

**BEACH MOSQUITO CONTROL DISTRICT**

**BAY COUNTY, FLORIDA**

**FINANCIAL STATEMENTS**

**YEAR ENDED SEPTEMBER 30, 2007**

**BEACH MOSQUITO CONTROL DISTRICT**  
**BAY COUNTY, FLORIDA**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED SEPTEMBER 30, 2007**

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## INDEPENDENT AUDITOR'S REPORT

Board of Commissioners  
Beach Mosquito Control District  
Bay County, Florida

We have audited the accompanying financial statements of the governmental activities of Beach Mosquito Control District, Bay County, Florida, as of and for the year ended September 30, 2007, which comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year comparative information has been derived from the District's 2006 financial statements and, in our report dated February 1, 2007, we expressed unqualified opinions on the respective financial statements of the governmental activities.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* (2003 Revision), and any amendments thereto, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities of Beach Mosquito Control District as of September 30, 2007, and the changes in financial position and the respective budgetary comparison for the General Fund and the Special Revenue Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards* (2003 Revision), and any amendments thereto, we have also issued our report dated August 18, 2008, on our consideration of Beach Mosquito Control District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* (2003 Revision), and any amendments thereto, and should be considered in assessing the results of our audit.

501 West 19th Street  
Panama City, Florida 32405  
(850) 769-9491 ■ Fax: (850) 785-9590  
[www.cpagroup.com](http://www.cpagroup.com)

600 Grand Panama Blvd., Suite 360  
Panama City Beach, Florida 32407  
(850) 233-1360 ■ Fax: (850) 233-1941  
[www.cpagroup.com](http://www.cpagroup.com)

The management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

*Tipton, Marler, Hamu & Chastain*

Panama City, Florida  
August 18, 2008

# BEACH MOSQUITO CONTROL DISTRICT



1016 Cox Grade Road  
Panama City Beach, Fl. 32407  
Phone (850) 233-5030  
Fax (850) 233-5033  
Suncom 770-5030

## Board of Commissioners

Tom Easter, Chairman  
John P. Smith, Secretary  
Larry J. Couch, Treasurer

## Director

Edward C. Hunter Jr.  
E-mail: edhunter4@comcast.net

## BEACH MOSQUITO CONTROL DISTRICT Management's Discussion and Analysis For the year ended September 30, 2007

This discussion and analysis of the Beach Mosquito Control District's (BMCD) financial performance provides an overview of the BMCD's financial activities for the fiscal year ended September 30, 2007.

Please read it in conjunction with BMCD's financial statements, which follow this section.

The following are financial highlights for fiscal year 2007:

The BMCD had total expenses for the fiscal year of \$1,511,398 compared to revenues of \$1,517,749.

Comparing current year revenues (2007) with prior year (2006), an overall decrease of 6% occurred. This decrease in new revenue was due to a roll back in the millage rate due to state law. The actual decreased dollar amount was about \$96,000. In addition to this decrease in revenue, there were also decreases in health insurance, and repair and maintenance services.

### Overview of the Basic Financial Statements

The first financial statement is the Statement of Net Assets and Governmental Funds Balance Sheet. This statement includes all of the BMCD's assets and liabilities using Governmental Accounting Standards (GAS). Total Net Assets – the difference between assets and liabilities – can be used to measure the BMCD's financial position.

The second financial statement is the Statement of Activities and Government Fund Revenues, Expenditures and Changes in Fund Balances. The statement shows the increase or decrease in net assets during the fiscal year. Over time, the increase or decrease in net assets is useful to indicate whether the BMCD's financial health is improving or deteriorating.

**BEACH MOSQUITO CONTROL DISTRICT****Management's Discussion and Analysis**

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The third financial statement is the Budgetary Comparison Schedule – General Fund. This statement reports cash receipts and cash payments and indicates the variance between the actual cash receipts and cash payments and the budgeted amounts.

The fourth financial statement is the Budgetary Comparison Schedule – Special Revenue Fund. This statement reports cash receipts and cash payments and indicates the variance between the actual cash receipts and cash payments and the budgeted amounts.

