



**LIFE SKILLS CENTER LEON COUNTY, INC.  
A CHARTER SCHOOL AND COMPONENT UNIT OF THE  
DISTRICT SCHOOL BOARD OF  
LEON COUNTY, FLORIDA**

**FINANCIAL STATEMENTS WITH INDEPENDENT  
AUDITOR'S REPORTS THEREON**

**JUNE 30, 2010**



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**LIFE SKILLS CENTER LEON COUNTY, INC.  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2010**

The discussion and analysis of the Life Skills Center Leon County, Inc.'s (the "School") financial performance provides an overall review of the School's financial activities for the fiscal year ended June 30, 2010. The intent of this discussion and analysis is to look at the School's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the School's financial performance.

**Financial Highlights**

The assets of the School exceeded its liabilities at the close of the fiscal year by \$126,237 (net assets). This is a slight increase from the prior year, when assets of the School exceeded its liabilities by \$122,306.

Revenues from state and local sources increased 21% (\$341,610), while revenues from federal sources decreased 94% (\$139,968) and revenues from other sources decreased 84% (\$40,302), for a net increase in revenues of 9% (\$161,340). Expenses correspondingly increased 14% (\$236,616). The changes are primarily due to increased enrollment and the receipt of stimulus funding. Also, there were no federal start-up funds in the current year, and the working capital contribution from the management company was no longer required.

**Using this Financial Report**

This report consists of three parts - the management discussion and analysis, the basic financial statements and notes to those statements. The basic financial statements include two kinds of statements that present different views of the School:

The first two statements - the Statement of Net Assets and Statement of Activities, are government-wide financial statements that provide information about the School's overall financial status.

The remaining statements - the Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balances, are fund financial statements that focus on individual parts of the School, reporting the School's operations in more detail than the government-wide statements.

**Government-Wide Financial Statements**

The government-wide financial statements report information about the School as a whole using accounting methods similar to those used by the private sector. The Statement of Net Assets includes all of the School's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the School's net assets and how they have changed. Net assets - the difference between the School's assets and liabilities - are one way to measure the School's financial position. Over time, increases or decreases in the School's net assets are an indicator of whether its financial position is improving or deteriorating.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2010  
(continued)**

**Net Assets**

The table below provides a comparative summary of the School's net assets for fiscal years 2010 and 2009.

	<u>2010</u>	<u>2009</u>	<u>Increase (Decrease)</u>
<b>Assets</b>			
Current Assets	\$ 96,899	\$ 53,849	\$ 43,050
Capital Assets, net	<u>41,994</u>	<u>70,957</u>	<u>(28,963)</u>
Total Assets	<u>\$ 138,893</u>	<u>\$ 124,806</u>	<u>\$ 14,087</u>
<b>Liabilities</b>			
Current Liabilities	<u>\$ 12,656</u>	<u>\$ 2,500</u>	<u>\$ 10,156</u>
<b>Net Assets</b>			
Invested in Capital Assets	41,994	70,957	(28,963)
Unrestricted	<u>84,243</u>	<u>51,349</u>	<u>32,894</u>
Total Net Assets	<u>\$ 126,237</u>	<u>\$ 122,306</u>	<u>\$ 3,931</u>

The increase in current assets is directly related to an accounts receivable balance and increased cash balance as of June 30, 2010. Net capital assets decreased as a result of depreciation in excess of any capital purchases in the current year. Unrestricted net assets increased due to the excess of revenues over expenses.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2010  
(continued)**

**Change in Net Assets**

The table below shows the comparative summary of changes in net assets and revenues and expenses for fiscal years 2010 and 2009.

