

RFP SMHTF 2018-001 - ADDENDUM #0004
REQUEST FOR PROPOSAL

State of Florida
Department of Children and Families
Provision of Food Services for State Mental Health Treatment Facilities

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Invitation to Bid/Request for Proposal/Invitation to Negotiate (**RFP# SMHTF 2018-001 - Provision of Food Services for State Mental Health Treatment Facilities**) is hereby amended as follows:

(Update of the Schedule of Events and Deadlines.)

The Anticipated date for posting Department's Response to Inquiries has been changed from January 30, 2018 at 4:30 PM to February 13, 2018 at 4:30 PM. This action will also change all corresponding dates. All changes below are highlighted in yellow).

The following time schedule will be strictly adhered to in all actions relative to the RFP, unless modified by the Department of Children and Families by addendum to this RFP.

1.1 Schedule of Events and Deadlines

| Activity | Date | Time Eastern | Address | Section Reference |
|---|-------------------|---------------------|---|--------------------------|
| RFP advertised and released on Florida VBS: | December 15, 2017 | 3:00 PM | DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu | 2.2.1 |

| Activity | Date | Time Eastern | Address | Section Reference |
|---|-------------------|--------------|---|-------------------|
| *Solicitation Conference (Call) to be held: *This is a required step. | January 3, 2018 | 9:00 AM | Florida State Hospital 1153 Maple Street Chattahoochee FL., 32324 Building #1153 Room #105 Purchasing Department Conference Room Contact: Elesha Brown (850) 663-7189 | 2.6 |
| | January 4, 2018 | 9:00 AM | Northeast Florida State Hospital 7487 South State Road 121 Bld. #1 Macclenny, Fl. 32063 Contact Elesha Brown (850) 693-6309 | |
| | January 4, 2018 | 2:00 PM | North Florida Evaluation and Treatment Center 1200 Northeast 55 th Blvd. Gainesville, Fl. 32641 Second Floor Classroom III Contact: Elesha Brown, (850) 693-6309 | |
| Submission of written inquiries must be received by: | January 11, 2018 | 3:30 PM | Attn: Elesha Brown, Procurement Manager State Mental Health Treatment Facilities Post Office Box 1000 100 N. Main Street Chattahoochee FL., 32324 Elesha.Brown@myflfamilies.com | 2.7 |
| Anticipated date for posting Department's Response to Inquiries: | February 13, 2018 | 4:30 PM | DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu | 2.7 |
| Notice of Intent to Submit a Proposal | January 22, 2018 | 3:00 PM | Attn: Elesha Brown, Procurement Manager State Mental Health Treatment Facilities Post Office Box 1000 100 N. Main Street Chattahoochee FL., 32324 Elesha.Brown@myflfamilies.com | 2.8 |
| Sealed Proposals must be received by the Department: | March 15, 2018 | 3:00 PM | Attn: Elesha Brown, Procurement Manager State Mental Health Treatment Facilities Post Office Box 1000 100 N. Main Street Chattahoochee FL., 32324 Elesha.Brown@myflfamilies.com | 2.9, 4.1 |
| *Proposal Opening and Review of Mandatory Requirements: | March 15, 2018 | 3:05 PM | Florida State Hospital 1153 Maple Street Chattahoochee, FL 32324 Building #1153 Room #105 Purchasing Department Conference Room | 4.2.2, 5.2 |

| Activity | Date | Time Eastern | Address | Section Reference |
|--|----------------|-----------------|---|----------------------|
| Evaluation Team Initial Meeting | March 19, 2018 | 9:00 AM | Florida State Hospital 1153 Maple Street Chattahoochee, FL 32324 Building #1153 Room #105 Purchasing Department Conference Room | 5.3 |
| *Debriefing Meeting of the Evaluators and ranking of the proposals: | March 26, 2018 | 9:00 AM | Florida State Hospital 1153 Maple Street Chattahoochee, FL 32324 Building #1153 Room #105 Purchasing Department Conference Room | 5.3 |
| Anticipated posting of Intended Contract Award: | April 2, 2018 | 3:00 PM | DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu | 5.5.4 |
| Anticipated Effective Date of Contract: | July 1, 2018 | N/A | N/A | 1.3 |
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| <p>*All Vendors are hereby notified that meetings noted with an asterisk above (*) are public meetings open to the public and may be electronically recorded by any member of the audience. Although the public is invited, no comments or questions will be taken from Vendors or other members of the public (except for the Solicitation Conference, during which comments and questions will be taken from Vendors).</p> | | | | |