

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Department of Revenue

TITLE Accuity Electronic Payment File

Short description of the commodity or service desired: Accuity's Electronic Payment File

CONTACT

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Internal tracking number, if any: SS 17/18-25

Date posted: 11/30/17

Last day for receipt of information: 12/11/17

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with section 287.057(5)(c), Florida Statutes and will remain posted for a period of at least 7 business days.

Commodity or Service Required (commodity class and group, manufacturer, model, and description, as appropriate):

81111902 Online database information retrieval service

Quantity or Term (as appropriate):

One year

Requestor (division, bureau, office, individual, as appropriate):

Frances Oven, General Tax Administration

Performance and/or Design Requirements (intended use, function or application, compatibility etc. requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

Requirements;

1. Provide a monthly data file containing all routing numbers for purposes of payment processing. (DOR payment processing includes, but may not be limited to, paper checks, image cash letter or image presentment and electronic funds transfers (EFT)). The data file will be retrieved by both DOR and BSWA via FTP for installation at each location.
2. Provide current legal name associated with each routing number.
3. Provide current type (bank, credit union, etc) of organization for each routing number.
4. Provide EFT/ACH capability for each routing number.
5. Provide current contact information for each payment method type described above for each routing number (if applicable).
6. Provide status (active or retired) of each routing number.
7. Provide all location/branch information associated with each routing number
8. Provide intermediate updates when appropriate.

Intended source (vendor, contractor):

Accuity Inc.
1007 Church St., 6th Floor
Evanston, IL 60201
United States

Estimated Dollar Amount:

\$150,000

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

Routing numbers provided by taxpayers during enrollment for e-pay must be validated prior to transactions being initiated using this information. Validation is also necessary at the immediate point funding information previously not provided by the taxpayer is used. Routing numbers introduced into the ACH network must be validated to protect the integrity of the network for all participants nationwide. In addition, DOR is required to produce banking files for the image cash letter process that contain valid routing numbers as they apply to paper checks. For these purposes, DOR must not only install routing numbers within its integrated tax system as well as at numerous payment related web applications but maintain this data with periodic updates. Accuity has served as the Official Registrar of the Routing Number System for the American Bankers Association since 1911 and remains the ultimate source to meet this need. As all new requests and changes must be submitted to Accuity to be processed, they hold the most up to date information and is not only key to the State's activity of financial processing but also in the collection arena in identifying financial institution locations whose account holders are also delinquent taxpayers.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Frances Oven
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Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall:

1. Provide notice of its intended decision to enter a single-source purchase contract in the manner specified in s.120.57(3) FS, if the amount of the contract does not exceed the threshold amount provided in s.287.017 for CATEGORY FOUR.
2. Request approval from the Department of Management Services for the single-source purchase, if the amount of the contract exceeds the threshold amount provided in s.287.017 for CATEGORY FOUR. If the Department of Management Services approves the agency's request, the agency shall provide notice of its intended decision to enter a single-source contract in the manner specified in s.120.57(3), FS.