<b>Change in Net Assets</b>		<b>2010</b>	<b>2009</b>	<b>Increase (Decrease)</b>
		<u>2010</u>	<u>2009</u>	<u>(Decrease)</u>
<b>Revenues</b>				
Federal Direct	\$	8,782	\$ 148,750	\$ (139,968)
State and Local Sources		1,974,350	1,632,740	341,610
Other Revenue		<u>7,692</u>	<u>47,994</u>	<u>(40,302)</u>
Total Revenues		<u>1,990,824</u>	<u>1,829,484</u>	<u>161,340</u>
<b>Expenses</b>				
Instruction		639,170	550,414	88,756
Pupil Personnel Services		151,048	168,435	(17,387)
Instructional Staff Training Services		18,976	982	17,994
Instruction Related Technology		112,169	106,625	5,544
Board		21,508	31,511	(10,003)
General Administration		208,331	81,637	126,694
School Administration		295,734	287,060	8,674
Facilities Acquisition and Construction		319,500	292,875	26,625
Transportation		52,000	58,500	(6,500)
Operation of Plant		128,834	146,502	(17,668)
Maintenance of Plant		31,916	25,736	6,180
Community Services		<u>7,707</u>	<u>-</u>	<u>7,707</u>
Total Expenses		<u>1,986,893</u>	<u>1,750,277</u>	<u>236,616</u>
Change in Net Assets	\$	<u>3,931</u>	\$ <u>79,207</u>	\$ <u>(75,276)</u>

Total revenues increased due to the increase in full-time equivalent enrollment in the current year, the receipt of stimulus funds and the receipt of transportation funding. Total expenses increased due to the management agreement that the School has in place with WHLS of Florida that provides specific amounts of funding received be paid back to the management company (see Note 7). The School also had to meet the needs of a higher student count than in the previous year.

Certain reclassifications were made in the 2009 amounts to conform to their classifications in fiscal year 2010.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2010  
(continued)**

**Fund Financial Statements**

The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. A fund is a self-balancing set of accounts, which the School uses to keep track of sources of funding and spending.

The School's basic services are included in governmental funds which focus 1) on how financial assets can be converted to cash flows and 2) on the year-end balances available for spending.

In particular, unreserved fund balance is a useful measure of the School's net resources available for spending at the end of the fiscal year. As of the end of the current fiscal year the School's governmental funds reported a combined ending unreserved fund balance of \$84,243.

**Budgetary Highlights**

The School prepares an annual budget in June based on the expected funded enrollment figure for the following school year. The budget is revised once the School's final full-time equivalent enrollment is determined based on the required count dates.

The School's final general fund budget estimated a \$26,932 carryover for the following year. Actual results produced a carryover in the general fund of \$32,894.

With the budget adjustments, state and local revenues were approximately \$13,000 over final budgeted numbers primarily due to a discrepancy with the ESE guaranteed allocation which was subsequently resolved in the school's favor. Instruction expenses were approximately \$97,000 less than budgeted and Instruction Related Technology expenses were approximately \$103,000 more than budgeted due to the reclassification of certain technology expenses after the final budget was approved. General Administration was approximately \$208,000 more than budgeted and School Administration was approximately \$200,000 less than budgeted due to the reclassification of certain administrative expenses and the management fee required by the management agreement (see Note 7) after the final budget was approved. Transportation expenses were approximately \$13,000 less than the budgeted amounts due to unneeded additional bus passes at year-end.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2010  
(continued)**

**Capital Assets**

At the end of fiscal year 2010 the School had \$41,994 invested in capital assets. The table below shows comparative balances of capital assets for fiscal years 2010 and 2009.

	<b>Capital Assets</b> (Net of Depreciation)		
	<u>2010</u>	<u>2009</u>	<u>Increase (Decrease)</u>
Furniture, Fixtures and Equipment	\$ 10,235	\$ 17,006	\$ (6,771)
Computer Software	<u>31,759</u>	<u>53,951</u>	<u>(22,192)</u>
	<u>\$ 41,994</u>	<u>\$ 70,957</u>	<u>\$ (28,963)</u>

For more information on capital assets, see Note 4 in the Notes to the Basic Financial Statements.

**Current Financial Issues**

As explained more fully in Note 7 to the basic financial statements, the School contracts with WHLS of Florida, LLC ("WHLS") for the majority of its day-to-day services which include facilities, equipment, technology, operational support services (including execution of the educational model), personnel and training, management and management consulting. WHLS agrees to provide these services for a percentage share of the per pupil revenues received by the School from the District School Board of Leon County thereby assuming the financial risk that such share of revenues will not be sufficient to cover expenses. Payment of any excess expenses by WHLS does not represent a loan or future obligation of the School to WHLS.

For fiscal year 2010, the School's fifth year of operation, WHLS provided no additional support to the School. The School projects that with the absence of upfront capital investments in the facility, the School will not require support from WHLS during fiscal year 2011.

