

ADDENDUM NO. 1

ISSUE DATE: 3/20/2020
FSCJ RFP NUMBER: 2020C-15
FSCJ RFP TITLE: Elevator Maintenance & Repair Services

The above numbered solicitation is amended as follows:

- Attachment "A" Clarifications, Questions and Answers
- Attachment "B" Sign-In Sheet from Public Meeting held on February 6, 2020 @ 10:00 a.m.
- Attachment "C" Construction Bid Pick-up List a.k.a. Plan Holders List (As of 3/16/20)
- Attachment "D" RFP 2014C-24 Posted Tabulation Sheet

The hour and date specified for receipt of bids:

__ is not extended, remains: _____

X is extended until: **April 9, 2020 to be delivered to the FSCJ Administrative Office located at 501 West State Street, Jacksonville FL 32202 no later than 2:00 p.m.**

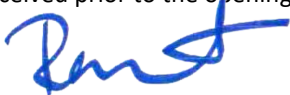
__ posting date is extended until: _____

Except as provided herein, all terms and conditions of the solicitation, including changes made by all prior addenda (if any), remain unchanged and in full force and effect.

Bidders must acknowledge receipt of this addendum prior to the time set for receipt and opening of bids as specified in the solicitation, or as amended, by one of the following methods:

- (a) By signing and returning one copy of this addendum.
- (b) By acknowledging receipt on the copy of the bid submitted.
- (c) By separate letter email referencing the solicitation and addendum numbers. Email amonroe@fscj.edu

FAILURE TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this addendum, you desire to change an offer already submitted, such change may be made by letter, provided such letter makes reference to the solicitation and this addendum and is received prior to the opening hour and date specified.



Randi Brokvist
Executive Director of Purchasing

(Complete this portion)

TO BE RESPONSIVE ALL BIDDERS MUST ACKNOWLEDGE RECEIPT OF ADDENDUM #1

COMPANY: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

ADDENDUM NO. 1

CLARIFICATIONS

1. Due to the College's alternate working plan in light of the COVID-19 virus the solicitation submission due date has been extended to April 9, 2020 to be delivered to the FSCJ Administrative Office located at 501 West State Street, Jacksonville FL 32202 no later than 2:00 p.m.
2. The Question Deadline has been extended to March 31, 2020 via email to amonroe@fscj.edu at 5:00 pm.
3. Due to the extension of the solicitation opening, the Public Evaluation meeting will be proponed to April 16, 2020.
4. Proposers are to note that the Kent Campus, Building E elevator listed in Section 4.101 is included in this RFP for services after warranty period expires. Therefore, the College will utilize the cost proposed in Section 5.5105 Bldg. E Elevator S/N 59297 for the Mowrey elevator maintenance services after the warranty period has expired.

QUESTIONS AND ANSWERS

- Question 1:** How would we gain access the most recent awarded bid for the elevator maintenance contract? Assuming the last bid solicitation for the elevator maintenance was 6 years ago. Can we gain access to those documents regarding the reward?
- Response 1:** *The contract has been included within the solicitation as Attachment I "Sample Agreement". The College awarded the Current Contract which includes the Agreement, the RFP 2014C-24 Solicitation and RFP 2014C-24 Responses generating over 140 pages. Each Proposer may schedule individual reviews of the current contracts. The award recommendation Tabulation Posting Sheet is attached as "Attachment "D".*
- Question 2:** As we cope with the COVID-19 virus. That being said with schools being closed across the state, is the bid due date for the elevator maintenance being extended past 3-31-20?
- Response 2:** *Due to the College's alternate working plan in light of the COVID-19 virus the solicitation submission due date has been extended to April 9, 2020 to be delivered to the FSCJ Administrative Office located at 501 West State Street, Jacksonville FL 32202 no later than 2:00 p.m.*
- Question 3:** Please clarify, does page two (2) need to be submitted prior to proposal submission or is it to be submitted at the same time as the proposal submission?
- Response 3:** *The RFP page two (2) needs to be submitted at the same time as the proposal submission?*
- Question 4:** May we request additional time to review sites? At present and based on the current social distancing environment can all contractors be allowed additional time to perform site visits?
- Response 4:** *Site visits are extended to March 31, 2020.*
- Question 5:** Please confirm there are or are not Federal Funds being used in this contract.
- Response 5:** *As stated in Paragraph 4.405, "Alternate Funding Source Requirements", Federal Funding would only apply to Lot #2 when the repair is being performed due to a National, Natural or Declared Disaster where Federal, State or Special Granting reimbursement would be requested.*
- Question 6:** Please provide historical service call data for all sites. The previous 2-years is requested if possible.
- Response 6:** *No historical service data will be provided.*

