REPORT NO. 2010-192
MAY 2010

HERNANDO COUNTY
DISTRICT SCHOOL BOARD

Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students

and

Student Transportation

For the Fiscal Year Ended
June 30, 2009

STATE OF FLORIDA
AUDITOR GENERAL
DAVID W. MARTIN, CPA

BOARD MEMBERS AND SUPERINTENDENT

Hernando County District School Board members and the Superintendent of Schools who served during the 2008-09 fiscal year are listed below:

	District No.
John K. Sweeney, Vice Chair from 11-18-08	*1*
Charles Patrick Fagan	*2*
Dianne Bonfield, Chair from 11-18-08	*3*
James B. Malcolm, Vice Chair to 11-17-08	*4*
James Yant from 11-18-08	*4*
Sandra K. Nicholson, Chair to 11-17-08	*5*

Dr. Wayne S. Alexander, Superintendent

The examination team leader was Richard W. Woods, CPA, and the examination was supervised by J. David Hughes, CPA. Please address inquiries regarding this report to Joseph L. Williams, CPA, Audit Manager, via e-mail at joewilliams@aud.state.fl.us or by telephone at (850) 414-9941.

This report and other reports prepared by the Auditor General can be obtained on our Web site at www.myflorida.com/audgen; by telephone at (850) 487-9024; or by mail at G74 Claude Pepper Building, 111 West Madison Street, Tallahassee, Florida 32399-1450.

Hernando County District School Board
Full-Time Equivalent (FTE) Students and Student Transportation
LIST OF ABBREVIATIONS
For the Fiscal Year Ended June 30, 2009

ELL – English Language Learner

ESE – Exceptional Student Education

ESOL – English for Speakers of Other Languages

IDEA – Individuals with Disabilities Education Act

IEP – Individual Educational Plan

OJT – On-the-Job Training

PK – Prekindergarten

Hernando County District School Board
Full-Time Equivalent (FTE) Students and Student Transportation
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EXECUTIVE SUMMARY

Summary of Attestation Examination

Except for the material noncompliance mentioned below involving teachers and the reporting of, and preparation and maintenance of supporting documentation for, students in ESE Support Levels 4 and 5 and Career Education 9-12 (OJT), the Hernando County District School Board complied, in all material respects, with State requirements regarding the determination and reporting of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) and the number of students transported for the fiscal year ended June 30, 2009.

- **Of the 177 teachers in our sample, 34 did not meet State requirements governing certification, School Board approval of out-of-field teacher assignments, notification of parents regarding out-of-field teachers, or the earning of required in-service training points in ESOL strategies.**
- **We noted exceptions involving 43 of the 130 students in our ESE Support Levels 4 and 5 sample and 19 of the 105 students in our Career Education 9-12 (OJT) sample. These exceptions involved reporting errors or records that were not properly and accurately prepared or were missing and could not be located.**

Noncompliance related to FTE resulted in 41 findings. The resulting audit adjustments to the District's reported, unweighted FTE totaled to a negative 4.0878 FTE but have a potential impact on the District's weighted FTE of a negative 62.0852 FTE. Noncompliance related to student transportation resulted in 4 findings and a net audit adjustment of a negative 3 students.

Weighted FTE adjustments are presented in our report for illustrative purposes only. They do not take special program caps and allocation factors into account and are not intended to indicate the weighted FTE used to compute the dollar value of audit adjustments, which is the responsibility of the Department of Education (DOE). However, the gross dollar effect of our FTE audit adjustments may be estimated by multiplying the net weighted FTE audit adjustment by the base student allocation amount. For the Hernando County District School Board, the estimated gross dollar effect of our FTE audit adjustments is a negative $241,272 (negative 62.0852 times $3,886.14).

We have not presented an estimate of the potential dollar effect of our student transportation audit adjustments because there is no equivalent method for making such an estimate.

The ultimate resolution of our FTE and student transportation audit adjustments and the computation of their financial impact is the responsibility of DOE.

School District of Hernando County

The District was established pursuant to Section 1001.30, Florida Statutes, to provide public educational services for the residents of Hernando County. Those services are provided primarily to students attending kindergarten through high school but also to adults seeking vocational-type training. The District is part of the State system of public education under the general direction and control of the State Board of Education. The geographic boundaries of the District are those of Hernando County.

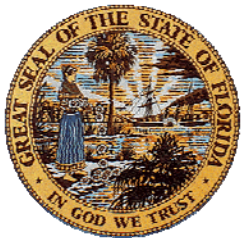
The governing body of the District is the District School Board, which is composed of five elected members. The executive officer of the Board is the appointed Superintendent of Schools. For the fiscal year ended June 30, 2009, the District operated 22 schools, reported 22,645.07 unweighted FTE, and received approximately $54 million in State funding for those FTE.

Florida Education Finance Program (FEFP)

Florida school districts receive State funding through FEFP, which was established by the Florida Legislature in 1973 to guarantee to each student in the Florida public school system the availability of an educational environment appropriate to his educational needs which is substantially equal to that available to any similar student notwithstanding geographic differences and varying local economic factors. To provide equalization of educational opportunity in Florida, the FEFP formula recognizes: (1) varying local property tax bases, (2) varying program cost factors, (3) district cost differentials, and (4) differences in per student cost for equivalent educational programs due to sparsity and dispersion of student population. The funding provided by FEFP is based upon the numbers of individual students participating in particular educational programs. A numerical value is assigned to each student according to the student's hours and days of attendance in those programs. The individual student thus becomes equated to a numerical value known as an unweighted FTE (full-time equivalent student). For example, one student would be reported as one FTE if the student was enrolled in six classes per day at 50 minutes per class for the full 180-day school year (i.e., six classes at 50 minutes each per day is five hours of class a day or 25 hours per week, which equals one FTE).

Student Transportation

Any student who is transported by the District must meet one or more of the following conditions in order to be eligible for State transportation funding: live two or more miles from school, be physically handicapped, be a Vocational or Exceptional student who is transported from one school center to another where appropriate programs are provided, or meet the criteria for hazardous walking specified in Section 1006.23(4), Florida Statutes. The District received approximately $5 million in State transportation funding.



DAVID W. MARTIN, CPA
AUDITOR GENERAL

AUDITOR GENERAL
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The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT
HERNANDO COUNTY DISTRICT SCHOOL BOARD
FULL-TIME EQUIVALENT (FTE) STUDENTS

We have examined management's assertion, included in its representation letter dated December 4, 2009, that the Hernando County District School Board complied with State requirements governing the determination and reporting of the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) for the fiscal year ended June 30, 2009. These requirements are found primarily in Sections 1011.60, 1011.61, and 1011.62, Florida Statutes; State Board of Education Rules, Chapter 6A-1, Florida Administrative Code; and the *FTE General Instructions* issued by the Department of Education. As discussed in the representation letter, management is responsible for the District's compliance with State requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA) and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States and, accordingly, included examining, on a test basis, evidence about the District's compliance with the aforementioned State requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. The legal determination of the District's compliance with these requirements is, however, ultimately the responsibility of the Department of Education.

Compliance

Our examination procedures disclosed the following material noncompliance:

1. Teachers

   Of the 177 teachers in our sample, 34 did not meet State requirements governing certification, School Board approval of out-of-field teacher assignments, notification of parents regarding out-of-field teachers, or the earning of required in-service training points in ESOL strategies.[1]

2. Students

   We noted exceptions involving 43 of the 130 students in our ESE Support Levels 4 and 5 sample[2] and 19 of the 105 students in our Career Education 9-12 (OJT) sample.[3] These exceptions involved reporting errors or records that were not properly and accurately prepared or were missing and could not be located.

In our opinion, except for the material noncompliance mentioned above involving teachers and the reporting of, and preparation and maintenance of supporting documentation for, students in ESE Support Levels 4 and 5 and Career Education 9-12 (OJT), the Hernando County District School Board complied, in all material respects, with State requirements governing the determination and reporting of the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) for the fiscal year ended June 30, 2009.

The results of our examination disclosed other noncompliance with the aforementioned State requirements, in addition to the material noncompliance mentioned above. We considered this other noncompliance in forming our opinion regarding management's assertion and it did not affect our opinion as stated above. All noncompliance disclosed by our examination procedures is discussed in SCHEDULE D. The impact of this noncompliance on the District's reported FTE is presented in SCHEDULE A, SCHEDULE B, SCHEDULE C, and SCHEDULE D.