**Condensed Financial Information**

The following presents condensed data about net assets and changes in net assets:

	<u>2007</u>
Assets:	
Cash	\$ 317,593
Accounts Receivable	0
Taxes Receivable	32,125
Inventory	219,671
Prepaid expenditures	92,408
Capital assets – net	<u>720,928</u>
Total Assets	<u>1,382,725</u>
Liabilities:	
Accounts payable	12,915
Accrued vacation and comp. time	<u>71,144</u>
Total Liabilities	<u>84,059</u>
Net Assets:	
Invested in capital assets	720,928
Unrestricted	<u>577,738</u>
Total Net Assets	<u>\$1,298,666</u>
Revenues:	
Ad valorem taxes	\$1,424,817
Intergovernmental	18,500
Interest	26,815
Miscellaneous revenue	<u>47,617</u>
Total Revenues, Net	1,517,749
Operating Expenses	<u>1,511,398</u>
Change in Net Assets	6,351
Beginning Net Assets	1,203,421
Increase (Decrease) in reserve for inventory	<u>88,894</u>
Ending Net Assets	<u>\$1,298,666</u>

## **BEACH MOSQUITO CONTROL DISTRICT**

### **Management's Discussion and Analysis**

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The District's budget is made up by two (2) funding sources, the Local Fund and the State Fund. The Local Fund is generated through the assessment of a millage upon the taxpayers within our district, and carryover from the previous fiscal year, while the State Fund is determined by the Florida Department of Agriculture and Consumer Services.

The total revenue of both funds for the 2007 fiscal year was \$1,517,749 (\$1,497,991 from Local Funds and \$19,758 from State Funds). Our expenditures for the fiscal year were \$1,511,398.

In fiscal year 2007 BMCD personnel were given a 3% pay increase. Capital Outlay for equipment in fiscal year 2007 included the addition of a projector, 5 new Ford trucks and Geoflow Systems with monitors for four of the trucks, a MAC Laptop, a Kubota tractor, two trailers, a radar altimeter for the helicopter and an upgrade on the helicopter CPU system, floor plans for the new office building, and concrete forms for the brick wall being built between the concrete company and Beach Mosquito Control.

The general fund is affected each year by carryover funds that are not precisely known when our budget is approved by our Board of Commissioners and the Florida Department of Agriculture and Consumer Services (FDACS). When the exact amount is known, at the conclusion of our fiscal year, a budget amendment is usually required to reflect the actual amount of our budget. Our budget amendment decreased revenues by \$208,777 and increased operating expenses, utility services, printing, promotional activities, suppliers, other charges, and capital outlay by \$76,865.

#### **Overall Financial Position and Results of Operations**

District net assets increased by \$95,245 from the previous operating period. Cash has decreased by \$27,552 and prepaid expenditures have decreased to \$92,408. Total revenue, which include taxes, interest and miscellaneous income were more than expenditures for the year by \$6,351.

#### **Capital Assets and Long-Term Debt Activity**

**Capital Assets:** Most of the District's significant Capital Assets were purchased in 1987 when the District moved to its current location on Cox Grade Road. The facilities are in need of some modernization and upgrades, which the District expects to undertake within the next several years. Current cash reserves are not adequate to fund these activities.

**Long-Term Debt Activity:** The District does not currently have any Long-Term Debt and does not anticipate any need for Long-Term Debt in the foreseeable future.

**BEACH MOSQUITO CONTROL DISTRICT**  
**Management's Discussion and Analysis**  
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**Economic Factors**

Bay County Florida has experienced a significant growth in population and that along with the strong rise in property values over the last five years, has had a positive impact on the District's tax base. The county's growth has led to several Board of Commissioners discussions about the expansion of the District. No decisions have been made, nor has the financial impact or benefit of such expansion yet been fully explored.

We are currently unaware of any situations that could adversely affect the District's financial position or results of operations in the near future.

**Request for Information**

The financial report is designed to provide citizens, creditors and other interested parties with a general overview of the District's finances. If you have questions about this report or need any additional information, contact Mr. Edward C. Hunter, Jr., Executive Director, Beach Mosquito Control District, 1016 Cox Grade Road, Panama City Beach, FL 32407, or call (850) 233-5030, or e-mail [edhunter4@comcast.net](mailto:edhunter4@comcast.net).

