

AGENDA
FLORIDA DEPARTMENT OF LAW ENFORCEMENT

November 14, 2007

ITEM 1. Respectfully submit the **Minutes of the August 14, 2007 Cabinet Meeting.**

(See Attachment 1)

RECOMMEND APPROVAL

ITEM 2. Respectfully submit the **Florida Department of Law Enforcement's FY 07-08 1st Quarter Performance Report, with Contracts, Agreements and Purchases over \$100,000 for July 1 through September 30, 2007.**

(See Attachment 2)

RECOMMEND APPROVAL

ITEM 3. Respectfully submit the **Florida Department of Law Enforcement's Proposed Legislative Budget Request for FY 08-09.**

(See Attachment 3)

RECOMMEND APPROVAL

ITEM 4. Respectfully submit the **Florida Department of Law Enforcement's 2008 Proposed Legislation.**

(See Attachment 4)

RECOMMEND APPROVAL

ITEM 5. Respectfully submit the **Notice of Proposed Rule 11B-27.014** pertaining to compliance with the Federal Law Enforcement Officers Safety Act of 2004 and legislative changes relating to the Act.

(See Attachment 5)

RECOMMEND APPROVAL

Cabinet Affairs Contact
Administrator Ron Draa
410-7001

MINUTES
FLORIDA DEPARTMENT OF LAW ENFORCEMENT

August 14,2007

The Florida Department of Law Enforcement met on this date in the Cabinet Meeting Room, LL-03, The Capitol, Tallahassee, Florida with the following Cabinet members present:

Honorable Charlie Crist, Governor
Honorable Charles H. Bronson, Commissioner of Agriculture
Honorable Bill McCollum, Attorney General
Honorable Alex Sink, Chief Financial Officer

ITEM 1. Respectfully submit the **Minutes of the June 12, 2007 Cabinet Meeting.**

Motion to approve by Attorney General McCollum. Seconded by Chief Financial Officer Sink. Minutes approved without objection.

ITEM 2. Respectfully submit the **Florida Department of Law Enforcement Annual Performance Report for Fiscal Year 2006-07, with Contracts, Agreements and Purchases over \$100,000 for April 1 through June 30, 2007.**

Motion to approve by Attorney General McCollum. Seconded by Chief Financial Officer Sink. Report approved without objection.



Gerald M. Bailey
Commissioner



Debbie Haire
Executive Assistant



1st Quarter Performance Report

Fiscal Year 2007 - 2008

Gerald M. Bailey, Commissioner

Executive Direction and Support Program**Executive Direction and Support Services**

• Administrative support costs as a percent of total agency costs	3.8%	4%
• Number of grants disbursed	275	575
• Total number of agencies and jails accredited	163	156
• Number of cases awarded emergency violent crime funds	17 ¹	73

Investigations and Forensic Science Program**Crime Laboratory Services**

• Number / percent of lab service requests completed	20,076 / 101%	78,000 / 95%
• Average number of days to complete lab service requests		
1. AFIS (Automated Fingerprint Identification System)	41	45
2. CER (Computer Evidence Recovery)	64	70
3. Chemistry	16	30
4. Crime Scene	18	30
5. Firearms	95 ²	80
6. Latents	44	60
7. Microanalysis	163 ²	115
8. Serology / DNA	204 ²	111
9. Toxicology	51 ²	40
• Number of DNA samples added to the DNA Database	28,823 ³	36,000
• Number of crime scene service requests completed	154	600

Investigative Services

• Number of criminal investigations worked	926	2,500
• Number / percent of criminal investigations closed	192 ⁴ / 21% ⁴	900 / 46%
• Number / percent of closed criminal investigations resolved	177 / 92%	702 / 78%
• Number / percent of criminal investigations closed resulting in arrest	129 ⁴ / 67%	585 / 65%
• Number of short-term investigative assists worked	2,661	3,678
• Number of domestic security concerns reported and responded to by Regional Domestic Security Task Forces	217	1,000

Mutual Aid and Prevention Services

• Number of dignitaries provided with FDLE protective services	11	52
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Public Assistance Fraud Investigative Services

• Amount of fraudulent benefits withheld as a result of public assistance fraud investigations	\$3.2 M ⁵	\$20.1 M
• Number of public assistance fraud investigations conducted	689 ⁵	5,625

Florida Capitol Police Program**Capitol Police Services**

• Number of criminal incidents per 1,000 employees	1.57	9.38
• Number of officer patrol hours	32,302	96,432
• Number of calls for service	9,581 ⁶	8,000

	1st Quarter Performance	Standard FY 07-08
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Information Program

Network Services

• Percentage of responses from FCIC hot files that contain substantive information within defined timeframes	100%	98%
• Percentage of time FCIC is running and accessible	99.87%	99.50%
• Percentage response to criminal history record check customers within defined timeframes	100%	94%
• Percentage of criminal arrest records received electronically (through AFIS) for entry into the criminal history system	94%	90%
• Number of certified operators	62,993	56,177

Prevention and Crime Information Services

• Percentage of criminal history information records compiled accurately	94%	93%
• Number of responses to requests for criminal history record checks	739,143	2,000,000
• Number of registered sexual predators / offenders identified	45,469	37,865
• Number of missing children cases worked through MCIC	2,511	4,000
• Number of arrest records created and maintained	19,150,150	17,686,354
• Number of disposition records added to the criminal history file	252,438	750,000

Professionalism Program

Law Enforcement Training and Certification Services

• Number / percent of individuals who pass the basic professional certification examination for law enforcement officers, correctional officers, and correctional probation officers	1,960 / 78%	6,400 / 80%
• Number of course curricula and examinations developed / revised	116	135
• Number of examinations administered	2,565	8,000
• Number of individuals trained by the FCJEI	172	840
• Number of law enforcement officers trained by D.A.R.E.	41	160
• Number of professional law enforcement certificates issued	6,023	25,000
• Number of domestic security training courses delivered	32	120

Law Enforcement Standards Compliance Services

• Percentage of training schools in compliance with standards	88%	80%
• Number of breath-testing instruments inspected	172	491
• Number of discipline referrals processed for state and local LEOs, COs, and CPOs pursuant to Chapter 120, F.S.	321	1,500
• Number of criminal justice officer disciplinary actions	115	452
• Number of program and financial compliance audits performed	700	2,000
• Number of records audited to validate the accuracy and completeness of ATMS2 record information	2,961	8,000

Justifications



¹ **Number of cases awarded emergency violent crime funds** – Funding of the Violent Crime and Drug Control Council was significantly reduced by the Legislature in October 2007. The Department anticipates this will limit the number and amount of future awards.

² **Average number of days to complete lab service requests** – The Department continues to decrease the laboratory backlog through implementation of the 10-point plan. As part of the plan, FDLE has purchased for DNA sections across the state, developed new case acceptance guidelines, implemented more effective workload and staffing management practices, maximized overtime use, and outsourced DNA backlogs to other private, accredited labs. Aged cases are being worked to reduce the backlog, which results in inflated turnaround times for incoming cases.