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[1]*ForTeachers, see SCHEDULE D, Finding Nos. 3, 4, 6, 7, 10, 11, 13, 15, 16, 19, 20, 25, 26, 28, 31, 32, 33, 35, 36, and 38.*

[2]*For ESE Support Levels 4 and 5, see SCHEDULE D, Finding Nos. 5, 9, 12, 14, 17, 18, 22, 23, 27, 29, 30, 34, 37, and 39.*

[3]*For Career Education 9-12 (OJT), see SCHEDULE D, Finding Nos. 2, 24, and 41.*

Internal Control Over Compliance

In accordance with attestation standards established by the AICPA and *Government Auditing Standards*, we are required to report significant deficiencies in internal control detected during our examination and identify those considered to be material weaknesses. The purpose of our examination was to express an opinion on the District's compliance with State requirements and did not include expressing an opinion on the District's related internal controls. Accordingly, we express no such opinion. Due to its limited purpose, our examination would not necessarily identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses.[4] However, the material noncompliance mentioned above is indicative of significant deficiencies considered to be material weaknesses in the District's internal controls related to teachers and the reporting of, and preparation and maintenance of supporting documentation for, students in ESE Support Levels 4 and 5 and Career Education 9-12 (OJT). Other noncompliance disclosed by our examination procedures is indicative of control deficiencies,[4] and is also presented herein. The findings, populations, samples, and exception totals that pertain to material and other noncompliance are presented in SCHEDULE A and SCHEDULE D.

The District's written response to this examination has not been subjected to our examination procedures and, accordingly, we express no opinion on it.

Pursuant to Section 11.45(4)(c), Florida Statutes, this report is a public record and its distribution is not limited. Attestation standards established by the AICPA require us to indicate that this report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the State Board of Education, the Department of Education, and applicable District management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

David W. Martin, CPA
May 4, 2010

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[4] *A control deficiency in the entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the aforementioned State requirements such that there is more than a remote likelihood that noncompliance that is more than inconsequential will not be prevented or detected by the entity's internal control. A material weakness is a significant deficiency, or combination of significant deficiencies, that results in a more than remote likelihood that material noncompliance will not be prevented or detected by the entity's internal control.*

SCHEDULE A

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
POPULATIONS, SAMPLES, AND TEST RESULTS
For the Fiscal Year Ended June 30, 2009

Description[1]	Number of Schools	% of Pop.	Number of Students (w/Exceptions)	% of Pop. (Sample)	Number of Unweighted FTE[2]	% of Pop. (Sample)
1. Basic						
Population[3]	22	100.00%	12,543	100.00%	17,520.7900	100.00%
Sample Size[4]	12	54.55%	148	1.18%	127.7224	0.73%
Students w/Exceptions	-	-	(0)	(0.00%)	-	-
Net Audit Adjustments[5]	-	-	-	-	36.7994	-
2. Basic with ESE Services						
Population[3]	22	100.00%	2,435	100.00%	3,583.8000	100.00%
Sample Size[4]	12	54.55%	118	4.85%	104.0697	2.90%
Students w/Exceptions	-	-	(2)	(1.69%)	-	-
Net Audit Adjustments[5]	-	-	-	-	11.8834	-
3. ESOL						
Population[3]	21	100.00%	444	100.00%	514.9800	100.00%
Sample Size[4]	12	57.14%	286	64.41%	220.2433	42.77%
Students w/Exceptions	-	-	(7)	(2.45%)	-	-
Net Audit Adjustments[5]	-	-	-	-	(29.5043)	-
4. ESE Support Levels 4 and 5						
Population[3]	19	100.00%	158	100.00%	154.9400	100.00%
Sample Size[4]	12	63.16%	130	82.28%	83.3592	53.80%
Students w/Exceptions	-	-	(43)	(33.08%)	-	-
Net Audit Adjustments[5]	-	-	-	-	(17.9267)	-
5. Career Education 9-12						
Population[3]	5	100.00%	209	100.00%	870.5600	100.00%
Sample Size[4]	4	80.00%	105	50.24%	15.7336	1.81%
Students w/Exceptions	-	-	(19)	(18.10%)	-	-
Net Audit Adjustments[5]	-	-	-	-	(5.3396)	-
All Programs						
Population[3]	22	100.00%	15,789	100.00%	22,645.0700	100.00%
Sample Size[4]	12	54.55%	787	4.98%	551.1282	2.43%
Students w/Exceptions	-	-	(71)	(9.02%)	-	-
Net Audit Adjustments[5]	-	-	-	-	(4.0878)	-

The accompanying notes are an integral part of this schedule.

SCHEDULE A (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
POPULATIONS, SAMPLES, AND TEST RESULTS
For the Fiscal Year Ended June 30, 2009

Description[1]	Number of Schools	% of Pop.	Number of Teachers (w/Exceptions)	% of Pop. (Sample)
Teachers				
Population[3]	22	100.00%	686	100.00%
Sample Size[4]	12	54.55%	177	25.80%
Teachers w/Exceptions	-	-	(34)	(19.21%)

[1] *See NOTE A6.*

[2] *Unweighted full-time equivalent (FTE) students represents FTE prior to the application of the applicable cost factor for each program. (See SCHEDULE B and NOTE A4.)*

[3] *The population shown for the number of schools is the total number of schools in the District which offered the courses in the program specified (i.e., Basic, ESOL, ESE, and Career Education 9-12). The population shown for the number of students is the total number of students in each program at the schools in our sample. Our Career Education 9-12 population and sample reflect only those students who participated in OJT. The population shown for full-time equivalent (FTE) students is the total FTE for all of the District's schools (sample schools plus nonsample schools) as reported for each survey conducted for the fiscal year ended June 30, 2009. The population shown for teachers is the total number of teachers at schools in our sample who taught courses in ESE Support Levels 4 and 5 or Career Education 9-12 or taught courses to ELL students. (See NOTE A5.)*

[4] *See NOTE B.*

[5] *Our audit adjustments present the net effects of noncompliance disclosed by our examination procedures, including those related to our tests of teacher certification. Our audit adjustments generally reclassify reported FTE to Basic education, except for noncompliance involving a student's enrollment or attendance, in which case the reported FTE is taken to zero.*

The accompanying notes are an integral part of this schedule.

SCHEDULE B

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
EFFECT OF AUDIT ADJUSTMENTS ON WEIGHTED FTE
(For Illustrative Purposes Only)
For the Fiscal Year Ended June 30, 2009

No.	Program[1]	Net Audit Adjustment[2]	Cost Factor	Weighted FTE[3]
101	Basic K-3	8.7251	1.066	9.3010
102	Basic 4-8	16.4141	1.000	16.4141
103	Basic 9-12	11.6602	1.052	12.2665
111	Grades K-3 with ESE Services	9.0000	1.066	9.5940
112	Grades 4-8 with ESE Services	1.2400	1.000	1.2400
113	Grades 9-12 with ESE Services	1.6434	1.052	1.7289
130	ESOL	(29.5043)	1.119	(33.0153)
254	ESE Support Level 4	(10.8800)	3.570	(38.8416)
255	ESE Support Level 5	(7.0467)	4.970	(35.0221)
300	Career Education 9-12	(5.3396)	1.077	(5.7507)
Total		(4.0878)		(62.0852)

[1] *See NOTE A6.*

[2] *These adjustments are for unweighted FTE. (See SCHEDULE C.)*

[3] *Weighted FTE adjustments are presented for illustrative purposes only; they do not take special program caps or allocation factors into consideration and are not intended to indicate the FTE used to compute the dollar value of audit adjustments. That computation is the responsibility of the Department of Education. (See NOTE A4.)*

The accompanying notes are an integral part of this schedule.