**BEACH MOSQUITO CONTROL DISTRICT  
STATEMENT OF NET ASSETS AND  
GOVERNMENTAL FUNDS BALANCE SHEET  
SEPTEMBER 30, 2007  
WITH SUMMARIZED FINANCIAL INFORMATION  
AS OF SEPTEMBER 30, 2006**

<b>ASSETS</b>	General Fund	Special Revenue Fund	Total	Adjustments	September 30 2007 Statement of Net Assets	September 30 2006 Financial Information
Cash	\$ 302,872	\$ 14,721	\$ 317,593	\$	\$ 317,593	\$ 345,145
Accounts receivable						1,594
Taxes and interest receivable (all considered collectible)	32,125		32,125		32,125	39,354
Internal receivables	83,885		83,885	(83,885)		
Inventory	219,671		219,671		219,671	130,777
Prepaid expenditures	92,408		92,408		92,408	114,049
Capital assets, net of accumulated depreciation				720,928	720,928	636,746
<b>Total Assets</b>	<u>\$ 730,961</u>	<u>\$ 14,721</u>	<u>\$ 745,682</u>	<u>\$ 637,043</u>	<u>\$ 1,382,725</u>	<u>\$ 1,267,665</u>
 <b>LIABILITIES, FUND BALANCES AND NET ASSETS</b>						
<b>Liabilities:</b>						
Accounts payable	\$ 12,915	\$	\$ 12,915	\$	\$ 12,915	\$ 9,107
Internal payables		83,885	83,885	(83,885)		
Accrued vacation				46,220	46,220	40,274
Accrued compensatory time-off				24,924	24,924	14,863
<b>Total liabilities</b>	<u>12,915</u>	<u>83,885</u>	<u>96,800</u>	<u>(12,741)</u>	<u>84,059</u>	<u>64,244</u>
 <b>Fund Balances (Deficit):</b>						
Reserved for inventory	219,671		219,671	(219,671)		
Unreserved and undesignated	498,375	(69,164)	429,211	(429,211)		
<b>Total fund balances</b>	<u>718,046</u>	<u>(69,164)</u>	<u>648,882</u>	<u>(648,882)</u>		
<b>Total Liabilities and Fund Balance:</b>	<u>\$ 730,961</u>	<u>\$ 14,721</u>	<u>\$ 745,682</u>			
 <b>Net Assets:</b>						
Invested in capital assets				720,928	720,928	636,746
Unrestricted				577,738	577,738	566,675
<b>Total Net Assets</b>				<u>\$ 1,298,666</u>	<u>\$ 1,298,666</u>	<u>\$ 1,203,421</u>

See the accompanying notes.

**BEACH MOSQUITO CONTROL DISTRICT  
STATEMENT OF ACTIVITIES AND  
GOVERNMENTAL FUND REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES  
YEAR ENDED SEPTEMBER 30, 2007  
WITH SUMMARIZED FINANCIAL INFORMATION  
FOR THE YEAR ENDED SEPTEMBER 30, 2006**

	General Fund	Special Revenue Fund	Total	Adjustments	September 30 2007 Statement of Activities	September 30 2006 Financial Information
<b>Expenditures:</b>						
Current operating -						
Personal services	\$ 522,293	\$	\$ 522,293	\$ 16,005	\$ 538,298	\$ 524,200
Personal services benefits	379,579		379,579		379,579	396,900
Operating expenses	76,419		76,419		76,419	70,974
Travel and per diem	24,347		24,347		24,347	19,262
Communication services	9,034		9,034		9,034	9,904
Freight and postage	1,139		1,139		1,139	960
Utility services	10,058		10,058		10,058	7,355
Rentals and leases	2,350		2,350		2,350	2,247
Insurance	106,130		106,130		106,130	96,450
Repair and maintenance services	39,341		39,341		39,341	59,756
Printing and binding	456		456		456	596
Promotional activities	2,154		2,154		2,154	1,614
Other current charges and obligations	2,706		2,706		2,706	2,712
Supplies and materials	25,375		25,375		25,375	19,506
Books, publications, subscriptions, and memberships	7,369		7,369		7,369	6,522
Gasoline, oil, and lubricants	17,286		17,286		17,286	24,792
Chemicals, solvents, additives	147,021	19,321	166,342		166,342	120,352
Capital outlay	162,444	24,751	187,195			
Depreciation				(187,195)	86,846	78,698
Disposition of capital assets				86,846	86,846	288
Total expenditures	<u>1,535,501</u>	<u>44,072</u>	<u>1,579,573</u>	<u>(68,175)</u>	<u>1,511,398</u>	<u>1,443,088</u>
<b>Revenues:</b>						
Ad valorem taxes	1,424,817		1,424,817		1,424,817	1,573,783
Intergovernmental		18,500	18,500		18,500	18,902
Interest	25,557	1,258	26,815		26,815	18,889
Miscellaneous	47,617		47,617		47,617	1,716
Total revenues	<u>1,497,991</u>	<u>19,758</u>	<u>1,517,749</u>		<u>1,517,749</u>	<u>1,613,290</u>
Excess (Deficiency) of revenues over expenditures	(37,510)	(24,314)	(61,824)	61,824		
Change in net assets				6,351	6,351	170,202
<b>Fund balance/net assets (deficit):</b>						
Beginning of the year	666,662	(44,850)	621,812	581,609	1,203,421	988,309
Increase in reserve for inventory	88,894		88,894		88,894	44,910
End of the year	<u>\$ 718,046</u>	<u>\$ (69,164)</u>	<u>\$ 648,882</u>	<u>\$ 649,784</u>	<u>\$ 1,298,666</u>	<u>\$ 1,203,421</u>