- Question 7:** How will pre-existing deficiencies be handled? If the upon award incoming contractor finds a deficiency will FSCJ reimburse new/awarded contractor to abate the deficiency? Please describe how this situation will be managed.
- Response 7:** *Case by case and if needed 3rd party consultant.*
- Question 8:** Do contractors have to bid on all sites? Or can contractors pick the sites they would prefer to service? Under Scope of Services.
- Response 8:** *The Proposer must submit pricing for all elevators and "As Needed" repairs regardless of location. The Contractor will not be able to choose which locations to service and which locations not to service.*
- Question 9:** Paragraph 4.053 – with reference to local parts – if bidders can show some of the parts listed are available within a 24-hour period is that acceptable? Many of the parts listed are not typical shelf items for a single customer but are stock items that are in a contractor’s possession with shared costs spread across several customers at any one given time. Is FSCJ asking for contractors to have all inventory listed specifically located locally and only for use at FSCJ?
- Response 9:** *4.053.7 Note: * The denoted parts, tools and instrument inventory may be outside local area but within Company offices elsewhere in Florida and available on any College Campus within eight (8) hours.)*
- Question 10:** Paragraph 4.054.1 – Will FSCJ pay for any wiring diagrams? Paragraph states: College will assist but at contractor’s expense – please clarify.
- Response 10:** *No, The College will not pay for any wiring diagrams.*
- Question 11:** Paragraph 4.054.3 – please provide an estimate based on historical data and upcoming potential projects how much time contractors should budget for this activity.
- Response 11:** *As stated in 4.054.3 "The Technician on campus may be asked to retrieve objects from the pit at no additional charge to the college."*
- Question 12:** Paragraph 4.055.8 – Please confirm all elevators are operating within the performance criteria provided and are free and clear from any/all code violations.
- Response 12:** *Elevators that are currently under contract are being maintained accordingly.*
- Question 13:** Paragraph 4.0510 – Please confirm FSCJ will waive penalty fees for any/all repairs when conditions warrant, and units cannot be returned to service within “grace period” for conditions beyond control of the contractor.
- Response 13:** *FSCJ reserves the right to review on a case by case basis.*
- Question 14:** Paragraph 4.062 – If the college seeks competitive proposals to perform work excluded on the contract will college also remove request for additional insured requirements from contractor’s insurance? Servicing contractor cannot insure another contractor’s work. Please advise.
- Response 14:** *4.062 as stated "the college reserves the right to seek competitive proposals on work excluded under this contract."*
- Question 15:** Paragraph 4.068 – Please confirm this includes Acts Of God ie. Water, Wind, Hurricane etc.
- Response 15:** *Yes*
- Question 16:** Are there different maintenance requirements for the traction elevator listed at Nassau County? At present we only see where hydraulic (1-hour monthly) wheelchair lifts (1/2 hour monthly). Please advise.
- Response 16:** *The elevators at Nassau Center are hydraulic*
- Question 17:** Many elevator suppliers will not sell to end users for liability and other reasons. What is the schools policy if this is the case with one of the products that we need for a repair?
- Response 17:** *Should the need arise, College has pre-purchased product direct for installation under this contract*