SCHEDULE C

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
For the Fiscal Year Ended June 30, 2009

			Audit Adjustments[1]		
No.	Program	District - Wide	#0051	#0161	Balance Forward
101	Basic K-3	.....	.....	1.3000	1.3000
102	Basic 4-8	.9918	.....	.4000	1.3918
103	Basic 9-12	.....	3.7632	.....	3.7632
111	Grades K-3 with ESE Services	.....	.....	1.5000	1.5000
112	Grades 4-8 with ESE Services	.....	.....	.....	.0000
113	Grades 9-12 with ESE Services	.....	.....	.....	.0000
130	ESOL	(.9918)	(.0784)	(1.7000)	(2.7702)
254	ESE Support Level 4	.....	.....	(1.5000)	(1.5000)
255	ESE Support Level 5	.....	.....	.....	.0000
300	Career Education 9-12	.....	(4.4290)	.....	(4.4290)
Total		.0000	(.7442)	.0000	(.7442)

[1] *These adjustments are for unweighted FTE. (See NOTE A4.)*

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
For the Fiscal Year Ended June 30, 2009

Program No.	Brought Forward	Audit Adjustments[1] #0181	#0211	#0221	#0231	Balance Forward
101	1.3000	.....	4.0000	.....	1.3751	6.6751
102	1.3918	.....	4.1500	3.0955	.6668	9.3041
103	3.7632	1.3051	.....	.....	.....	5.0683
111	1.5000	.....	.....	.....	1.0000	2.5000
112	.0000	.....	.2400	.....	(.5000)	(.2600)
113	.0000	.0000	.....	.....	.....	.0000
130	(2.7702)	(.5017)	(8.1500)	(2.8421)	(1.5419)	(15.8059)
254	(1.5000)	.....	.5000	.....	(1.0000)	(2.0000)
255	.0000	(1.0934)	(1.5000)	(.2734)	(.1375)	(3.0043)
300	(4.4290)	.....	.....	.....	.....	(4.4290)
Total	(.7442)	(.2900)	(.7600)	(.0200)	(.1375)	(1.9517)

[1] *These adjustments are for unweighted FTE. (See NOTE A4.)*

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
For the Fiscal Year Ended June 30, 2009

Program No.	Brought Forward	Audit Adjustments[1] #0251	#0252	#0253	#0261	Balance Forward
101	6.6751	.....	.3000	.....	1.7500	8.7251
102	9.3041	.....	.3100	5.1000	1.5000	16.2141
103	5.0683	2.0557	.....	.....	.....	7.1240
111	2.5000	.....	3.0000	.....	.5000	6.0000
112	(.2600)	.....	.....	1.5000	.....	1.2400
113	.0000	1.6434	.....	.....	.....	1.6434
130	(15.8059)	(1.9840)	(.5500)	(5.1000)	(3.2500)	(26.6899)
254	(2.0000)	(1.5000)	(3.0000)	(1.0000)	(.5000)	(8.0000)
255	(3.0043)	(1.0556)	(.0600)	(.6600)	(.2250)	(5.0049)
300	(4.4290)	(.8675)	.....	.....	.....	(5.2965)
Total	(1.9517)	(1.7080)	.0000	(.1600)	(.2250)	(4.0447)

[1] *These adjustments are for unweighted FTE. (See NOTE A4.)*

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
For the Fiscal Year Ended June 30, 2009

Program No.	Brought Forward	Audit Adjustments[1] #0271	#0351	Total
101 Basic K-3	8.7251	.....	.....	8.7251
102 Basic 4-8	16.2141	.2000	.....	16.4141
103 Basic 9-12	7.1240	.....	4.5362	11.6602
111 Grades K-3 with ESE Services	6.0000	3.0000	.....	9.0000
112 Grades 4-8 with ESE Services	1.2400	.....	.....	1.2400
113 Grades 9-12 with ESE Services	1.6434	.....	.....	1.6434
130 ESOL	(26.6899)	(.2000)	(2.6144)	(29.5043)
254 ESE Support Level 4	(8.0000)	(3.0000)	.1200	(10.8800)
255 ESE Support Level 5	(5.0049)	.....	(2.0418)	(7.0467)
300 Career Education 9-12	(5.2965)	.....	(.0431)	(5.3396)
Total	(4.0447)	.0000	(.0431)	(4.0878)

[1] *These adjustments are for unweighted FTE. (See NOTE A4.)*

The accompanying notes are an integral part of this schedule.

SCHEDULE D

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Overview

Management is responsible for determining and reporting the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) in compliance with State requirements. These requirements are found primarily in Sections 1011.60, 1011.61, and 1011.62, Florida Statutes; State Board of Education Rules, Chapter 6A-1, Florida Administrative Code; and the *FTE General Instructions* issued by the Department of Education. Except for material noncompliance involving teachers and the reporting of, and preparation and maintenance of supporting documentation for, students in ESE Support Levels 4 and 5 and Career Education 9-12 (OJT), the Hernando County District School Board complied, in all material respects, with State requirements governing the determination and reporting of FTE for the fiscal year ended June 30, 2009. All noncompliance disclosed by our examination procedures is discussed below and requires management's attention and action, as recommended on page 29.

Findings	Net Audit Adjustments (Unweighted FTE)

Our examination included the July and October 2008 surveys and the February and June 2009 surveys (see NOTE A5). Unless otherwise specifically stated, the findings and audit adjustments presented herein are for the October 2008 survey or the February 2009 survey or both. Accordingly, our findings do not mention specific surveys unless necessary for a complete understanding of the instances of noncompliance being disclosed.

Ineligible Courses Reported in ESOL

1. [Ref. 199] Our examination procedures include an automated test that compares the course numbers reported in ESOL by the District to the courses that have been designated for that program by the Department of Education. The results of this test disclosed that one of the District's schools reported two courses in ESOL that were ineligible for such reporting. We made the following audit adjustment:

102 Basic 4-8	.9918	
130 ESOL	(.9918)	.0000
		.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Hernando High School (#0051)		
2. [Ref. 5102] The timecards for six Career Education 9-12 (OJT) students were missing and could not be located. We made the following audit adjustment:		
300 Career Education 9-12	(.7442)	(.7442)
3. [Ref. 5170] One teacher taught Primary Language Arts to a class that included ELL students but was not properly certified to teach ELL students and was not approved by the School Board to teach such students out-of-field. We also noted that the parents of the ELL students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:		
103 Basic 9-12	.0784	
130 ESOL	(.0784)	.0000
4. [Ref. 5180/81] Two teachers were not properly certified and were not approved by the School Board to teach out-of-field. One teacher (Ref. 5180) was certified in English but taught two courses that required certification in Technology Education or Industrial Arts and one teacher (Ref. 5181) was certified in Health but taught a course that required certification in Vocational Home Education. We also noted that the parents of the students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:		
Ref. 5180		
103 Basic 9-12	3.5280	
300 Career Education 9-12	(3.5280)	.0000
Ref. 5181		
103 Basic 9-12	.1568	
300 Career Education 9-12	(.1568)	.0000
		(.7442)

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Westside Elementary School (#0161)		
5. [Ref. 16101] We noted the following exceptions involving two ESE students: (a) one student was not reported in accordance with the student's *Matrix of Services* form, and (b) the *Matrix* form for one student was not reviewed and updated, or a new *Matrix* prepared, when the student's new IEP was prepared. We made the following audit adjustment:		
111 Grades K-3 with ESE Services	1.5000	
254 ESE Support Level 4	(1.5000)	.0000
6. [Ref. 16170/72] Two teachers were appropriately approved by the School Board to teach out-of-field in ESOL; however, the parents of the ELL students concerned were not notified of the teachers' out-of-field status. We also noted that one teacher (Ref. 16172) had earned only 60 of the 120 in-service points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustments:		
Ref. 16170		
101 Basic K-3	.3000	
130 ESOL	(.3000)	.0000
Ref. 16172		
101 Basic K-3	1.0000	
130 ESOL	(1.0000)	.0000
7. [Ref. 16171] One teacher who taught a Basic subject to a class which included ELL students had earned none of the 60 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustment:		
102 Basic 4-8	.4000	
130 ESOL	(.4000)	.0000
		.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Frank W. Springstead High School (#0181)		
8. [Ref. 18101] The file for one ESE student did not contain an IEP that was valid for the reporting survey. We made the following audit adjustment:		
103 Basic 9-12	.5000	
113 Grades 9-12 with ESE Services	(.5000)	.0000

9. [Ref. 18102] We noted the following exceptions involving four ESE students in program No. 255 (ESE Support Level 5):

a. One student was reported incorrectly for 780 minutes (or .2600 FTE) of homebound instruction. The student's IEP authorized only 600 minutes (or .2000 FTE) of such instruction.

b. One student was reported incorrectly as a full-time Hospital and Homebound student. The student had returned to a regular on-campus schedule prior to the reporting survey and should have been reported in program No. 113 (Grades 9-12 with ESE Services).

c. One student was reported incorrectly for 660 minutes of homebound instruction (or .2200 FTE). The homebound instructor's contact logs supported only 240 minutes of such instruction (or .0800 FTE).

d. The course schedule for one student who had both on-campus instruction and homebound instruction in the October 2008 and February 2009 surveys was reported incorrectly as follows: (1) in the October 2008 survey, the student was reported for 360 minutes (or .1200 FTE) of homebound instruction; however, the homebound instructor's logs supported only 210 minutes (or .0700 FTE) of such instruction; and (2) in the February 2009 survey, the student was reported for 240 minutes (or .0800 FTE) of homebound instruction; however, the homebound instructor's logs supported only 120 minutes (or .0400 FTE) of such instruction. *(continued on next page)*

