

Palm Beach County Health Department
Janitorial Services
Invitation to Bid DOH12-027

Questions and Answers

Question 1) Is the scope/size of this bid identical with the current contract?

Answer 1) No. The major changes are that the consumables are no longer part of the contract and the minimum man-hours per sq. ft. has increased for routine work

Question 2) Have there been any changes from the previously awarded contract to current request for bid?

Answer 2) Yes

Question 3) What is the current contract number?

Answer 3) PBW28

Question 4) Can you provide the previous bid price tab including successful bidder?

Answer 4) Yes (The previous Bid Tab will be an attachment to the "Answers to Questions" posted on February 7, see below.

Question 5) Who is the current contractor providing service at these facilities?

Answer 5) United States Service Industries, Inc. (USSI), Ft. Myers, FL

Question 6) What is the precise contract value for the most recent twelve-month period of each facility? Is this contract value including the cost of supplies?

Answer 6) Lump sum Contract not by facility. Current Contract includes consumables.

Question 7) Is it possible to get the current supply usages from the current contractor?

Answer 7) Not available.

Question 8) Have there been any changes from the previously awarded contract to current request for bid?

Answer 8) Yes

Question 9) What are the criteria for awarding the contract?

Answer 9) Please see the ITB, Page 11, 4.11, "Basis of Award"

Question 10) On page 39 items # 4 - "Health Insurance" - can we provide an added hourly rate to wages instead of health insurance? The current Federal wage allowance for health benefits is an additional \$3.71 per hour if a company does not provide health insurance to its employees.

Answer 10) No

Question 11) If the answer is yes, what is the hourly rate you require?

Answer 11) The answer was No

Question 12) This is a follow up to the question I had on health insurance. This is the first time I've seen the requirement for health insurance without the option of an additional hourly rate in lieu of health insurance. Can't you revise the bid specs to include an alternative additional hourly rate in lieu of health insurance? Virtually all "living wage" and "wage determination" clauses include the option for an employer to provide an additional hourly rate in place of health insurance.

Answer 12) See Question 10

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Question 13) Right now there are 8 day porters. Can you please clarify how to include the cost of day porters in the bid?

Answer 13) There are 7-day porters currently their cost is in the Optional Work hours. Hourly rate.

Question 14) Are day porters a separate billing and not to be included in the bid?

Answer 14) The Day Porters are billed separately at an hourly rate and are included in the BID.

Question 15) If day porters are not included in the bid, when does DOH negotiate for this service? Is this service then added to the contract or is a new contract drafted?

Answer 15) See Question 13 and Question 14.

Question 16) How long has the current service provider had the contract?

Answer 16) Started February 1, 2012

Question 17) How do we fill in optional work portion of Price guide? It doesn't make sense; do you want a price for 40,000 labor hours in terms of a square foot price and then multiply by twelve to get the annual price?

Answer 17) The 40,000 hours is a typographical error. The estimated amount should be 20,000 hours. 20,000 hours estimated maximum hours per year of optional work x vendor's hourly rate for day porters. An Addendum will be released later with a revised Bid Price Page.

Question 18) The bid specs call for on-site supervisory presence. Is that cost to be added into optional work portion of price page or is it part of routine work part of price page?

Answer 18) Part of monthly Routine Work Costs.

Question 19) DOH personnel said that every location is to be cleaned every night. However, Pahokee/Glades Health Center is open only 2 times per week. Do we still send a cleaner 5 days per week or just 2 days per week? The same question goes for any other location not open 5 days per week.

Answer 19) Clean at night only on days they are open.

Question 20) Major portions of the vct flooring at the West Palm Beach Health Center have been damaged along the walls. For example, many sections of the baseboard have been kicked under the sheet rock and seem to require construction repair work and are really beyond the scope of what a janitorial company does. What liability will the new cleaning company have to correct these problems?

Answer 20) None.

Question 21) How many days per week is each facility open?

Will each facility require nighttime service only on days that they are open?

Answer 21) All locations except Pahokee Dental Clinic and Pahokee Glades Clinic are open 5 days per week.

Question 22) How will the PBCHD handle the mandatory automatic increases in minimum wage each year? Will the PBCHD allow for a related percentage increase in contractor wages? As

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you may know the FL minimum wage increases each year are tied to CPI and cannot be estimated for 2014 and beyond at this time.

Answer 22) See Special Provision, Contract Renewal for price increase.

Question 23) May we have a list of each site with the number of expected daytime porters?