³ **Number of DNA samples added to the DNA database** – Due to a change in legislation, the DNA Database began collection of samples for all felony convictions effective July 1. This change significantly increased the number of incoming samples and the Department anticipates this performance to continue.

⁴ **Investigative Services measures** – FDLE is committed to working complex, protracted high impact criminal investigations. Because of their complexity, they are lengthy and labor intensive, resulting in agents investing more hours in fewer cases over a longer period of time.

⁵ **Public Assistance Fraud (PAF) Investigative Services measures** – Changes in federal food stamp program policies have resulted in a decrease of the number of administrative hearing referrals received. Additionally, the PAF program is engaged in more complex criminal investigations which require more time and effort to investigate, resulting in fewer case closures.

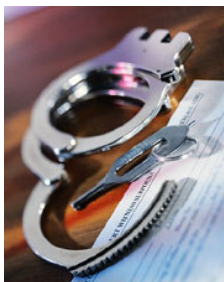
⁶ **Number of calls for service** – The number of calls for service experienced by Capitol Police was exceptionally high during this period due to activity associated with legislative session.



2007 Florida Missing Children's Day. Governor Charlie Crist and Lt. Governor Jeff Kottkamp recognized 2007 Florida Missing Children's Day on September 10. Governor Crist met with families of missing children and Lt. Governor Jeff Kottkamp attended the ceremony at the Capitol. Hundreds of children from surrounding counties participated in events, including fingerprinting, photographing, and learning about abduction prevention. Various law enforcement agencies, victim assistance groups and children's non-profit organizations also attended the event.

Hosted by FDLE, the ceremony is an opportunity for children, parents, educators and public officials to remember Florida's past and present missing children and discuss Florida's ongoing efforts to protect children. Citizens, canine training teams, and law enforcement officers received awards for exemplary efforts in missing children investigations. In 2006, over 51,000 children were reported missing to law enforcement agencies throughout Florida.

Operation Cash-n-Carry Nets 13 Arrests. Financial Crimes Investigators and Special Agents with FDLE arrested two brothers, a business associate and 11 food stamp recipients on charges of defrauding the state out of more than \$4.2 million through electronic food stamp benefits (EBT) cards. In partnership with the Miami-Dade Police Department, Hollywood Police Department, Miami-Dade County State Attorney's Office, Department of Revenue, Division of Alcohol Beverages and Tobacco, and the Federal Bureau of Investigation, the year-long investigation named Operation Cash-n-Carry, identified more than 500 cases of food stamp trafficking.



The arrested individuals conducted fraudulent transactions by falsifying EBT transactions to show food items had been purchased. Through those illegal transactions, the store operators were charging the state about twice the amount the recipients received in their purchases, allowing the recipients and store employees to split the cash. Those cash payments ranged from \$40 to \$200 per transaction. The state then reimbursed the market for the purported food sales to the food stamp recipients, unaware that the transactions were fraudulent. Some of those funds were transferred from the store's business account to the employees' personal accounts. Other times, they withdrew the funds as cash. Investigators believe the fraudulent food stamp charges averaged between \$100,000 and \$200,000 per month.

FDLE Selected to Participate in DNA Policy Project. FDLE was selected as one of five participants in the National Governor's Association for Best Practices *Improving Forensic DNA Policy Project*. Its goal is to help states ensure they are using DNA to its fullest extent as a tool in promoting public safety. The project will assist policymakers in developing strategies to improve the use of and funding for forensic DNA. The project focuses on many areas of DNA policy including training, coping with increasing demand, developing alternative funding sources, and identifying cost savings.



Through the project, states will have the opportunity to work with peers from other states, researchers and experts over the course of the year to identify solutions to these challenges. The teams will work together to evaluate the state's current use and funding of forensic DNA and will develop a strategic response that ensures maximum public safety benefit and sustainability. In addition to Florida, the other states selected via a competitive application process are Kentucky, New York, Ohio, and Washington.



CONTRACTS, AGREEMENTS AND PURCHASES
OVER \$100,000 FOR JULY 1ST THROUGH SEPTEMBER 30TH 2007

<u>P.O. #</u>	<u>VENDOR/SERVICE</u>	<u>AMOUNT</u>
**DO94284	Jacobs Technology, Inc. Amended from 6 months to additional 12 months of information technology (IT) service as independent project monitor for FALCON - Integrated Criminal History System (ICHS) Project for Information Program Term period: 6/1/07 to 5/31/08 State Contract	\$837,552
*DO561713	Advanced Systems Design, Inc. 2,000 hours of IT services project manager for FALCON-ICHS Project for Information Program Term period: 7/1/07 to 6/30/08 State Contract	\$210,000
DO561777	Infinity Software Development, Inc. 4,032 hours of IT services systems analysis and programming for Sexual Offender/Predator System for Information Program Term period: 7/1/07 to 6/30/08 State Contract	\$306,432
DO562033	CIBER, Inc. 2,000 hours of IT services contracts manager for FALCON - ICHS Project for Information Program Term period: 7/1/07 to 6/30/08 State Contract	\$184,000
DO562114	CIBER, Inc. 2,000 hours of IT services of technical writer/documentation specialist for FALCON - ICHS Project for Information Program Term period: 7/1/07 to 6/30/08 State Contract	\$150,000
DO562446	Diverse Computing, Inc. 2,160 hours of IT services support for the Florida Crime Information Center (FCIC) Hot Files/Message Switching System for Information Program Term period: 7/1/07 to 6/30/08 State Contract	\$211,320

*Minority Vendors

**Amendment made to original purchase order increased p.o. to over \$100,000

<u>P.O. #</u>	<u>VENDOR/SERVICE</u>	<u>AMOUNT</u>
DO562621	Technisource, Inc. 2,000 hours of IT system analysis services for FALCON - ICHS project for Information Program Term period: 7/1/07 to 6/30/08 State Contract	\$160,000
DO562622	Technisource, Inc. 2,000 hours of IT enterprise architect services for FALCON - ICHS project for Information Program Term period: 7/1/07 to 6/30/08 State Contract	\$220,000
DO598666	The Bode Technology Group Open direct order for testing of biology (DNA) cases for Tampa and Jacksonville Regional Crime Labs Term period: 7/1/07 to 6/30/08 Agency ITB	\$979,112
DO331827	ReliaGene Technologies, Inc. Amended to add additional year for testing of biology (DNA) cases for the Pensacola, Orlando and Tallahassee Regional Crime Labs Term period: 7/1/07 to 6/30/08 Agency ITB	\$978,000
DO606912	Applied Biosystems Purchase of lab equipment for Fort Myers Regional Crime Lab DNA Section No Term Single Source	\$185,411
DO608423	M/A COM, Inc. Annual maintenance contract for two control stations, 374 mobile vehicle radios, and 717 portable hand-held radios Term period: 7/1/07 to 6/30/08 State Contract	\$129,603
DO609379	Presidio Corporation Maintenance and technical support for Cisco enterprise routers, network switches and VoIP phones system for FDLE headquarters complex and backup facility (Seminole County Sheriffs Office) for Information Program Term period: 9/1/07 to 6/30/08 State Contract	\$131,242