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Frank W. Springstead High School (#0181) (Continued)		
We also noted that the on-campus portion of the student's schedule (reported for .3034 FTE) should have been reported in program No. 103 (Basic 9-12).		
We made the following audit adjustment:		
255 ESE Support Level 5	(.0600)	(.0600)
113 Grades 9-12 with ESE Services	.5000	
255 ESE Support Level 5	(.5000)	.0000
255 ESE Support Level 5	(.1400)	(.1400)
103 Basic 9-12	.3034	
255 ESE Support Level 5	(.3934)	(.0900)
10. [Ref. 18170/72] Two teachers were appropriately approved by the School Board to teach out-of-field in ESOL; however, the parents of the ELL students concerned were not notified of the teachers' out-of-field status. We also noted that one teacher (Ref. 18170) had earned none of the required 60 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustments:		
Ref. 18170		
103 Basic 9-12	.1517	
130 ESOL	(.1517)	.0000
Ref. 18172		
103 Basic 9-12	.0466	
130 ESOL	(.0466)	.0000
11. [Ref. 18171] One teacher taught a Basic subject to a class which included ELL students but had earned none of the 60 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustment:		

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Frank W. Springstead High School (#0181) (Continued)		
103 Basic 9-12	.3034	
130 ESOL	(.3034)	.0000
		(.2900)
Spring Hill Elementary School (#0211)		

12. [Ref. 21101] We noted the following exceptions involving two ESE students:

a. One student was not reported in accordance with the student's *Matrix of Services* form.

b. The *Matrix* form for one homebound student was not reviewed and updated, or a new *Matrix* form prepared, when the student's new IEP was prepared. We also noted that the student was reported incorrectly as a full-time student (1,500 minutes or .5000 FTE in the October 2008 and February 2009 surveys); however, the student's IEP only authorized 360 minutes (or .1200 FTE per survey) of homebound instruction.

We made the following audit adjustment:

254 ESE Support Level 4	.5000	
255 ESE Support Level 5	(.5000)	.0000
112 Grades 4-8 with ESE Services	.2400	
255 ESE Support Level 5	(1.0000)	(.7600)

13. [Ref. 21170/71/72/74/75] Five teachers were appropriately approved by the School Board to teach out-of-field in ESOL; however, the parents of the students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:

Ref. 21170		
102 Basic 4-8	.8750	
130 ESOL	(.8750)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Spring Hill Elementary School (#0211) (Continued)		
Ref. 21171		
101 Basic K-3	3.3000	
130 ESOL	(3.3000)	.0000
Ref. 21172		
102 Basic 4-8	1.9500	
130 ESOL	(1.9500)	.0000
Ref. 21174		
102 Basic 4-8	1.3250	
130 ESOL	(1.3250)	.0000
Ref. 21175		
101 Basic K-3	.7000	
130 ESOL	(.7000)	.0000
		(.7600)

Powell Middle School (#0221)

14. [Ref. 22102] We noted the following exceptions involving one ESE student in the October 2008 and February 2009 surveys:

a. In the October 2008 survey, the student was reported incorrectly for 360 minutes (or .1200 FTE) of homebound instruction. The student's IEP authorized only 300 minutes (or .1000 FTE) of such instruction.

b. In the February 2009 survey, the student's course schedule, which included both on-campus instruction and homebound instruction, was incorrectly reported. The student's on-campus instruction was reported incorrectly in program No. 255 (ESE Support Level 5). It should have been reported in program No. 102 (Basic 4-8). The student's homebound instruction was not reported but should have been reported as 120 minutes or .0400 FTE in program No. 255.

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Powell Middle School (#0221) (Continued)		
We made the following audit adjustment:		
255 ESE Support Level 5	(.0200)	(.0200)
102 Basic 4-8	.2534	
255 ESE Support Level 5	(.2534)	.0000
15. [Ref. 22170/71/76] Three teachers taught Basic subjects to classes which included ELL students but had earned none of the 60 in-service training points in ESOL strategies as required by rule and the teachers' in-service training timelines. We made the following audit adjustments:		
Ref. 22170		
102 Basic 4-8	.8213	
130 ESOL	(.8213)	.0000
Ref. 22171		
102 Basic 4-8	.4302	
130 ESOL	(.4302)	.0000
Ref. 22176		
102 Basic 4-8	1.3038	
130 ESOL	(1.3038)	.0000
16. [Ref. 22174] One teacher in the October 2008 survey was appropriately approved by the School Board to teach out-of-field in ESOL; however, the parents of the students concerned were not notified of the teacher's out-of-field status until October 22, 2008, after that survey. We made the following audit adjustment:		
102 Basic 4-8	.2868	
130 ESOL	(.2868)	.0000
		(.0200)

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
John D. Floyd Elementary School (#0231)		
17. [Ref. 23101] We noted the following exceptions involving two ESE students: (a) the file for one student in our Basic with ESE Services sample in the February 2009 survey did not contain an IEP that was valid for that survey, and (b) one ESE student was not reported in accordance with the student's *Matrix of Services* form. We made the following audit adjustment:		
102 Basic 4-8	.5000	
111 Grades K-3 with ESE Services	1.0000	
112 Grades 4-8 with ESE Services	(.5000)	
254 ESE Support Level 4	(1.0000)	.0000
18. [Ref. 23102] The homebound instruction for one ESE student was incorrectly reported. In the October 2008 survey, the student was reported for homebound instruction but none was provided. In the February 2009 survey, the student was reported for 60 minutes of Occupational Therapy but the student's IEP authorized only 30 minutes. We made the following audit adjustment:		
255 ESE Support Level 5	(.1375)	(.1375)
19. [Ref. 23170/72/73] Three teachers were appropriately approved by the School Board to teach out-of-field in ESOL; however, the parents of the ELL students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:		
Ref. 23170		
101 Basic K-3	.0083	
130 ESOL	(.0083)	.0000
Ref. 23172		
101 Basic K-3	.4834	
130 ESOL	(.4834)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
John D. Floyd Elementary School (#0231) (Continued)		
Ref. 23173		
101 Basic K-3	.8834	
130 ESOL	(.8834)	.0000

20. [Ref. 23171] One teacher taught a Basic subject area to a class which included ELL students but had earned none of the 60 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustment:

102 Basic 4-8	.1668	
130 ESOL	(.1668)	.0000
		(.1375)

Central High School (#0251)

21. [Ref. 25101] Three ELL students were beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:

103 Basic 9-12	1.2670	
130 ESOL	(1.2670)	.0000

22. [Ref. 25102] We noted the following exceptions involving eight ESE students in the Hospital and Homebound program:

a. Two students were provided both on-campus instruction and homebound instruction. Their on-campus instruction (645 minutes or .2151 FTE) was reported incorrectly in program No. 255 (ESE Support Level 5). It should have been reported in program Nos. 103 (Basic 9-12) and program No. 113 (Grades 9-12 with ESE Services), respectively. We also noted that the homebound instruction for one of these students was reported incorrectly for 540 minutes (or .1800 FTE). It should have been reported for only 300 minutes (or .1000 FTE).

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Central High School (#0251) (Continued)		
b. The reported homebound instruction of six students was overstated. They were reported for a total of 3,721.5 minutes (or 1.2405 FTE) of homebound instruction; however, the homebound instructors' contact logs supported only a total of 1,440 minutes (or .4800 FTE) of such instruction.		
We made the following audit adjustment:		
103 Basic 9-12	.0717	
113 Grades 9-12 with ESE Services	.1434	
255 ESE Support Level 5	(.2951)	(.0800)
255 ESE Support Level 5	(.7605)	(.7605)
23. [Ref. 25103] We noted the following exceptions for two ESE students: (a) one student was not reported in accordance with the student's *Matrix of Services* form, and (b) the *Matrix* form for one student was missing and could not be located. We made the following audit adjustment:		
113 Grades 9-12 with ESE Services	1.5000	
254 ESE Support Level 4	(1.5000)	.0000
24. [Ref. 25104] We noted the following exceptions involving the timecards for 12 Career Education 9-12 (OJT) students: (a) the timecards for 11 students were missing and could not be located, and (b) the timecard for 1 student was not properly dated, did not list the student's employer, and did not show the total hours worked by the student. We made the following audit adjustment:		
300 Career Education 9-12	(.8675)	(.8675)

