

**AUDITOR GENERAL**  
**CERTAIN NONPROFIT ORGANIZATIONS – SUBMITTAL CHECKLIST FOR AUDIT**  
**REPORTS SUBMITTED PURSUANT TO CHAPTER 10.700, RULES OF THE AUDITOR GENERAL**

Entity Name \_\_\_\_\_

Contact Person Name and Title \_\_\_\_\_

Contact Person Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Contact Person Phone Number \_\_\_\_\_

Contact Person Email Address \_\_\_\_\_

Fiscal Year Audited \_\_\_\_\_

Date Auditor Delivered Audit Report to Local Government \_\_\_\_\_

Does the audit report include the following items required by Auditor General Rule 10.730(4):

**Required only for direct-support and citizen-support organizations and the Babcock Ranch, Inc.:**

\_\_\_\_\_ The auditor's report on internal control and compliance based on an audit of the financial statements (see AG Rule 10.730(4)(c))?

**Required only for scholarship funding-organizations, Enterprise Florida, Inc., and the Scripps Florida Funding Corporation:**

\_\_\_\_\_ The auditor's report on internal control and on compliance with laws, regulations, contracts, or grant agreements (see AG Rule 10.730(4)(d))?

**Required for direct-support and citizen-support organizations, scholarship funding-organizations, Enterprise Florida, Inc., Scripps Florida Funding Corporation, and the Babcock Ranch, Inc.:**

\_\_\_\_\_ The financial statements reported on, together with related notes to the financial statements and required supplementary information, required by generally accepted accounting principles (see AG Rule 10.730(4)(f))?

\_\_\_\_\_ The auditor's report on the financial statements (see AG Rule 10.730(4)(b))?

\_\_\_\_\_ If applicable, the auditor's reports and related financial information required pursuant to the Federal *Single Audit Act Amendments of 1996*; OMB Circular A- 133; the *Florida Single Audit Act*; Chapter 10.650, Rules of the Auditor General; or other applicable Federal and State law (see AG Rule 10.730(4)(e))?

In addition to the above, have the following requirements been complied with:

\_\_\_\_\_ Are all of the elements of the audit report, as prescribed by Auditor General Rule 10.730, included in a **single document** (see AG Rule 10.730(4))?

\_\_\_\_\_ Is the audit report being submitted no later than 9 months after the end of the fiscal year, with the exception of Babcock Ranch, Inc., which is to submit its audit report no later than 3 months following the end of its fiscal year (see AG Rule 10.730(5))?

\_\_\_\_\_ For scholarship funding-organizations, Enterprise Florida, Inc., and the Scripps Florida Funding Corporation, is the audit report being submitted within 45 days of delivery of the audit report to the auditee (see AG Rule 10.730(5))?

**This checklist should accompany the audit report.** It is suggested that you retain a copy of the checklist for your files. Do not hesitate to contact this office if assistance or clarification is needed regarding reporting requirements. Our telephone and fax numbers, and electronic addresses, are as follows:

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