**Contacting the School's Financial Management**

This financial report is designed to provide interested parties with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. If you have questions about this report or need additional information, contact Trudy Crowetz, Financial Manager for the Life Skills Center Leon County, Inc., 2500 Metrocentre Blvd., Suite 500, West Palm Beach, FL 33407.



## **Report of Independent Auditors on Basic Financial Statements and Supplementary Information**

To the Board of Directors of Life Skills Center Leon County, Inc.  
a Charter School and Component Unit of the District  
School Board of Leon County, Florida

We have audited the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of Life Skills Center Leon County, Inc. (the "School"), a charter school and component unit of the District School Board of Leon County, Florida, as of and for the year ended June 30, 2010, which collectively comprise the School's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund and the aggregate remaining fund information of Life Skills Center Leon County, Inc. as of June 30, 2010, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 11, 2010 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 1 through 5 and page 20 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*BKHM, P.A.*

Winter Park, Florida  
August 11, 2010

**LIFE SKILLS CENTER LEON COUNTY, INC.**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2010**

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 86,047
Accounts Receivable	10,852
Capital Assets:	
Computers	20,313
Less Accumulated Depreciation	(10,078)
Computer Software	71,639
Less Accumulated Depreciation	<u>(39,880)</u>
Total Capital Assets, net	<u>41,994</u>
Total Assets	<u><u>\$ 138,893</u></u>
<b>LIABILITIES AND NET ASSETS</b>	
<b>LIABILITIES</b>	
Accounts Payable	\$ 420
Due to Management Company	<u>12,236</u>
Total Liabilities	<u>12,656</u>
<b>NET ASSETS</b>	
Invested in Capital Assets	41,994
Unrestricted	<u>84,243</u>
Total Net Assets	<u>126,237</u>
Total Liabilities and Net Assets	<u><u>\$ 138,893</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEON COUNTY, INC.**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2010**

<b>FUNCTIONS</b>	<b>Program Revenues</b>			<b>Net (Expense)</b>
	<b>Expenses</b>	<b>Capital Grants and Contributions</b>	<b>Operating Grants and Contributions</b>	<b>Revenue and Changes in Net Assets</b>
<b>Governmental Activities:</b>				<b>Governmental Activities</b>
Instruction	\$ 639,170	\$ -	\$ -	\$ (639,170)
Pupil Personnel Services	151,048	-	-	(151,048)
Instructional Staff Training	18,976	-	-	(18,976)
Instruction Related Technology	112,169	-	8,782	(103,387)
Board	21,508	-	-	(21,508)
General Administration	208,331	-	-	(208,331)
School Administration	295,734	-	-	(295,734)
Facilities Acquisition and Construction	319,500	-	-	(319,500)
Transportation	52,000	-	-	(52,000)
Operation of Plant	128,834	-	-	(128,834)
Maintenance of Plant	31,916	-	-	(31,916)
Community Services	7,707	-	-	(7,707)
<b>Total Governmental Activities</b>	<b>\$ 1,986,893</b>	<b>\$ -</b>	<b>\$ 8,782</b>	<b>(1,978,111)</b>
<b>General Revenues:</b>				
State and Local Sources				1,974,350
Other Revenues				7,692
Total General Revenues				1,982,042
Change in Net Assets				3,931
Net Assets-Beginning				122,306
Net Assets-Ending				<b>\$ 126,237</b>

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2010**

	<b>General Fund</b>
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 86,047
Accounts Receivable	10,852
Total Assets	\$ 96,899
 <b>LIABILITIES AND FUND BALANCES</b>	
<b>LIABILITIES</b>	
Accounts Payable	\$ 420
Due to Management Company	12,236
Total Liabilities	12,656
 <b>FUND BALANCES</b>	
Unreserved	84,243
Total Fund Balances	84,243
Total Liabilities and Fund Balances	\$ 96,899

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET ASSETS  
JUNE 30, 2010**

**Total Fund Balances - Governmental Funds** \$ 84,243

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.