See the accompanying notes.

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**BEACH MOSQUITO CONTROL DISTRICT  
STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET AND ACTUAL - ALL GOVERNMENTAL FUND TYPES  
YEAR ENDED SEPTEMBER 30, 2007**

	<b>GENERAL FUND</b>			Variance Favorable (Unfavorable)
	Original Budget	Final Budget	Actual	
<b>Revenues:</b>				
Ad valorem taxes	\$ 1,665,804	\$ 1,457,027	\$ 1,424,817	\$ (32,210)
Intergovernmental				
Interest			25,557	25,557
Miscellaneous			47,617	47,617
Total revenues	<u>1,665,804</u>	<u>1,457,027</u>	<u>1,497,991</u>	<u>40,964</u>
<b>Expenditures:</b>				
Physical environmental services -				
Personal services	493,874	493,874	522,293	(28,419)
Personal services benefits	460,193	460,193	379,579	80,614
Operating expenses	66,000	92,000	76,419	15,581
Travel and per diem	32,325	32,325	24,347	7,978
Communication services	12,280	12,280	9,034	3,246
Freight services	1,100	1,100	1,139	(39)
Utility services	6,800	12,300	10,058	2,242
Rentals and leases	2,500	2,500	2,350	150
Insurance	111,600	111,600	106,130	5,470
Repair and maintenance services	65,700	65,700	39,341	26,359
Printing and binding	1,000	2,000	456	1,544
Promotional activities	2,000	3,000	2,154	846
Other current charges and obligations	1,825	3,190	2,706	484
Supplies and materials	19,500	21,500	25,375	(3,875)
Publications, subscriptions, and memberships	6,608	6,608	7,369	(761)
Gasoline, oil, and lubricants	38,755	38,755	17,286	21,469
Chemicals, solvents, additives	188,044	188,044	147,021	41,023
Capital outlay	105,700	145,700	162,444	(16,744)
Contingency	50,000	50,000		50,000
Total expenditures	<u>1,665,804</u>	<u>1,742,669</u>	<u>1,535,501</u>	<u>207,168</u>
Excess (Deficiency) of revenues over expenses	<u>\$ 0</u>	<u>\$ (285,642)</u>	<u>\$ (37,510)</u>	<u>\$ 248,132</u>

**SPECIAL REVENUE FUND**

Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
\$ 18,513	\$ 18,513	\$ 18,500 1,258	\$ (13) 1,258
<u>18,513</u>	<u>18,513</u>	<u>19,758</u>	<u>1,245</u>

18,513	18,649	19,321 24,751	(672) (24,751)
<u>18,513</u>	<u>18,649</u>	<u>44,072</u>	<u>(25,423)</u>
<u>\$ 0</u>	<u>\$ (136)</u>	<u>\$ (24,314)</u>	<u>\$ (24,178)</u>

See the accompanying notes.

**BEACH MOSQUITO CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

*Reporting Entity:*

Beach Mosquito Control District is an independent special district operating under the provisions of Chapter 388, Florida Statutes, and regulations of the Florida Department of Agriculture and Consumer Services. The District is a political subdivision of the State of Florida and was legally created by the Laws of Florida, Chapter 388, on October 14, 1952. The District engages in arthropod control in Bay County, Florida.

This report includes financial statements of the funds required to account for those financial activities which are related to the District and are controlled by or dependent upon the District's legislative body, the Board of Commissioners. Control or dependence upon the District was determined on the basis of budget adoption, taxing authority, outstanding debt secured by revenues or general obligations of the District, or the District's obligation to fund any deficits that may occur.