*Minority Vendors

**Amendment made to original purchase order increased p.o. to over \$100,000

<u>P.O. #</u>	<u>VENDOR/SERVICE</u>	<u>AMOUNT</u>
DO657062	Whatman, Inc. Provides 1,000 indicator cards to be used in oral swab kits for Tallahassee Regional Crime Lab/DNA Section No Term Agency ITB	\$165,000
DO664409	Strategic Staffing Solutions 1,722 hours of IT services technical writer/documentation specialist for the Florida Law Enforcement eXchange (FLEX) project for Information Program Term period: 9/24/07 to 6/30/08 State Contract	\$106,764
7100207	Century Financial Center, Ltd Office space for Lakeland Field Office Term period: 7/1/07 to 6/30/13 <i>Provides 4,285 square feet</i>	\$469,208
7100208	St. Johns County Sheriffs Office Office space and utilities for Northeast Florida Investigative Support Center Term period: 10/1/07 to 9/30/08	\$113,359
**7100216	DRA CRT Orlando University Center, LLC Extended lease by 18 months and increased office space for FDLE Accreditation Office Term period: 9/1/07 to 6/30/11	\$162,403
7100223	Praedium II ETP LLC Office space for Information Resource Management located in the Fort Knox Building Term period: 7/1/07 to 6/30/11	\$493,695
7100230	T2K Fregly, LLC Warehouse space for storage of State Law Enforcement Mutual Aid Center (SLEMAC) Trailer in Tallahassee Term period: 10/01/07 to 9/30/12	\$158,070
9715308	Department of Management Services Office space for Broward Field Office Term period: 7/1/07 to 6/30/08	\$159,671
C9954A	Printak A Motorola Company Maintenance and technical support of Series 2000 system and FALCON - ICHS for Information Program Term period: 10/1/07 to 9/30/08 Sole Source	\$901,320

<u>P.O. #</u>	<u>VENDOR/SERVICE</u>	<u>AMOUNT</u>
C9932A	Agilent Technologies Hardware and software maintenance and support services for the mass selective gas chromatographs and related equipment utilized by the laboratories for Tallahassee, Orlando, Pensacola, Jacksonville, Tampa and Fort Myers Regional Crime Labs Term period: 7/1/07 to 6/30/08 Sole Source	\$170,912
C9922A	Florida National Guard Personnel to carry out the inspections of Florida seaports for Investigative and Forensic Science Program Term period: 7/1/07 to 6/30/08 Governmental Agency	\$379,033
C95523	Applied BioSystems Annual maintenance and repair services for laboratory equipment for Tallahassee, Orlando, Pensacola, Jacksonville, Tampa, and Fort Myers Regional Crime Labs Term period: 7/1/07 to 6/30/08 Sole Source	\$161,400
C95524	Applied BioSystems Open purchase order for bioreagents and related supplies utilized for Tallahassee Regional Crime Lab Term period: 7/1/07 to 6/30/08 Sole Source	\$150,000
C95525	Applied BioSystems Open purchase order for bioreagents and related supplies utilized by Tampa Bay Regional Crime Lab Term period: 7/1/07 to 6/30/08 Sole Source	\$325,000
C95526	Applied BioSystems Open purchase order for bioreagents and related supplies utilized by DNA Database Term period: 7/1/07 to 6/30/08 Sole Source	\$1,501,830
C95527	Applied BioSystems Open purchase order for bioreagents and related supplies utilized by Jacksonville Regional Crime Lab Term period: 7/1/07 to 6/30/08 Sole Source	\$250,000

*Minority Vendors

**Amendment made to original purchase order increased p.o. to over \$100,000

<u>P.O. #</u>	<u>VENDOR/SERVICE</u>	<u>AMOUNT</u>
C95528	Applied BioSystems Open purchase order for bioreagents and related supplies utilized by Orlando Regional Crime Lab Term period: 7/1/07 to 6/30/08 Sole Source	\$400,000
C95529	Applied BioSystems Open purchase order for bioreagents and related supplies utilized by Fort Myers Regional Crime Lab Term period: 7/1/07 to 6/30/08 Sole Source	\$160,000
C95538	Applied BioSystems Open purchase order for bioreagents and related supplies utilized by Pensacola Regional Crime Lab Term period: 8/15/07 to 6/30/08 Sole Source	\$155,000
C9936A	Alzheimers Association Training to law enforcement entities in conjunction with SAFE RETURN program for Business Support Program/Office of Finance and Accounting Term period: 7/1/07 to 6/30/08 Governmental Agency	\$250,000
C9929A	Sagem Morpho, Inc. Maintenance for Fingerprint Data Route (FDR), and production Rapid Identification (ID) for FALCON-ICHS for Information Program Term period: 8/14/07 to 8/13/12 Sole Source	\$1,630,000
C95531	ImarcsGroup.com LLC Annual software licenses, hosting/email, telephone services and IT consulting services for THREATCOM, AMBER ALERT/Missing Children, School Resource Officer (SRO) Alert, SecureFlorida for Information Program and Investigative and Forensic Program Term period: 7/1/07 to 6/30/08 Sole Source	\$105,000
C9930A	Keane, Inc. Regional Law Enforcement Exchange (R-LEX) statewide services commercial off the shelf data sharing project for Investigative and Forensic Program Term period: 7/3/07 to 7/2/10 Agency ITN	\$9,441,264

*Minority Vendors

**Amendment made to original purchase order increased p.o. to over \$100,000



**Proposed
Legislative Budget Request**

Fiscal Year 2008 – 2009

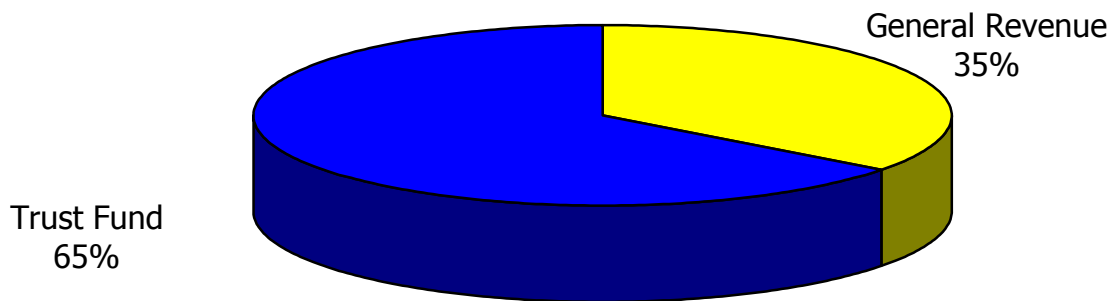
*Gerald M. Bailey, Commissioner
October 15, 2007*