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Central High School (#0251) (Continued)		
25. [Ref. 25170] One teacher was appropriately approved by the School Board to teach out-of-field in ESOL but had earned none of the 60 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustment:		
103 Basic 9-12	.2868	
130 ESOL	(.2868)	.0000
26. [Ref. 25181] One teacher was not properly certified and was not approved by the School Board to teach out-of-field. The teacher was certified in Business Education but taught a course that required certification in Science. We also noted that the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:		
103 Basic 9-12	.4302	
130 ESOL	(.4302)	.0000
		(1.7080)
Pine Grove Elementary School (#0252)		
27. [Ref. 25201] We noted the following exceptions involving five ESE students: (a) four students were not reported in accordance with their *Matrix of Services* forms and the *Matrix* form for one of these students was not reviewed and updated, or a new *Matrix* form prepared, when the student's new IEP was prepared; and (b) the *Physician's Referral* for one student in the Hospital and Homebound program in the February 2009 survey was not timely (i.e., it was dated January 25, 2008, one year before the student's Hospital and Homebound placement) and did not specify the time period the student would need to be absent from school. We made the following audit adjustment:		

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Pine Grove Elementary School (#0252) (Continued)		
102 Basic 4-8	.0600	
111 Grades K-3 with ESE Services	3.0000	
254 ESE Support Level 4	(3.0000)	
255 ESE Support Level 5	(.0600)	.0000

28. [Ref. 25270/71] Two teachers were appropriately approved by the School Board to teach out-of-field in ESOL; however, the parents of the ELL students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:

Ref. 25270		
102 Basic 4-8	.2500	
130 ESOL	(.2500)	.0000
Ref. 25271		
101 Basic K-3	.3000	
130 ESOL	(.3000)	.0000
		.0000

West Hernando Middle School (#0253)

29. [Ref. 25301] We noted the following exceptions for three ESE students in the Hospital and Homebound program: (a) one student was reported for 600 minutes (or .2000 FTE) of homebound instruction; however, her IEP only authorized 420 minutes (or .1400 FTE); (b) one student was reported for 360 minutes of homebound instruction (or .1200 FTE) but was provided only 60 minutes (or .0200 FTE); and (c) one student attended Basic on-campus classes but was reported in program No. 255 (ESE Support Level 5) rather than in program No. 112 (Grades 4-8 with ESE Services). We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
West Hernando Middle School (#0253) (Continued)		
112 Grades 4-8 with ESE Services	.5000	
255 ESE Support Level 5	(.6600)	(.1600)

30. [Ref. 25302] One ESE student in the October 2008 and February 2009 surveys was not reported in accordance with the student's *Matrix of Services* form. We made the following audit adjustment:

112 Grades 4-8 with ESE Services	1.0000	
254 ESE Support Level 4	(1.0000)	.0000

31. [Ref. 25370] One teacher taught a Basic subject to a class which included ELL students but had earned none of the 60 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustment:

102 Basic 4-8	.3750	
130 ESOL	(.3750)	.0000

32. [Ref. 25371] One teacher was appropriately approved by the School Board to teach out-of-field in ESOL but the parents of the ELL students concerned were not notified of the teacher's out-of-field status. We also noted that the teacher had earned only 60 of the 180 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustment:

102 Basic 4-8	.0750	
130 ESOL	(.0750)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
West Hernando Middle School (#0253) (Continued)		
33. [Ref. 25381] One teacher was not properly certified and was not approved by the School Board to teach out-of-field. The teacher was certified in ESOL and Spanish but taught three courses that required certification in Elementary Education or Reading. We also noted that the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:		
102 Basic 4-8	4.6500	
130 ESOL	(4.6500)	.0000
		(.1600)
Deltona Elementary School (#0261)		
34. [Ref. 26101] We noted the following exceptions for three ESE students:		
a. One student was not reported in accordance with the student's *Matrix of Services* form.		
b. Two students were reported for 450 minutes of homebound instruction (.1875 FTE each); however, the actual contact time denoted on the homebound instructor's contact record was 180 minutes (or .0750 FTE each).		
We made the following audit adjustment:		
111 Grades K-3 with ESE Services	.5000	
254 ESE Support Level 4	(.5000)	.0000
255 ESE Support Level 5	(.2250)	(.2250)

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Deltona Elementary School (#0261) (Continued)		
35. [Ref. 26170/71/72] Three teachers were appropriately approved by the School Board to teach out-of-field in ESOL but the parents of the ELL students concerned were not adequately notified of the teachers' out-of-field status (i.e., the parental notification letter did not identify the teachers by name). We also noted that one of the teachers (Ref. 26170) had earned only 60 of the 120 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustments:		
Ref. 26170		
102 Basic 4-8	1.5000	
130 ESOL	(1.5000)	.0000
Ref. 26171		
101 Basic K-3	.5000	
130 ESOL	(.5000)	.0000
Ref. 26172		
101 Basic K-3	.3500	
130 ESOL	(.3500)	.0000
36. [Ref. 26173] One teacher taught Primary Language Arts to a class that included ELL students but was not properly certified to teach ELL students and was not approved by the School Board to teach such students out-of-field. We also noted that the parents of the ELL students concerned were not adequately notified of the teacher's out-of-field status (i.e., the parent notification letter did not identify the teacher by name). We made the following audit adjustment:		
101 Basic K-3	.9000	
130 ESOL	(.9000)	.0000
		(.2250)

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Moton Elementary School (#0271)		
37. [Ref. 27101] Six ESE students were not reported in accordance with their *Matrix of Services* forms. We made the following audit adjustment:		
111 Grades K-3 with ESE Services	3.0000	
254 ESE Support Level 4	(3.0000)	.0000
38. [Ref. 27170] One teacher in the October 2008 survey was not properly certified and was not approved by the School Board to teach ESOL out-of-field until January 2009, after that survey. We also noted that the parents of the ELL students concerned were not notified of the teacher's out-of-field status until December 2, 2008. We made the following audit adjustment:		
102 Basic 4-8	.2000	
130 ESOL	(.2000)	.0000
		.0000
Nature Coast Technical High School (#0351)		
39. [Ref. 35101] We noted the following exceptions involving three ESE students in program No. 255 (ESE Support Level 5):		
a. The on-campus instruction of two students should have been reported in program No. 103 (Basic 9-12). We also noted that one of the students was not reported in accordance with the student's *Matrix of Services* form.		
b. One student was reported for full-time homebound instruction but actually attended a full schedule of on-campus instruction reportable in program No. 103.		

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Net Audit Adjustments (Unweighted FTE)
Nature Coast Technical High School (#0351) (Continued)		
c. The *Matrix* form for one student was incomplete (i.e., the individual Domains were left blank); consequently, the student's reporting in program No. 255 was not adequately supported.		
We made the following audit adjustment:		
103 Basic 9-12	1.0418	
254 ESE Support Level 4	.1200	
255 ESE Support Level 5	(1.1618)	.0000
103 Basic 9-12	.3800	
255 ESE Support Level 5	(.3800)	.0000
103 Basic 9-12	.5000	
255 ESE Support Level 5	(.5000)	.0000
40. [Ref. 35102] We noted the following exceptions involving five ELL students:		
a. The files for three students did not contain documentation justifying the students' continuation in the ESOL program for a sixth year and the *ELL Student Plan* for one of these students was missing and could not be located.		
b. Two students were beyond the maximum six-year period allowed for State funding of ESOL.		
We made the following audit adjustment:		
103 Basic 9-12	2.6144	
130 ESOL	(2.6144)	.0000
41. [Ref. 35103] The timecard for one Career Education 9-12 (OJT) student was missing and could not be located. We made the following audit adjustment:		
300 Career Education 9-12	(.0431)	(.0431)
		(.0431)
		(4.0878)

The accompanying notes are an integral part of this schedule.

SCHEDULE E

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2009

Recommendations

We recommend that management exercise more care and take corrective action, as appropriate, to ensure that: (1) only eligible courses are reported in ESOL; (2) students are reported in the proper funding categories and have adequate documentation maintained in readily accessible files to support that reporting, particularly with regard to students in ESOL and ESE Support Levels 4 and 5; (3) timecards for OJT students are accurately completed, signed, reviewed, and retained in readily accessible files; (4) teachers are either properly certified or, if out-of-field, are timely approved by the School Board to teach out-of-field; (5) ESOL teachers earn their required in-service training points in accordance with their respective timelines; and (6) parents are timely and appropriately notified when their children are assigned to out-of-field teachers or placed in ESOL.

The absence of statements in this report regarding practices and procedures followed by the District should not be construed as acceptance, approval, or endorsement of those practices and procedures. Additionally, the specific nature of this report does not limit or lessen the District's obligation to comply with all State requirements governing FTE and FEFP.

