

**City of Blountstown  
Blountstown, Florida**

**Financial Statements**

For year ended September 30, 2009

**City of Blountstown, Florida**  
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September 30, 2009

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## INDEPENDENT AUDITORS' REPORT

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Blountstown, Florida (the City) as of and for the year ended September 30, 2009, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Blountstown, Florida's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Blountstown, Florida as of September 30, 2009, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 18, 2010, on our consideration of the City of Blountstown, Florida's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Honorable Mayor and City Council  
City of Blountstown  
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The management's discussion and analysis on pages 3.1 through 3.7, is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the City of Blountstown, Florida's basic financial statements. The combining individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining non-major fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Caru, Riggs & Ingram, L.L.C.*

February 18, 2010

**CITY OF BLOUNTSTOWN**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

The City of Blountstown (the "City") has prepared the following discussion and analysis to (a) assist the reader in focusing on significant financial issues, (b) provide an overview and analysis of the City's financial activities, (c) identify changes in the City's financial position (its ability to address the next and subsequent year challenges), (d) identify material deviations from the financial plan (approved budget), and (e) highlight significant issues in individual funds.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the City's financial statements.

**FINANCIAL HIGHLIGHTS**

The assets of the City of Blountstown exceeded its liabilities at September 30, 2009 by \$17,568,997 (net assets). Of this amount, \$5,760,351 (unrestricted net assets) may be used to meet the City's ongoing obligations to citizens and creditors.

The City's total net assets increased by \$724,462 or (4.30%).

As of September 30, 2009, the City of Blountstown governmental funds reported combined ending fund balances of \$746,579, a decrease of \$144,754 in comparison with the prior year. Approximately 99% of this amount, or \$740,504, is available for spending at the City's discretion (unreserved fund balance).

The City of Blountstown was awarded \$80,383 in stimulus money from FDOT for a Pavement Striping/Marking Project. This project will be completed in the coming year.

The City of Blountstown was awarded a Technical Assistance Grant for Pipeline Safety from US DOT in the amount of \$50,000.

The City of Blountstown was awarded \$300,000 from Office of Tourism, Trade and Economic Development for the Calhoun County Catalyst Project.

The City of Blountstown completed the Safe Route to School Sidewalk Project from FDOT at a cost of \$319,200.

The City of Blountstown completed the East End Water Project at a cost of \$63,270.

The City was also awarded a CDBG Infrastructure Improvements Grant in the amount of \$635,910 from DCA. The City has pledged leverage of \$250,000 for this grant as well. Construction on this project will begin in the coming year.

**CITY OF BLOUNTSTOWN**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**OVERVIEW OF THE FINANCIAL STATEMENTS**

In light of the fact that this is a very different presentation of the City's previous general-purpose financial statements, the following overview is presented to help the reader understand this new format. The basic financial statements consist of three components:

Government-wide financial statements  
Fund financial statements  
Notes to the financial statements

In addition, this report presents certain required supplementary information, which includes management's discussion and analysis.

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The government-wide financial statements provide both short-term and long-term information about the City's overall financial condition in a manner similar to those of a private-sector business. This statement combines and consolidates governmental funds' current financial resources (short-term expendable resources) with capital assets and long-term obligations. The statements include a *statement of net assets* and a *statement of activities* that are designed to provide consolidated financial information about the governmental activities of the City presented on the accrual basis of accounting.

The *Statement of Net Assets* provides information about the government's financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the net assets, is a measure of the financial health of the City.

The *Statement of Activities* presents information showing how the City's net assets changed during the 2009 fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. This statement is intended to summarize and simplify the user's analysis of cost of various governmental services. An increase or decrease in net assets is an indication of whether the City's financial health is improving or deteriorating.

Both of these financial statements present the functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, streets, and parks and recreation. The business-type activities of the City consist of the electric, natural gas, water, sanitation and sewer systems.

Over a period of time, changes in the City's net assets are an indication of improving or deteriorating financial condition. This information should be evaluated in conjunction with other non-financial factors, such as changes in the City's property tax base and the condition of the City's capital assets including infrastructure assets.

**CITY OF BLOUNTSTOWN**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**FUND FINANCIAL STATEMENTS**

Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus is now on Major Funds, rather than fund types.

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements and prudent fiscal management. Certain funds are established by law while others are created by legal agreements, such as bond covenants. Fund financial statements provide more detailed information about the City's financial activities, focusing on its most significant or "major" funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide statements. All of the City's funds may be classified in the broad category of *Governmental Funds and Proprietary Funds* as discussed below.

**Governmental Funds** - these funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. This financial resources measurement focus allows the governmental fund statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year. Consequently, the governmental fund statements provide a detailed short-term view that may be used to evaluate the City's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental funds to governmental activities.

**Proprietary Funds** - the City maintains one type of proprietary fund, which is the Enterprise Funds. These funds are used to report business-type activities in the government-wide financial statements. The City uses enterprises funds to account for the fiscal activities relating to the electric, natural gas, water, sewer, and sanitation systems in the City of Blountstown.

**INFRASTRUCTURE ASSETS**

Generally, a government's largest group of assets (infrastructure – roads, bridges, traffic signals, and underground pipes not associated with a utility, etc.) are neither reported nor depreciated in governmental fund financial statements. GASB-34 requires that these assets now be valued and reported within the governmental column of the government-wide statements. Additionally, the government must elect to either (a) depreciate these assets over their estimated useful life or (b) develop a system of asset management designed to maintain the service delivery potential to near perpetuity. If the government elects the asset management system (the modified approach), which periodically (at least every third year), by category, measures and demonstrates its maintenance of locally established levels of service standards, the government may record its cost of maintenance in lieu of depreciation. The City has elected to depreciate its infrastructure assets. Pre-retroactive reporting of infrastructure is not required by the City.

**CITY OF BLOUNTSTOWN  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

This section is used to present condensed financial information from the government-wide statements that compares the current year to the prior year.

**STATEMENT OF NET ASSETS**

Net assets may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities (governmental and business-type activities) by approximately \$17.5 million at the close of the fiscal year ended September 30, 2009.

**STATEMENTS OF NET ASSETS  
AS OF SEPTEMBER 30, 2009 AND 2008**

	Governmental Activities		Business-type Activities		Total	
	2009	2008	2009	2008	2009	2008
Current and other assets	\$1,276,452	\$ 990,635	\$ 5,577,456	\$ 5,029,428	\$ 6,853,908	\$ 6,020,063
Non-current assets	4,404,476	3,989,209	9,843,781	9,770,153	14,248,257	13,759,362
<b>Total assets</b>	<b>5,680,928</b>	<b>4,979,844</b>	<b>15,421,237</b>	<b>14,799,581</b>	<b>21,102,165</b>	<b>19,779,425</b>
Long-term liabilities	526,258	495,032	1,733,494	1,770,080	2,259,752	2,265,112
Other liabilities	536,078	104,945	737,338	564,836	1,273,416	669,781
<b>Total liabilities</b>	<b>1,062,336</b>	<b>599,977</b>	<b>2,470,832</b>	<b>2,334,916</b>	<b>3,533,168</b>	<b>2,934,893</b>
Net assets:						
Invested in capital assets						
Net of related debt	3,972,306	3,533,575	7,797,521	7,662,680	11,769,827	11,196,255
Restricted	6,205	5,634	87,427	127,909	93,632	133,543
Unrestricted	640,211	840,658	5,065,457	4,674,076	5,705,668	5,514,734
<b>Totals</b>	<b>\$4,618,722</b>	<b>\$ 4,379,867</b>	<b>\$12,950,405</b>	<b>\$ 12,464,665</b>	<b>\$17,569,127</b>	<b>\$ 16,844,532</b>

Approximately sixty-six percent (66%) of the City's net assets reflects its investment in capital assets (e.g., land, buildings, improvements, and vehicles and equipment). The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

Debt associated with the City's capital assets amount to \$1,692,000.

\$ 93,632 of the City's net assets are subject to external restrictions on how they may be used. The balance of unrestricted net assets (\$5,705,668) may be used to meet the City's ongoing obligations to citizens and creditors.

At September 30, 2009, the City is able to report positive balances in all categories of net assets, both for the City as a whole, as well as for its separate governmental and business-type activities.

**CITY OF BLOUNTSTOWN  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**CHANGES IN NET ASSETS**

	Governmental Activities		Business-type Activities		Total	
	2009	2008	2009	2008	2009	2008
<b>REVENUES</b>						
Program revenues						
Charges for service	\$ 234,465	\$ 217,414	\$ 5,896,329	\$ 4,955,420	\$ 6,130,794	\$ 5,172,834
Grants and contributions	321,893	77,780	-	531,830	321,893	609,610
Revenues pledged as security for revenue bonds	-	-	1,350,992	1,014,726	1,350,992	1,014,726
General revenues						
Property taxes	87,146	89,161	-	-	87,146	89,161
Intergovernmental	144,368	156,347	-	-	144,368	156,347
Other taxes	514,352	485,603	-	-	514,352	485,603
Investment earnings	29,423	43,614	145,325	200,478	174,748	244,092
Miscellaneous	113,164	189,529	188,768	12,139	301,932	201,668
Transfers	595,935	747,492	(595,935)	(747,492)	-	-
<b>Total revenues</b>	<b>\$2,040,746</b>	<b>\$ 2,006,940</b>	<b>\$ 6,985,479</b>	<b>\$ 5,967,101</b>	<b>\$ 9,026,225</b>	<b>\$ 7,974,041</b>
<b>EXPENSES</b>						
Program activities						
General government	\$ 299,301	\$ 288,096	\$ -	\$ -	\$ 299,301	\$ 288,096
Public safety	857,153	891,755	-	-	857,153	891,755
Highway and streets	589,468	413,762	-	-	589,468	413,762
Culture and recreation	53,705	39,283	-	-	53,705	39,283
Business-type activities	-	-	6,420,707	5,735,772	6,420,707	5,735,772
Interest on long-term debt	2,397	-	79,032	80,903	81,429	80,903
<b>Total expense</b>	<b>1,802,024</b>	<b>1,632,896</b>	<b>6,499,739</b>	<b>5,816,675</b>	<b>8,301,763</b>	<b>7,449,571</b>
<b>Net increase (decrease)</b>	<b>238,722</b>	<b>374,044</b>	<b>485,740</b>	<b>150,426</b>	<b>724,462</b>	<b>524,470</b>
<b>Net assets-beginning</b>	<b>4,379,870</b>	<b>4,005,823</b>	<b>12,464,665</b>	<b>12,314,239</b>	<b>16,844,535</b>	<b>16,320,062</b>
<b>Net assets ending</b>	<b>\$4,618,592</b>	<b>\$ 4,379,867</b>	<b>\$12,950,405</b>	<b>\$ 12,464,665</b>	<b>\$17,568,997*</b>	<b>\$ 16,844,532</b>

**FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

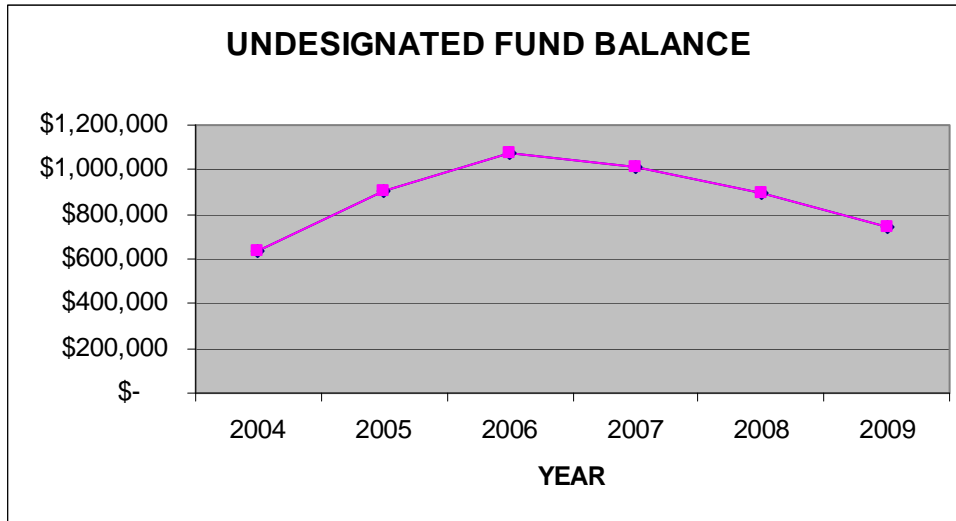
**GOVERNMENTAL FUNDS**

The primary purpose of the City's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable resources*. Such information is useful in assessing the City's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources, available for spending, at the end of the fiscal year.