FLORIDA DEPARTMENT OF LAW ENFORCEMENT FISCAL YEAR 2007 – 2008 BUDGET



Total Budget: \$348,034,011

Total FTEs: 2,017



Program	FTE	General Revenue	Trust Funds	Total
Executive Direction and Business Support	127	\$6,218,765	\$98,082,833*	\$104,301,598
Investigations and Forensic Science	1,265	\$113,309,310	\$44,526,324	\$157,835,634
Florida Capitol Police	88	\$81,760	\$6,749,158	\$6,830,918
Criminal Justice Information	425	\$2,640,554	\$58,219,708	\$60,860,262
Criminal Justice Professionalism	112	\$413,981	\$17,791,618	\$18,205,599
TOTAL	2,017	\$122,664,370	\$225,369,641	\$348,034,011

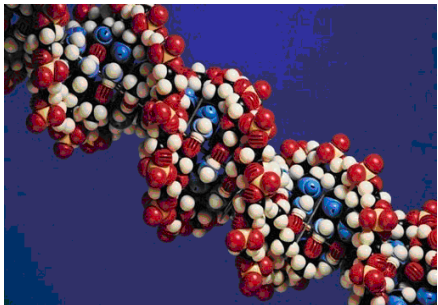
* Includes \$65 million in federal grant pass through funds

FLORIDA DEPARTMENT OF LAW ENFORCEMENT FISCAL YEAR 2008 – 2009 BUDGET REQUEST



Issue	FTE	General Revenue		Trust Fund	TOTAL
		Recurring	Non-Recurring		
1. Expansion of Daytona Crime Laboratory to include DNA Services	11			\$1,698,117	\$1,698,117
2. Integrated Criminal History System (FALCON)				\$4,007,575	\$4,007,575
3. Florida Law Enforcement eXchange (FLEX)				\$500,000	\$500,000
4. Implement Chapter 205-167 to Fund Special Risk Retirement to PAF Members		\$215,500		\$215,500	\$431,000
5. Sexual Offender/Predator Unit Expanded Functions & Increased Volume of Requests				\$482,000	\$482,000
6. Criminal History Records Quality Assurance & Data Integration	4			\$267,605	\$267,605
7. Information Technology Infrastructure Replacement				\$125,000	\$125,000
8. Missing Children Information Clearinghouse	4			\$248,105	\$248,105
9. Increase in Officer Certifications & Leadership Training Delivery	2			\$161,869	\$161,869
Fixed Capital Outlay for Tampa Facility Repairs			\$500,000	\$500,000	\$1,000,000
TOTAL REQUEST	21	\$215,500	\$500,000	\$8,205,771	\$8,921,271

Expansion of Daytona Crime Laboratory to include DNA Services \$1,698,117 Trust Fund; 11 FTEs



The Department is proposing to expand Biology/DNA services to the Daytona Crime Laboratory. Biology/DNA is one of the fastest growing laboratory disciplines. In the last two years, the number of Biology/DNA service requests handled by the Department increased by 20%. Meanwhile, the average number of days to process such requests increased by almost 40% during that same time. Timeliness in the delivery of services is critical to law enforcement agencies and prosecutors, and to the resolution and successful prosecution of criminal cases.

The Daytona Lab currently provides Chemistry and Latent Print services to agencies in Brevard, Seminole, and Volusia counties. Requests from agencies in the area for other forensic services, including Biology/DNA, are currently submitted to the Orlando Regional Crime Laboratory for analysis. In 2006, Daytona area contributors submitted over 1,200 Biology/DNA service requests to the Orlando Lab. Service requests contributed by these agencies account for over half of the total pending Biology/DNA service requests in the Orlando Lab.

Last year, FDLE initiated a statewide 10-point plan to eliminate the backlog of evidence and reduce turn-around times in Biology/DNA and other lab disciplines. To date, over 60% of the DNA backlog has been eliminated even though evidence submitted by contributors continues to increase. Advancements in technology enable scientists to analyze even smaller pieces of evidence with more specificity than ever before and the advance of Y-STR and mitochondrial methodologies ensure continued growth.

This expansion is part of an overall effort to improve service delivery statewide. Adding this discipline in Daytona will result in all seven FDLE Crime Laboratories offering this critical service. In October 2007, the Fort Myers Regional Crime Laboratory began handling DNA evidence. Once fully-functional, the 11 new positions will allow the lab to handle about 60 DNA cases per month. This will help the laboratory system better manage its workload and address the backlog, while enhancing the level of service in the Daytona area and throughout Florida.

What Service is the State of Florida Buying?

- Increased capability to identify, apprehend, and prosecute criminals
- Timely forensic services to criminal justice customers
- Efficient handling of Biology/DNA evidence

Performance Measures Affected

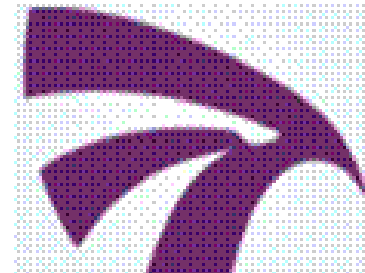
- Number/percent of lab service requests completed
- Average number of days to complete Serology/DNA lab service requests

Cost

FDLE is requesting \$1,698,117 in trust funds to expand the Daytona Crime Laboratory. This includes recurring personnel funds for 11 FTEs, lease space, and equipment and non-recurring funds for renovations.

Integrated Criminal History System (FALCON) \$4,007,575 Trust Fund

The Department is requesting funds to acquire information technology equipment, software and services to continue implementation of FALCON. FDLE serves as the central repository for criminal history and fingerprint records in Florida. FALCON is a multi-year implementation of the next generation Integrated Criminal History System (ICHS) to collect, manage, and share criminal history information and improve identification services. The requested funds will move FALCON closer to design completion, including finalization of Build 2A and the Biometric Workflow System and replacement of Computerized Criminal History (CCH) system hardware and software.



Build 2A has enabled Rapid Identification (ID) devices to be used to confirm the identity of probationers when they report in and sexual offenders and predators at registration. The devices are currently being piloted by the Florida Highway Patrol to allow officers to identify individuals at roadside stops. The requested funds will expand the use of Rapid ID devices and create watch lists and automatic arrest notifications for criminal justice agencies. The new Biometric Workflow System (Omnitrak) will replace the current Automated Fingerprint Information System (AFIS) to support image storage (mugshots, scars, marks, tattoos and digitized signatures) and provide greater search capabilities for latent finger and palm prints. The current CCH hardware and software will be incrementally replaced with modern and robust technologies (Linux/Oracle platform) to improve data accessibility. This approach best meets the state's criminal justice agency users' evolving needs and addresses end of life issues of certain system components.

What Service is the State of Florida Buying?

- Faster and more efficient criminal records processing
- Support the functions demanded by users through advanced technology
- Integrated public and applicant record checks to FDLE's financial management system
- Integrated criminal record information with criminal offender images
- Prompt criminal justice information to criminal justice agencies, government agencies, private businesses, and citizens

Performance Measures Affected

- Number of criminal arrest records received electronically (through AFIS) for entry
- Number of arrest records created and maintained
- Percentage of criminal arrest information received electronically (through AFIS) for entry into the criminal history system
- Percentage of criminal history information records compiled accurately

Cost

FDLE is requesting \$4,007,575 in trust funds, including contract services and capital outlay. Additional funds to manage FALCON for FY 08-09 have been allocated in the base budget for Office of Information Resource Management.