Governmental Accounting Standards Board Statement No. 14 was reviewed to determine whether any additional local governmental entities (component units) should be included in the District's combined financial statements. The following criteria are considered in determining whether any component units should be included in the District's combined financial statements:

- 1) Financial accountability
- 2) Appointment of a voting majority
- 3) Imposition of will
- 4) Financial benefit to or burden on the primary government
- 5) Financial accountability as a result of fiscal dependency

Based on the above criteria, no component units are included in the District's financial statements.

*Basis of Presentation:*

Beach Mosquito Control District maintains the following funds in the normal course of its operations:

General Fund – to account for all financial resources except those required to be accounted for in other funds. The principal source of revenue is property taxes. Primary expenditures are for arthropod control measures.

Special Revenue Fund - to account for revenue derived from specific sources that are legally restricted to expenditures for specified purposes.

**BEACH MOSQUITO CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The financial statements include a Statement of Net Assets, Balance Sheet, Statement of Activities, and a Statement of Revenues, Expenditures and Changes in Fund Balances. The Statement of Net Assets is presented in a net assets format (assets less liabilities equal net assets) and is shown with three components: amounts invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Statement of Activities reports functional categories of programs by the District and demonstrates how and to what degree those programs are supported by specific revenue. Certain financial information from the audit of the preceding fiscal year has been included on the Statement of Net Assets and the Statement of Activities to aid the financial statement users in comparing the changes from September 30, 2006 to September 30, 2007.

*Measurement Focus:*

General and Special Revenue funds are accounted for on a “spending” or “financial flow” measurement focus. This means that only current assets and current liabilities are generally included on the balance sheet. Accordingly, the reported undesignated fund balances (net current assets) are considered a measure of available, spendable or appropriable resources. Governmental Fund Type operating statements present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

*Basis of Accounting:*

Governmental fund revenues and expenditures are recognized on the modified accrual basis of accounting. Under this method, generally, revenues are recognized in the period in which they become available and measurable. Expenditures are recognized in the period in which the liability is incurred and becomes measurable, except for unmatured interest on general long-term debt, which is recognized when paid.

*Budgetary Basis:*

Formal budgetary integration is employed as a management control device during the year for the General Fund and the Special Revenue Fund. Budgets for the General Fund and the Special Revenue Fund are adopted at the beginning of each fiscal year by the Board of Commissioners.

Any amendment made to the budget must be approved by the Board of Commissioners. The Commissioners may amend the budget at any time during the year. Amounts shown in the financial statements represent the original budgeted amounts and all subsequent amendments. The budgets of the District are adopted on a basis consistent with generally accepted accounting principles.

**BEACH MOSQUITO CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Capital Assets:*

Property and equipment having a useful life greater than one year with an initial cost of \$500 or more are recorded as expenditures at the time of purchase in the General and Special Revenue Funds and are capitalized at cost. Gifts or contributions are recorded at fair market value when received. Depreciation is calculated using the straight-line method over the estimated useful lives of the related assets.

*Inventory:*

The District accounts for its inventory of chemicals by the purchase method whereby purchases are recorded as expenditures when incurred. The inventory is valued at cost, with cost determined principally by the first in - first out method. Reported inventory is equally offset by a fund balance reserve which indicates that it does not constitute "available spendable resources" even though it is a component of net assets.

*Use of Estimates:*

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Property Taxes:*

The property tax calendar is as follows:

Lien date	January 1, 2006
Levy date	October 1, 2006
Tax bills mailing deadline	November 30, 2006
Delinquent date	April 1, 2007
Tax sale – 2006 delinquent property taxes	June 1, 2007

**BEACH MOSQUITO CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Source of Accounting Principles Applied:*

The Beach Mosquito Control District complies with Generally Accepted Accounting Principles (GAAP). The District's reporting entity applied all relevant Governmental Accounting Standards Board (GASB) pronouncements.

*Vacation, Sick Leave and Compensatory Time-off Policies:*

Vacation

Employees with six months to five years of employment earn eight hours per month, employees with five years to ten years of employment earn ten hours per month, employees with more than ten years of employment earn 12 hours per month, employees with more than 15 years of employment earn 14 hours per month, employees with more than 20 years earn 16 hours per month, and employees with more than 25 years earn 18 hours per month. Employees with less than ten years of employment can accumulate up to 240 hours and employees with more than ten years of employment can accumulate up to 360 hours annual leave. All accumulated annual leave will be paid upon termination of employment. Accumulated vacation is accrued when earned.

Sick Leave

Employees earn eight hours per month after six months of employment. The accumulation of sick leave is unlimited. Unused days are forfeited upon termination, but are paid upon retirement up to a maximum of 480 hours. The total accumulation at September 30, 2007, was \$121,674. Sick leave is recorded in the period in which the liability becomes certain.

