (5) per year, so by year three there will be fifteen (15) LAMs hosted on the platform. However, it is unknown how much content each LAM will store or how quickly they will load the items. The cost reply sheet, which includes several levels of storage capacity was provided to give cost estimates.

3	5	Does the DLIS have interested LAM organizations lined up to onboard?	Yes
4	5	Will a marketing campaign be required as part of the project Communications plan to include outreach to target organizations to garner interest?	DLIS will be responsible for outreach to target organizations.
5	6	Although not multi-tenant, would DLIS consider a multi-instance cloud solution responsive if it allows for segregation of organizational data though security for separate management, while allowing cross repository search?	DLIS would consider a multi-instance solution, if it meets all other requirements, including cross repository search.
6	9	Can the submission due date be extended?	No, not at this time.
7	13	May responses be hand delivered to the purchasing officer at the address below by the ITN submission deadline? Jeanie Vause, Purchasing Director Florida Department of State Division of Administrative Services 500 S. Bronough Street – Room 428 Tallahassee, Florida 32399-0250	Yes, responses will be accepted at this address. When delivering packages, using the side door at the main entrance a security guard will allow one person in the building to drop off the package following CDS guidelines. A respondent may also contact the Procurement Officer to notify them of intended delivery. As stated in Section 2, the public can attend via conference call.
8	16	Should 'Form 11 - Cost Reply Sheet' be included in 'VOLUME ONE: Administrative Documents' (as listed under "Tab 2 Forms and Attachments" on page 16) or only included in a separately sealed 'VOLUME THREE: Price Reply' as described on pages 14 and 19?	Form 11 –Cost Reply Sheet should only be included in Volume Three: "Price Reply", in a separately sealed envelope.
9	17	Should Tab 2 of 'VOLUME TWO: Technical Reply' be titled "Vendor Services - Hosting" (page 32) or "Authentication" (page 17)?	Use the title: "Vendor Services – Hosting". Please include the description of Authentication within the Tab 2 response.
10	23	Is "PLANNING" synonymous with 'Enhancement', 'Development', 'Testing', or is there another definition?	The label "PLANNING" is synonymous with "Development".
11	64	What application is the Sunshine Sate Digital Network, the Florida Hub of the Digital Public Library of America (DPLA) powered by?	Modified Citrus Framework software, with updates through Apache Airflow (both built on Python).