- Question 18:** During the pre-bid meeting, you mentioned several times that the contract was maintenance only and did not include repairs. Can you please define what is considered "maintenance" and what is considered a "repair"?
- Response 18:** *The contract will include elevator repair as defined for Lot #2. Section 4.05 defines the expectations of the elevator maintenance specifications and scope of work for Lot #1, whereas Section 4.06 and 4.07 defined the exclusions from the maintenance expectations and the "as needed" repair which utilizes Lot #2.*
- Question 19:** There were no records of the hydraulic oil having been filtered in the equipment rooms. If this was done, when was it done? If it was not done will we be required to filter the oil? If it was not done will we be responsible for the damage that may have occurred due to the oil not being filtered?
- Response 19:** *The College declines request to provide previous contractor information. The contractor will be responsible as outlined in the RFP*
- Question 20:** Are there provisions for obsolescence, water damage, acts of God, vandalism, etc.?
- Response 20:** *4.067 work excluded, "Repairs made necessary by misuse, abuse, or vandalism of the equipment covered.*
- Question 21:** Section 4.058 states that a performance report is required on or before July 15 of every year. Was this performed by the previous contractor and can we have a copy prior to bidding?
- Response 21:** *Yes, the college declines request to provide previous contractor information.*
- Question 22:** Section 4.0511 states that elevator contractor must use a college supplied or approved elevator maintenance and repair ticket. What does the college require on these ticket and can you provide us with a sample or the ticket that wish for us to use?
- Response 22:** *The approved Maintenance Log is located in Section 4.11, titled Sample Elevator Maintenance Log. The Repair recommendation proposals must be submitted to the Facilities designated site maintenance personnel to include the elevator S/N, location (Campus and Building), manufacture, repair scope of work, contract number and pricing breakdown in accordance with Lot #2*
- Question 23:** How much of the \$195,000 annual expenditures was billed to the college under 4.07 Extra Work?
- Response 23:** *The College has expected approximately \$175,000 on repairs services over the life of the contract, which averages about \$29,000 per annual termed period.*
- Question 24:** It was mentioned during the pre-bid meeting that technicians must check in with security. Do technicians check out with security?
- Response 24:** *Yes, all technicians must both sign-in upon arriving on-site and sign-out when finished and leaving site.*



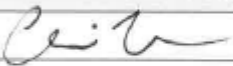
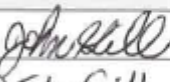

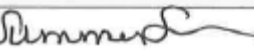
Pre-Proposal Conference Sign-in Sheet
RFP #2020C-15: Elevator Maintenance & Repair Services

Date of Pre-Proposal Meeting: March 3, 2020

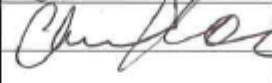

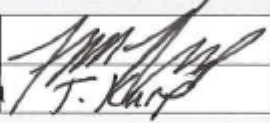





Time and Location: 10:00 a.m., Advanced Technology Center – Room #T-140

Page 1 of 2

NOTE: Please Print

Company Name	Address/City, ST Zip code	Telephone #	Fax #	Email Address	Signature/Print Name
FIRST COAST ELEVATOR	7620 C.R. 208 ST AUGUSTINE, FL 32094	804-982- 7138		VASGHAN-T @BELLSOUTH.NET	
Delaware Elevator	2550 N. State Street Gunnell, FL 32110	(904)237-7647		j.kokoszka@ delawarelevator. com	
Oracle Elevator	3491 Pali Mall #110 Jacksonville, FL 32257	912-313-8776		chris.roberts@ oraclelevator.com	 CHRIS ROBERTS
Premier Elevator	9187 Buggy Creek Rd Suite 3 Orlando, Florida	321-316 8554		john@pkemier- elevator.com	 John Gill
Premier Elevator	9187 Buggy Creek Rd Suite 3 Orlando, Florida	407-494-9305		nick.evans@ premier-elevator.com	 Nicholas Evans
Elevator Control Service (Euron)	3500 Beachwood CT Jacksonville FL 32224	904 453 9854		tim@elevator control service.com	 Tim Karp
thyssenkrupp Elevator	6942 Phillips Pkwy Dr South JAX 32250	(904) 629- 9368		summer. sarmiento@ thyssenkrupp .com	 Summer Sarmiento

**Public Document
Construction Bid Pick-up
FSCJ RFP 2020C-15
TITLED: Elevator Maintenance & Repair Services _**

Company Name	Address/City, ST Zip code	Telephone #	Fax #	Email Address	Signature/Print Name
Mowzey	4518 Lafayette St MARIANNA FL 32446	904 622-7613	850-482-2482	clowtad@mowzey elevator.com	
Delaware Elevator	2550 N. State Rd. Bunnell, FL	904-239-7647		j.kokoszka@ delawareelevator.com	
ELEVATOR CONTROL SERVICE	3500 Beachwood Ct Jacksonville FL	904 453 9854		tim@elevator controlservice.com	
Otis Elevator Company	4801 Executive Park #208 Jax, FL 32216	469 994 0119		arturo.san segundo@otis .com	
FIRST COAST ELEVATOR	1620 C.R 208 ST AUG, FL 32086	904 982 7139	Y	VAUGHAN-T @DRELLSOUTH.WEST	
ThyssenKrupp	6942 Phillips Prk Jax 32256	904 629 9868		summersarmiento @thyssenkrupp .com	 Summer Sar miento
	9187 Boggan Creek Orlando	321-316 8558		john@premier -elevator.com	

RFP 2014C-24 Elevator Maintenance and Repair Services
 Posting Tab Sheet
 Opened: April 4, 2014 @ 2:00 p.m.

