



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER NICOLE "NIKKI" FRIED

March 26, 2020

ADDENDUM 1

TO: VENDORS
FROM: JOLEY OWENS, GOVERNMENT ANALYST I
RE: INVITATION TO BID NO. ITB FNW 19 20 74
PRINTING OF HANGING AND FLAG BANNERS

CLARIFICATION OF TECHNICAL SPECIFICATIONS

The Department hereby notifies vendors of the following amendment to the technical specifications for the Flag Banners.

Technical Specifications-Item 2: Flag/Feather Banners (include stand)

Quantity: 200 flags with stands
Material: Polyester Lightweight Material – 4 oz. Polyester Knit Mesh Fabric (110gm Polyester Fabric)
Size: Height (including stand) Minimum 8.5' to Maximum 10.5'
Width Approximately 2.5'
Printing: Double sided. Printed image clearly visible from both sides with blackout liner in the middle. No bleed throughs.
Color: Full Color, 4/4, CMYK, both sides
Graphics: Graphics to be provided by FNW at the time of order
Stand: "X" steel cross base model

ANSWERS TO VENDOR QUESTIONS

This addendum is to provide all potential bidders with answers to questions received in reference to this Invitation to Bid.

Question / Answer

- 1. What is the due date on the bid?**
The bids are due by April 6, 2020 at 3:00pm
- 2. Will either of these flags work for this bid?**
Please see new technical specifications above for this bid

3. **Is the cross (X) base (as shown in Appendix II) the type of stand you would life for this item?**
Please see new technical specifications above for this bid
4. **On the Flag banners on Line item #2-it shows a sample as a flag (literal) but shows and asks for bases and is using vinyl? Is the vinyl portion call out correct for the flag? In other words, we feel that the vinyl is TOO HEAVY for this type but want to make sure this is correct.**
Please see new technical specifications above for this bid
5. **Will the artwork be provided in vector formatting (EPS or AI vector formatting)?**
Artwork will be provided in a PDF
6. **The shipping address was not provided on the paperwork. Is the correct shipping address listed for Joley Owens in Tallahassee, FL 32399? If not please advise as to the shipping location(s) + quantity per location if split shipping.**
Shipping to schools state-wide. A Maximum of three banners per location. Information will be provided to the awarded vendor
7. **Would additional quantities be in increments of 200 or above or would these be smaller quantities?**
Additional quantities will be smaller
8. **I'm bidding on this opportunity and noticed that the material for the Flags is the same as the Banners. Is this on oversight?**
Please see new technical specifications above for this bid
9. **We would typically use a Fabric like Ultra Flex but a PVC Vinyl is specified. Can you advise?**
Please see new technical specifications above for this bid
10. **List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required?**
Please see bid specifications available at:
http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=151104
11. **Soft Copy of the Tender Document through email.**
This advertisement is published via the MyFloridaMarketPlace Vendor Bid System as per the requirements of section 287.042 Florida Statutes.
12. **Names of countries that will be eligible to participate in this tender.**
Any vendor is who qualified to conduct business in and with the State of Florida are eligible to participate in this Bid process.
13. **Information about the Tendering Procedure and Guidelines?**
Please see answer number ten
14. **Estimated Budget for this Purchase?**
No estimate
15. **Any Extension of Bidding Deadline?**
No
16. **Any Addendum or Pre-Bid meeting Minutes?**
Any addendum related to this advertisement is published on the MyFloridaMarketPlace Vendor Bid System. No pre-bid meeting minutes are available