Compensatory Time-off

Beach Mosquito Control gives employees the option of receiving compensatory time-off instead of overtime pay for overtime hours worked. The time-off is given at the rate of one and one-half hours for each hour of overtime worked. Employees can accumulate up to a maximum of 160 hours. Accumulated compensatory time-off is accrued when earned.

**BEACH MOSQUITO CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007**

**NOTE 2 – RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS**

Fund Balance	\$ 648,882
Capital assets used in government activities are not financial resources and are therefore not reported on the balance sheet	720,928
Compensated absences not due and payable within the next fiscal year are not reported as a liability on the balance sheet	<u>(71,144)</u>
Net Assets	<u>\$ 1,298,666</u>

**NOTE 3 – RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES**

Net change in fund balance	\$ (61,824)
Compensated absences are not included in personal services expense in the Statement of Revenues, Expenditures and Changes in Fund Balance. This amount is included on the Statement of Activities.	(16,005)
Capital outlay is included as expenditures in the Statement of Revenues, Expenditures and Changes in Fund Balance, but is not shown as capital assets on the Statement of Activities.	187,195
Depreciation expense on capital assets included in the Statement of Activities is excluded on the Statement of Revenues, Expenditures and Changes in Fund Balance	(86,846)
Loss on disposal of capital assets is not reported as expenditures in the Statement of Revenues, Expenditures and Changes in Fund Balance. This amount is included as a program expense on the Statement of Activities	<u>(16,169)</u>
Change in net assets	<u>\$ 6,351</u>

**BEACH MOSQUITO CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007**

**NOTE 4 – RETIREMENT PLAN**

Plan Description

Beach Mosquito Control District contributes to the Florida Retirement System (FRS), a cost-sharing multiple-employer defined benefit pension plan administered by the Florida Division of Retirement. FRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The FRS was established in 1970 by chapter 121, Florida Statutes. Changes to the law can be made only by an act of the Florida Legislature. Rules governing the operations and administration of the system may be found in chapter 60S of the Florida Administrative Code. The Florida Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the State of Florida Division of Retirement, 1317 Winewood Boulevard, Building 8, Tallahassee, Florida 32399-6570 or by calling (850) 414-6346.

Funding Policy

The System provides vesting of benefits after six years of creditable service. Members are eligible for normal retirement after six years of service and attaining age sixty-two, or thirty years of service regardless of age. Early retirement may be taken any time after a member has vested; however, there is a five-percent benefit reduction for each year remaining from a member's retirement date to his/her normal retirement age. Generally, membership is compulsory for all full-time and part-time employees. Certain members, including elected officials and local government senior managers, may elect not to participate in the system.

The FRS is noncontributory for members. The District is required to pay all contributions. The rates effective October 1, 2006 – June 30, 2007 were 9.85% of salary for regular participants and 10.91% of salary for DROP participants. The rates effective July 1, 2007– September 30, 2007 were 9.85% of salary for regular participants and 10.91% of salary for DROP participants.

The Deferred Retirement Option Program (DROP) is available under the FRS Pension Plan when the member first reaches eligibility for normal retirement. DROP allows a member to retire while continuing employment for up to sixty months.

The contribution requirements of the plan are established and may be amended by the Florida Legislature. The District's contributions to the FRS were \$54,092, \$44,590 and \$36,062 for the years ending September 30, 2007, 2006 and 2005, respectively.

Three Year Trend Information

<u>Fiscal Year Ending</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contribution</u>	<u>Net Pension Obligation</u>
9/30/2005	\$ 36,062	100 %	0
9/30/2006	44,590	100 %	0
9/30/2007	54,092	100 %	0

**BEACH MOSQUITO CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007**

**NOTE 5 – CAPITAL ASSETS**

Details of changes in capital assets for the year ended September 30, 2007, are as follows:

	<u>Balance</u> <u>10/01/06</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>09/30/07</u>
Land, not being depreciated	\$ 36,289	\$	\$	\$ 36,289
Buildings	223,623	3,881		227,504
Vehicles, furniture, and equipment	<u>990,572</u>	<u>183,316</u>	<u>(98,193)</u>	<u>1,075,695</u>
	1,214,195	187,197	(98,193)	1,303,199
Less accumulated depreciation	<u>(613,738)</u>	<u>(86,846)</u>	<u>82,024</u>	<u>(618,560)</u>
Net depreciable assets	<u>600,457</u>	<u>100,351</u>	<u>(16,169)</u>	<u>684,639</u>
Total	<u>\$ 636,746</u>	<u>\$ 100,351</u>	<u>\$ (16,169)</u>	<u>\$ 720,928</u>

**NOTE 6 - GENERAL LONG-TERM DEBT**

General long-term debt consists of accrued vacation and compensatory time-off only (all considered long-term).