As of the end of fiscal year 2009, the City's governmental funds reported combined ending fund balances of \$746,579. Of this amount, *unreserved fund balance* is \$740,504, which is available for spending (depending on fund restrictions) at the City's discretion.

**CITY OF BLOUNTSTOWN**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

- **General Fund Unrestricted/Undesignated Fund Balance.** As depicted in the following graph, the unrestricted/undesignated fund balances of the Board's General Fund (the general operating fund of the City) has decreased in the current year. This decrease is in part due to funding current operations with fund balance carry forwards to maintain a maximum level of services with minimum impact to the tax rates.



- **Budget Variances in General Fund.** There were no budget revisions during the 2009 fiscal year. Some budget variances occurred in General Fund during the 2009 fiscal year due to budgeted capital projects being postponed and un-received grant funds.

**MAJOR FUNDS**

**GOVERNMENTAL FUNDS**

- The General Fund is reported as major governmental funds.
- The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not required either legally or by generally accepted accounting principles to be accounted for in other funds are accounted for in the General Fund.
- The General Fund consists of the Administration Department, Police Department, Fire Department, Street Department, and Parks Department.

**PROPRIETARY FUNDS**

There are five major proprietary (business-type) funds:

- Electric Department
- Natural Gas Department
- Water Department
- Sewer Department
- Sanitation Department

**CITY OF BLOUNTSTOWN**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**LONG-TERM DEBT**

As of September 30, 2009, the City of Blountstown had various long-term debt in both the General Fund and the Proprietary Funds.

Additional information on the City's long-term debt can be found in the Notes to the Financial Statements in this report.

**CAPITAL ASSETS**

Major capital projects completed during the fiscal year included the following:

- Lease/Purchase of 3 new Police Department Vehicles \$72,719
- Purchase of Actuator Limitorque , Frame Assemble and Pile Cloth and Diffuser Kit for WWTP \$52,022
- Purchase of Sewer Video Camera and Zoom Upgrade \$41,752
- Expenditures for East End Water Project were completed at a cost of \$63,270
- Expenditures for Pear Street Sidewalk Project were completed at a cost of \$319,200

**SIGNIFICANT ECONOMIC FACTORS**

**TAXABLE VALUE OF PROPERTY AND MILLAGE RATES**

The City has been able to maintain the same millage rate of 1.5 mils to citizens.

**NEXT YEAR'S BUDGETS AND RATES**

The City's elected and appointed officials considered many factors when adopting the 2009/2010 budget. In 1999, electric rates were lowered by 15%. Based on the rates from 1999, this electric rate reduction has amounted to approximately \$2,000,000 in reduced revenues to the City (\$ savings to customers). This coupled with rising costs has made it necessary to balance budgets using reserves from prior years and continue to provide the level of service to customers as provided in the past. Therefore, the City found it necessary to raise utility rates for the current audit year. The City's electric supply contract with Gulf Power expired in January 2008. The City has negotiated a new electric supply contract with Gulf Power, which will expire in April 2012. Each year the City will review rates to determine if they need to be raised in order to offset the rising costs of electricity.

**REQUESTS FOR INFORMATION**

This report is designed to provide citizens, taxpayers, investors, and creditors with a general overview of the City's finances and to demonstrate compliance and accountability for its resources. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

**JAMES A. WOODS, CITY MANAGER**  
**20591 CENTRAL AVE WEST**  
**BLOUNTSTOWN, FL 32424**

## **Basic Financial Statements**

**City of Blountstown**  
**Statement of Net Assets**

September 30, 2009

	Governmental Activities	Business-type Activities	Total
<b>Assets</b>			
Cash and cash equivalents	\$ 155,256	\$ 1,250,585	\$ 1,405,841
Investments	624,560	3,008,113	3,632,673
Accounts receivable, net	59,389	947,169	1,006,558
Accrued interest receivable	21,433	96,958	118,391
Interfund balances	(112,842)	112,842	-
Due from other governments	362,862	35,930	398,792
Inventory	-	125,859	125,859
Restricted cash and cash equivalents	6,205	297,050	303,255
Note receivable	425,965	-	425,965
Other assets	-	53,384	53,384
Capital assets			
Nondepreciable	1,131,421	282,772	1,414,193
Depreciable, net	2,840,885	9,206,749	12,047,634
Unamortized bond costs	-	3,826	3,826
<b>Total assets</b>	<b>5,515,134</b>	<b>15,421,237</b>	<b>20,936,371</b>
<b>Liabilities</b>			
Accounts payable	343,410	555,649	899,059
Accrued expenses	18,228	17,985	36,213
Accrued interest payable	-	9,251	9,251
Deferred revenue	8,646	-	8,646
Customer deposits	-	154,453	154,453
Long-term liabilities			
Due within one year			
Accrued compensated absences	24,138	27,218	51,356
Revenue bonds payable	-	44,000	44,000
Note payable	64,217	-	64,217
Due in more than one year			
Accrued compensated absences	24,138	14,276	38,414
Revenue bonds payable, net	-	1,648,000	1,648,000
Note payable	413,765	-	413,765
<b>Total liabilities</b>	<b>896,542</b>	<b>2,470,832</b>	<b>3,367,374</b>
<b>Net assets</b>			
Invested in capital assets, net of related debt	3,917,623	7,797,521	11,715,144
Restricted for			
Law enforcement	6,075	-	6,075
Debt service	-	87,427	87,427
Unrestricted	694,894	5,065,457	5,760,351
<b>Total net assets</b>	<b>\$ 4,618,592</b>	<b>\$ 12,950,405</b>	<b>\$ 17,568,997</b>

See accompanying notes to financial statements.

**City of Blountstown  
Statement of Activities**

*For the year ended September 30, 2009*

Net (Expenses) Revenues and Changes in Net Assets							
Functions / Programs	Program Revenues				Primary Government		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Primary government</b>							
Governmental activities							
General government	\$ 299,301	\$ 161,362	\$ -	\$ -	\$ (137,939)	\$ -	\$ (137,939)
Public safety	857,153	53,602	7,478	-	(796,073)	-	(796,073)
Highways and streets	589,468	19,501	-	314,415	(255,552)	-	(255,552)
Culture and recreation	53,705	-	-	-	(53,705)	-	(53,705)
Interest on long-term debt	2,397	-	-	-	(2,397)	-	(2,397)
Total governmental activities	1,802,024	234,465	7,478	314,415	(1,245,666)	-	(1,245,666)
Business-type activities							
Electric	4,397,505	5,043,810	-	-	-	646,305	646,305
Water	395,812	597,343	-	-	-	201,531	201,531
Sewer	875,729	753,649	-	-	-	(122,080)	(122,080)
Natural Gas	493,307	539,576	-	-	-	46,269	46,269
Sanitation	337,386	307,742	-	-	-	(29,644)	(29,644)
Cemetery	-	5,201	-	-	-	5,201	5,201
Total business-type activities	6,499,739	7,247,321	-	-	-	747,582	747,582
<b>Total primary government</b>	<b>\$ 8,301,763</b>	<b>\$ 7,481,786</b>	<b>\$ 7,478</b>	<b>\$ 314,415</b>	<b>(1,245,666)</b>	<b>747,582</b>	<b>(498,084)</b>
General revenues							
Taxes:							
					429,025	-	429,025
					87,146	-	87,146
					85,327	-	85,327
					144,368	-	144,368
					113,164	188,768	301,932
					859,030	188,768	1,047,798
					29,423	145,325	174,748
					888,453	334,093	1,222,546
					595,935	(595,935)	-
					1,484,388	(261,842)	1,222,546
					238,722	485,740	724,462
					4,379,870	12,464,665	16,844,535
					\$ 4,618,592	\$ 12,950,405	\$ 17,568,997

See accompanying notes to financial statements.

**City of Blountstown**  
**Balance Sheet**  
**Governmental Fund**

*September 30, 2009*

	<b>General</b>
<hr/>	
<b>Assets</b>	
Cash and cash equivalents	\$ 155,256
Investments	624,560
Accounts receivable, net	59,389
Interest receivable	21,433
Due from other funds	52,952
Due from other governments	362,862
Restricted cash and cash equivalents	6,205
<hr/>	
Total assets	\$ 1,282,657
<hr/>	
<b>Liabilities</b>	
Accounts payable	\$ 343,410
Accrued expenses	18,228
Due to other funds	165,794
Deferred revenues	8,646
<hr/>	
Total liabilities	536,078
<hr/>	
<b>Fund balances</b>	
Reserved for law enforcement	6,075
Unreserved, reported in general fund	740,504
<hr/>	
Total fund balances	746,579
<hr/>	
Total liabilities and fund balances	\$ 1,282,657
<hr/>	
Amounts reported for governmental activities in the statement of net assets are different because:	
Total fund balances - governmental funds	\$ 746,579
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	3,972,306
Other long-term assets are not available to pay for current-period expenditures and, therefore, are not reported in the funds.	425,965
Long-term liabilities, including notes payable and compensated absences, are not due and payable in current period, and therefore, are not reported in the funds.	(526,258)
<hr/>	
Net assets of governmental activities	\$ 4,618,592
<hr/>	

See accompanying notes to financial statements.