PROPOSERS		KONE Inc.	Mowery Elevator Company of FL, Inc.	Oracle Elevator Co.	OTIS Elevator Company	ThyssenKrupp Elevator Corporation
RFP Section #	Max Eval Points	Criterion				
Phase I						
5.10	20	Company Unique Qualifications and Past Experience	17.34	16.93	14.44	18.30
5.20	10	Company Financial Strength	9.17	8.00	8.00	9.08
5.30	10	Project Staff Qualifications and Experience	9.33	8.50	7.03	9.25
5.40	10	Proximity and Response Plan	9.50	9.04	9.42	9.78
	50	Subtotal (Phase I Qualification)	45.34	42.47	38.89	44.3
Phase I (ALL LOTS TOTAL COST/VALUE)						
Sec 5.51 + 5.56	10	Total Cost/Value (Lot 1: FSCJ + Lot 6 Extra Work Repair/Replacement Material & Labor)	5.8	6.4	10.0	5.3
Sec 5.52 + 5.56	10	Total Cost/Value (Lot 2: Hillsborough Community College + Lot 6 Extra Work Repair/Replacement Material & Labor)	5.7	7.4	10.0	6.6
Sec 5.53 + 5.56	10	Total Cost/Value (Lot 3: Pensacola State College + Lot 6 Extra Work Repair/Replacement Material & Labor)	5.6	7.9	5.2	7.4
Sec 5.54 + 5.56	10	Total Cost/Value (Lot 4: Valencia College + Lot 6 Extra Work Repair/Replacement Material & Labor)	6.3	8.0	30.0	7.8
Sec 5.55 + 5.56	10	Total Cost/Value (Lot 5: Edison State College + Lot 6 Extra Work Repair/Replacement Material & Labor)	6.5	7.4	30.0	7.8
5.50	50	Subtotal (Phase I TOTAL COST/VALUE)	29.9	37.1	45.2	34.9
	100	Total (Phase I)	75.24	79.57	81.09	79.2
Phase II						
5.60	15	Finalist References	14.10	14.25	13.35	3.60
5.70	5	(Optional) Finalist Best and Final Offer	NA	NA	NA	NA
5.80	30	(Optional) Finalist Interview	NA	NA	NA	NA
	50	Subtotal (Phase II)	14.10	14.25	13.35	3.60
	150	Grand Total of Phase I and Phase II	89.34	93.82	94.44	82.80

Recommendation to the Florida State College at Jacksonville District Board of Trustees at the June 10, 2014 meeting to award ThyssenKrupp Elevator Corporation as the top ranked proposer, and recommends the College Administration negotiate and enter into a satisfactory contract with the top ranked proposer as well as authorize College Administration to formally terminate negotiations with any the top ranked firm if a satisfactory contract cannot be negotiated and enter into negotiations with the next ranked firm until a satisfactory contract can be negotiated and entered into.

"Failure to file a protest with in the time prescribed in section 120.57 (3) Florida Statutes, or failure to post the bond or other security required by law (i.e. FS 255.0516) within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes."

Florida State College at Jacksonville is a member of the Florida College System and is not affiliated with any other public or private university or college in Florida or elsewhere.

Florida State College at Jacksonville is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the baccalaureate and associate degrees.

Posted: 4/29/2014

Removed: 5/2/2014

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Florida State College at Jacksonville does not discriminate against any person on the basis of race, color, ethnicity, genetic information, national origin, religion, gender, marital status, disability, or age in its programs or activities. Inquiries regarding the non-discrimination policies may be directed to the College's Equity Officer, 501 West State Street, Jacksonville, Florida 32202 | (904) 632-3221 | equityofficer@fscj.edu.

Florida State College at Jacksonville is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the baccalaureate and associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call (404) 679-4500 for questions about the accreditation of Florida State College at Jacksonville. The Commission is to be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.