Answer 23)

1 in Riviera Beach - (Rotates 3 buildings - Warehouse, Garden Road, and Northeast Health Centers)

1 in Delray Beach

1 in Greenacres

1 in Belle Glade

1 Lantana

2 at 800 Clematis St

Question 24) Are all daytime porters expected to work 8 hours daily?

Answer 24) Yes

Question 25) Does every site have a night porter? Answer 25) Yes.

If not, which do not? If not, are there any that have a night porter on a less than daily basis?

Question 26) On page 34 and 35 of the BID documents it says regarding supplies: A list of supplies with which the department has successful experience is available on request' May we have access to this list?

Answer 26)

DMQ—Damp mop disinfectant cleaner

Diversey—Glance NA glass and multi purpose cleaner

Diversey—PERdiem general purpose cleaner

Diversey—Stride HC neutral cleaner

Renown—bacterial digestant

Renown—multi enzyme spotter and deodorizer for carpets

Spartan—NABC—non acid disinfectant bathroom cleaner

Diversey—crew tile and grout rejuvenator

Renown—Stainless steel cleaner

3M floor wax and products.

Question 27) May we have the hours for each site?

Answer 27) Hours of operation are 8:00 a.m.—5:00 p.m.

Question 28) The Price Sheet Attachment II, Page 40 of BID document Column "Price per Sq. ft. This means a monthly price, right?

Answer 28) Yes

Question 29) Please define more thoroughly the Lead On-Site Supervisor position mentioned on Page 28.

Answer 29) At least 1 Lead Supervisor

Question 30) Will you provide us a list of chemical and supplies with which the department has had successful experience?

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Answer 30) See Question 26

Question 31) What is the current pricing being charged to the Department of Health?

Answer 31) Routine Work \$33,437.12 per month. Optional Work, (Day Porter) \$10.50 per hour

Question 32) Is the five (5) staff, each working 40 hours week for project work as indicated on page 40, to be calculated into the line item for "Janitorial Services for Palm Beach CHD?" Or are they part of, and to be calculated into, the "Optional Work" on the price page?

Answer 32) It is Monthly Routine Work expense.

Question 33) What defines Project Work?

Answer 33) See Attachment I, Page 20

Question 34) Is the lead on-site supervisor mandated by the contract on page 28 required to be a non-working supervisor?

Answer 34) No

Question 35) How many holidays does the Department of Health recognize?

Answer 35) 9 holidays per year as of 2013.

Question 36) Is there a copy of the mandatory attendance sign-in sheet that will be provided to the contractors?

Answer 36) Yes; see below

Question 37) Is there a Mandated Hourly Wage Rate attributable to this contract?

Answer 37) No requirements specific to this Contract.

Question 38) The services for these facilities were procured just one year ago. Has the current contractor defaulted? Was their performance bond exercised? If not, what is the reason for the early re-procurement? Please advise as this public information.

Answer 38) Contactor did not default. No, performance Bond was not exercised. Agency decision for early re-procurement.

Question 39) We are MWBE certified through Palm Beach County. Should we be MWBE certified through the State to qualify for this BID?

Answer 39) Not required.

Question 40) In any of these areas and locations, are there any critical spaces that will be part of the cleaning scope?

Answer 40) No 'critical' areas, Medical Records and the Laboratory and other areas have specific cleaning and security protocols.

Question 41) Can I bid on one of these locations or, I have to bid on all?

Answer 41) No; bid all locations.

Question 42) I wanted to know if there is a separate bid for the cleaning of Clean Rooms and Data Center.

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Answer 42) No.

Question 43) Can you explain the Surety Bond and the Performance Bond?

Answer 43) See Page 10 Sections 4.7 and Sections 4.8.

Are we required to get it?

Answer) Yes

Question 44) On Page 40. 40,000 hours? How is that determined? It is not consistent with 5 days 40 hours per weekday porter/ floor.

Answer 44) See Question 17. Agency decision to allow the addition of more day porters if needed

Question 45) Do we provide the floor work schedule/frequencies?

Answer 45) Yes, with input and approval of Contract Manager.

Question 46) Day Porter added at our discretion or State?

Answer 46) At Agency "State" discretion.

Question 47) Which building require day porters and how many per building?

Answer 47) See Question 23.

Question 48) Is Special Projects Crew comprised of 5 or 6 employees?

Answer 48) 5 Employees working 40 hours per week.

Question 49) 4,000 sq. ft per labor hour. Is that for evening routine work crew only?

Answer 49) Yes

Question 50) Do you require 1 Lead Supervisor per location?