**City of Blountstown**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Fund**

*For the year ended September 30, 2009*

	<b>General</b>
<b>Revenues</b>	
Property taxes, levied for general purposes	\$ 87,146
Other taxes	514,352
Intergovernmental	187,738
Licenses and permits	16,062
Fines and forfeitures	13,786
Grants and contributions	321,893
Interest	29,423
Other fees and miscellaneous	274,411
Total revenues	1,444,811
<b>Expenditures</b>	
Current	
General government	262,407
Public safety	790,985
Highways and streets	536,808
Culture and recreation	19,505
Capital outlay	
General government	173,238
Public safety	117,054
Highways and streets	327,411
Culture and recreation	7,705
Debt service	
Principal	17,880
Interest and other charges	2,396
Total expenditures	2,255,389
Excess of expenditures over revenues	(810,578)
<b>Other financing sources (uses)</b>	
Transfers in	950,154
Transfers out	(354,219)
Debt proceeds	69,898
Debt service repayment - Florida Revolving Funds Program	(24,036)
Loan repayment - Calhoun-Liberty Hospital Association, Inc.	24,035
Net other financing sources (uses)	665,832
<b>Net change in fund balance</b>	<b>(144,746)</b>
<b>Fund balance - beginning</b>	<b>891,325</b>
<b>Fund balance - ending</b>	<b>\$ 746,579</b>

See accompanying notes to financial statements.

**City of Blountstown**  
**Reconciliation of the Statement of Revenues, Expenditures, and Changes in**  
**Fund Balance of Governmental Fund to the Statement of Activities**

*For the year ended September 30, 2009*

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Amounts reported for governmental activities in the statement of activities (page 5) are different because:

Net change in fund balance - total governmental fund	\$ (144,746)
Capital outlay, reported as expenditures in governmental funds, is shown as capital assets in the statement of net assets	625,408
Depreciation expense on governmental capital assets is included in the governmental activities in the statement of activities.	(186,678)
Repayment of long-term debt is reported as an expenditure in governmental funds but as a reduction of long-term liabilities in the statement of net assets.	17,880
The issuance of long-term debt (notes payable) provides current financial resources to governmental funds, while it has no effect on the statement of activities.	(69,898)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. These expenses include:	
Compensated absences	(3,244)
Change in net assets of governmental activities (page 5)	\$ 238,722

See accompanying notes to financial statements.

**City of Blountstown**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances -**  
**Budget and Actual - General Fund**

*For the year ended September 30, 2009*

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Positive (Negative)
	Original	Final		
<b>Revenues</b>				
Property taxes, levied for general purposes	\$ 84,093	\$ 84,093	\$ 87,146	\$ 3,053
Other taxes	479,830	479,830	514,352	34,522
Intergovernmental	154,106	154,106	187,738	33,632
Licenses and permits	15,000	15,000	16,062	1,062
Fines and forfeitures	6,200	6,200	13,786	7,586
Grants and contributions	467,000	467,000	321,893	(145,107)
Interest	40,000	40,000	29,423	(10,577)
Other fees and miscellaneous	237,176	237,176	274,411	37,235
<b>Total revenues</b>	<b>1,483,405</b>	<b>1,483,405</b>	<b>1,444,811</b>	<b>(38,594)</b>
<b>Expenditures</b>				
Current				
General government	282,748	282,748	262,407	20,341
Public safety	846,024	846,024	790,985	55,039
Highways and streets	509,618	509,618	536,808	(27,190)
Culture and recreation	17,687	17,687	19,505	(1,818)
Capital outlay	557,810	557,810	625,408	(67,598)
Debt service				
Principal	-	-	17,880	(17,880)
Interest and other charges	-	-	2,396	(2,396)
Reserves	134,547	134,547	-	134,547
<b>Total expenditures</b>	<b>2,348,434</b>	<b>2,348,434</b>	<b>2,255,389</b>	<b>93,045</b>
Excess of revenues over (under) expenditures	(865,029)	(865,029)	(810,578)	54,451
Other financing sources (uses)				
Transfers in	950,154	950,154	950,154	-
Transfers out	(354,219)	(354,219)	(354,219)	-
Debt proceeds	-	-	69,897	69,897
<b>Total other financing sources (uses)</b>	<b>595,935</b>	<b>595,935</b>	<b>665,832</b>	<b>69,897</b>
<b>Net change in fund balances</b>	<b>(269,094)</b>	<b>(269,094)</b>	<b>(144,746)</b>	<b>124,348</b>
Fund balances - beginning	891,325	891,325	891,325	-
<b>Fund balances - ending</b>	<b>\$ 622,231</b>	<b>\$ 622,231</b>	<b>\$ 746,579</b>	<b>\$ 124,348</b>

See accompanying notes to financial statements.

**City of Blountstown**  
**Statement of Net Assets**  
**Proprietary Funds**

September 30, 2009

	<b>Business-type Activities / Enterprise Funds</b>					
	<b>Electric</b>	<b>Water</b>	<b>Sewer</b>	<b>Natural Gas</b>	<b>Non-major Funds</b>	<b>Total</b>
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents	\$ 67,123	\$ 190,592	\$ 482,636	\$ 240,980	\$ 269,254	\$ 1,250,585
Investments	342,616	1,319,050	1,338,993	7,454	-	3,008,113
Accounts receivable, net	698,083	74,214	97,915	33,654	43,303	947,169
Accrued interest receivable	11,778	40,128	44,817	235	-	96,958
Due from other funds	-	-	333,105	-	15,934	349,039
Due from other governments	15,588	-	20,204	138	-	35,930
Inventory	59,869	18,801	7,006	40,183	-	125,859
<b>Total current assets</b>	<b>1,195,057</b>	<b>1,642,785</b>	<b>2,324,676</b>	<b>322,644</b>	<b>328,491</b>	<b>5,813,653</b>
<b>Noncurrent assets</b>						
Restricted cash and cash equivalents	120,042	27,135	130,002	19,871	-	297,050
Other assets	-	-	-	53,384	-	53,384
<b>Capital assets</b>						
Nondepreciable	-	132,510	135,262	-	15,000	282,772
Depreciable, net	361,732	1,213,947	7,480,285	100,282	50,503	9,206,749
Unamortized debt issuance costs	-	16	3,810	-	-	3,826
<b>Total noncurrent assets</b>	<b>481,774</b>	<b>1,373,608</b>	<b>7,749,359</b>	<b>173,537</b>	<b>65,503</b>	<b>9,843,781</b>
<b>Total assets</b>	<b>1,676,831</b>	<b>3,016,393</b>	<b>10,074,035</b>	<b>496,181</b>	<b>393,994</b>	<b>15,657,434</b>
<b>Liabilities</b>						
<b>Current liabilities</b>						
Accounts payable	379,999	35,157	106,140	20,938	13,415	555,649
Accrued expenses	4,468	4,881	4,030	1,923	2,683	17,985
Due to other funds	222,204	13,654	-	339	-	236,197
Compensated absences payable	4,394	6,512	6,513	5,150	4,649	27,218
<b>Liabilities payable from restricted assets</b>						
Accrued interest payable	-	513	8,738	-	-	9,251
Bonds payable - current	-	4,000	40,000	-	-	44,000
Customer deposits	118,763	16,459	-	19,231	-	154,453
<b>Total current liabilities</b>	<b>729,828</b>	<b>81,176</b>	<b>165,421</b>	<b>47,581</b>	<b>20,747</b>	<b>1,044,753</b>
<b>Noncurrent liabilities</b>						
Accrued compensated absences	2,319	3,704	3,704	2,306	2,243	14,276
Revenue bonds payable, net	-	37,000	1,611,000	-	-	1,648,000
<b>Total noncurrent liabilities</b>	<b>2,319</b>	<b>40,704</b>	<b>1,614,704</b>	<b>2,306</b>	<b>2,243</b>	<b>1,662,276</b>
<b>Total liabilities</b>	<b>732,147</b>	<b>121,880</b>	<b>1,780,125</b>	<b>49,887</b>	<b>22,990</b>	<b>2,707,029</b>
<b>Net assets</b>						
Invested in capital assets, net of related debt	361,732	1,305,457	5,964,547	100,282	65,503	7,797,521
<b>Restricted for:</b>						
Debt service	-	6,163	81,264	-	-	87,427
Unrestricted	582,952	1,582,893	2,248,099	346,012	305,501	5,065,457
<b>Total net assets</b>	<b>\$ 944,684</b>	<b>\$ 2,894,513</b>	<b>\$ 8,293,910</b>	<b>\$ 446,294</b>	<b>\$ 371,004</b>	<b>\$ 12,950,405</b>

See accompanying notes to financial statements.

**City of Blountstown**  
**Statement of Revenues, Expenses, and Changes in Net Assets**  
**Proprietary Funds**

*For the year ended September 30, 2009*

	<b>Business-type Activities / Enterprise Funds</b>					<b>Total</b>
	<b>Electric</b>	<b>Water</b>	<b>Sewer</b>	<b>Natural Gas</b>	<b>Non-major Funds</b>	
<b>Operating revenues</b>						
Charges for services	\$ 5,043,810	\$ -	\$ -	\$ 539,576	\$ 312,943	\$ 5,896,329
Water revenues pledged as security for revenue bonds	-	597,343	-	-	-	597,343
Sewer revenues pledged as security for revenue bonds	-	-	753,649	-	-	753,649
<b>Total operating revenues</b>	<b>5,043,810</b>	<b>597,343</b>	<b>753,649</b>	<b>539,576</b>	<b>312,943</b>	<b>7,247,321</b>
<b>Operating expenses</b>						
Personal services	261,133	247,812	219,163	101,338	146,612	976,058
Purchased energy	3,861,562	-	-	329,952	-	4,191,514
Services and supplies	143,551	24,715	63,241	7,485	104,816	343,808
Heat, light and power	24,107	12,618	110,212	341	-	147,278
Insurance	3,841	3,669	10,925	2,281	-	20,716
Repairs and maintenance	49,651	5,520	35,703	10,667	15,770	117,311
Other operating expenses	6,697	39,739	48,158	19,296	51,820	165,710
Depreciation	46,963	59,583	311,115	21,947	18,368	457,976
Amortization	-	68	268	-	-	336
<b>Total operating expenses</b>	<b>4,397,505</b>	<b>393,724</b>	<b>798,785</b>	<b>493,307</b>	<b>337,386</b>	<b>6,420,707</b>
<b>Net operating income (loss)</b>	<b>646,305</b>	<b>203,619</b>	<b>(45,136)</b>	<b>46,269</b>	<b>(24,443)</b>	<b>826,614</b>
<b>Nonoperating revenues (expenses)</b>						
Interest income	19,032	58,797	62,570	1,791	3,135	145,325
Miscellaneous revenue	16,716	37,809	18,955	115,288	-	188,768
Interest expense	-	(2,088)	(76,944)	-	-	(79,032)
<b>Net nonoperating revenues (expenses)</b>	<b>35,748</b>	<b>94,518</b>	<b>4,581</b>	<b>117,079</b>	<b>3,135</b>	<b>255,061</b>
<b>Income before contributions and transfers</b>	<b>682,053</b>	<b>298,137</b>	<b>(40,555)</b>	<b>163,348</b>	<b>(21,308)</b>	<b>1,081,675</b>
<b>Transfers, net</b>	<b>(681,588)</b>	<b>(235,232)</b>	<b>294,033</b>	<b>(33,334)</b>	<b>60,186</b>	<b>(595,935)</b>
<b>Change in net assets</b>	<b>465</b>	<b>62,905</b>	<b>253,478</b>	<b>130,014</b>	<b>38,878</b>	<b>485,740</b>
<b>Net assets - beginning</b>	<b>944,219</b>	<b>2,831,608</b>	<b>8,040,432</b>	<b>316,280</b>	<b>332,126</b>	<b>12,464,665</b>
<b>Net assets - ending</b>	<b>\$ 944,684</b>	<b>\$ 2,894,513</b>	<b>\$ 8,293,910</b>	<b>\$ 446,294</b>	<b>\$ 371,004</b>	<b>\$ 12,950,405</b>

See accompanying notes to financial statements.

