

# DESCRIPTION OF INTENDED SINGLE SOURCE PURCHASE

(PUR 7776)

**AGENCY:**

Department of Children and Families

**TITLE:**

Short description of the commodity or service desired:  
Supportive Housing Community Dialogue Technical Assistance Follow Up Program

**CONTACT**

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Internal tracking number, if any:

**Date Posted:**

**Last day for receipt of information:**

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with section 287.057(5)(c), Florida Statutes and will remain posted for a period of at least 7 business days.

**Commodity or Service Required** (commodity class and group, manufacturer, model, and description, as appropriate):

912-200

**Quantity or Term** (as appropriate):

3 months

**Requestor** (division, bureau, office, individual, as appropriate):

Office of Substance Abuse and Mental Health

**Intended source** (vendor, contractor):

Florida Supportive Housing Coalition

**Estimated Dollar Amount:**

Estimated \$56,125

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

The Supportive Housing Community Dialogue Technical Assistance Follow Up Program is a unique program developed by the Florida Supportive Housing Coalition as an action-oriented program designed to help local communities maintain supportive housing initiatives initiated by Phase 1 of the Program. Phase Two is to provide continuation of progress made through the provision of ongoing support that provides continued affirmation of work, individualized advanced TA, as well as provide the community with updates on best practices, new resources, and networking opportunities. The program uniquely addresses local community issues for providers under the Projects for Assistance in Transition from Homelessness (PATH) Grant, Managing Entities, and other local supportive housing stakeholders in each community, and assists communities with updating the county's action plan that was developed during Phase 1 to assure the steps in the action plan are still relevant or need to be updated based on changes in need, funding and/or resources.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Jimmers Micallef, Chief of Contracts, SAMH  
Ute Gazioch, Director, SAMH  
Paul Mauck, Purchasing

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall:

1. Provide notice of its intended decision to enter a single-source purchase contract in the manner specified in s.120.57(3) FS, if the amount of the contract does not exceed the threshold amount provided in s. 287.017 for CATEGORY FOUR.
2. Request approval from the Department of Management Services for the single-source purchase, if the amount of the contract exceeds the threshold amount provided in s. 287.017 for CATEGORY FOUR. If the Department of Management Services approved the agency's request, the agency shall provide notice of its intended decision to enter a single-source contract in the manner specified in s.120.57(3), FS.