Regulatory Citations

Reporting

Section 1011.60, F.S. .....Minimum Requirements of the Florida Education Finance Program
Section 1011.61, F.S. .....Definitions
Section 1011.62, F.S. .....Funds for Operation of Schools
Rule 6A-1.0451, F.A.C. .....FEFP Student Membership Surveys
Rule 6A-1.04513, F.A.C. .....Maintaining Auditable FTE Records
FTE General Instructions 2008-2009

The accompanying notes are an integral part of this schedule.

SCHEDULE E (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2009

Regulatory Citations (Continued)

Attendance

Section 1003.23, F.S. ..... Attendance Records and Reports

Rules 6A-1.044(3) and
(6)(c), F.A.C. ..... Pupil Attendance Records

Rule 6A-1.04513, F.A.C. ..... Maintaining Auditable FTE Records

FTE General Instructions 2008-2009

Comprehensive Management Information System: Automated Student Attendance Recordkeeping System

English for Speakers of Other Languages (ESOL)

Section 1003.56, F.S. ..... English Language Instruction for Limited English Proficient Students

Section 1011.62(1)(g), F.S. ..... Education for Speakers of Other Languages

Rule 6A-6.0901, F.A.C. ..... Definitions Which Apply to Programs for English Language Learners

Rule 6A-6.0902, F.A.C. ..... Requirements for Identification, Eligibility, Programmatic and Annual Assessments of English Language Learners

Rule 6A-6.0904, F.A.C. ..... Equal Access to Appropriate Instruction for English Language Learners

Career Education On-the-Job Attendance

Rule 6A-1.044(6)(c), F.A.C. ..... Pupil Attendance Records

Exceptional Education

Section 1003.57, F.S. ..... Exceptional Students Instruction

Section 1011.62, F.S. ..... Funds for Operation of Schools

Section 1011.62(1)(e), F.S. ..... Funding Model for Exceptional Student Education Programs

Rule 6A-6.03028, F.A.C. ..... Provision of Free Appropriate Public Education (FAPE) and Development of Individual Educational Plans for Students with Disabilities

Rule 6A-6.03029, F.A.C. ..... Development of Family Support Plans for Children with Disabilities Ages Birth Through Five Years

Rule 6A-6.0312, F.A.C. ..... Course Modifications for Exceptional Students

Rule 6A-6.0331, F.A.C. ..... General Education Intervention Procedures, Identification, Evaluation, Reevaluation and the Initial Provision of Exceptional Education Services

Rule 6A-6.0334, F.A.C. ..... Individual Educational Plans (IEPs) and Educational Plans (EPs) for Transferring Exceptional Students

Rule 6A-6.03411, F.A.C. ..... Definitions, ESE Policies and Procedures, and ESE Administrators

The accompanying notes are an integral part of this schedule.

SCHEDULE E (Continued)

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2009

Regulatory Citations (Continued)

Career Education On-the-Job Funding Hours

Rule 6A-6.055(3), F.A.C. .....Definitions of Terms Used in Vocational Education and Adult Programs

FTE General Instructions 2008-2009

Teacher Certification

Section 1003.56, F.S. .....English Language Instruction for Limited English Proficient Students

Section 1011.62(1)(g), F.S. .....Education for Speakers of Other Languages

Section 1012.42(2), F.S. .....Teacher Teaching Out-of-Field; Notification Requirements

Section 1012.55, F.S. .....Positions for Which Certificates Required

Rule 6A-1.0502, F.A.C. .....Non-certificated Instructional Personnel

Rule 6A-1.0503, F.A.C. .....Definition of Qualified Instructional Personnel

Rule 6A-4.001, F.A.C. .....Instructional Personnel Certification

Rule 6A-6.0907, F.A.C. .....Inservice Requirements for Personnel of Limited English Proficient Students

The accompanying notes are an integral part of this schedule.

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2009

NOTE A - SUMMARY

A summary discussion of the significant features of the District, FEFP, FTE, and related areas follows:

1. School District of Hernando County

The District was established pursuant to Section 1001.30, Florida Statutes, to provide public educational services for the residents of Hernando County, Florida. Those services are provided primarily to students attending kindergarten through high school but also to adults seeking career education-type training. The District is part of the State system of public education under the general direction and control of the State Board of Education. The geographic boundaries of the District are those of Hernando County. For the fiscal year ended June 30, 2009, the District operated 22 schools, reported 22,645.07 unweighted FTE, and received approximately $54 million in State funding for those FTE. The primary sources of funding for the District are funds from FEFP, local ad valorem taxes, and Federal grants and donations.

2. Florida Education Finance Program (FEFP)

Florida school districts receive State funding through FEFP, which was established by the Florida Legislature in 1973 to guarantee to each student in the Florida public school system the availability of an educational environment appropriate to his educational needs which are substantially equal to that available to any similar student notwithstanding geographic differences and varying local economic factors. To provide equalization of educational opportunity in Florida, the FEFP formula recognizes: (1) varying local property tax bases, (2) varying program cost factors, (3) district cost differentials, and (4) differences in per student cost for equivalent educational programs due to sparsity and dispersion of student population.

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2009

NOTE A - SUMMARY (Continued)

3. Full-Time Equivalent (FTE) Students

The funding provided by FEFP is based upon the numbers of individual students participating in particular educational programs. A numerical value is assigned to each student according to the student's hours and days of attendance in those programs. The individual student thus becomes equated to a numerical value known as an FTE. For example, for kindergarten through third grade, one FTE is defined as one student in membership in a program or a group of programs for 20 hours per week for 180 days; for grade levels four through twelve, one FTE is defined as one student in membership in a program or a group of programs for 25 hours per week for 180 days.

4. Calculation of FEFP Funds

The amount of State and local FEFP funds is calculated by the Department of Education by multiplying the number of unweighted FTE in each educational program by the specific cost factor of each program to obtain weighted FTEs. Weighted FTEs are multiplied by the base student allocation amount and that product is multiplied by the appropriate cost differential factor. Various adjustments are then added to this product to obtain the total State and local FEFP dollars. All cost factors, the base student allocation amount, cost differential factors, and various adjustment figures are established by the Florida Legislature.

5. FTE Surveys

FTE is determined and reported during the school year by means of four FTE membership surveys, which are conducted under the direction of district and school management. Each survey is a sampling of FTE membership for a period of one week. The surveys for the 2008-2009 school year were conducted during and for the following weeks: survey one was performed for July 14 through 18, 2008; survey two was performed for October 13 through 17, 2008; survey three was performed for February 9 through 13, 2009; and survey four was performed for June 8 through 12, 2009.

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2009

NOTE A - SUMMARY (Continued)

6. Educational Programs

FEFP funds ten specific programs under which instruction may be provided as authorized by the Florida Legislature. The general program titles under which these specific programs fall are as follows: (1) Basic, (2) ESOL, (3) ESE, and (4) Career Education 9-12.

7. Statutes and Rules

The following statutes and rules are of significance to the administration of Florida public education:

Chapter 1000, F.S. ..... K-20 General Provisions
Chapter 1001, F.S. ..... K-20 Governance
Chapter 1002, F.S. ..... Student and Parental Rights and Educational Choices
Chapter 1003, F.S. ..... Public K-12 Education
Chapter 1006, F.S. ..... Support for Learning
Chapter 1007, F.S. ..... Articulation and Access
Chapter 1010, F.S. ..... Financial Matters
Chapter 1011, F.S. ..... Planning and Budgeting
Chapter 1012, F.S. ..... Personnel
Chapter 6A-1, F.A.C. ..... Finance and Administration
Chapter 6A-4, F.A.C. ..... Certification
Chapter 6A-6, F.A.C. ..... Special Programs I

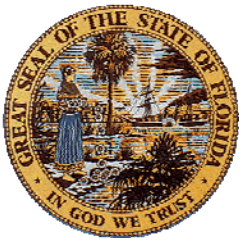
NOTE B - SAMPLING

Our examination procedures provided for the selection of samples of schools, students, and teachers, using statistical and judgmental methods, for testing FTE reported to the Department of Education for the fiscal year ended June 30, 2009. Our sampling process was designed to facilitate the performance of appropriate examination procedures to test the District's compliance with State requirements governing FTE and FEFP. The following schools were in our sample:

Hernando County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2009

NOTE B - SAMPLING (Continued)

School Name/Description	Finding Number(s)
Ineligible Courses Reported in ESOL	1
1. Hernando High School	2 through 4
2. Westside Elementary School	5 through 7
3. Frank W. Springstead High School	8 through 11
4. Spring Hill Elementary School	12 and 13
5. Powell Middle School	14 through 16
6. John D. Floyd Elementary School	17 through 20
7. Central High School	21 through 26
8. Pine Grove Elementary School	27 and 28
9. West Hernando Middle School	29 through 33
10. Deltona Elementary School	34 through 36
11. Moton Elementary School	37 and 38
12. Nature Coast Technical High School	39 through 41



DAVID W. MARTIN, CPA
AUDITOR GENERAL

AUDITOR GENERAL
STATE OF FLORIDA

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111 West Madison Street
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The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT
HERNANDO COUNTY DISTRICT SCHOOL BOARD
STUDENT TRANSPORTATION

We have examined management's assertion, included in its representation letter dated December 4, 2009, that the Hernando County District School Board complied with State requirements governing the determination and reporting of the number of students transported for the fiscal year ended June 30, 2009. These requirements are found primarily in Chapter 1006, Part I, E., and Section 1011.68, Florida Statutes; State Board of Education Rules, Chapter 6A-3, Florida Administrative Code; and the *Student Transportation General Instructions* issued by the Department of Education. As discussed in the representation letter, management is responsible for the District's compliance with State requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA) and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States and, accordingly, included examining, on a test basis, evidence about the District's compliance with the aforementioned State requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. The legal determination of the District's compliance with these requirements is, however, ultimately the responsibility of the Department of Education.