**City of Blountstown**  
**Statement of Cash Flows**  
**Proprietary Funds**

For the year ended September 30, 2009

	Business-type Activities / Enterprise Funds					Total
	Electric	Water	Sewer	Natural Gas	Non-major Funds	
<b>Operating activities</b>						
Receipts from customers and users	\$ 4,842,938	\$ 573,273	\$ 918,098	\$ 563,592	\$ 309,013	\$ 7,206,914
Payments to suppliers	(3,856,208)	(42,428)	(513,399)	(379,839)	(169,356)	(4,961,230)
Payments to employees	(259,793)	(245,697)	(217,103)	(100,200)	(144,842)	(967,635)
Other receipts (payments)	-	-	-	(12,176)	-	(12,176)
Net cash provided by (used for) operating activities	726,937	285,148	187,596	71,377	(5,185)	1,265,873
<b>Noncapital financing activities</b>						
Miscellaneous revenue and contributions	16,716	37,809	18,955	115,288	-	188,768
Transfers to other funds	(681,588)	(235,232)	294,033	(33,334)	60,186	(595,935)
Net cash (used for) provided by noncapital financing activities	(664,872)	(197,423)	312,988	81,954	60,186	(407,167)
<b>Capital and related financing activities</b>						
Purchase of capital assets	(38,738)	(231,638)	(272,860)	(9,671)	(8,651)	(561,558)
Principal paid on debt	-	(3,000)	(38,000)	-	-	(41,000)
Interest paid on debt	-	(2,125)	(77,200)	-	-	(79,325)
Net cash (used for) capital and related financing activities	(38,738)	(236,763)	(388,060)	(9,671)	(8,651)	(681,883)
<b>Investing activities</b>						
Purchase of investments	(26,813)	(50,539)	(70,910)	(360)	-	(148,622)
Interest received	30,922	56,462	79,158	1,846	3,135	171,523
Net cash provided by investing activities	4,109	5,923	8,248	1,486	3,135	22,901
<b>Net increase (decrease) in cash and cash equivalents</b>	27,436	(143,115)	120,772	145,146	49,485	199,724
<b>Cash and cash equivalents - beginning</b>	159,729	360,842	491,866	115,705	219,769	1,347,911
<b>Cash and cash equivalents - ending</b>	\$ 187,165	\$ 217,727	\$ 612,638	\$ 260,851	\$ 269,254	\$ 1,547,635
<b>Classified as</b>						
Current assets - cash and cash equivalents	\$ 67,123	\$ 190,592	\$ 482,636	\$ 240,980	\$ 269,254	\$ 1,250,585
Restricted assets - cash and cash equivalents	120,042	27,135	130,002	19,871	-	297,050
	\$ 187,165	\$ 217,727	\$ 612,638	\$ 260,851	\$ 269,254	\$ 1,547,635

(Continued)

See accompanying notes to financial statements.

**City of Blountstown**  
**Statement of Cash Flows**  
**Proprietary Funds (Continued)**

*For the year ended September 30, 2009*

	<b>Business-type Activities / Enterprise Funds</b>					<b>Total</b>
	<b>Electric</b>	<b>Water</b>	<b>Sewer</b>	<b>Natural Gas</b>	<b>Non-major Funds</b>	
<b>Reconciliation of net operating income to net cash provided by operating activities</b>						
Net operating income	\$ 646,305	\$ 203,619	\$ (45,136)	\$ 46,269	\$ (24,443)	\$ 826,614
Adjustments to reconcile operating income to net cash provided by operating activities:						
Depreciation and amortization	46,963	59,651	311,383	21,947	18,368	458,312
Changes in:						
Accounts receivable	(186,066)	(22,305)	(20,560)	26,836	(3,930)	(206,025)
Due to other funds	152,098	13,654	(322,609)	-	-	(156,857)
Other assets	(6,203)	-	185,009	(12,176)	-	166,630
Accounts payable and accrued expenses	82,443	32,294	79,509	(8,679)	4,820	190,387
Customer deposits	(8,603)	(1,765)	-	(2,820)	-	(13,188)
Net cash provided by (used for) operating activities	\$ 726,937	\$ 285,148	\$ 187,596	\$ 71,377	\$ (5,185)	\$ 1,265,873

See accompanying notes to financial statements.

**NOTE 1 - REPORTING ENTITY**

The City of Blountstown, Florida, (the City) is located in northwest Florida in Calhoun County. The City operates under an elected Mayor-Council and a four-member City Council, and serves approximately 3,000 residents. The City provides a full range of municipal services, including fire and police protection, public works activities, parks and recreation, and general administrative services. The City operates a water, sewer, natural gas, and electric utility. The City also operates a cemetery.

As outlined in Governmental Accounting Standards Board (GASB) Statement No. 14, *The Reporting Entity*, the financial reporting entity consists of the primary government, and its component units, for which the primary government is considered to be financially accountable. Also included are other entities whose exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Each potential component unit is individually evaluated using specific criteria outlined in GASB Statement No. 14 to determine whether the entity is: (a) part of the primary government; (b) a component unit which should be included in the reporting entity (blended or discretely presented); (c) an organization which should be excluded from the reporting entity entirely.

The principal criteria for classifying a potential component unit include the legal separateness of the organization, the financial accountability of the primary government for the potential component unit resulting from either the primary government's ability to impose its will on the potential component unit, or the potential component unit's fiscal dependency on the primary government. In applying the above criteria, management has determined that the dependent special district, Blountstown Community Redevelopment Agency (the Agency), is considered a component unit and is blended in the financial statements of the City. The agency was established by City Resolution 90-4. There was no financial activity for the entity for 2009.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Commencing in the reporting year ended September 30, 2004, the City implemented GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*. Significant City accounting policies are described below.

**Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units, if any, for which the primary government is financially accountable.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Government-wide and Fund Financial Statements, *continued***

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (a) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and, (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental fund:

**General Fund** - The general fund is the City's primary operating fund. It accounts for all resources traditionally associated with governments except those required to be accounted for in another fund. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. The majority of current operating expenditures of the City other than proprietary fund activities are financed through revenues received by the General Fund.

The City reports the following major proprietary funds:

**Electric Fund** - Accounts for the purchase and distribution of electric services.

**Natural Gas Fund** - Accounts for the purchase and distribution of gas services.

**Water Fund** - Accounts for costs for collection, treatment and distribution of water services.

**Sewer Fund** - Accounts for costs to provide wastewater and sanitary sewer services.

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation, *continued***

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for water, sewer, natural gas, and electricity service. Operating expenses of the enterprise fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**Enterprise Activities**

For enterprise activities, the City applies all applicable GASB pronouncements. Additionally, the City applies pronouncements issued on or before November 30, 1989, by the Financial Accounting Standards Board (FASB) and its predecessor bodies, unless those pronouncements conflict with or contradict GASB pronouncements. Pursuant to GASB Statement No. 20, the City has elected not to apply all FASB statements and interpretations issued after November 30, 1989.

**Budgets and Budgetary Accounting**

General governmental revenue and expenditures accounted for in budgetary funds are controlled by a budgetary accounting system in accordance with various legal requirements which govern the City's operations. Budgets are monitored at varying levels of classification detail; however, expenditures cannot legally exceed total appropriations at the individual fund level. All budget changes that affect the total of a fund's budget must be approved by the City Commission.

The budgetary information presented for the general fund is prepared on the modified accrual basis. Unexpended items at year-end must be reappropriated in the subsequent year.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Cash and Cash Equivalents**

Cash and Cash Equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the government. Short-term investments also include amounts placed with the State Board of Administration for participation in the Local Government Surplus Funds Trust Fund investment pools created by Sections 218.405 and 218.417, Florida Statutes.

**Investments**

Investments consist of those deposits made locally in commercial banks with a maturity dates greater than three months of the date acquired by the government.

The City follows GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, in reporting on investments owned. Generally, this statement requires various investments be reported at fair value, including debt securities and open-ended mutual funds.

**Receivables**

Customer accounts receivable are recorded in the enterprise funds at their net realizable value. The City estimates there are no material uncollectible accounts. Therefore, the City does not record an allowance for doubtful accounts.

**Due From Other Governments**

Due from other governments consists of funds earned as of September 30, 2009, but not yet received by the City. These amounts were received in October and November 2009.

**Due From (To) Other Funds**

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the governmental-wide financial statements as "internal balances."

**Inventories**

Inventory items of materials and supplies, which are not significant in amount, are considered expenditures when purchased in the governmental funds. Inventory in the proprietary funds consists of utility supplies held for consumption or capital improvements and are valued at the lower of cost or market using the first-in, first-out (FIFO) method.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, right of ways, stormwater system, sidewalks, and similar items), are reported in the applicable governmental or business-type activity columns in the government-wide financial statements. Property, plant, and equipment with initial, individual costs that exceed \$500 and estimated useful lives of over one year are recorded as capital assets. Roads, bridges, and sidewalks are capitalized when their initial costs exceed \$25,000 and possess estimated useful lives of more than one year. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

GASB Statement No. 34 requires the City to report and depreciate new infrastructure assets effective October 1, 2003. Neither their historical cost nor related depreciation has historically been reported in the financial statements. The retroactive reporting of infrastructure is not required by the City.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

<b>Assets</b>	<b>Years</b>
Buildings	50
Improvements other than buildings	20-35
Machinery and equipment	5-15
Infrastructure	15-25

Major outlays for capital assets and improvements are capitalized as projects are constructed. For assets constructed with governmental fund resources, interest during construction is not capitalized.

**Deferred Revenues**

Deferred revenues reported in the government-wide financial statements represent unearned revenues. The deferred revenues will be recognized as revenue in the fiscal year they are earned in accordance with the accrual basis of accounting. Deferred revenues reported in governmental fund financial statements represent unearned revenues or revenues which are measurable but not available, and in accordance with the modified accrual basis of accounting, are reported as deferred revenues.

**Compensated Absences**

The City maintains a policy that permits employees to accumulate earned but unused vacation and sick pay benefits that will be paid to employees upon separation from City service if certain criteria are met. These benefits, plus their related tax and retirement costs are classified as compensated absences. Employees may be paid for unused vacation hours accrued up to a maximum amount. Payment of unused sick leave, upon termination, is also provided for up to varying amounts.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Compensated Absences, *continued***

Both the current and long-term portion of compensated absences are accrued and reported in the government-wide financial statements. No expenditure is reported in the government fund level statements for these amounts until payment is made. Proprietary fund types accrue sick leave and vacation benefits in the period they are earned. Compensated absences liability is based on current rates of pay. This is accounted for pursuant to GASB Statement No. 16, *Accounting for Compensated Absences*.