41,994

**Total Net Assets - Governmental Activities** \$ 126,237

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEON COUNTY, INC.**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2010**

	<u>General Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>REVENUES</b>			
Federal Direct	\$ -	\$ 8,782	\$ 8,782
State and Local Sources	1,974,350	-	1,974,350
Other Revenues	7,692	-	7,692
Total Revenues	<u>1,982,042</u>	<u>8,782</u>	<u>1,990,824</u>
<b>EXPENDITURES</b>			
Instruction	639,170	-	639,170
Pupil Personnel Services	151,048	-	151,048
Instructional Staff Training	18,976	-	18,976
Instruction Related Technology	103,387	8,782	112,169
Board	21,508	-	21,508
General Administration	208,331	-	208,331
School Administration	266,771	-	266,771
Facilities Acquisition and Construction	319,500	-	319,500
Transportation	52,000	-	52,000
Operation of Plant	128,834	-	128,834
Maintenance of Plant	31,916	-	31,916
Community Services	7,707	-	7,707
Total Expenditures	<u>1,949,148</u>	<u>8,782</u>	<u>1,957,930</u>
Net Changes in Fund Balances	32,894	-	32,894
Fund Balances, July 1, 2009	<u>51,349</u>	<u>-</u>	<u>51,349</u>
Fund Balances, June 30, 2010	<u>\$ 84,243</u>	<u>\$ -</u>	<u>\$ 84,243</u>

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2010**

**Net Changes In Fund Balances - Governmental Funds** \$ 32,894

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of depreciation expense in the current period.

(28,963)

**Change In Net Assets Of Governmental Activities** \$ 3,931

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2010**

**1 DESCRIPTION OF SCHOOL AND REPORTING ENTITY**

Life Skills Center Leon County, Inc. (the "School") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act and Section 1002.33, Florida Statutes.

The School contracts with WHLS of Florida, LLC ("WHLS") for most of its functions. See Note 7.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Leon County, Florida (the "School Board" or the "District"). The current charter is effective until June 30, 2011 and may be renewed by mutual written agreement between the School and the School Board. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter. In this case, the School Board is required to notify the School in writing at least 90 days prior to the charter's expiration. During the term of the charter, the School Board may also terminate the charter if good cause is shown. In the event of termination of the charter, any property purchased by the School with public funds and any unencumbered public funds, except capital outlay funds, revert back to the School Board. Any unencumbered capital outlay funds revert back to the Florida Department of Education to be redistributed among eligible charter schools. The School is considered a component unit of the School Board and meets the definition of a governmental entity under Governmental Accounting Standards Board ("GASB") accounting guidance; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

The School operates under a self-appointing, seven-member Board of Directors (the "Board"). The School's Code of Regulations specifies that vacancies that arise on the Board will be filled by the appointment of a successor director by a majority vote of the then existing directors.

The School operates in a facility leased by WHLS. The facility is staffed with teaching personnel employed by WHLS.

**2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Recently Adopted Accounting Pronouncements

During fiscal year 2010, the School adopted changes issued by the Financial Accounting Standards Board ("FASB") related to disclosure of subsequent events. These changes require the disclosure of the date through which an entity has evaluated subsequent events and the basis for that date (that is, whether that date represents the date the financial statements were issued or were available to be issued). The School has evaluated subsequent events through August 11, 2010, which is the date the financial statements were available to be issued.

During fiscal year 2010, the School adopted guidance issued by the GASB that incorporates accounting and financial reporting guidance previously contained in the American Institute of Certified Public Accountants ("AICPA") auditing literature into the GASB's accounting and financial reporting literature for state and local governments. This guidance did not have a material impact on the financial statements of the School.

**LIFE SKILLS CENTER LEON COUNTY, INC.**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2010**  
**(continued)**

Basis of Presentation

The basic financial statements of the School have been prepared in conformity with generally accepted accounting principles as applied to governmental nonprofit organizations. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The government-wide financial statements report information about the School as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the School's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The government-wide financial statements of the School consist of governmental activities. The School's basic services are included here, such as instruction and school administration. Funds received through the Florida Education Finance Program ("FEFP") and state and federal grants finance most of these activities.

The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. A fund is an accounting entity having a self-balancing set of accounts for recording assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in individual funds based on the purpose for which they are spent and the means by which spending activities are controlled. The funds in the financial statements of this report are as follows:

Governmental Funds:

- General Fund - to account for all financial resources not required to be accounted for in another fund.

All other governmental funds are non-major and are presented in the aggregate.

Measurement Focus and Basis of Accounting

Basis of accounting refers to when revenues and expenses/expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are presented using the accrual basis of accounting and an economic resources focus. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when they occur.