Florida Law Enforcement eXchange (FLEX) \$500,000 Trust Fund



The Department is requesting funds to retain contracted technology staff to continue technical assistance, operational support and ongoing maintenance for the Florida Law Enforcement eXchange (FLEX) system. In the aftermath of September 11, 2001, federal, state, and local jurisdictions recognized that the skillful acquisition, intelligent harnessing and systematic sharing of information was essential to providing adequate domestic security and a top priority to prevention efforts. In Florida, federal domestic security funds have been used to develop separate regional data integration projects.

To maximize the domestic security funds previously invested and ensure statewide coordination and consistency, these regional projects, and an eighth state law enforcement data node, will be connected together by FDLE into a single, statewide data sharing system. FLEX will provide law enforcement across the state with the ability to quickly and easily access and analyze the huge store of criminal justice information found in individual city, county and state law enforcement agencies' records management systems.

Four of the regional systems are in place and a contract was recently signed to develop the remaining three systems and the state node. Data mapping has been completed. The requested funds will establish physical infrastructure, develop/implement basic cross-regional query capabilities, and create analytical abilities and visualization tools. For the first time, local field interview reports, pawn data, incident, dispatch records and offense information will be searchable outside of the agency of ownership. This will provide invaluable information to thousands of users in the criminal justice community.

What Service is the State of Florida Buying?

- Ability for law enforcement officers to quickly and easily access, view and analyze local record management data from other law enforcement agencies
- State of the art information sharing tool to assist in investigating crimes and strengthening domestic security
- Flexible system architecture to ensure future information sharing amongst local, state and federal law enforcement agencies

Cost

FDLE is requesting \$500,000 in trust funds to retain three contract information technology staff persons for ongoing technical coordination, database analysis, administration support, and web design/programming support.

**Implement Chapter 205-167 to Fund
Special Risk Retirement to PAF Members
\$431,000
(\$215,500 General Revenue; \$215,500 Trust Fund)**

The Department is requesting funds for the agency's portion of Special Risk retirement costs for Division of Public Assistance Fraud (PAF) investigators. Chapter 205-167, Laws of Florida, added forensic personnel employed by law enforcement agencies to the Special Risk Class. Committee Substitute for Senate Bill 60 (2005 legislative session) provided an appropriation of \$1.4 million for nine months of Special Risk retirement for FDLE forensic personnel. The Department received a \$500,000 annualized appropriation during the 2006 legislative session. However, the Division of Retirement has since determined PAF investigators also qualify for the Special Risk retirement. The original calculations for the bill did not address the finding that PAF members qualify. This appropriation will properly fund the 2005 legislative mandate.



PAF Investigators are charged with investigating fraud and abuse in Florida's public assistance programs. Primarily, these investigations are in the cash assistance, food stamp, Medicaid, school readiness and subsidized child day care programs. Investigators collect and examine evidence contained in official records and databases to determine if criminal intent can be proven, preserve evidence through chain of custody, document contacts and interviews with numerous collateral contacts, conduct suspect interviews, take sworn statements, and testify in court and administrative hearings relative to cases investigated. Investigations are conducted on program recipients, employees of various assistance programs suspected of compromising their official positions, and providers of day care services. These investigations often include house visits, fieldwork, and surveillance in areas where personal safety is a significant concern.

What Service is the State of Florida Buying?

- Ability to retain seasoned and skilled fraud investigators
- High quality of service provided by public assistance fraud members

Performance Measures Affected

- Number of public assistance fraud investigations conducted
- Amount of fraudulent benefits withheld as a result of public assistance fraud investigations

Cost

FDLE is requesting \$431,000 (\$215,500 recurring general revenue and \$215,500 trust fund) to fund FDLE's portion of Special Risk retirement costs for 91 PAF investigators.

Sexual Offender/Predator Unit Expanded Function & Increased Volume of Requests \$482,000 Trust Fund

The Department is requesting funds to retain contracted technology staff to support the Sexual Predator/Offender Unit. The Unit maintains the state's Registry of approximately 45,000 sexual predators and offenders, staffs a toll-free nationwide hotline, coordinates the quarterly statewide address verification process, and provides training and analytical support to local law enforcement. It also provides daily assistance to the general public, in-state and out-of-state law enforcement agencies, the media and government officials. In May 2006, Parents for Megan's Law, a national child advocacy watchdog agency, gave FDLE's Sex Offender/Predator Registry an A+ rating. Florida was the only state in the nation to receive this prestigious designation.

Since its formal establishment in 1997, the Registry has seen continual growth in size and demand. The growth has markedly increased since the spring of 2005 after several high profile cases involving the abductions, abuse, and murders of Florida children. As a direct result, the general public, law enforcement agencies, elected officials, state attorneys and public defenders, researchers and media have all dramatically increased their requests for information and assistance. Simultaneously, enhancements have been made to the Registry to improve its utility such as a Spanish translation, quarterly re-registration of offenders/predators, neighborhood searches, e-mail registration, etc.

As a result, greater programming support is now required to maintain the existing applications. And as additional system improvements are implemented, increased programming support is required to make the changes as well as maintain them once they become part of the system's normal operations. As a result, previously established programming staffing minimums cannot be maintained without a significant decrease in the level of services provided. Similar funds were required for the current fiscal year to maintain the Registry.

What Service is the State of Florida Buying?

- Accurate and complete information on the state's registered offenders and predators
- Timely response to hotline calls and informational requests from the general public
- Adequate technical support for the database and website
- Prompt response and thorough research of questions or concerns
- Assurance Florida's registry maintains its A+ rating by Parents of Megan's Law

Performance Measures Affected

Number of registered sexual predators/offenders identified to the public

Cost

FDLE is requesting \$482,000 in trust funds to retain three contract information technology staff to continue maintaining and improving the Sexual Offender/Predator System.



Criminal History Records Quality Assurance & Data Integration \$267,605 Trust Fund; 4 FTEs



The Department is requesting four new positions to help ensure complete and accurate criminal arrest information is provided by local entities. FDLE maintains the state's criminal history database from data submitted by local law enforcement agencies and the clerks of court. The Department generates millions of criminal history reports (rap sheets) each year for criminal justice agencies, non-criminal justice agencies and the public. These rap sheets support decision-making processes that directly impact the safety of the public. Hiring, licensing, gun purchases, criminal investigations, prosecution, sentencing, and child placement are examples of decisions needing complete and accurate rap sheet information.

The submission of data of more than 3,000 persons arrested each day in Florida has become largely automated. However, a minor glitch in a local computer system can result in thousands of errors that must be manually corrected at FDLE. The process of analyzing submissions and comparing to local agency records has become increasingly complex, requiring both a good understanding of the data and state/local procedures, as well as a high level of expertise with statistical analysis tools. This coordination and troubleshooting is critical to ensuring complete and accurate information.

