

Kayla McCall

2005 Daisy Street

Tallahassee, FL 32310

Cell: 850-509-6770/Home: 850-576-4562

Email: kaylam0810@yahoo.com

OBJECTIVE:

To obtain a position that will utilize my analytical and educational skills.

EXPERIENCE:

Nov. 2016- Present	Circle K	Tallahassee, FL
<i>Customer Service Representative</i>		
Jan. 2016- Dec 2016	Office Depot	Tallahassee, FL
<i>Sales Associate</i>		
July 2014- Feb 2016.	Pizza Hut	Tallahassee, FL
<i>Delivery Driver</i>		
Dec 2012-July 2014.	Captain D's	Tallahassee, FL
<i>Cashier</i>		

EDUCATION:

January 2015-May 2016	Lively Technical Center	Tallahassee, FL
<i>Medical Administrative Specialist</i>		
August 2013-May 2014	Tallahassee Community College	Tallahassee, FL
<i>Nursing</i>		
August 2009-May 2013	Rickards High School	Tallahassee, FL
<i>HS Diploma</i>		

CERTIFICATIONS:

May 2016.	Medical Admin. Specialist	Lively Technical Center	Tallahassee, FL.
April 2016	Medical Office Tech.	Lively Tech Center	Tallahassee, FL.
March 2016	MOS 2013: Outlook	CertiPort/Lively Tech Ctr	Tallahassee, FL
Dec 2015	Front Desk Specialist	Lively Technical Center	Tallahassee, FL
May 2015	MOS 2013: PowerPoint	CertiPort/Lively Tech Ctr	Tallahassee, FL
May 2015	MOS 2013: Word	CertiPort/Lively Tech Ctr	Tallahassee, FL
March 2015	Info Tech. Asst.	Lively Technical Center	Tallahassee, FL

REFERENCES:

Available upon request

Mccall, Kayla

8505096770 kaylam0810@yahoo.com

Application		Comments
Status:	New	There are no items in this section.
Country:	United States	Correspondence
Attachments to be included in all Job Submissions:	Submission Attachments 1 attached	03/21/2017 People First Action: Email
Attachments Added After Submission	Submission Attachments 0 attached	Thank You for Your Interest in Job SECRETARY OF EN...
Vacancy Source:	People First	Offer Letter
Relatives: To your knowledge, do you have any relatives working in this agency?	No	There are no items in this section.
Right To First Interview	Not Applicable	Application Status Audit Trail
	If you responded yes to the above statement, attach a copy of your official layoff letter when applying for this vacancy.	03/21/2017 People First New
Veteran Status	None of the Above	Tags
ARE YOU CURRENTLY EMPLOYED WITH THE AGENCY TO WHICH YOU ARE CURRENTLY APPLYING?	No	There are no items in this section.
HAVE YOU RECEIVED A PROMOTIONAL APPOINTMENT WITHIN THE CAREER SERVICE, SUBSEQUENT TO ACTIVE MILITARY SERVICE, WITH THE AGENCY TO WHICH YOU ARE APPLYING?	No	More Information
People First Initial VP Review	No Selection	Alternate Phone Number: 8505096770
People First Eligible VP Category (if different)	No Selection	*Mailing Address : 2005 Daisy Street
Agency Final VP Eligibility Review	No Selection	*City: Tallahassee
Agency Final VP Category Determination	No Selection	*State: Florida
		*ZIP Code: 32310
		*Country: United States
		*Exemption from public record: Are you a current or former law enforcement officer, other covered employee** or the spouse or child of one, whose information is exempt from public records disclosure under Section 119.071(4)(d), Florida Statutes (F.S)? No
		*Citizenship: The State of Florida hires only U.S. citizens and lawfully authorized alien Yes
Background Information		

A "yes" answer to these questions will not automatically bar you from employment. The nature, job-relatedness, severity, and date of the offense in relation to the position you are applying are considered. [see 112.011, F.S.].

workers. You will be required to provide identification and either proof of citizenship or proof of authorization to work in the U.S. Are you a U.S. citizen or legally authorized to accept employment with the specific hiring authority to which you are applying?

Have you ever been convicted of a felony or a first degree misdemeanor ?

No

If yes, what were the charges ?

Where ? (City/State)

Date

*Selective Service: Section 110.1128, Florida Statutes, prohibits employment by the state (including re-hire after a break in service) of any male born on or after October 1, 1962, who failed to register with the Selective Service System, under the provisions of the U.S. Military Selective Service Act, during the person's period of eligibility (ages 18 through 25). Additionally, if currently employed by the state, this law prohibits the promotion of such person. You may be required to provide documentation. If you are a male born on or after October 1, 1962, have you registered with the Selective Service or do you have proof of an exemption from this requirement?

Not Applicable

Have you ever pled nolo contendere or guilty to a crime which is a felony or a first degree misdemeanor ?

No

If yes, what were the charges ?

Where ? (City/State)

Date

Have you ever had the adjudication of guilt withheld for a crime which is a felony or first degree misdemeanor ?

Yes

If yes, what were the charges ?

Driving with a suspended license

Where ? (City/State)

Date

Interview Result
overdueInterviews

Screening Details

There are no items in this section.

Previous Employment

There are no items in this section.

Formal Education

There are no items in this section.

Language Skills

There are no items in this section.

License, Registration or Certification

There are no items in this section.

Job-Related Training or Course Work

There are no items in this section.

Knowledge, Skills and Abilities

There are no items in this section.