**Property Taxes**

Under Florida law, the assessment of all properties and the collection of all County, municipal and school board property taxes are consolidated in the offices of the Property Appraiser and Tax Collector. The laws of the state regulating tax assessment are also designed to assure a consistent property valuation method statewide. Florida Statutes permit municipalities to levy property taxes at a rate of up to 10 mills for general operations. The City's millage rate for the year ended September 30, 2009, was 1.5 mills.

The tax levy of the City is established by the City Commission prior to October 1 of each year.

Property tax revenue is recognized when taxes are received by the City. Because any delinquent taxes collected after September 30 would not be material, delinquent taxes due are not accrued at year end.

All taxes become payable on November 1, of each year, or as soon thereafter as the assessment roll is certified and delivered to the Tax Collector. All taxes become delinquent on April 1 following the year in which they are assessed. Discounts are allowed for early payment at the rate of 4% in the month of November, 3% in the month of December, 2% in the month of January, and 1% in the month of February. Taxes paid in March are without discount.

Property taxes are collected by the Calhoun County Tax Collector. State law provides for enforcement of collection of personal property taxes by seizure of the property to satisfy unpaid taxes and for enforcement of collection of real property taxes by the sale of interest-bearing tax certificates.

**Reserves and Designations of Fund Equity**

Reserves indicate that portion of fund balance or net assets that is not available for appropriation or which is legally segregated for a specific future use. The description of each reserve indicates the purpose for which each was intended. Designated portions of fund equity represent management's tentative future spending plans. Such designations should be clearly distinguished from reserves, since managerial plans are subject to change and may never be legally authorized or result in actual expenditures.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Use of Estimates**

The preparation of financial statements in conformity with GAAP requires management to make use of estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements, and the reported amount of revenues and expenditures during the reporting period. Actual results could differ from estimates.

**Use of Restricted Assets**

It is generally the practice of the City to utilize restricted net assets before unrestricted net assets when possible.

**Encumbrances**

Encumbrances represent commitments in the form of purchase orders which are chargeable to an appropriation and for which a part of the appropriation is reserved. Encumbrances do not represent expenditures or liabilities. The City does not record encumbrances outstanding at year end.

**Long-term Obligations**

In the government-wide financial statements and the proprietary fund in the fund financial statements, long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net assets. Bond premiums and discounts, as well as issue costs, are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount.

**Prepaid Expenses**

General fund expenditures for insurance and similar services extended over more than one accounting year are accounted for as expenditures in the year paid.

**Amortization**

Bond issue costs are reported as deferred charges and are amortized over the lives of the respective bond issues using the straight-line method.

**Subsequent Events**

The City has evaluated subsequent events through the date of issuance of these financial statements.

**City of Blountstown, Florida**  
**Notes to Financial Statements**

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**NOTE 3 - CASH AND INVESTMENTS**

At September 30, 2009, the carrying amount of the City's cash and cash equivalents and restricted cash was \$1,709,096 and the bank balance was \$1,848,555. The bank balance was covered by federal depository insurance and, for the amount in excess of such federal depository insurance, by the State of Florida's Public Deposit Act. Provisions of the Act require that public deposits may only be made at qualified public depositories. The Act requires each qualified public depository to deposit with the State Treasurer eligible collateral equal to or in excess of the required collateral as determined by the provisions of the Act. In the event of a failure by a qualified public depository, losses in excess of federal depository insurance and proceeds from the sale of securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

Florida Statutes authorize the City to invest in certificates of deposit, repurchase agreements and the State Treasurer's Investment Pool. In addition, the statutes allow the City to invest in bonds, notes or other obligations of the United States Government, certain bonds of any state or local government unit, and bonds issued by certain government agencies.

The City invested funds in the Florida State Board of Administration Local Government Surplus Funds Investment Pool. At September 30, 2009, the market value and the carrying value of these funds were \$29,068. The funds are carried as a cash equivalent on the balance sheet at September 30, 2009 (See Note 2 for definition of cash equivalents) and are included in carrying value and bank balance in the first paragraph of this note.

The City's investments in the Local Government Surplus Funds Trust Fund (Florida PRIME), which the State Board of Administration indicates is a Securities and Exchange Commission Rule 2a7-like external investment pool, as of September 30, 2009, are similar to money market funds in which shares are owned in the fund rather than the underlying investments. These investments are reported at fair value, which is amortized cost.

The State Board of Administration's interpretation in regards to the City's investments in Fund B is that it does not meet the requirement of a SEC 2a-7-like fund; therefore, State Board of Administration is providing a Fair Value factor (i.e. total net asset value of Fund B divided by total participant balances of Fund B) for September 30, 2009. The Fair Value factor for Fund B for September 30, 2009, is .54915069.

As of September 30, 2009, the City had \$10,203 and \$18,865 invested in Florida PRIME and Fund B, respectively. Additional information and investment policies regarding the Local Government Surplus Funds Trust Fund may be obtained from the State Board of Administration at [www.sbafla.com/prime](http://www.sbafla.com/prime).

**NOTE 3 - CASH AND INVESTMENTS (CONTINUED)**

**Credit Risk**

The credit risk of certain investments, such as investment pools managed by other governments, cannot be categorized as to credit risk because the City investments are not evidenced by specific, identifiable investment securities.

As of September 30, 2009, the City's investment in the Florida PRIME is rated by Standard and Poors and the current rating is AAAM. The Fund B Surplus Funds Trust Fund is not rated by any nationally recognized statistical rating agency.

**Interest Rate Risk**

The weighted average days to maturity (WAM) of the Florida PRIME at September 30, 2009, is 33 days. Next interest rate reset for floating rate securities are used in the calculation of the WAM. The weighted average life (based on expected future cash flows) of Fund B at September 30, 2009, is estimated at 6.69 years. However, because Fund B consists of restructured or defaulted securities, there is considerable uncertainty regarding the weighted average life.

**Custodial Credit Risk**

At September 30, 2009, the City did not hold any deposits or investments that were considered to have custodial risk.

**Concentration of Credit Risk**

At September 30, 2009, the City did not hold any investments that were considered to have concentration of credit risk.

At September 30, 2009, the City's investments consisted of the following:

	<b>Carrying Amount</b>	<b>Market Value</b>
Certificate of Deposit	\$ 3,632,673	\$ 3,632,673

All City depositories are banks or savings institutions designated by the State Treasurer as qualified public depositories. Chapter 280, Florida Statutes "Florida Security for Public Deposits Act" provides procedures for public depositories to ensure monies in banks and savings and loans are collateralized with the Treasurer as an agent for the public entities. All City cash consists of checking accounts and interest-bearing time deposits in a local bank.

For the purposes of the statement of cash flows, the City considers cash and cash equivalents to include cash and investments with the State Board of Administration.

**City of Blountstown, Florida**  
**Notes to Financial Statements**

**NOTE 4 - RECEIVABLES**

Receivables at September 30, 2009 consist primarily of charges to utility customers for water, sewer, gas, electric and sanitation services provided by the City. The City grants credit to customers, substantially all of whom are local residents.

	<b>General Fund</b>	<b>Business-type Activities</b>	<b>Totals</b>
Utility charges-billed	\$ -	\$ 650,348	\$ 650,348
Utility charges-unbilled	-	277,516	277,516
Other	59,389	19,305	78,694
<b>Accounts receivable total</b>	<b>\$ 59,389</b>	<b>\$ 947,169</b>	<b>\$ 1,006,558</b>

In March 2006, the City entered into an agreement with the State of Florida, Office of Tourism, Trade, and Economic Development to borrow \$600,000. These funds were used as a loan to the Calhoun-Liberty Hospital Association, Inc. (the Hospital) for working capital purposes. These funds were secured by an assignment of the Hospital's accounts receivable and a mortgage on the Hospital property. The agreement was amended in March 2009. The revised note is payable in monthly installments of \$4,345 including interest of 3%. At September 30, 2009, the note receivable balance was \$425,965.

**NOTE 5 - INTERFUND TRANSFERS**

Interfund transfers at September 30, 2009, consisted of the following:

<b>TRANSFERS IN</b>					
<b>TRANSFERS OUT</b>	<b>General</b>	<b>Sewer</b>	<b>Sanitation</b>	<b>Cemetery</b>	<b>TOTAL</b>
General	\$ -	\$294,033	\$ 53,086	\$ 7,100	\$ 354,219
Electric	681,588	-	-	-	681,588
Natural Gas	33,334	-	-	-	33,334
Water	235,232	-	-	-	235,232
	<b>\$ 950,154</b>	<b>\$294,033</b>	<b>\$ 53,086</b>	<b>\$ 7,100</b>	<b>\$1,304,373</b>

The City's transfers include transfers to (a) other funds based on budgetary requirements and (b) funds that are required by statute or budgetary authority to expend revenues from another fund that by statute or budgetary authority must collect revenues.

**City of Blountstown, Florida**  
**Notes to Financial Statements**

**NOTE 5 - INTERFUND TRANSFERS (CONTINUED)**

Balances due to/from other funds at September 30, 2009 are as follows:

	<b>INTERFUND RECEIVABLES</b>	<b>INTERFUND PAYABLES</b>
General fund	\$ 52,952	\$ 165,794
Business-type funds		
Electric	-	222,204
Water	-	13,654
Sewer	333,105	-
Natural Gas	-	339
Sanitation	15,934	-
<b>Total</b>	<b>\$ 401,991</b>	<b>\$ 401,991</b>

The balances resulted from the time lag between the dates that (a) interfund goods and services are provided or reimbursable expenditures occur, (b) transactions are recorded in the accounting system, and (c) payments between funds are made. Amounts are generally repaid during the next fiscal year.

**City of Blountstown, Florida**  
**Notes to Financial Statements**

**NOTE 6 - CAPITAL ASSETS**

Capital asset activity for the year ended September 30, 2009, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental activities</b>				
Capital assets not being depreciated:				
Land	\$ 1,114,624	\$ 10,272	\$ -	\$ 1,124,896
Construction in progress	43,155	282,571	(319,201)	6,525
<b>Total capital assets, not being depreciated</b>	<b>1,157,779</b>	<b>292,843</b>	<b>(319,201)</b>	<b>1,131,421</b>
Capital assets being depreciated:				
Buildings	600,061	-	-	600,061
Machinery and equipment	3,360,598	651,767	(61,239)	3,951,126
<b>Total capital assets being depreciated</b>	<b>3,960,659</b>	<b>651,767</b>	<b>(61,239)</b>	<b>4,551,187</b>
Less accumulated depreciation for:				
Buildings	182,251	17,595	-	199,846
Machinery and equipment	1,402,612	169,083	(61,239)	1,510,456
<b>Total accumulated depreciation</b>	<b>1,584,863</b>	<b>186,678</b>	<b>(61,239)</b>	<b>1,710,302</b>
<b>Total capital assets being depreciated, net</b>	<b>2,375,796</b>	<b>465,089</b>	<b>-</b>	<b>2,840,885</b>
<b>Governmental activities capital assets, net</b>	<b>\$ 3,533,575</b>	<b>\$ 757,932</b>	<b>\$ (319,201)</b>	<b>\$ 3,972,306</b>

Depreciation expense was charged to governmental activities functions/programs of the primary government as follows:

General government	\$ 33,650
Public safety	66,168
Highways and streets	52,660
Culture and recreation	34,200
<b>Total depreciation expense - governmental activities</b>	<b>\$ 186,678</b>