Answer 50) See staffing requirements, page 28. Attachment I

Question 51) Should there be a separate square footage rate for the routine work and the project work or should they be one rate?

Answer 51) Routine and Project Work included in monthly cost.

Question 52) Is there a breakdown of the optional work at 40,000 hours per year?

Answer 52) No

Question 53) Is there any special ID badge requirement for the cleaners?

Answer 53) See Attachment I page 29 and 30

Question 54) Are there weekend cleaning requirements at each site?

Answer 54) No, only on special occasions.

Question 55) Is light bulb changing ever required as part of the specification? If so, are there pay rate requirements?

Answer 55) No.

Question 56) What is the daily employee head count at each site?

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Answer 56) Staff levels vary from time to time.

1050 W. 15th St.–Approximate Count 50

1150 45th St.–Approximate Count 205

1250 South Wind Dr.–Approximate Count 105

225 S. Congress Ave.–Approximate Count 131

345 S Congress Ave–Approximate Count 32

38754 State Rd 7–Approximate Count 110

5985 10th Ave N–Approximate Count 31

6405 Indiantown Rd–Approximate Count 6

7289 Garden Rd–Approximate Count 12;

800 Clematis St–Approximate Count 300

851 Avenue P–Approximate Count 55

1200 E Main St, Dental Clinic of Pahokee–Approximate Count 5

1839 E Main St, Pahokee-Glades Health Center–Approximate Count 10

Question 57) Is cleaning vendor responsible for any food service area cleaning at the sites?

Answer 57) Yes, Break Rooms.

Question 58) Can you provide a list of chemicals that the department has had a successful experience with, as per page 35 of the bid packet?

Answer 58) See Question 26.

Question 59) Are any of the sites “Green Cleaning” locations?

Answer 59) Not required.

Will non static floor finish be required at any site where medical equipment is present? Answer) Not required.

Question 60) Are cleaners responsible for arming/disarming any alarm?

Answer 60) Yes

Question 61) Are cleaners responsible for any confidential trash pick up at the sites?

Answer 61) No

Question 62) Is cleaning vendor responsible for floor mat cleaning/replacing at any sites?

Answer 62) No, Vacuum only

Question 63) Due to the sites being active medical clinics, will the employees need to be tested and/or vaccinated for any infectious diseases. If so, who covers the cost?

Answer 63) Company decision, company cost.

Question 64) Does the floor wax need to be a static–free wax in rooms where medical equipment is present?

Answer 64) No

Question 65) Can we make an arrangement in the near future to come down and visit the site or can it be done remotely?

Answer 65) No

ATTENDANCE SHEET

Janitorial Services - Palm Beach CHD
 ITB DOH12-027
 Site Visits - Day 1
 January 29, 2013 @ 9:00 am

PLEASE PRINT

ATTENDEE (Print Full Name)	BUSINESS NAME	FAX #	EMAIL
Bob Donnelly	AKA Bldg. Serv.		bdonnelly@akabusinessservices.com
Mark Thompson	American Security Services	770-475-7720	Mark@acss.com
Jim Wagner	Stockton Maintenance Corp	561 689 8772	Jwagner@stocktonmaintenance.com
Jon Clontz	Crosscare Building Services	407-291-4511	jon@crosscare-services.com
Charles A. Remes, Jr.	Coverall	772-231-2111	char@coverall.com
Verrell W Whitaker	Coverall	772-232-2111	ver@coverall.com
Floyd Peters	Coterie Industries Inc	786 320 5366	Floyd@coterieindustries.com
Jessie J. Petty	Petty Cleaning Service	602.328.3116	petty@pettycleaning.com
Joe Myrick	Spotlite Keops Cleaning	727-366-8108	jmyrick@spotlite.com
Raymond Pardo	USI	201-955-3537	USINDV@aol.com

com

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Janitorial Services - Palm Beach CHD

ITB DOH12-027

Site Visits - Day 1

January 29, 2013 @ 9:00 am

PLEASE PRINT

ATTENDEE (Print Full Name)	BUSINESS NAME	FAX #	EMAIL
Scott Poore	DTR Logz Services	407-333-2813	spore@va.vgllimited.com
Tim Wilson	Image Janitorial Services	561-844-5986	timw@imagecompanies.com
Ninibeth Torres	Jan-Pro cleaning s.	407-2440111	Ninibeth.Torres@Jan-Pro.com
Victor Milow	United Services	305-374-9092	VSI@VICTOR@AOL.COM
Dan Abramowski	Honor Cleaning LLC	561- 398 -3668	honorcleaning@yahoo.com