The modified accrual basis of accounting and current financial resources focus is followed by the governmental funds. Under the modified accrual basis, revenues are recognized when they become measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within sixty days of the end of the fiscal year. Under the modified accrual

**LIFE SKILLS CENTER LEON COUNTY, INC.**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2010**  
**(continued)**

basis of accounting, expenditures are generally recognized when the related fund liability is incurred.

Budgetary Basis of Accounting

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level.

Cash and Cash Equivalents

All cash received by the School is maintained in a demand deposit account. For purposes of presentation on the Statement of Net Assets, investments with an original maturity of three months or less at the time they are purchased are considered to be cash equivalents.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with funding provisions of the charter and Section 1002.33(18), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education ("FDOE") for funding through the Florida Education Finance Program ("FEFP"). Funding for the School is adjusted during the year to reflect the revised calculations by FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. The School Board receives a 5% administrative fee from the School, which is reflected as a general administration expense/expenditure in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds.

The School may receive federal awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent eligible expenditures have been incurred.

Capital Assets and Depreciation

For purposes of recording capital assets, the Board has a capitalization threshold of \$5,000.

The capital assets are recorded on the accompanying Statement of Net Assets at cost, net of accumulated depreciation. Depreciation is computed using the straight-line method over three years for Computer Software, Audio Visual Materials and related Furniture and Equipment.

Aside from those mentioned above, the School has no other capital assets, as the School operates under a management agreement with WHLS (see Note 7).

**LIFE SKILLS CENTER LEON COUNTY, INC.  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2010  
(continued)**

Use of Estimates

In preparing the financial statements, management is sometimes required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

Net Assets

Net assets represent the difference between assets and liabilities. Net assets consist of capital assets, net of accumulated depreciation, restricted and unrestricted net assets.

**3 ACCOUNTS RECEIVABLE**

Accounts receivable included in the accompanying Statement of Net Assets and Balance Sheet – Governmental Funds includes \$10,852 in FEFP funds, which are receivable from the District.

**4 CAPITAL ASSETS AND DEPRECIATION**

For the year ended June 30, 2010, the School's capital assets consisted of the following:

Furniture, Fixtures and Equipment	\$ 20,313	\$ -	\$ -	\$ 20,313
Computer Software	<u>71,639</u>	<u>-</u>	<u>-</u>	<u>71,639</u>
 Total Capital Assets Being Depreciated	 <u>91,952</u>	 <u>-</u>	 <u>-</u>	 <u>91,952</u>
 <b>Less Accumulated Depreciation:</b>				
Furniture, Fixtures and Equipment	(3,307)	(6,771)	-	(10,078)
Computer Software	<u>(17,688)</u>	<u>(22,192)</u>	<u>-</u>	<u>(39,880)</u>
 Total Accumulated Depreciation	 <u>(20,995)</u>	 <u>(28,963)</u>	 <u>-</u>	 <u>(49,958)</u>
 Total Capital Assets Being Depreciated, Net	 <u>\$ 70,957</u>	 <u>\$ (28,963)</u>	 <u>\$ -</u>	 <u>\$ 41,994</u>

Depreciation expense of \$28,963 was charged to the school administration function in the accompanying Statement of Activities.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2010  
(continued)**

**5 SCHEDULE OF STATE AND LOCAL REVENUE SOURCES**

For the year ended June 30, 2010, state and local revenues were received from the District as follows:

Florida Education Finance Program	\$ 1,159,667
Class Size Reduction	286,337
Discretionary Local Effort	142,361
State Fiscal Stabilization Funds	103,407
Supplemental Academic Instruction	88,810
ESE Guaranteed Allocation	57,125
Transportation	54,669
Discretionary Millage Compression	32,786
Instructional Materials	26,590
Discretionary Millage Equalization	10,976
Safe Schools	9,258
Lead Teacher Funds	<u>2,364</u>
 Total State and Local Revenue	 <u><u>\$ 1,974,350</u></u>

The administration fee paid to the School Board during the year ended June 30, 2010 totaled \$95,866, which is reflected as a general administration expense/expenditure in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds.

**6 RISK MANAGEMENT**

Property and Liability

The School is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. As part of its management agreement, WHLS has contracted with an insurance company for property and general liability insurance (see Note 7).

