

## APPENDIX E

(entity)

### CORRECTIVE ACTION PLAN

Fiscal Year Ended \_\_\_\_\_, 20XX

*(To be completed if a corrective action plan is not reported in the Schedule of Findings and Questioned Costs. List findings for each Federal program and State project as illustrated below.)*

#### **Federal Programs:**

*Finding: (state finding as included in the Schedule of Findings and Questioned Costs)*

*Recommendation: (state recommendation as included in the Schedule of Findings and Questioned Costs)*

*Management Response: (state management's response, include name of person responsible for corrective action, the corrective action planned, and anticipated completion date)*

#### **State Projects:**

*Finding: (state finding as included in the Schedule of Findings and Questioned Costs)*

*Recommendation: (state recommendation as included in the Schedule of Findings and Questioned Costs)*

*Management Response: (state management's response and corrective action planned)*

*(If the management letter required for nonprofit and for-profit organizations by Section 10.656(3)(e), Rules of the Auditor General, includes findings and recommendations, corrective actions to be taken to address those findings and recommendations should be included in the corrective action plan if not addressed in a separate written response.)*