In addition, as FALCON comes on-line, the Department anticipates maintenance of enhanced arrested persons information (e.g., drivers licenses, tattoos, palm prints, mug shots, etc.). This will require additional coordination with the agencies to obtain initial loads of such information and support the new FALCON data submission standards. Complete and accurate data of these systems is critical to ensuring the public's safety.

What Service is the State of Florida Buying?

- Complete and accurate data for each person booked in database
- Enhanced coordination with agencies providing criminal source data
- Reduced data errors from submitting agencies, thereby reducing FDLE manual corrections

Performance Measures Affected

- Number of criminal history errors corrected
- Percentage of criminal history information records compiled accurately

Cost

FDLE is requesting \$267,605 in trust funds to help maintain quality assurance and integration. The requested positions will improve the state's ability to receive and enter complete and accurate arrest information. Three Government Operations Consultant II positions will work directly with local submitting agencies, both arrest/booking staff and clerks of court. A Government Analyst II position will work in FDLE's Statistical Analysis Center to evaluate missing and incorrect data from a statewide perspective.

**Information Technology Infrastructure Replacement
\$125,000 Trust Fund**

The Department is requesting funds to replace 10 air conditioning units in its Data Center. The funds will be used in acquiring the new units, planning and engineering services and installation services. Total cost for the units is approximately \$900,000, but the units will be financed through the State’s Consolidated Equipment Financing Program. Two quarterly payments totaling \$125,000 would be required in FY 08-09.

The Department operates a Data Center in its headquarters complex in Tallahassee consisting of approximately 9,000 square feet of raised floor area for computer equipment and approximately 1,000 square feet used for uninterruptible power supplies, battery banks and transformers. The Center houses computer hardware and software for a number of critical internal and external information systems and operates on a 7 x 24 x 365 schedule, as many of the systems are available to law enforcement around-the-clock.



Currently, 12 units currently provide temperature control in the Data Center. Two units were installed in June 2001 and are not in need of replacement. The other 10 are approximately 20 years old and have reached the end of their expected life cycle. Failure to replace this equipment increases the risk that one or more air conditioning units will fail and the Department will be forced to shut down mission critical information systems to preserve valuable computer hardware. This would negatively affect law enforcement agencies, other government agencies, private businesses and citizens who rely on FDLE information services. The purchase of the units would be handled consistent with the state’s purchasing procedures. Installation would be complete by March 2009.

What Service is the State of Florida Buying?

- Necessary equipment upgrades to provide temperature control for mission critical information systems housed in FDLE’s Data Center
- Uninterrupted information flow to Florida law enforcement agencies, other government agencies, private businesses and citizens who rely on FDLE information services

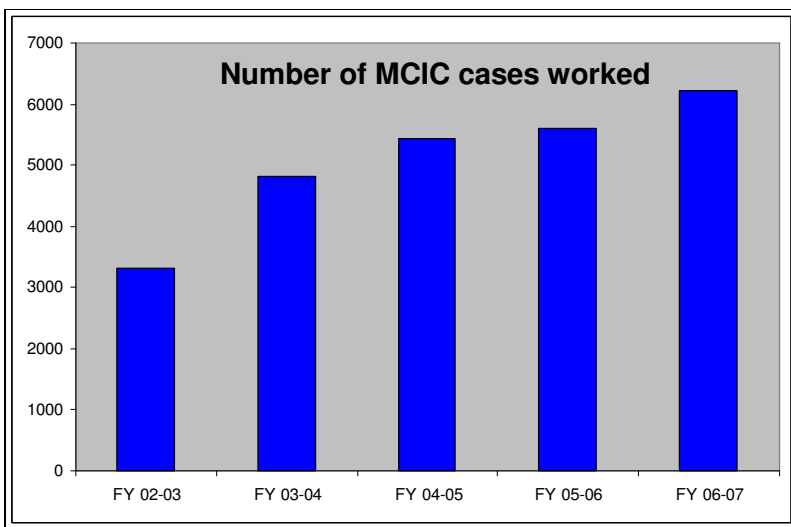
Cost

FDLE is requesting \$125,000 in trust funds. The balance of the project cost will be financed for 48 months at 5% interest.

Fiscal Year	# of Pmts.	Amount
2008-09	2	\$125,000
2009-10	4	\$250,000
2010-11	4	\$250,000
2011-12	4	\$250,000
2012-13	2	\$125,000

**Missing Children Information Clearinghouse
\$248,105 Trust Fund; 4 FTEs**

The Department is requesting four positions to assist local law enforcement and families in recovering missing children. FDLE’s Missing Children Information Clearinghouse (MCIC) is a central repository of information regarding missing children in Florida. The information is collected and disseminated to assist law enforcement agencies, public and private organizations and the citizens of Florida in locating missing children. It is utilized as a resource center and information exchange service, and complements the state and federal computerized missing persons files. Approximately 50,000 children are reported missing each year and MCIC receives approximately 500 reports of missing children each month. As a result of unit activities, 141 children were recovered in FY 06-07. Many children return home on their own or are located by local law enforcement.



MCIC analysts are directly responsible for coordinating with local authorities and the families of missing children to assist in the recovery of the children. A large portion of their time is also associated with special projects including Child Abduction Response Teams and Alerts. In FY 02-03, six MCIC analyst positions worked over 3,300 cases (552 cases per analyst). Despite gaining an analyst last fiscal year, the volume of cases handled by each analyst remains excessive. In FY 06-07, the analysts worked over 6,200 cases (888 cases per analyst). That reflects an increase of

88% in cases over the past five years. Analysts continue to provide assistance, but due to their caseload, they are unable to devote the necessary hours to search for all children.

What Service is the State of Florida Buying?

- Ability to better assist local law enforcement and families in resolving missing children cases
- Ability to address increasing workload for analysts

Performance Measures Affected

Number of missing children cases worked through MCIC

Cost

FDLE is requesting \$248,105 in trust funds to handle MCIC’s increased workload. The requested four Government Analyst I positions will help maintain a manageable level.

Increase in Certifications & Leadership Training \$161,869 Trust Fund; 2 FTEs

The Department is requesting two positions to inspect certification records and train supervisors. Florida Statutes mandate that all applications for law enforcement certification are reviewed within 30 days of receipt. Field specialists in FDLE's Professionalism Program inspect all officer and instructor applications to ensure compliance with Florida Statutes and Criminal Justice Standards and Training Commission Rules.

In recent years, the number of certified law enforcement officer and instructor populations has increased significantly. In 1987, nine program field specialists were responsible for certification issues for approximately 51,000 officers (5,700 officers. each). The current officer population is 86,000 and there are over 9,100 certified instructors throughout the state. Each specialist is now responsible for about 10,500 officers/instructors.



Given this workload, field specialists have been limited in their ability to perform other important duties. For instance, only 164 training courses were monitored at the state's 41 training schools in FY 06-07. That's a 40% reduction in just the past four fiscal years. The monitoring of courses ensures the proper curriculum and training is being provided. An additional field specialist position will allow the Program to maintain its current average of officers/instructors per field specialist through 2011 and ensure other duties and responsibilities are provided.