**City of Blountstown, Florida**  
**Notes to Financial Statements**

**NOTE 6 - CAPITAL ASSETS (CONTINUED)**

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Business-type activities</b>				
Capital assets not being depreciated:				
Land	\$ 49,595	\$ -	\$ -	\$ 49,595
Construction in progress	9,750	233,177	9,750	233,177
<b>Total non-depreciable assets</b>	<b>59,345</b>	<b>233,177</b>	<b>9,750</b>	<b>282,772</b>
Capital assets being depreciated:				
Utility systems	14,494,360	64,347	-	14,558,707
Other property, plant and equipment	1,471,964	264,039	-	1,736,003
<b>Total capital assets being depreciated</b>	<b>15,966,324</b>	<b>328,386</b>	<b>-</b>	<b>16,294,710</b>
Less accumulated depreciation for:				
Utility systems	5,574,101	352,444	-	5,926,545
Other property, plant and equipment	1,055,884	105,532	-	1,161,416
<b>Total accumulated depreciation</b>	<b>6,629,985</b>	<b>457,976</b>	<b>-</b>	<b>7,087,961</b>
<b>Total capital assets being depreciated, net</b>	<b>9,336,339</b>	<b>(129,590)</b>	<b>-</b>	<b>9,206,749</b>
<b>Business-type activities capital assets, net</b>	<b>\$ 9,395,684</b>	<b>\$ 103,587</b>	<b>\$ 9,750</b>	<b>\$ 9,489,521</b>

Depreciation expense was charged to business-type activities of the primary government as follows:

Electric fund	\$ 46,963
Water fund	59,583
Sewer fund	311,115
Natural gas fund	21,947
Sanitation fund	18,368
<b>Total depreciation expense - business-type activities</b>	<b>\$457,976</b>

**City of Blountstown, Florida**  
**Notes to Financial Statements**

**NOTE 7 - LONG-TERM DEBT AND BONDS PAYABLE**

Long-term debt activity for the year ended September 30, 2009, was as follows:

	<b>Balance 10/01/08</b>	<b>Increase (Reductions)</b>	<b>Balance 09/30/09</b>
<b>Governmental Activities:</b>			
Liability for compensated absences	\$ 45,032	\$ 3,244	\$ 48,276
<b>Business-type Activities:</b>			
Liability for compensated absences	\$ 37,080	\$ 4,414	\$ 41,494

Records kept for compensated absences relate only to hours earned, used, and available. Accordingly, only the net change in compensated absences payable is presented.

	<b>BEGINNING BALANCE</b>	<b>ADDITIONS</b>	<b>REDUCTIONS</b>	<b>ENDING BALANCE</b>	<b>DUE WITHIN ONE YEAR</b>
<b>Governmental activities:</b>					
Notes payable	\$ 450,000	\$ 69,898	\$ 41,916	\$ 477,982	\$ 64,217

Payments on the notes payable are made by the debt service funds.

Future debt service requirements on notes payable at September 30, 2009 are as follows:

<b>Year ending September 30</b>	<b>Principal</b>	<b>Interest</b>
2010	\$ 64,217	\$ 14,281
2011	57,212	12,017
2012	50,807	10,161
2013	46,684	8,561
2014	44,945	7,197
2015-thereafter	214,117	14,857
<b>Total</b>	<b>\$477,982</b>	<b>\$ 67,074</b>

**City of Blountstown, Florida**  
**Notes to Financial Statements**

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**NOTE 7 - LONG-TERM DEBT AND BONDS PAYABLE (CONTINUED)**

**Notes payable**

\$600,000, State of Florida, Office of Tourism, Trade and Development, payable in monthly installments of \$4,345 through 2019, including interest at 3.00%, used as working capital for Calhoun-Liberty Hospital Association, Inc.	\$ 425,965
\$26,992, Mears Motor Leasing, payable in monthly installments of \$620 through 2013, interest at 4.90%. Secured by 2009 Chevrolet Tahoe Police Unit.	23,376
\$21,453 Mears Motor Leasing, payable in monthly installments of \$639 through 2012, interest at 4.90%. Secured by 2009 Ford Crown Vic Police Unit.	15,833
\$21,453, Mears Motor Leasing, payable in monthly installments of \$936 through 2011, interest at 4.90%. Secured by 2009 Ford Crown Vic Police Unit.	12,808
<b>Total notes payable</b>	<b>\$ 477,982</b>

In March 2006, the City entered into an agreement with the State of Florida, Office of Tourism, Trade, and Economic Development to borrow \$600,000. These funds would be used as a loan to the Calhoun-Liberty Hospital Association, Inc. (the Hospital) for working capital purposes. These funds were secured by the assignment of the City's interest in the accounts receivable of the Hospital and by the assignment of interest in the mortgage on the property of the Hospital held by the City. The note payable was amended in March 2009. The revised note is payable in monthly installments of \$4,345 including interest of 3%.

**City of Blountstown, Florida**  
**Notes to Financial Statements**

**NOTE 7 - LONG-TERM DEBT AND BONDS PAYABLE (CONTINUED)**

	Original Issue	Balance 10/01/08	Increase (Reductions)	Balance 09/30/09	Due Within One Year
<b>Bonds Payable - Enterprise Funds</b>					
Water and Sewer Fund Bonds:					
4.5% Water and Sewer System Revenue Bonds, Series 1998A; used to construct a waste-water treatment facility	\$1,463,000	\$ 1,296,000	\$ (23,000)	\$ 1,273,000	\$ 24,000
4.5% Water and Sewer System Revenue Bonds, Series 1998B; used to construct a waste-water treatment facility	99,000	89,000	(2,000)	87,000	2,000
5% Water and Sewer System Revenue Bonds, dated June 29, 1979; used to improve the water and sewer system	96,800	44,000	(3,000)	41,000	4,000
5% Water and Sewer System Revenue Bonds, dated November 1983; used to improve the water and sewer system	473,400	304,000	(13,000)	291,000	14,000
<b>Total Bonds Payable - Enterprise Funds</b>	<b>\$2,132,200</b>	<b>\$ 1,733,000</b>	<b>\$ (41,000)</b>	<b>\$ 1,692,000</b>	<b>\$ 44,000</b>

**City of Blountstown, Florida**  
**Notes to Financial Statements**

**NOTE 7 - LONG-TERM DEBT AND BONDS PAYABLE (CONTINUED)**

Future debt service requirements for the enterprise funds on long-term debt are summarized below:

**Water and Sewer Revenue Bonds**

Year ending September 30	Series 1998 A		Series 1998 B	
	Principal	Interest	Principal	Interest
2010	\$ 24,000	\$ 57,285	\$ 2,000	\$ 3,915
2011	25,000	56,205	2,000	3,825
2012	26,000	55,080	2,000	3,735
2013	27,000	53,910	2,000	3,645
2014	28,000	52,695	2,000	3,555
2015-2019	163,000	243,090	10,000	16,425
2020-2024	203,000	202,995	15,000	13,725
2025-2029	252,000	153,180	17,000	10,305
2030-2034	316,000	90,945	21,000	6,075
2035-2037	209,000	18,360	14,000	1,215
<b>Totals</b>	<b>\$ 1,273,000</b>	<b>\$ 983,745</b>	<b>\$ 87,000</b>	<b>\$ 66,420</b>

Year ending September 30	Series 1979		Series 1984		Totals	
	Principal	Interest	Principal	Interest	Principal	Interest
2010	\$ 4,000	\$ 2,050	\$ 14,000	\$ 14,550	\$ 44,000	\$ 77,800
2011	4,000	1,850	14,000	13,850	45,000	75,730
2012	4,000	1,650	15,000	13,150	47,000	73,615
2013	4,000	1,450	15,000	12,400	48,000	71,405
2014	5,000	1,250	17,000	11,650	52,000	69,150
2015-2019	20,000	2,500	95,000	45,000	288,000	307,015
2020-2024	-	-	121,000	18,700	339,000	235,420
2025-2029	-	-	-	-	269,000	163,485
2030-2034	-	-	-	-	337,000	97,020
2035-2037	-	-	-	-	223,000	19,575
<b>Totals</b>	<b>\$ 41,000</b>	<b>\$ 10,750</b>	<b>\$ 291,000</b>	<b>\$ 129,300</b>	<b>\$1,692,000</b>	<b>\$ 1,190,215</b>

A synopsis of long-term debt covenants for the water and sewer parity bonds follows:

- (a) Water and Sewer System Revenue Bonds, Series 1998A - \$1,273,000 balance. These bonds were issued in June 1998 to construct a wastewater treatment facility. The bonds are secured by a pledge of the net revenues of the system. The bonds are due in annual installments of \$16,000 to \$75,000 through September 1, 2037; interest at 4.5% per annum is payable each September. A sinking fund is required to be maintained to accumulate amounts sufficient to pay principal and interest coming due. In addition, monthly transfers of \$682 to a reserve account are required until a balance of \$81,835 is attained.

**City of Blountstown, Florida**  
**Notes to Financial Statements**

**NOTE 7 - LONG-TERM DEBT AND BONDS PAYABLE (CONTINUED)**

- (b) Water and Sewer System Revenue Bonds, Series 1998B - \$87,000 balance. These bonds were issued in June 1998 to construct a wastewater treatment facility. The bonds are secured by a pledge of the net revenues of the system. The bonds are due in annual installments of \$1,000 to \$5,000 through September 1, 2037; interest at 4.5% per annum is payable each September. A sinking fund is required to be maintained to accumulate amounts sufficient to pay principal and interest coming due. In addition, monthly transfers of \$51 to a reserve account are required until a balance of \$6,095 is attained.
- (c) Water and Sewer Revenue Bonds - \$41,000 balance. The bonds are secured by a pledge of gross revenues of the system. The bonds are due in annual installments of \$1,000 to \$5,000 through January 1, 2018; interest at 5% per annum is payable semiannually on January 1 and July 1.
- (d) Water and Sewer System Revenue Bonds - \$291,000 balance. The bonds are secured by a pledge of gross revenues of the system. The bonds are due in annual installments of \$5,000 to \$26,000; interest at 5% per annum is payable semiannually on January 1 and July 1.

There are a number of limitations and restrictions contained in the various bond indentures, including the establishment of specific debt service sinking and reserve accounts. The City is in compliance with all significant limitations and restrictions.

Restricted cash account balances relating to the bond issues in the enterprise funds at September 30, 2009, are as follows:

	<b>1998A Issue</b>	<b>1998B Issue</b>	<b>1979 Issue</b>	<b>1984 Issue</b>	<b>Total</b>
Sinking fund - principal and interest	\$ 7,109	\$ 508	\$ 3,047	\$ 13,140	\$ 23,804
Reserve account	71,095	5,586	7,109	32,564	116,354
<b>Totals</b>	<b>\$ 78,204</b>	<b>\$ 6,094</b>	<b>\$ 10,156</b>	<b>\$ 45,704</b>	<b>\$ 140,158</b>

**NOTE 8 - DEFERRED COMPENSATION PLAN**

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all City employees, permits them to defer a portion of their salary until future years. Participation in the plan is optional. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

Investments are managed by the plan's trustee under a variety of investment options. The choice of the investment option(s) is made by the participants.