Director and Officer

Coverage includes a \$1,000,000 aggregate limit and \$10,000 deductible.

**LIFE SKILLS CENTER LEON COUNTY, INC.**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2010**  
**(continued)**

**7 AGREEMENT WITH WHLS**

The School enters into an annual Management Agreement (“Agreement”) with WHLS, which is an educational consulting and management company. The Agreement’s term will renew on an annual basis unless one party notifies the other party at least six (6) months prior to the expiration of the then-current term of its intention to not renew the agreement. Substantially all functions of the School have been contracted to WHLS. WHLS is responsible and accountable to the School’s Board of Directors for the administration and operation of the School. The School is required to pay WHLS a monthly continuing fee of 97 percent of the School’s “Qualified Gross Revenues,” defined in the Agreement as “...all revenues and income received by the School except for charitable contributions” and “WHLS shall receive 100 percent of any and all grants or funding of any kind generated by WHLS, and its affiliates beyond the regular per pupil state funding received by the School, subject to any terms and conditions attached to the grants, if any.” The continuing fee is paid to WHLS based on the previous month’s qualified gross revenues less any fees the School is required to remit to the School Board. The continuing fee earned by WHLS for the year ended June 30, 2010 was \$1,759,493. WHLS will be responsible for all costs incurred in providing the educational program at the School, which include but are not limited to, salaries and benefits of all personnel, curriculum materials, textbooks, library books, computers and other equipment, software, supplies, building payments, maintenance, capital, and insurance.

Per the Agreement, no other amounts are required other than the continuing fee as reported above. For year ended June 30, 2010, the continuing fee paid to WHLS included a \$19,023 management fee over and above the direct site expenses of the School and the expenses of the WHLS Florida administrative office, which manages the School’s curriculum, human resources, finance/grants management, facilities, marketing, etc. The management fee and the indirect costs of the Florida administrative office are recorded in the “General Administration” function on the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances – Government Funds.

The Agreement contains provisions for the School (at its option) to purchase all of the personal and real property relating to the operation of the School, free and clear of all liens or other encumbrances upon the end of the contract.

**8 CONTINGENCES**

Grants

Amounts received from grantor agencies are subject to audit and adjustment by the grantor. Any disallowed costs may require refunding to the grantor. Amounts that may be disallowed, if any, are not presently determinable. However, in the opinion of the School, any such adjustments will not have a material adverse effect on the financial position of the School.

**LIFE SKILLS CENTER LEON COUNTY, INC.  
REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2010**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget- Positive (Negative)</u>
<b>REVENUES</b>				
State and Local Sources	\$ 1,825,000	\$ 1,960,563	\$ 1,974,350	\$ 13,787
Other Revenues	-	16,651	7,692	(8,959)
Total Revenues	<u>1,825,000</u>	<u>1,977,214</u>	<u>1,982,042</u>	<u>4,828</u>
<b>EXPENDITURES</b>				
Instruction	710,000	736,600	639,170	97,430
Pupil Personnel Services	80,000	153,400	151,048	2,352
Instructional Staff Training	75,000	22,800	18,976	3,824
Instruction Related Technology	-	-	103,387	(103,387)
Board	35,000	20,000	21,508	(1,508)
General Administration	-	-	208,331	(208,331)
School Administration	475,250	466,762	266,771	199,991
Facilities Acquisition and Construction	270,000	319,500	319,500	-
Transportation	-	65,000	52,000	13,000
Operation of Plant	135,000	117,800	128,834	(11,034)
Maintenance of Plant	25,000	33,400	31,916	1,484
Community Services	-	15,020	7,707	7,313
Total Expenditures	<u>1,805,250</u>	<u>1,950,282</u>	<u>1,949,148</u>	<u>1,134</u>
Net Changes in Fund Balances	19,750	26,932	32,894	5,962
Fund Balance, July 1, 2009	<u>51,349</u>	<u>51,349</u>	<u>51,349</u>	<u>-</u>
Fund Balance, June 30, 2010	<u>\$ 71,099</u>	<u>\$ 78,281</u>	<u>\$ 84,243</u>	<u>\$ 5,962</u>

See report of independent auditors.