Changes in general long-term debt were as follows:

Balance – October 1, 2006	\$ 55,137
Increase	<u>16,007</u>
Balance – September 30, 2007	<u>\$ 71,144</u>

**NOTE 7 – DEPOSITS AND INVESTMENTS**

Deposits - All cash resources of the District are placed in banks that qualify as a public depository, as required by law (Florida Security for Public Deposits Act). The State Treasurer is required by this law to ensure that the District's funds are entirely collateralized throughout the fiscal year. Every qualified public depository is required by this law to deposit with the State Treasurer eligible collateral equal to, or in excess of, an amount to be determined by the State Treasurer. In the event of failure by a qualified public depository, losses, in excess of federal depository insurance and proceeds from the sale of the securities pledged by the defaulting depository, are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

**BEACH MOSQUITO CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007**

**NOTE 7 – DEPOSITS AND INVESTMENTS (Continued)**

At year-end, the carrying amount of the District's deposits, excluding certificates of deposit, were \$132,926 and the respective bank balances totaled \$223,684.

Investments – Florida Statutes, Section 218.415, authorizes the District to invest surplus funds in the following:

1. The Local Government Surplus Funds Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act.
2. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
3. Savings accounts in interest-bearing time deposits or qualified public depositories.
4. Direct obligations of the U.S. Treasury.

The District's investments at September 30, 2007 consist entirely of savings accounts and certificates of deposit. The carrying amount and fair value are the same.

Credit Risk – Credit Risk exists when there is a possibility the issuer or other counterparty to an investment will not fulfill its obligations. Generally, the District's investing activities are managed by the Director and Board of Commissioners. Investing is performed in accordance with the investment policy set forth by the State of Florida Statutes.

Interest Rate Risk - Interest rate risk exists when there is a possibility that changes in interest rates could adversely affect an investment's fair value. The District's investment policy is limited to complying with the State's investment statutes. The State law has not addressed an interest rate risk and therefore the District has not adopted an investment policy on that point.

Concentration of Credit Risk – The District places no limit on the amount it may invest in any one issuer. The District's investments at September 30, 2007 consist entirely of savings accounts and certificates of deposit. The carrying amount and market value are the same.

**NOTE 8 – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. The District is a member of the Governmental Risk Insurance Trust, a public entity risk pool, which provides the District's insurance including comprehensive, worker's compensation and automobile. The District pays the premium and is liable for the deductible on the comprehensive policy and the automobile policy. Any settlements have not exceeded insurance coverage for each of the past three years.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Commissioners  
Beach Mosquito Control District  
Bay County, Florida

We have audited the accompanying financial statements of the governmental activities of the Beach Mosquito Control District as of and for the year ended September 30, 2007, and have issued our report thereon dated August 18, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* (2003 Revision), and any amendments thereto, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Beach Mosquito Control District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Beach Mosquito Control District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Beach Mosquito Control District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of

control deficiencies, that adversely affects the Beach Mosquito Control District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Beach Mosquito Control District's financial statements is more than inconsequential and will not be prevented or detected by the Beach Mosquito Control District's internal control. We consider the following deficiency described below to be a significant deficiency in internal control over financial reporting.

Significant Deficiency:

2007-1:

The size of the District's accounting and administrative staff precludes certain internal controls that would be preferred if the staff were large enough to provide optimum segregation of duties. This situation dictates that the Board of Commissioners remain involved in the financial affairs of the District to provide oversight and independent review functions.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Beach Mosquito Control District's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Beach Mosquito Control District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* (2003 Revision), and any amendments thereto.

Beach Mosquito Control District's response to the findings identified in our audit is described in the accompanying corrective action plan. We did not audit Beach Mosquito Control District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Board of Commissioners and the pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

*Tipton, Mark, Hamm & Chastain*

Panama City, Florida  
August 18, 2008



**INDEPENDENT AUDITOR'S MANAGEMENT LETTER  
FOR THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

Board of Commissioners  
Beach Mosquito Control District  
Bay County, Florida

We have audited the financial statements of the Beach Mosquito Control District, as of and for the fiscal year ended September 30, 2007, and have issued our report thereon dated August 18, 2008.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* (2003 Revision), and any amendments thereto, issued by the Comptroller General of the United States. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters. Disclosures in that report, which are dated August 18, 2008, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local government entity audits performed in the State of Florida and, unless otherwise required to be reported in the report on compliance and internal controls, this letter is required to include the following information.

