

FLORIDA DEPARTMENT OF TRANSPORTATION

QUESTIONS AND ANSWERS NO. 1

DATE: 4/17/2019

RE: RFP #: RFP-DOT-18/19-4012JR

RFP TITLE: Palm Beach and Northern 3 Counties (N3C) Intelligent Transportation System (ITS) Maintenance Services

OPENING DATE: 4/12/2019

Notice is hereby given of the following responses to questions regarding the above-referenced RFP:

#	Question	Answer
1.	Can you please provide who the TRC members are for the Palm Beach and Northern 3 Counties (N3C) ITS Maintenance Services Contract? Can the Department provide the names of the Technical Review Committee (TRC) members?	The Technical Review Committee members are: <ul style="list-style-type: none">• Theodore Burdusi• David Moore• Jonathan Overton

#	Question	Answer
2.	<p>Question 2, Exhibit A Scope of Service,</p> <p>Section 4.1.2.5 Compensation for Preventive Maintenance Services, it states that “All MOT and lane closure costs for PM services shall be included in Category 8 of Exhibit C unit rate.”. As it may imply that the MOT will be paid separately for the preventive maintenance and Minor repair services.</p> <p>Section 4.3.3.1, it states that “The Vendor shall include all MOT costs for preventive maintenance visits within the fixed fee (unit rate) established under preventive maintenance services section and minor repair services section of the Exhibit “C”, Contract Price Proposal. No separate MOT costs shall be paid for any preventive maintenance visits or minor repair service visits.”</p> <p>Please clarify if the MOT costs shall be included in the fixed fee (unit rate) for the Preventive Maintenance and Minor Repair/Replacement services.</p>	<p>Maintenance of Traffic (MOT) costs shall be included in the fixed fee (unit rate) for the preventive maintenance and minor repair/replacement services. MOT will not be paid separately for the preventive maintenance and Minor repair services. (See Exhibit A, page A-13, section 4.1.2.3 Monthly Preventive Maintenance Schedule)</p>
3.	<p>Question 3, Exhibit A Scope of Service</p> <p>Section 4.2.2 Parts Procurement, will the selected Vendor be allowed to have any mark-up for parts/materials purchases that the Department requests the vendor to procure?</p>	<p>There will be no mark-up for parts/materials purchases the Department requests the vendor to procure, they will be paid at the rates established in Exhibit C, Price Proposal, or as provided in Exhibit A, section 4.2.2 and Exhibit B, section 6.0.</p>

#	Question	Answer
4.	<p>1) Under RFP section 30.4, a proposer's proposed price makes up nearly one-third of the proposer's total score. If it submits a proposal under this RFP, the incumbent vendor will receive an unfair, competitive pricing advantage of at least \$1,000,000 from being paid by the Department under the existing contract since July 2013 to purchase vehicles and other equipment that will be needed to perform the contract being solicited here. (Attached is the LOA showing the monthly payment the Department makes to the incumbent so the incumbent can purchase the required vehicles/equipment.) Non-incumbent proposers do not have this option and will need to propose unit pricing that includes compensation for providing the same equipment the Department purchased for the incumbent under the existing contract (which was solicited through an invitation to negotiate; contract no. BDY37). Given the incumbent's unfair, competitive pricing advantage, how will the Department ensure a level playing field for all proposers when it comes to pricing?</p>	<p>The Department will evaluate all proposals by the criteria stated in the Request for Proposal, as advertised.</p>
5.	<p>2) RFP Exhibit A – Scope of Services section 6.4 provides, "If the incumbent is the new Vendor, there shall be no transition period." How will the Department ensure a level playing field for all proposers when it comes to pricing when the incumbent vendor will receive an unfair, competitive pricing advantage by virtue of not being required to propose a price for the transition period?</p>	<p>All price proposals will be evaluated by the criteria stated in the Request for Proposal, as advertised, using the same estimated quantities, units, hours, etc. included in Exhibit C.</p>
6.	<p>3) Can the Department provide the amount of penalties that the incumbent vendor has received, contract-to-date, under their current contract no. BDY37.</p>	<p>The incumbent has not received any penalties under their current contract, BDY37.</p>
7.	<p>Should required forms (aside from pricing forms) be included with the technical response? Would FDOT please confirm that forms do not count towards page limitation?</p>	<p>Forms, excluding Price Proposal, may be submitted with the Technical Proposal.</p> <p>Forms are <u>not</u> part of the Technical Proposal and are not counted toward the page limitation.</p>

#	Question	Answer
8.	RFP 22.2 pg. 13: Can proposals be numbered sequentially by tab instead of the entire proposal?	Special Condition 22.4, first paragraph, second to last sentence: <i>The proposals should be indexed and <u>all</u> pages sequentially numbered.</i>
9.	Standard Written Agreement: Regarding the Agreement, is the Department open to negotiating any of the contract terms and conditions with the awardee?	No.
10.	Exhibit A, 4.2.2 (Parts Procurement), pg. 34: 1) If the Department directs the Vendor to purchase parts will the department define a Maximum Parts Allowance and allocate a budget for any parts procured by the vendor? 2) As it pertains to Department approved purchases, will the department allow a maximum mark-up for overhead, profit and other expenses related to the purchasing of materials/parts?	1) Each Letter of Authorization (LOA) will state the quantities and a maximum limiting amount for all goods/services authorized under that LOA. The ITS Maintenance Vendor shall procure parts on an as-needed basis and as directed by the Department and/or to maintain sufficient quantity (minimum of 10% or more in some cases) to minimize equipment downtime. The ITS Maintenance Vendor shall develop and submit a Monthly Parts Purchase Projection Report as part of the Monthly Status Report to the Department for review and approval. The Parts Projection Report shall at a minimum include: <ul style="list-style-type: none"> • parts to be purchased • purchase schedule • cost estimate 2) There will be no mark-up for parts/materials purchases the Department requests the vendor to procure, they will be paid at the rates established in Exhibit C, Price Proposal, or as provided in Exhibit A, section 4.2.2 and Exhibit B, section 6.0.

Proposers must acknowledge receipt of this document by completing and returning to the Procurement Office with their proposal, by no later than the time and date of the proposal opening. **Failure to do so may subject the bidder/proposer to disqualification.**

Joe Ricardo
Procurement Agent

_____ Bidder/Proposer

_____ Address

_____ Submitted by (Signature)

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