

AMENDMENT 1
and
Questions and Answers

State of Florida
Department of Financial Services
Office of Insurance Regulation
Request for Proposal (RFP)
Number: DFS OIR RFP 1617-11

Designated Statistical Agent
For
Workers' Compensation

Amendment 1

This amendment amends paragraph 3.1.4(b) of the RFP. This paragraph shall now read as follows:

The Proposal must include an original of the Technical Proposal and a separately sealed Price/Cost Proposal. Also include 5 paper copies of the Technical Proposal and 6 digital copies (compact disks, USB flash drive or password protected USB flash drive) of the Technical Proposal. Within the Technical Proposal any data reporting manuals, statistical plans or sample reports may be included electronically on the compact disks, USB flash drive or password protected USB flash drive and merely referenced in the paper copies. [modifies PUR 1001 ¶ 3]

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO FILE A BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

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The Office's formal answers to submitted questions are attached. Questions have been posted as received.

Questions submitted regarding paragraph 3.1.4(b)

Question 1: Our questions are in regard to the requirement for digital copies on compact disks. First, may we substitute secure USB (Universal Serial Bus) Flash Drives for compact disks? Can we password protect the USB Flash Drives? We would provide the password separately in the cover letter for the Technical and Cost Proposals.

Answer 1: Proposers may substitute a USB flash drive or a password protected USB flash drive for compact disks at their discretion.

Questions submitted regarding Attachment F.

Question 2: Attachment F, Business Reference Form appears to require notarization in the State of Florida.

NCCI's question is due to the fact that NCCI has potential references from outside of the state of Florida, is it permissible to have the document notarized in the jurisdiction where it is being signed.

Answer 2: Yes, any submitted reference document can be notarized in the jurisdiction where the documents are being signed.