Compliance

In our opinion, the Hernando County District School Board complied, in all material respects, with State requirements governing the determination and reporting of the number of students transported for the fiscal year ended June 30, 2009.

The results of our examination disclosed noncompliance with the State requirements mentioned above. We considered this noncompliance in forming our opinion regarding management's assertion and it did not affect our opinion as stated above. All noncompliance disclosed by our examination procedures is discussed in SCHEDULE G. The impact of this noncompliance on the District's reported number of transported students is presented in SCHEDULE F and SCHEDULE G.

Internal Control Over Compliance

In accordance with attestation standards established by the AICPA and *Government Auditing Standards*, we are required to report significant deficiencies in internal control detected during our examination and identify those considered to be material weaknesses. The purpose of our examination was to express an opinion on the District's compliance with State requirements and did not include expressing an opinion on the District's related internal controls. Accordingly, we express no such opinion. Due to its limited purpose, our examination would not necessarily identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses.[1] The noncompliance mentioned above, while indicative of certain control deficiencies,[1] is not considered indicative of material weaknesses in the District's internal controls related to the classification and reporting of transported students. The findings, populations, samples, and exception totals that pertain to noncompliance are presented in SCHEDULE F and SCHEDULE G.

The District's written response to this examination has not been subjected to our examination procedures, and accordingly, we express no opinion on it.

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[1] *A control deficiency in the entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the aforementioned State requirements such that there is more than a remote likelihood that noncompliance that is more than inconsequential will not be prevented or detected by the entity's internal control. A material weakness is a significant deficiency, or combination of significant deficiencies, that results in a more than remote likelihood that material noncompliance will not be prevented or detected by the entity's internal control.*

Pursuant to Section 11.45(4)(c), Florida Statutes, this report is a public record and its distribution is not limited. Attestation standards established by the AICPA require us to indicate that this report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the State Board of Education, the Department of Education, and applicable District management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

David W. Martin, CPA
May 4, 2010

SCHEDULE F

Hernando County District School Board
Student Transportation
POPULATIONS, SAMPLES, AND TEST RESULTS
For the Fiscal Year Ended June 30, 2009

Description	Number of Buses	% of Pop.	No. of Students Transported	% of Pop. (Sample)
Population[1]	429	100.00%	25,469	100.00%
Sample[2]	-	-	254	1.00%
With Exceptions[3]	-	-	7	(2.76%)
Net Audit Adjustments	-	-	(3)	(1.18%)

[1] *The population figures for students are the totals of the figures reported for each survey conducted for the fiscal year ended June 30, 2009. The District reported 25,469 students in the following ridership categories: 339 in IDEA (K-12), Weighted; 4 in IDEA (K-12), Unweighted; 36 in IDEA (PK), Weighted; 59 in IDEA (PK), Unweighted; 76 in Teenage Parents and Infants; and 24,955 in Two Miles or More. The District also reported operating a total of 429 buses. (IDEA stands for Individuals with Disabilities Education Act.)*

[2] *See NOTE B.*

[3] *Students with exceptions are students with exceptions affecting their ridership classification. Students cited only for incorrect reporting of days-in-term in Finding No. 1 are not included.*

The accompanying notes are an integral part of this schedule.

SCHEDULE G

Hernando County District School Board
Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Overview

Management is responsible for determining and reporting the number of students transported in compliance with State requirements. These requirements are found primarily in Chapter 1006, Part I, E., and Section 1011.68, Florida Statutes; State Board of Education Rules, Chapter 6A-3, Florida Administrative Code; and the *Student Transportation General Instructions* issued by the Department of Education. The Hernando County District School Board complied, in all material respects, with State requirements governing the determination and reporting of students transported for the fiscal year ended June 30, 2009. All noncompliance disclosed by our examination procedures is discussed below and requires management's attention and action, as recommended on page 44.

Findings	Students Transported Net Audit Adjustments
Our examination procedures included both general tests and detailed tests. Our general tests included inquiries concerning the District's transportation of students and verification that a bus driver's report existed for each bus reported in a survey. Our detailed tests involved verification of the specific ridership categories reported for students sampled from the July and October 2008 surveys and the February and June 2009 surveys. Adjusted students who were in more than one survey are accounted for by survey. For example, a student sampled twice (i.e., once for the October 2008 survey and once for the February 2009 survey) will be presented in our findings as two sample students.	
1. [Ref. 51/52] The number of days-in-term for 111 students (110 in the July 2008 survey and 1 in the June 2009 survey) was incorrectly reported as follows: (a) for the July 2008 survey, 49 students in a 20-day term should have been reported for an 11-day term and 61 students (7 in a 22-day term, 17 in a 23-day term, and 37 in a 24-day term) should have been reported for a 19-day term (Ref. 51); and (b) the one student in the June 2009 survey in an 11-day term should have been reported for a 12-day term (Ref. 52). We made the following audit adjustments:	

The accompanying notes are an integral part of this schedule.

SCHEDULE G (Continued)

Hernando County District School Board
Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Students Transported Net Audit Adjustments
Ref. 51		
July 2008 Survey		
24 Days-in-Term		
IDEA (K-12), Weighted *(Non-Sample Students)*	(21)	
IDEA (PK), Weighted *(Non-Sample Students)*	(4)	
IDEA (PK), Unweighted *(Non-Sample Student)*	(1)	
Two Miles or More *(Non-Sample Students)*	(11)	
23 Days-in-Term		
IDEA (K-12), Weighted *(Non-Sample Students)*	(6)	
IDEA (PK), Weighted *(Non-Sample Students)*	(2)	
IDEA (PK), Unweighted *(Non-Sample Students)*	(3)	
Two Miles or More *(Non-Sample Students)*	(6)	
22 Days-in-Term		
IDEA (K-12), Weighted *(Non-Sample Students)*	(6)	
Two Miles or More *(Non-Sample Student)*	(1)	
20 Days-in-Term		
Two Miles or More *(Non-Sample Students)*	(49)	(110)
19 Days-in-Term		
IDEA (K-12), Weighted *(Non-Sample Students)*	33	
IDEA (PK), Weighted *(Non-Sample Students)*	6	
IDEA (PK), Unweighted *(Non-Sample Students)*	4	
Two Miles or More *(Non-Sample Students)*	18	
11 Days-in-Term		
Two Miles or More *(Non-Sample Students)*	49	110
Ref. 52		
June 2009 Survey		
12 Days-in-Term		
Two Miles or More *(Non-Sample Student)*	1	
11 Days-in-Term		
Two Miles or More *(Non-Sample Student)*	(1)	0

The accompanying notes are an integral part of this schedule.

SCHEDULE G (Continued)

Hernando County District School Board
Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Students Transported Net Audit Adjustments
2. [Ref. 53] One student was reported incorrectly in IDEA (PK), Weighted. The student's IEP did not indicate that the student met at least one of the five criteria required for IDEA-weighted classification. We made the following audit adjustment:		
July 2008 Survey		
90 Days-in-Term		
IDEA (PK), Weighted *(Sample Student)*	(1)	
IDEA (PK), Unweighted *(Sample Student)*	1	0
3. [Ref. 54] The membership of one student in IDEA (K-12), Weighted in the October 2008 survey was not adequately supported. Although the student was not shown in the District's enrollment records as having withdrawn from school, the student was absent during the entire 11-day survey window and during the 19 school days prior to that survey window. We made the following audit adjustment:		
October 2008 Survey		
90 Days-in-Term		
IDEA (K-12), Weighted *(Sample Student)*	(1)	(1)
4. [Ref. 55] We noted the following exceptions involving five students in the February 2009 survey:		
a. The IEPs for three students (two in K-12 and one in PK) in IDEA-weighted ridership categories did not indicate that the students met at least one of the five criteria required for classification in an IDEA-weighted category. We noted that the two K-12 students were eligible for Two Miles or More and the PK student was eligible for IDEA (PK), Unweighted.		
b. One student in Teenage Parent and Infants was not listed on the supporting bus driver's report and, thus, was not eligible for State transportation funding.		
c. One student in Two Miles or More had withdrawn from school prior to the survey and was not eligible for State transportation funding.		