**NOTE 9 - EMPLOYEE BENEFITS**

**Retirement Plan**

**Plan Description**

The City participates in the Florida Retirement System (FRS) a cost-sharing, multiple employer defined benefit public retirement system administered by the State of Florida Department of Administration, Division of Retirement, to provide retirement and survivor benefits to participating public employees. Chapter 121, Florida Statutes, establishes the authority for participant eligibility, contribution requirements, vesting eligibility and benefit provisions. FRS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the State of Florida Division of Retirement, Tallahassee, FL 32399-1560, or by accessing their internet site at [www.dos.state.fl.us/fgils/retirement](http://www.dos.state.fl.us/fgils/retirement).

The System provides vesting of benefits after six years of creditable service. Members are eligible for normal retirement after six years of service and attaining age 62, or 30 years of service regardless of age. Early retirement may be taken any time after completing six years of service; however, there is a 5% benefit reduction for each year prior to normal retirement. FRS also provides death and disability benefits and cost-of-living adjustments. Generally, membership is compulsory for all full-time and part-time employees. Retirement coverage is employee noncontributory. The employer pays all contributions.

**Funding Policy**

The funding methods and the determination of benefits payable are provided in various acts of the Florida Legislature. These acts provide that employers pay all contributions at rates determined each year by the legislature. The rates, as a percentage of gross earnings, are as follows:

	<b>10/01/08-09/30/09</b>
Regular class	9.85%
Senior management	13.12%
Special risk class	20.92%
DROP program participants	10.91%

Contribution rates equal actuarial determined rates. During the years ended September 30, 2009, 2008, and 2007 total payroll for all employees was \$1,387,990, \$1,466,693, and \$1,483,950 respectively. The retirement contributions for all employees covered by FRS for the years ended September 30, 2009, 2008, and 2007 were \$169,894, \$181,503 and \$143,030, respectively. The contributions for the years ending September 30, 2009, 2008, and 2007 represented 11.68%, 12.42%, and 9.65%, respectively, of total payroll.

**City of Blountstown, Florida**  
**Notes to Financial Statements**

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**NOTE 10 - RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and/or the public; or damage to property of others; and natural disasters for which the City carries commercial insurance. Insurance against losses is provided for the following types of risk:

- Workers' compensation and employer's liability
- General and automobile liability
- Real and personal property damage
- Public officials' liability
- Accidental death and dismemberment

The City's coverage for workers' compensation is under a retrospectively rated policy. Premiums are accrued based on the ultimate cost to-date of the City's experience for this type of risk.

**NOTE 11 - GRANTS**

The City participates in several state and federal grant programs. These programs are subject to program compliance audits by grantors or their representatives. The audits of these programs for, or including, the year ended September 30, 2009, have not yet been accepted/approved by the grantors. Accordingly, the final determination of the City's compliance with applicable grant requirements will be established at a future date. The amount, if any, of expenditures which may be disallowed by granting agencies cannot be determined, although the City expects such amounts, if any, to be immaterial.

**NOTE 12 - FUND EQUITY**

**Reserved Fund Equity**

Reservations of equity show amounts that are not appropriated for expenditure or are legally restricted for specific uses. The purpose for each is indicated as follows:

<b>Funds</b>	<b>Purpose</b>	<b>Amount</b>
General fund	Police education	\$ 6,075
Water fund	Debt Service	6,163
Sewer fund	Debt Service	81,264
<b>Total restricted fund equity</b>		<b>\$ 93,502</b>

**NOTE 13 - OPERATING LEASE**

The City entered into a non-cancellable operating lease for a garbage truck. The lease term commenced on January 4, 2008 and expires on February 4, 2010. The City agrees to pay 24 monthly payments of \$2,653.

**NOTE 14 - COMMITMENTS AND CONTINGENCIES**

Various claims and lawsuits are pending against the City. In the opinion of legal counsel, the potential unrecorded liability on all claims and lawsuits will not be significant to the City's financial position.

The City has contracted with Gulf Power Company under a service agreement dated December 5, 2007. Gulf Power Company will provide the City its full requirements for electric service at rates determined under the terms of the contract. This agreement expires April 30, 2012.

The City is a party to various construction contracts. Amounts related to these contracts totaling \$716,085 have been committed but not incurred as of September 30, 2009.

**NOTE 15 - MAJOR SUPPLIER**

Florida Gas Utilities (FGU) acts as the agent for the City on all natural gas purchases. Purchases totaled \$329,952 for the year ended September 30, 2009. The City has placed a deposit totaling \$53,384 with FGU to satisfy the credit requirements of the supplier.

All electricity sold by the City was purchased from a single supplier, Gulf Power Company. Purchases totaled \$3,861,562 for the year ended September 30, 2009.

## **Supplementary Information**

**City of Blountstown**  
**Combining Statement of Net Assets**  
**Nonmajor Proprietary Funds**

*September 30, 2009*

	<b>Business-type Activities / Enterprise Funds</b>		
	<b>Sanitation</b>	<b>Cemetery</b>	<b>Total</b>
<b>Assets</b>			
Current assets			
Cash and cash equivalents	\$ 169,694	\$ 99,560	\$ 269,254
Accounts receivable, net	43,303	-	43,303
Due from other funds	15,934	-	15,934
Total current assets	228,931	99,560	328,491
Noncurrent assets			
Nondepreciable	-	15,000	15,000
Depreciable, net	50,503	-	50,503
Total noncurrent assets	50,503	15,000	65,503
Total assets	279,434	114,560	393,994
<b>Liabilities</b>			
Current liabilities			
Accounts payable	13,415	-	13,415
Accrued expenses	2,683	-	2,683
Compensated absences payable	4,649	-	4,649
Total current liabilities	20,747	-	20,747
Noncurrent liabilities			
Accrued compensated absences	2,243	-	2,243
Total liabilities	22,990	-	22,990
<b>Net assets</b>			
Invested in capital assets, net of related debt	50,503	15,000	65,503
Unrestricted	205,941	99,560	305,501
Total net assets	\$ 256,444	\$ 114,560	\$ 371,004

**City of Blountstown**  
**Combining Statement of Revenues, Expenses, and Changes in Net Assets**  
**Nonmajor Proprietary Funds**

*For the year ended September 30, 2009*

	<b>Business-type Activities / Enterprise Funds</b>		
	<b>Sanitation</b>	<b>Cemetery</b>	<b>Total</b>
<b>Operating revenues</b>			
Charges for services	\$ 307,742	\$ 5,201	\$ 312,943
Total operating revenues	307,742	5,201	312,943
<b>Operating expenses</b>			
Personal services	146,612	-	146,612
Services and supplies	104,816	-	104,816
Repairs and maintenance	15,770	-	15,770
Other operating expenses	51,820	-	51,820
Depreciation	18,368	-	18,368
Total operating expenses	337,386	-	337,386
Net operating income	(29,644)	5,201	(24,443)
<b>Nonoperating revenues (expenses)</b>			
Interest income	1,762	1,373	3,135
Total nonoperating revenues (expenses)	1,762	1,373	3,135
Income before contributions and transfers	(27,882)	6,574	(21,308)
Transfers, net	53,086	7,100	60,186
<b>Change in net assets</b>	25,204	13,674	38,878
<b>Net assets - beginning</b>	231,240	100,886	332,126
<b>Net assets - ending</b>	\$ 256,444	\$ 114,560	\$ 371,004

**City of Blountstown**  
**Combining Statement of Cash Flows**  
**Nonmajor Proprietary Funds**

*For the year ended September 30, 2009*

	<b>Business-type Activities / Enterprise Funds</b>		
	<b>Sanitation</b>	<b>Cemetery</b>	<b>Total</b>
<b>Operating activities</b>			
Receipts from customers and users	\$ 303,812	\$ 5,201	\$ 309,013
Payments to suppliers	(169,356)	-	(169,356)
Payments to employees	(144,842)	-	(144,842)
Net cash (used for) provided by operating activities	(10,386)	5,201	(5,185)
<b>Noncapital financing activities</b>			
Transfers from other funds	53,086	7,100	60,186
Net cash provided by noncapital financing activities	53,086	7,100	60,186
<b>Capital and related financing activities</b>			
Purchase of capital assets	(8,651)	-	(8,651)
Net cash provided by capital and related financing activities	(8,651)	-	(8,651)
<b>Investing activities</b>			
Interest received	1,762	1,373	3,135
Net cash provided by investing activities	1,762	1,373	3,135
<b>Net increase in cash and cash equivalents</b>	<b>35,811</b>	<b>13,674</b>	<b>49,485</b>
<b>Cash and cash equivalents - beginning</b>	<b>133,883</b>	<b>85,886</b>	<b>219,769</b>
<b>Cash and cash equivalents - ending</b>	<b>\$ 169,694</b>	<b>\$ 99,560</b>	<b>\$ 269,254</b>
<b>Classified as</b>			
Current assets - cash and cash equivalents	\$ 169,694	\$ 99,560	\$ 269,254

(Continued)

**City of Blountstown**  
**Combining Statement of Cash Flows**  
**Nonmajor Proprietary Funds (Continued)**

*For the year ended September 30, 2009*

	<b>Business-type Activities / Enterprise Funds</b>		
	<b>Sanitation</b>	<b>Cemetery</b>	<b>Total</b>
<b>Reconciliation of net operating income to net cash provided (used) by operating activities</b>			
Net operating income	\$ (29,644)	\$ 5,201	\$ (24,443)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:			
Depreciation	18,368	-	18,368
Changes in:			
Accounts receivable	(3,930)	-	(3,930)
Accounts payable and other current liabilities	4,820	-	4,820
Net cash (used for) provided by operating activities	\$ (10,386)	\$ 5,201	\$ (5,185)

## INDEPENDENT AUDITORS' MANAGEMENT LETTER

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

We have audited the financial statements of the City of Blountstown, Florida (the City), as of and for the year ended September 30, 2009, and have issued our report thereon dated February 18, 2010.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Governmental Auditing Standards*. Disclosures in those reports and schedule, which are dated February 18, 2010, should be considered in conjunction with this management letter.

- Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report except as noted under the heading "Prior Year Findings and Recommendations."
- Section 10.554(1)(i)2., Rules of the Auditor General, requires our audit to include a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. In connection with our audit, we determined that City of Blountstown, Florida complied with Section 218.415, Florida Statutes.
- Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address in the management letter any findings and recommendations that improve financial management. In connection with our audit, we did not have any such recommendations.

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

- Section 10.554(1)(i)4., Rules of the Auditor General, requires that we address violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the determination of financial statements amounts that is less than material, but, more than inconsequential. In connection with our audit, we did not have any such findings.
- Section 10.554(1)(i)5., Rules of the Auditor General, provides that the auditor may, based on professional judgment, report the following matters that are inconsequential to the determination of financial statements amounts, considering both quantitative and qualitative factors: (1) violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred and (2) control deficiencies that are not significant deficiencies, including, but not limited to; (a) improper or inadequate accounting procedures (e.g., the omission of required disclosures from the financial statements); (b) failures to properly record financial transactions; and (c) other inaccuracies, shortages, and defalcations and instances of fraud discovered by, or that come to the attention of, the auditor. In connection with our audit, we did not have any such findings.
- Section 10.554(1)(i)6., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. This information is disclosed in the notes to the financial statements.
- Section 10.554(1)(i)7.a., Rules of the Auditor General, requires a statement be included as to whether or not the local governmental entity has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.
- Section 10.554(1)(i)7.b., Rules of the Auditor General, requires that we determine whether the annual financial report for the City of Blountstown for the fiscal year ended September 30, 2009, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2009. In connection with our audit, we determined that these two reports were in agreement.

