



# STATE OF FLORIDA AUDITOR GENERAL

DAVID W. MARTIN, CPA



## Summary

**Report Number:** [2015-153](#)

**Report Title:** **Nassau County District School Board – Financial, Operational, and Federal Single Audit**

**Report Period:** **FYE 06/30/2014**

**Release Date:** **03/24/2015**

### Summary of Report on Financial Statements

Our audit disclosed that the District's basic financial statements were presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

### Summary of Report on Internal Control and Compliance

Our audit did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* issued by the Comptroller General of the United States; however, we noted certain additional matters as summarized below.

### ADDITIONAL MATTERS

**Finding No. 1:** The Board had not adopted a policy prescribing the minimum insurance coverage requirements for design professionals, and District records did not evidence that design professionals had the contractually-required insurance.

**Finding No. 2:** The District could improve controls over land acquisition agreements.

**Finding No. 3:** Procurement procedures could be enhanced to provide for routine review of required statements of financial interests for consideration in making procurement decisions.

**Finding No. 4:** The District did not require documentation to evidence the eligibility for health insurance for employee and retiree dependent children over age 25.

**Finding No. 5:** Improvements were needed in controls over the reporting of instructional contact hours for adult general education classes to the Florida Department of Education.

**Finding No. 6:** Some unnecessary information technology (IT) access privileges existed.

**Finding No. 7:** District IT security controls related to data loss prevention needed improvement.

### Summary of Report on Federal Awards

We audited the District's Federal awards for compliance with applicable Federal requirements. The Title I and Improving Teacher Quality programs were audited as major Federal programs. The results of our audit indicated that the District materially complied with the requirements that could have a direct and material effect on each of its major Federal programs. However, we did note noncompliance and control deficiency findings as summarized below.

Federal Awards Finding No. 2014-001: The District received and recorded refunds of \$1,341,681 in the General Fund for health insurance premium costs initially paid from Federal and non-Federal funds, without making a determination of the portion that should be credited to Federal programs.

Federal Awards Finding No. 2014-002: Required documentation to support personnel charges to the Title I program was not always maintained, contrary to Federal regulations.

#### Audit Objectives and Scope

Our audit objectives were to determine whether the Nassau County District School Board and its officers with administrative and stewardship responsibilities for District operations had:

- Presented the District's basic financial statements in accordance with generally accepted accounting principles;
- Established and implemented internal control over financial reporting and compliance with requirements that could have a direct and material effect on the financial statements or on a major Federal program;
- Established internal controls that promote and encourage: 1) compliance with applicable laws, rules, regulations, contracts, and grant agreements; 2) the economic and efficient operation of the District; 3) the reliability of records and reports; and 4) the safeguarding of District assets;
- Complied with the various provisions of laws, rules, regulations, contracts, and grant agreements that are material to the financial statements, and those applicable to the District's major Federal programs; and
- Taken corrective actions for findings included in our report No. 2014-133.

The scope of this audit included an examination of the District's basic financial statements and the Schedule of Expenditures of Federal Awards as of and for the fiscal year ended June 30, 2014. We obtained an understanding of the District's environment, including its internal control, and assessed the risk of material misstatement necessary to plan the audit of the basic financial statements and Federal awards. We also examined various transactions to determine whether they were executed, both in manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.

#### Audit Methodology

The methodology used to develop the findings in this report included the examination of pertinent District records in connection with the application of procedures required by auditing standards generally accepted in the United States of America; applicable standards contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Office of Management and Budget Circular A-133.

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**Management's response is included in the audit report as Exhibit A.**