FDLE's Florida Leadership Academy prepares first-line supervisors to exemplify the character and integrity expected of criminal justice professionals. Delivery of each program trains about 25 supervisors. To date, only about 125 supervisors have been trained and there are approximately 8,000 first-line supervisors in Florida. The demand for this program is exceeding the current number of course deliveries. An additional training position would allow the program to double the number of program deliveries and approximately 250 supervisors annually. The goal is to offer the five-week program at various venues throughout the state 10 times per year.

What Service is the State of Florida Buying?

- Adequate staffing to meet officer qualification and training needs
- Compliance with statutes and rules
- Ability to address increasing workload
- Increase training frequency for criminal justice professionals

Performance Measures Affected

- Number of professional law enforcement certificates issued
- Number of records audited to validate the accuracy and completeness of ATMS2 record information
- Number of individuals trained by the FCJEI

Cost

FDLE is requesting \$161,869 in trust funds to handle increased workload. The requested Government Analyst II and Research and Training Specialist positions will help maintain a manageable level.

**Fixed Capital for Tampa Facility Repairs
\$1,000,000
(\$500,000 General Revenue; \$500,000 Trust Fund)**

The Department is requesting funding for maintenance and repair of the Tampa Bay Regional Operations Center (TBROC) facility to complete Phase III of a four phase planned building project. In FY 04-05, FDLE received an appropriation for \$1 million to implement a the process, developed in cooperation with the Department of Management Services (DMS), to replace a chiller system, remediate mold and seal the building envelope, upgrade HVAC controls and air handling systems, and replace the roof at the TBROC facility.



Phase I, chiller replacement and mold remediation, and Phase II, required second floor modifications, have been completed. Phase III includes replacing and modifying ductwork in the most critical lab. This phase will also provide for a new manifold exhaust system with redundant fans, new efficient fume hoods, and new exhaust air systems. The Department entered into a Client Agency Agreements with DMS to provide detailed drawings and specifications to move forward with Phase III and gain formal bids for the remainder of the required construction.

What Service is the State of Florida Buying?

- Improved work environment for FDLE members in Tampa
- Clean facility to conduct operations
- Continued quality of forensic analysis

Cost

FDLE is requesting \$1,000,000 (\$500,000 non-recurring general revenue and \$500,000 in trust fund) for Phase III of the Tampa building renovations.

Florida Department of Law Enforcement 2008 Proposed Legislation



Adam Walsh Child Protection and Safety Act of 2006 Year Two Compliance Legislation

Registration Requirements

- ✦ Amends Florida law to provide specificity and authority to agencies charged with collecting sexual offender registration information.
 - The federal Walsh Act requires offenders to report certain information, much of which is currently collected during Florida's registration process.
- ✦ Provides for the following additional items to be collected as part of Florida's registration process:
 - Temporary lodging. Ensures that vacation and other temporary locations including out of state locations are reported as required by the Walsh Act.
 - Employment Information. Employment data must be updated and any professional license(s) held by the offender must be reported. Offenders without a fixed place of employment must specify the general area(s) in which he or she works or normal travel routes used.
 - School Information. Expands current registration requirement to include all secondary schools, out of state schools, and any future schools.
 - Telephone Numbers. All telephone numbers including land lines and mobile numbers must be reported by the offender.
 - Palm Prints. Fingerprints are currently collected; offenders must also submit palm prints. (This information is exempt from disclosure under s. 119.071, F.S.).
 - Travel and Immigration Documents. (Walsh Act prohibits public disclosure of this information).
- ✦ Clarifies criteria for juvenile offender registration and amends juvenile qualifying offenses to align with the minimum federal mandates for registration of juveniles.

Retroactivity

- ✦ Provides for sex offender registration and notification requirements to apply to all adult sex offenders, including those offenders convicted before the enactment of the Walsh Act who are subsequently convicted of any offense.

Indian Tribal Jurisdictions

- ✦ Authorizes the State of Florida to register qualifying sex offenders under the jurisdiction of Indian tribal property in instances where a tribe elects not to fulfill registration functions.
 - All tribes in Florida have elected to operate their own sex offender registry under the Walsh Act requirements.

Missing Persons Legislation

Missing Children Information Clearinghouse

- ✦ Expands the responsibilities of the Missing Children Information Clearinghouse (MCIC) to including missing persons between the ages of 18 – 25, as well as missing persons 26 or older who law enforcement reasonably suspects are endangered or may be the victim of criminal activity.
 - Currently, FDLE accepts cases for missing children who have not reached the age of 18.

Reporting Requirements for Missing Persons

- ✦ Conforms law to reporting requirements under the Adam Walsh Child Protection and Safety Act of 2006.
 - Requires law enforcement agencies to transmit a missing child report within 2 hours for entry into the Florida Crime Information Center (FCIC) and National Crime Information Center (NCIC).
 - Prohibits a law enforcement agency from adopting policies that require the removal of a missing person entry from FCIC or NCIC based solely on the age of the person.
- ✦ Clarifies the process for filing a missing person report.
 - Allows a missing person police report to be accepted by the agency having jurisdiction where the person was last seen.
 - Clarifies that a law enforcement agency is not precluded from filing or accepting a missing person report when agency jurisdiction can not be determined.

DNA Analysis

- ✦ Establishes requirements for obtaining biological samples for DNA analysis.
 - Authorizes a law enforcement agency that accepted the missing person report to attempt to obtain a biological specimen for DNA analysis from the missing person or from appropriate family members.
 - Provides that submission and processing of biological specimens for DNA analysis are contingent upon state appropriations or federal funding.
 - Requires FDLE to adopt rules governing the processing of biological specimens for DNA analysis in missing person cases.

NOTICE OF PROPOSED RULES

DEPARTMENT: Florida Department of Law Enforcement

Division: 11B-27: Certification and Employment or Appointment

RULE NO.: RULE TITLE:

11B-27.014 Implementation of the Federal Law Enforcement Officers Safety Act of 2004

PURPOSE AND EFFECT: To provide requirements for retired law enforcement officers to carry a concealed firearm in Florida to comply with the mandate in the federal Law Enforcement Officers Safety Act of 2004, 18 U.S.C.A. § 926C.

SUMMARY: This rule complies with the mandate of the Federal Law Enforcement Officers Safety Act of 2004. The rule requires that a retired law enforcement officer demonstrates firearm proficiency in the Commission's approved course of fire prior to carrying a concealed firearm in Florida; provides requirements for range masters to administer the Commission's approved course of fire; lists the firing range requirements for firing range owners; and creates the Firearms Proficiency Verification Card form CJSTC-600 for issuance to a retiree upon his/her successful proficiency demonstration on the Commission's approved course of fire.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS: No statement of Estimated Regulatory Costs was prepared. Any person who wishes to provide information regarding the statement of estimated costs, or to provide a proposal for a lower regulatory cost alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 943.03(4), 943.12(1) FS.

LAW IMPLEMENTED: 943.12 and 943.132 FS.

- IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):
DATE AND TIME: January 3, 2008 at _____
PLACE: 2331 Phillips Road, _____, Tallahassee, Florida 32308.