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

- Pursuant to Sections 10.554(1)(i)7.c. and 10.556(7), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America requires us to indicate that this letter is intended solely for the information and use of the City Commission, management, and the State of Florida Auditor General and appropriate federal and state agencies and is not intended to be and should not be used by anyone other than these specified parties.

*Caru, Riggs & Ingram, L.L.C.*

February 18, 2010

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

We have audited the financial statements of the governmental activities, the business-type activities, and each major fund, and the aggregate remaining fund information of the City of Blountstown, Florida (the "City") as of and for the year ended September 30, 2009, which collectively comprise the City of Blountstown, Florida's basic financial statements and have issued our report thereon dated February 18, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we considered to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects City of Blountstown's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of City of Blountstown's financial statements that is more than inconsequential will not be prevented or detected by City of Blountstown's internal control. We consider the following deficiencies to be significant deficiencies in internal control over financial reporting:

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

## **CURRENT YEAR AUDIT FINDINGS**

### **CLASSIFICATION OF REVENUE AND EXPENSES 09-01**

COMMENT: It was noted that revenues and related expenses were sometimes netted into one account. According to generally accepted accounting principles (GAAP), revenues and expenses are to be recorded in their entirety.

RECOMMENDATION: We recommend that all revenues and expenses be recorded in their entirety.

## **PRIOR YEAR AUDIT FINDINGS**

### **CLASSIFICATION OF FIXED ASSETS 08-01**

COMMENT: Some capital asset expenditures were not properly classified and mistakenly omitted from the depreciation schedule.

RECOMMENDATION: We recommend management review all expenditures to ascertain proper classification of fixed assets.

STATUS: This matter has been resolved.

### **DEPRECIATION OF FIXED ASSETS 08-02**

COMMENT: Depreciation expense was not properly calculated for current year additions.

RECOMMENDATION: We recommend management review year end depreciation schedules to ascertain all qualified assets are depreciated correctly.

STATUS: This matter has been resolved.

### **ACCOUNTS RECEIVABLE 08-03**

COMMENT: We noted some governmental revenues were not properly accounted for at year end. We also noted a year end entry to record utility accounts receivable was posted improperly thereby understating revenues. Failure to properly accrue all earned revenue results in the financial statements being understated.

RECOMMENDATION: We recommend all revenue to be properly accrued at year end. We also recommend management review monthly financial statements and reconcile all applicable accounts accordingly.

STATUS: Improvements have been made from the prior year, however management needs to ascertain all revenues are properly recorded in the correct period.

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

**ACCOUNTS PAYABLE 08-04**

COMMENT: Some invoices were not recorded in accounts payable at year end as required by generally accepted accounting principles. As a result, accounts payable and expenses were incorrectly stated, resulting in a material adjustment.

RECOMMENDATION: We recommend management carefully review expenditures to determine that all accounts payable are properly recorded at year end.

STATUS: This matter has been resolved.

**UTILITY BILLING 08-05**

COMMENT: During review of the utility billing process, we noted some errors relating to customer bills. Some of the errors were result of incorrect reading and machinery malfunction. We also noted some were related to the multiplier for certain commercial clients. Management has reviewed the errors and has taken corrective action to limit reoccurrence.

RECOMMENDATION: We recommend management ascertain internal control procedures are adequate to prevent billing errors.

STATUS: Many of these errors were noted earlier in 2008/2009 and management took corrective action to limit reoccurrence.

**BAD DEBT WRITE-OFF 08-06**

COMMENT: We were unable to determine if proper approval was obtained prior to writing off delinquent utility bills. Upon inquiry, it was noted that management has not submitted delinquent accounts to the City Council as in past years for approval to write them off.

RECOMMENDATION: We recommend management establish control procedures to govern when delinquent accounts are to be written off and who can authorize this process. We also recommend the City Council consider reporting the delinquent accounts to the collection bureau.

STATUS: This matter has been resolved.

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

**SEGREGATION OF DUTIES FINDING 06-01 - NOT RESOLVED**

COMMENT: Separation of certain accounting and administrative duties among employees, which is recommended as an effective internal control procedures, was not considered feasible by the City because of its size and limited number of employees. The City recognizes that the cost of its internal control structure should not exceed the benefits expected to be derived. The City also recognizes the inherent limitations of an internal control structure. Mistakes and irregularities may occur in any event with or without an adequate internal control structure. Furthermore adequate segregation of duties can be circumvented by collusion among persons. Nevertheless, internal control is strengthened when incompatible duties are separated and review procedures are established and adhered to.

RECOMMENDATION: We recommended that the City continue to seek ways to strengthen internal control through segregation of duties.

STATUS: There is still a lack of segregation of duties between employees who have recordkeeping responsibilities and employees with custody of City assets.

**DEFICIENCY OVER FINANCIAL REPORTING, FINDING 07-01 - NOT RESOLVED**

COMMENT: The City has a capable individual providing bookkeeping services, however the City does not have an individual on staff with the accounting education and experience to properly record more complex accounting transactions and prepare financial statements in accordance with generally accepted accounting principles (GAAP).

AICPA Statement on Auditing Standards (SAS) No. 112, *Communicating Internal Control Matters Identified in an Audit*, effective for years ended after December 15, 2006, requires that auditors communicate matters related to a entity's internal controls over financial reporting. Internal controls should be implemented to provide reasonable assurance that all financial transactions will be properly recorded and that financial statements will be prepared in accordance with GAAP. SAS 112 requires a significant deficiency to be reported whenever an auditor discovers that these controls are not in place.

The fact that the City does not have someone on staff to prepare the financial statements in accordance with generally accepted accounting principles and to record complex accounting transactions results in a significant deficiency under professional standards.

RECOMMENDATION: We understand the cost-benefit of hiring someone with this expertise is not practical, therefore, we recommend the City continue to request outside assistance in recording more complex transactions.

STATUS: This matter continues to exist.

Honorable Mayor and City Council  
City of Blountstown  
Blountstown, Florida

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by City of Blountstown's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above are material weaknesses.

### **Compliance and Other Matters**

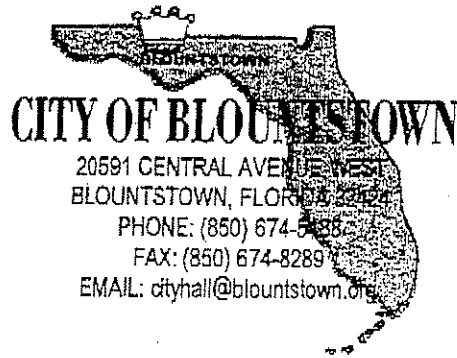
As part of obtaining reasonable assurance about whether the City of Blountstown, Florida's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Blountstown's response to the findings identified in our audit are included as "Management's Response". We did not audit City of Blountstown's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the City Commission, management, and specific legislative or regulatory bodies, and is not intended to be and should not be used by anyone other than these specified parties.

*Car, Riggs & Ingram, L.L.C.*

February 18, 2010



Auditor General  
P.O. Box 1735  
Tallahassee, FL 32302

Dear Sir:

The following is a reply to the comments reported in the "Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on An Audit of General Purpose Financial Statement Performed In Accordance With *Government Auditing Standards*" of the general financial statements of the City of Blountstown, Florida as of and for the year ended September 30, 2009.

### **FINDINGS – FINANCIAL STATEMENTS – INTERNAL CONTROL**

#### **Prior Year Audit Finding : Need for Segregation of Duties**

The City of Blountstown remains a small town of less than 2500 citizens. Our customer base is less than 4000 persons. The City Council of Blountstown determines the number of employees that the City maintains through their budgeting approval process and also the restrictions of the city's personnel policy. Through review of the financial status of the City monthly and through the daily activity of the six administrative personnel, City Manager, Finance Director, 2 Clerks, Revenue Officer, and Disbursements Officer we continue to segregate duties as much as possible. The City is reviewing the possibilities of cross training personnel to help resolve this issue. This problem is inherent with the overall operation with a limited number of personnel operating the financial/administrative portion of:

1. Natural Gas Operations-revenue account
2. Sanitation (Garbage Collection) Operations- revenue account
3. Electricity Operations- revenue account
4. Water Operations- revenue account
5. Sewer Operations- revenue account
6. Street Maintenance Operations-service provided
7. City Right of Way Maintenance-service provided
8. Drainage Maintenance-service provided
9. Fire Department – service provided
10. Police Department – services provided

11. Parks Maintenance-service provided
12. Interaction with Federal, State, County and Other Agencies-service provided
13. Seeking Outside Source Funding (Grants)-service provided
14. City Financial Accounting (Bookkeeping)-service provided
15. City Records Management-service provided

**Prior Year Audit Finding: Deficiency Over Financial Reporting**

The City of Blountstown acknowledges and understands SAS 112, however, the City feels they have employees with adequate financial knowledge and abilities and does not feel that it is of any detriment to the City. The City will continue to request outside assistance as needed in recording more complex transactions and preparation of financial statements.

**Prior Year Audit Finding: Accounts Receivable**

The Revenue Officer will continue to review all revenue received at year end to ensure it has been properly accrued as well as begin reviewing revenue monthly for proper recording.

**Prior Year Audit Finding: Utility Billing**

Prior to printing bills, the billing journals will be reviewed for errors by the Revenue Officer and a Clerk. Once bills are printed, the Revenue Officer will review the bills and the City Manager will randomly review 50 bills prior to mailing.

**Current Year Audit Finding: Classification of Revenue and Expenses**

The Revenue Officer in conjunction with the Finance Director will review revenues and expenses to ensure they are recorded in their entirety.

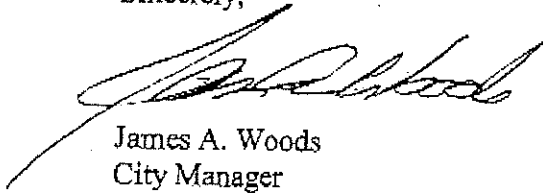
In summary, *once again*, the City of Blountstown will continue to work to maintain adequate separation of duties as restricted by the limited number of personnel available and provided by the City Council. The checks and balances as approved by the City Council will remain in place. The monthly review process and the daily oversight duties of each City employee, continues to assure that city business is handled properly. However, we remain diligent in seeking ways to better segregate activities, ensure accuracy and eliminate unnecessary tasks. In addition, the City understands that the cost-benefit of hiring someone with the expertise to prepare financial statements and record

Auditor General  
Page Three

more complex transactions would not be practical, we will continue to request outside assistance as needed with these duties.

Please contact me if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "James A. Woods". The signature is written in a cursive style with a long, sweeping underline that extends to the left.

James A. Woods  
City Manager