17. The size of the banner shown in Appendix I is 96" x 24". The bid calls for a 72" x 24". What is the correct size?
72" x 24"
18. Two different types of flags are shown in the appendix. Which is the correct style?
There are two items. Item 1 is a hanging banner and Item 2 is a feather banner style
19. The stand shown in Appendix II is for an indoor flag. Will these banners be indoors or outdoors?
Schools will have them indoors and outdoors
20. Is this an all or nothing bid?
Yes
21. Can we provide material for the flags that is similar to specs that are requested?
Yes
22. Does this bid include shipping if so we would need the address or addresses to where these items are going to be shipped to?
This bid does not include shipping. It will be handled in a separate purchase order
23. Have this been quoted before? If so what was the winning bid from the last order?
Please see notice of agency decision
http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=114594
24. Regarding the TECHNICAL SPECIFICATIONS- ITEM 1: HANGING BANNERS. Are these banners going to be hung inside or outside? If outside, the 10 oz. Ultraflex Jetflex pvc vinyl, hemmed that was stated as a requirement may not be durable enough for exterior conditions and we would suggest an alternative.
The banners will be used indoor and out. Hanging banners will be the 10 oz. vinyl banner material
25. The flag material specified is 10 oz. Ultraflex Jetflex pvc vinyl, hemmed. Based on the example shown for the type of flag needed, the material typically is not a vinyl material but an outdoor fabric material. The finish is usually very specific for the frame and will need to be finished according to a graphic template. Can you provide your feedback?
Please see new technical specifications above for this bid
26. We are interested in submitting a proposal and have a question in regard to item # 2. It is calling for the same material as item # 1 but the example in appendix 2 appears to be fabric. Please confirm which material should be used.
Please see new technical specifications above for this bid
27. On item 2 of the above referenced bid, it says to include the banner stand in the price. Two questions, is there a specification for the stand itself or can we quote any stand as long as it holds the banner size specified? Question # 2, is the quote requiring one banner stand for each flag banner, so a total of 200 stands?
Please see new technical specifications above for this bid.
28. Will these banners and flags be for interior or exterior use? The material that is spec'd is for interior use.
Hanging to be indoor/outdoor, Standing Flag to be indoor/outdoor
29. Where will these be hung? On light poles, wall, etc...
For Item 1, hanging banners will be hung up by the schools they are shipped to

- 30. How will they be hung? Do you need hardware?**
We require the flag feather banner to have a base, hanging banners do not require any additional hardware other than specified (i.e. grommets).
- 31. How did you determine what the fabric should be? If these are pole banners standard fabric would be an 18 oz vinyl**
Please see material specifications for Item 1, Hanging Banners and the new technical specifications above for this bid.
- 32. What type of stand are you referring to? Depending on the type of flag banner the stand could be different**
Please see new technical specifications above for this bid.
- 33. The flag banner would not be using the material you have as your spec – Retractable Banners – standard vinyl anti-curl, Framed display – Stretch fabric**
Please see new technical specifications above for this bid.
- 34. What type of flag banners are these? Retractable Banners, Framed display**
Hanging banners will have no frame, flag feather banners will have a flag stand and base.
- 35. ITEM 2: FLAG BANNERS (INLCUDE STAND) Stand can be a Cross Base for hard floor surfaces or ground spike that is most popular.**
Please see new technical specifications above for this bid.
- 36. Size: 102” X 30” Is this the size of the flag alone or the total size in height?**
Please see new technical specifications above for this bid.
- 37. Printing: Double Sided 2 types of “double sided” 1. Is 2 flags back to back with blackout liner in the middle and 2 is a flag that is printed one side and the visual is visible in the back as it bleeds through the fabric.**
Please see new technical specifications above for this bid.
- 38. Will entire production be expected to ship at once or are their tiered delivery dates?**
Ship in accordance to departments purchase order
- 39. Shipping cost should not be included in the proposal, correct?**
Please see answer number twenty-two
- 40. Does the size on flag banners with stand have to be exact? Or, can it be 102x40?**
Please see new technical specifications above for this bid.
- 41. Does the material have to be Ultraflex jetflex? Or, can it be equivalent?**
For item 1 Hanging Banners, the material can be Ultraflex jetflex or an approved equivalent. The department reserves the right to accept or reject proposed equivalent items.
- 42. Are you looking for carry bags along with the banners with stands?**
No
- 43. When is the 1st delivery due?**
Subject to notice of award and issuance of purchase order. Delivery is due within 30 days upon receipt of FDACS purchase order.

Any additional questions received will be answered in Addendum number three scheduled to be posted on March 31st.

All other terms, conditions and specifications of this Invitation to Bid will remain the same. If you have any questions regarding this addendum, please feel free to contact this office at (850) 617-7181 or email at Bids@FDACG.gov