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- Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting Donna Hunt at 850-410-8615. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, (850)656-9597 (TDD).

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- THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS:
Donna Hunt, Florida Department of Law Enforcement, Criminal Justice Professionalism Program, 2331 Phillips Road, Tallahassee, Florida 32308, 850-410-8516

NAME OF PERSON OR PERSON ORIGINATING PROPOSED RULE:

Donna Hunt at 850-410-8516

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE:

Vickie Marsey at 850-410-8660

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: November 14, 2007

DATE NOTICE OF PROPOSED RULE DEVELOPMENT: September 21, 2007

STATE OF FLORIDA
DEPARTMENT OF LAW ENFORCEMENT
CHAPTER 11B-27, FLORIDA ADMINISTRATIVE CODE
CREATING RULE 11B-27.014, F.A.C.

CERTIFICATION AND EMPLOYMENT OR APPOINTMENT

SUMMARY OF PROPOSED RULE

Rule 11B-27.014, F.A.C., complies with the mandate of the Federal Law Enforcement Officers Safety Act of 2004. The rule requires that a retired law enforcement officer demonstrates firearm proficiency in the Commission's approved course of fire prior to carrying a concealed firearm in Florida; provides requirements for range masters to administer the Commission's approved course of fire; lists the firing range requirements for firing range owners; and creates the Firearms Proficiency Verification Card form CJSTC-600 for issuance to a retiree upon his/her successful proficiency demonstration on the Commission's approved course of fire.

JUSTIFICATION OF PROPOSED RULE

To comply with the requirements of the federal Law Enforcement Officers Safety Act of 2004, pursuant to 18 U.S.C.A., § 926C.

FEDERAL COMPARISON STATEMENT

Rule 11B-27.014, F.A.C., implements the federal requirements found in 18 U.S.C.A., §926C.

SUMMARY OF HEARING

The proposed rules were noticed in the Florida Administrative Weekly on November 30, 2007 for a hearing to be held on January 3, 2008 if requested. FDLE received no requests for a public hearing and no written comments were submitted.

THE FULL TEXT OF THE PROPOSED RULE IS:

11B-27.014 Implementation of the Federal Law Enforcement Officers Safety Act of 2004.

(1) Requirements to demonstrate the firearms proficiency requirements under the Federal Law Enforcement Officers Safety Act of 2004 (18 U.S.C.A. § 926C) in Florida.

(a) To carry a concealed firearm under the Federal Law Enforcement Officers Safety Act of 2004 (“Act”), a qualified retired law enforcement officer (“retiree”), as defined in 18 U.S.C.A. § 926C, shall show that he or she has demonstrated the firearms proficiency required by the Act within the past twelve months of the time he or she possesses a concealed firearm.

(b) The Act provides the following two methods for a retiree to demonstrate firearms proficiency:

1. One method allows the retiree to return to the agency from which he or she retired to meet the agency’s firearms proficiency standards as applied to the agency’s active officers. Under the Act, an agency has the option to offer this alternative.

2. The second method allows the retiree to meet the minimum firearms standards applied to active law enforcement officers by the state of the retiree’s residence.

(c) For retirees who reside in Florida, the option to meet the state’s minimum firearms standards shall be demonstrated using the Commission’s approved minimum firearms proficiency course of fire (“course of fire”), conducted in a manner specified in paragraph (2) of this rule section, pursuant to the Law Enforcement Officer Firearms Qualification Standard on form CJSTC-86A, incorporated by reference in subsection 11B-27.00212(14), F.A.C.

(2) Requirements for administering the course of fire are as follows:

(a) The range master conducting the course of fire shall be an active Commission-certified firearms instructor pursuant to paragraphs 11B-20.0014(2), F.A.C.

(b) The range master shall issue a Commission-approved Firearms Proficiency Verification Card, form CJSTC-600, created on July 9, 2007, hereby incorporated by reference, to each retiree who successfully completes the course of fire as required on form CJSTC-86A.

(c) The range master shall maintain the following documentation that is related to the completion of the course of fire for each retiree who successfully completes the course, and the retained documentation shall be subject to audit during regular business hours upon a two-day written notice by Commission staff:

1. Full name of the retiree completing the course of fire.

2. Address of the retiree completing the course of fire.

3. The Course of Fire Proficiency Score. A passing score is a minimum score of 80%, which is 32 of 40 rounds in the scoring area. The scoring area shall be any hit that is inside or touches the exterior scoring line of the four and five zone of the B-21E target. The B-21E target is commercially available through retailers.

4. Date the course of fire was completed.

5. Location where the course of fire was conducted.

6. The specific number imprinted on the CJSTC-600 form issued to the retiree who completed the course of fire.

7. Type(s) of firearm(s).

(3) Firing Range Requirements.

(a) The course of fire is authorized to be conducted on any public or private range that meets the shooting distance requirements on form CJSTC-86A.

(b) The owner of a firing range is not required to administer the course of fire on the owner’s firing range.

(c) The retiree shall be responsible for any fee associated with the course of fire.

(4) Issuance and Maintenance of form CJSTC-600.

(a) A request for form CJSTC-600 shall be made in writing to the Florida Department of Law Enforcement, Criminal Justice Professionalism Program, Post Office Box 1489, Tallahassee, Florida 32302, Attention: Officer Records Section.

1. A Commission-certified firearms instructor is allowed to receive up to 50 each of the CJSTC-600 form with each written request, and the request shall include the firearm instructor’s full name, mailing address and physical address if different from the mailing address, telephone number, and the name of the Commission-certified training school, defined as “training school” in subsection 11B-18.003(23), F.A.C., affiliation or criminal justice agency affiliation.

2. A training school is allowed to receive up to 200 each of the CJSTC-600 form with each written request, and the request shall be made on the training school’s letterhead signed by the training center director.

3. If a retiree loses form CJSTC-600, a replacement card shall not be reissued. The retiree shall be required to complete the course of fire, again, prior to issuing a new CJSTC-600 form.

(b) A Commission-certified firearms instructor shall only issue a CJSTC-600 form for successful completion of the course of fire. Each CJSTC-600 form shall be issued with a specific number imprinted on the form and the firearms instructor shall maintain documentation for a period of two years indicating to whom the CJSTC-600 was issued, which shall be subject to audit by Commission staff during regular business hours upon a two-day written notice by Commission staff.

(c) The CJSTC-600 form shall expire one year from the date the retiree completed the course of fire.

(5) Admission to a range to attempt to complete the course of fire shall be under the terms and conditions of the range master, and solely at the range master’s discretion. Neither state law nor the Act provide a retiree with a right to demand access to a range or an opportunity to attempt the course of fire.

(6) It is not the responsibility of the Commission, any Commission certified firearms instructor, a training school, or any other entity operating a firearms range, at the time of the firearms qualification, to verify or certify that a retiree meets any of the additional requirements of a “qualified retired law enforcement officer” under the Act. Meeting the Act’s qualifications is solely the responsibility of the retiree. The range master is not required to otherwise verify a retiree’s status under the Act at the time of the firearms qualification.

Specific Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12, 943.132 FS. History–New