ATTENDANCE SHEET

Janitorial Services – Palm Beach CHD
 ITB DOH12-027
 Site Visits and Prebid Conference – Day 2
 January 30, 2013 @ 9:00 am

PLEASE PRINT

ATTENDEE (Print Full Name)	BUSINESS NAME	FAX #	EMAIL
Tom Wilson	Image Janitorial Services	801- 941-6899	timw@imagecompanies.com
Jim Wagner	Stockton Maintenance Corp	561 689 9793	jwagner@stocktonmaintenance.com
Don Fierman	Honor Cleaning	561 583 3668	don@honorcleaning.com
Chung Lee	General Building Maintenance	912 261-5829	cleeg@gbm.com
Deve Spangur	CBM/DMW BLITZ	813-284-7886	dspangur@cbm.com
Jessie J. Petty	Petty Cleaning Service	662-398-3116	pettyjessie@att.net
Joe Myrick	Brotherkeepers Cleaning	727-366-8108	joem@brotherkeepers.com
Stephen Myres	Paragon International	770-951-5399	stephen.myres@paragonint.net
Brian Hoffmann	JAN PRO		brianhoffmann@jan-pro.com

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Janitorial Services – Palm Beach CHD
 ITB DOH12-027
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 January 30, 2013 @ 9:00 am

PLEASE PRINT

ATTENDEE (Print Full Name)	BUSINESS NAME	FAX #	EMAIL
Scott Poore	OT2/VGL Services	407-333-3813	spoore@va.vgllimited.com
Theresa Condliss	USI	201-955- 3735 11	USINTIN@aol.com
Raymond Pardo	USI	" "	RPARD@aol.com
Chris Triskinore	USI	" "	" "
Victor Nucua	USI	305-374-9092	USINVICTOR@AOL.COM
Fernando Quinone	ISS Facility Svc	(954) 577-8866	Fernando.Quinone@USISS.com

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 January 30, 2013 @ 9:00 am

PLEASE PRINT

ATTENDEE (Print Full Name)	BUSINESS NAME	FAX #	EMAIL
Mark Thompson	American Faculty Services	770-475-7720	Marknack8@aol.com
Floyd Peters	Coterie Industries Inc	786 302 5366	Floyd - Coterie ind inc@aol.com
Jon Clark	Crossguard Building Services General	407-291-4511	jon@crossguard-services.com
VERNON WHITAKER	white business enterprises	772 237 2111	wnk2business@gmail.com
Bob Davenport	ALL P/L's Supplies	772 476 8723	bdavenport@allplsupplies.com
Carlos Atkinson Jr	Central Business Supply Co.	772 476 8723	carlos@centralbusiness.com
MARCOS BECARI	ABM	954-973-4080	MARCOS.BECARI@ABM
Muis Guzman	SMG	(561) 681-8922	Operations.SMG.com
Carlos Atkinson Jr	Central	772 476 8723	carlos@centralbusiness.com

*Failure to provide protest within the time prescribed in Section 120.57 (3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

NOTE:

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

BID TITLE: Palm Beach County Health Department Janitorial Services		OPEN BY: Steve Mergy <i>SM</i>
BID NUMBER: ITB - DOH11-024 (1070)		TABULATED BY: Renee Gregory <i>RG</i>
OPENING DATE: December 19, 2011 @ 3:30 PM		VERIFIED BY: Jessalyn Coral <i>JC</i>
1. POSTING BEGINS: 12/21/11 @ 3:45pm	ENDS: 12/29/11 @ 3:45pm	PAGE 1 OF 1 2 PAGES
2. EXTENDED:	ENDS:	
3. EXTENDED:	ENDS:	
		Attended Mandatory
BIDDER'S NAME	GRAND TOTAL	Pre-Bid (Yes or No)
American ^{Facility} Family Services	\$3,916,530.00	Y
UGL Services	\$6,537,217.80	Y
Stockton Maintenance Group	\$4,239,195.87	Y
Prestige Maintenance USA	\$4,776,364.00	Y
USSI	\$3,860,075.27	Y
ABM Janitorial	\$4,831,946.20	Y
Image Companies	\$3,023,268.48	Y
Grosvenor Building Services	\$5,017,138.17	Y
Amerishine Cleaning	\$4,580,069.70	Y
SMA Behavioral Health Services	\$4,093,443.00	Y
		Non-Responsive
		Non-Responsive

* Circle indicates intended award