**Report of Independent Auditors on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

To the Board of Directors of Life Skills Center Leon County, Inc., a Charter School  
and Component Unit of the District School Board of Leon County, Florida

We have audited the financial statements of the governmental activities, the major fund and the aggregate remaining fund information of Life Skills Center Leon County, Inc. (the "School"), a charter school and component unit of the District School Board of Leon County, Florida, as of and for the year ended June 30, 2010, which collectively comprise the School's basic financial statements and have issued our report thereon dated August 11, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards*, which is described as follows:

2010-1 Board Training: Florida Rule 6A-6.0784 states that all board members should complete the required governance training within 90 days of their appointment to the board. During our audit procedures, we noted that one board member had not completed the required governance training within 90 days of his appointment.

The School's response to the finding identified in our audit is included in the written statement of explanation or rebuttal on page 26. We did not audit the School's response and, accordingly, we express no opinion on it.

This report is intended for the information and use of management of the School, the District School Board of Leon County, Florida, the Florida Department of Education and the Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*BKHM, P.A.*

Winter Park, Florida  
August 11, 2010

**ADDITIONAL INFORMATION REQUIRED BY  
RULES OF THE FLORIDA AUDITOR GENERAL,  
CHAPTER 10.850, *AUDITS OF CHARTER SCHOOLS  
AND SIMILAR ENTITIES***



To the Board of Directors of Life Skills Center Leon County, Inc.,  
a Charter School and Component Unit of the District  
School Board of Leon County, Florida

We have audited the financial statements of the governmental activities, the major fund and the aggregate remaining fund information of Life Skills Center Leon County, Inc. (the "School") as of and for the year ended June 30, 2010, and have issued our report thereon dated August 11, 2010.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters. Disclosures in that report, which is dated August 11, 2010, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with Chapter 10.850, Rules of the Auditor General, which governs the conduct of charter school and similar entity audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's reports:

- Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.
- Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.
- Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address violations of provisions of contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.
- Section 10.854(1)(e)5., Rules of the Auditor General, provides that the auditor may, based on professional judgment, report the following matters that are inconsequential to the determination of financial statement amounts, considering both quantitative and qualitative factors: (1) violations of provisions of contracts or grant agreements, fraud, illegal acts, or abuse that have occurred, or are



likely to have occurred, and (2) deficiencies in internal control that are not significant deficiencies. In connection with our audit, we did not have any such findings.

- Section 10.854(1)(e)6., Rules of the Auditor General, requires the name or official title of the school. The official title of the School is Life Skills Center Leon County, Inc.
- Section 10.854(1)(e)2., Rules of the Auditor General, requires a statement be included as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition met. During the course of our audit, nothing came to our attention to indicate that the School had met any of the conditions described in Section 218.503(1), Florida Statutes (“the conditions”). However, in planning and performing our audit, we considered whether the School had met any of the conditions as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion as to whether the School had met any of the conditions. Accordingly, we do not express an opinion as to whether the School had met any of the conditions.
- Pursuant to Sections 10.854(1)(3)7.a. and 10.855(10), Rules of the Auditor General, we applied financial condition assessment procedures as of June 30, 2010, which included calculation and analysis of certain financial indicators we considered relevant to the School. Our financial condition assessment procedures did not include the use of benchmarks. It is management’s responsibility to monitor the School’s financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of management, the Board of Directors and the Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*BKHM, P.A.*

Winter Park, Florida  
August 11, 2010



August 11, 2010

BKHM, PA  
Kurt Kuehnhackl  
1560 Orange Avenue  
Suite 600  
Winter Park, FL 32789

Mr. Kuehnhackl,

We are providing the following as our formal response to the compliance matters noted in the financial audit for the Life Skills Center of Leon County, Inc. for the year ended June 30, 2010. Specifically, the audit identified the following:

**2010-1 Board Training: Florida Rule 6A-6.0784, states that all board members should complete the required governance training within 90 days of their appointment to the board. During our audit procedures, we noted that a board member had not completed the required governance training within 90 days of their appointment.**

*School Response: The School agrees with the finding that a certain board member did not receive the required training within 90 days of their appointment to the board. However, it should be noted that the board member in question has completed his training and is in compliance at this time. Management will continue to be vigilant about encouraging Board members to attend the training when they are appointed to the board.*

Thank you for your assistance with the audit this year. If you have any questions regarding any of the foregoing, please do not hesitate to call.

*Board of Directors  
Life Skills Center of Leon County, Inc.*