



**DEPARTMENT OF CHILDREN AND FAMILIES  
OKALOOSA COUNTY, FLORIDA**

**ITN #590:3160**

**ADDENDUM 1 - CHANGE TO SCHEDULE OF EVENTS**

**1/3/2020**

**II. C. SCHEDULE OF EVENTS AND DEADLINES**

The process of soliciting and selecting Replies will follow the general schedule given below:

Date	Time	Schedule of Events Times listed are Eastern Daylight Times
12/19/2019	5:00 pm	Date on which the ITN is advertised on the VBS.
<del>1/3/2020</del> Tuesday 1/7/2020	<del>2:00 pm</del> 9:00 am	*Solicitation Conference see Section "B" above. Dial-Up Teleconference: <del>1-888-585-9008</del> 1-888-535-0454 Participant Code: <del>202-090-389</del> 953 5323 then # and follow prompts
1/14/2020	5:00 pm	All questions from potential Offerors due to the Department's Official Contact Person in writing, no further questions accepted after this date.
1/21/2020	5:00pm	Date Department will post answers to Offerors' questions on the VBS Web Site.
2/20/2020	10:00 am	Deadline for Offerors to submit Replies to the Department.
2/20/2020	10:30 am	*Opening of Replies and review of Mandatory Requirements
2/27/2020	9:00am	*Initial Meeting of the Department's Evaluators.
2/27/2020	5:00pm	Estimated Date evaluation of replies completed
3/2/2020	10:00am	* Debriefing meeting of the Department Evaluators and ranking of the replies
3/2/2020	10:00 am	Initial Organizational Meeting of the Negotiating Team
3/2/2020	11:00 am	Anticipated date the list qualified Offerors ("Short List") for Negotiation to be posted on the VBS Web Site.
3/3/2020 Thru 3/12/2020	10:00 am	Estimated time period for negotiation with selected Offerors.
3/16/2020	3:00 pm	* Meeting of Negotiation Team to Develop Recommendations for Award:
3/31/2020	5:00 pm	Estimated date of posting of 'Notice of Intent' to Award on the VBS Web Site.
4/1/2021	8:0 0am	Anticipated Lease Start Date.
*All Offerors are hereby notified that the meetings noted with an asterisk (*) above are open to the public and may be electronically recorded by any member of the audience. Although the public is invited no comments and/or questions will be taken from Offerors or other members of the public (except for comments and questions of the potential Offerors at the Solicitation Conference.		

**NOTE:** All meetings will be held at the Department's Offices located at 5920 Arlington Expressway, Jacksonville, FL 32211. All dates, times and locations are subject to change in the sole discretion of the Department. Such changes will be posted on the VBS Web Site.