The Rules of the Auditor General (Section 10.554(1)(i)1.) require that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding financial report.

As required by the Rules of the Auditor General (Section 10.554(1)(i)2.), the scope of our audit included a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. In connection with our audit, we determined that the Beach Mosquito Control District complied with Section 218.415, Florida Statutes.

The Rules of the Auditor General (Section 10.554(1)(i)3.) require that we address in the management letter any findings and recommendations to improve financial management, accounting procedures, and internal control. In connection with our audit, we noted the following:

Significant Deficiency:

2007-1:

The size of the District's accounting and administrative staff precludes certain internal controls that would be preferred if the staff were large enough to provide optimum segregation of duties. This situation dictates that the Board of Commissioners remain involved in the financial affairs of the District to provide oversight and independent review functions.

The Rules of the Auditor General (Section 10.554(1)(i)4.) require that we address violations of provisions of contracts and grant agreements or abuse that have an effect on the financial statements that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.

The Rules of the Auditor General (Section 10.554(1)(i)5.) require, based on professional judgment, the reporting of the following matters that are inconsequential to the financial statements, considering both quantitative and qualitative factors: (1) violations of laws, rules, regulations, and contractual provisions that have occurred or abuses that have occurred, or were likely to have occurred, and would have an immaterial effect on the financial statements; (2) improper expenditures or illegal acts that would have an immaterial effect on the financial statements; (3) control deficiencies that are not significant deficiencies, including, but not limited to: (a) improper or inadequate accounting procedures (e.g., the omission of required disclosures from the financial statements); (b) failures to properly record financial transactions; and (c) other inaccuracies, shortages, defalcations, and instances of fraud discovered by, or that come to the attention of, the auditor. In connection with our audit, we did not have any such findings.

The Rules of the Auditor General (Section 10.554(1)(i)6.) also require that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. Beach Mosquito Control District was established by Laws of Florida Chapter 5341 (1903) on October 14, 1952. The Beach Mosquito Control District has no component units.

The Rules of the Auditor General (Section 10.554(1)(i)7.a.), require a statement be included as to whether or not the local governmental entity has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the Beach Mosquito Control District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

As required by the Rules of the Auditor General (Section 10.554(1)(i)7.b.), we determined that the annual financial report for the Beach Mosquito Control District for the fiscal year ended September 30, 2007, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2007. In connection with our audit, we determined that these two reports were in agreement.

The Rules of the Auditor General (Sections 10.554(i)7c. and 10.556(7)), require that we apply financial condition assessment procedures in connection with our audit. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. Financial condition assessment procedures were performed as of September 30, 2007.

This management letter is intended solely for the information of the Beach Mosquito Control District and management, and the State of Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties.

*Tipton, Mark, Hamm & Chastain*

Panama City, Florida  
August 18, 2008

# BEACH MOSQUITO CONTROL DISTRICT



1016 Cox Grade Road  
Panama City Beach, Fl. 32407  
Phone (850) 233-5030  
Fax (850) 233-5033  
Suncom 770-5030

Board of Commissioners  
Tom Easter, Chairman  
John P. Smith, Secretary  
Larry J. Couch, Treasurer

Director  
Edward C. Hunter Jr.  
E-mail: edhunter4@comcast.net

August 18, 2008

Board of Commissioners  
Beach Mosquito control District  
1016 Cox Grade Road  
Panama City Beach, Florida 32407

Gentlemen:

The annual audit report of Beach Mosquito Control District for the year ended September 30, 2007, contained the following significant deficiency:

The size of the District's accounting and administrative staff precludes certain internal controls that would be preferred if the staff were large enough to provide optimum segregation of duties. This situation dictates that the Board of Commissioners remains involved in the financial affairs of the District to provide oversight and independent review functions.

It is not cost efficient to hire additional staff to provide a proper segregation of duties; however, the above condition is mitigated by having the Commissioners review the monthly deposits and expenditures of the District and including their approval and/or comments in the minutes of the board meetings.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Edward C. Hunter, Jr.', written in a cursive style.

Edward C. Hunter, Jr.  
Director