The accompanying notes are an integral part of this schedule.

SCHEDULE G (Continued)

Hernando County District School Board
Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
For the Fiscal Year Ended June 30, 2009

Findings		Students Transported Net Audit Adjustments
We made the following audit adjustment:		
February 2009 Survey		
90 Days-in-Term		
IDEA (K-12), Weighted *(Sample Students)*	(2)	
IDEA (PK), Weighted *(Sample Student)*	(1)	
IDEA (PK), Unweighted *(Sample Student)*	1	
Teen Parent *(Sample Student)*	(1)	
Two Miles or More *(Sample Student)*	1	(2)
Net Audit Adjustments		(3)
Summary		
Sample Students with Exceptions	7	--
Sample Students –Net Audit Adjustments		(3)
Net Audit Adjustments		(3)

The accompanying notes are an integral part of this schedule.

SCHEDULE H

Hernando County District School Board
Student Transportation
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2009

Recommendations

We recommend that management exercise more care and take corrective action, as appropriate, to ensure that: (1) only transported students whose membership is adequately supported are reported for State transportation funding, (2) transported students are reported in the correct ridership categories for the correct number of days-in-term, and (3) only ESE students whose IEPs indicate that the students met at least one of the five criteria required for classification in an IDEA-Weighted category are reported in such a category.

The absence of statements in this report regarding practices and procedures followed by the District should not be construed as acceptance, approval, or endorsement of those practices and procedures. Additionally, the specific nature of this report does not limit or lessen the District's obligation to comply with all State requirements governing student transportation.

Regulatory Citations

Chapter 1006, Part I, E., F.S. .....Transportation of Public K-12 Students
Section 1011.68, F.S. .....Funds for Student Transportation
Chapter 6A-3, F.A.C. .....Transportation
Student Transportation General Instructions

The accompanying notes are an integral part of this schedule.

Hernando County District School Board
Student Transportation
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2009

NOTE A - SUMMARY

A summary discussion of the significant features of student transportation and related areas follows:

1. Student Eligibility

Any student who is transported by bus must meet one or more of the following conditions in order to be eligible for State transportation funding: live two or more miles from school, be physically handicapped, be a Career Education or Exceptional student who is transported from one school center to another where appropriate programs are provided, or meet the criteria for hazardous walking specified in Section 1006.23(4), Florida Statutes.

2. Transportation in Hernando County

For the fiscal year ended June 30, 2009, the District received approximately $5 million in State transportation funding. The District's transportation reporting by survey was as follows:

Survey Period	No. of Vehicles	No. of Students
July 2008	22	139
October 2008	186	12,262
February 2009	186	12,718
June 2009	35	350
Total	429	25,469

3. Statutes and Rules

The following statutes and rules are of significance to the District's administration of student transportation:

Chapter 1006, Part I, E., F.S. .....Transportation of Public K-12 Students
Section 1011.68, F.S. .....Funds for Student Transportation
Chapter 6A-3, F.A.C. .....Transportation

Hernando County District School Board
Student Transportation
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2009

NOTE B - SAMPLING

Our examination procedures provided for the selection of samples of buses and students, using statistical and judgmental methods, for testing the number of students transported as reported to the Department of Education for the fiscal year ended June 30, 2009. Our sampling process was designed to facilitate the performance of appropriate examination procedures to test the District's compliance with State requirements governing students transported.

EXHIBIT A
MANAGEMENT'S RESPONSE

The School Board of Hernando County, Florida
919 North Broad Street
Brooksville, Florida 34601
(352) 797-7001
Fax (352) 797-7101

Superintendent
Bryan A. Blavatt
Chairperson
Charles "Pat" Fagan
Vice Chairperson
Sandra Nicholson
Members
Dianne Bonfield
John K. Sweeney
James C. Yant

May 4, 2010

The Honorable David W. Martin, CPA
Auditor General
Office of the Auditor General
G74 Claude Pepper Building
111 West Madison
Tallahassee, FL 32399-1450

Dear Mr. Martin:

This response is submitted pursuant to the provisions of Section 11.45(7)(d), Florida Statutes. We have reviewed and accept the findings, recommendations, and adjustments as outlined in the Report of Florida Education Finance Program (FEFP) Full-Time Equivalent (FTE) Students and Student Transportation for the Hernando County District School Board for the fiscal year ended June 30, 2009.

While we were pleased with our improvement over the audit in 2006, we have several areas we will work to improve in the future.

English for Speakers of Other Languages (ESOL)

- The District will identify courses eligible for ESOL weighted FTE and ensure that only these courses are reported.
- The District will enhance existing procedures to ensure that students in the ESOL program entering a classroom with an out-of-field teacher have a dated copy of the parental notification placed in their file. It will continue to be the principals' responsibility to mail the parental notices. However, ESOL Lead teachers will monitor ESOL student files to ensure compliance.
- With regard to ELL students beyond the six-year maximum allowed for ESOL funding and ELL students not tested for extension, the District will provide refresher training on existing procedures with a focus on the compliance requirements with all ESOL Lead teachers.

Career and Technical Education (CTE)

- School-based data entry staff will be trained to ensure that students in on-the-job training (OJT) are reported in accordance with their timecards. Career Specialists will work with CTE teachers to ensure OJT timecards are accurately completed and signed on a monthly basis, and retained in readily accessible files for audit purposes.

Exceptional Student Education (ESE)

- District corrective actions with regard to matrix errors include coordination of tasks between the data entry clerk at the school and the ESE Program/Staffing Specialists assigned to the school. Improved communication between instructional staff and support staff should reduce matrix errors. Additionally, regular monitoring of ESE student files for completeness and accuracy of reporting will be conducted by the ESE Department.

The mission of the Hernando County School System is to provide a quality education in a safe environment for the youth of our community to foster their growth physically, socially, and academically. We will provide the opportunity for life-long learning for all our citizens so that all may compete and flourish in a modern, global economy. While students are our primary concern, and we recognize they are the reason for our existence, we are also sensitive to the needs of others such as parents, the community and all employees of Hernando County Schools.

An Equal Opportunity Employer

Page 2
Audit Response
May 4, 2010

- With regard to the findings related to hospital homebound students, the District will provide training to school-based data entry staff as to the documentation requirements for these students. Specifically, student files must contain a valid IEP and matrix, a physician's authorization that clearly indicates the student is eligible on the dates claimed, and signed instructor logs to support hours claimed.

Certification

- As a corrective action, the District intends to improve compliance with certification requirements at all levels of administration. Notwithstanding the challenges of finding teachers with the specific certification needs, the District will work to match a teacher's certification and teaching duties.
- Certification staff will track and send out reminders to teachers to ensure ESOL points are earned within the time prescribed.
- Certification staff will ensure that teachers who are teaching out-of-field are properly reported to the School Board.

Transportation

- In reference to incorrect reporting of days-in-term, the Transportation Department will work with Technology and Information Services Department to ensure that days-in-term reported for the summer is based on the actual number of days that students were required to attend school for the summer session concerned.
- The Transportation Department will ensure that the ridership classification for transported students is supported by adequate documentation. Additionally, the District will enhance coordination of services between the Transportation Department and ESE Department to improve communication regarding special transportation needs indentified in IEPs.
- The Transportation Department will enhance attendance monitoring procedures by randomly sampling students during the various survey periods in efforts to identify students who may have withdrawn.

We would like to compliment the Lead Senior Auditor, Richard Woods, for the courteous and competent manner in which he conducted the audit. He should be commended for his consideration of District staff's time and workloads. We greatly appreciate his concern and helpfulness.

If further information is needed, please contact Desiree Henegar, Chief Financial Officer, at (352) 797-7037 or via e-mail at **Henegar_d@hcsb.k12.fl.us**.

Sincerely,

Bryan A. Blavatt
Superintendent

BAV/drh

cc: School Board Members
Sonya L. Jackson, Assistant Superintendent
Heather Martin, Executive Director of Business Services