

ADDENDUM #005

Solicitation Number: FDC ITN-17-122

Solicitation Title: Inmate Telecommunications Services

Opening Date/Time: **May 18, 2017 at 2:00 p.m., Eastern Time** ~~To Be Determined (TBD)~~

Addendum Number: 005

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Please be advised that the changes below are applicable to the most recent version of the above referenced solicitation, including any prior addendums. Added or new language to the ITN is highlighted in yellow, while deleted language has been struck.

This Addendum includes the following revisions:

Change No. 1: A change to the Timeline.

**REVISED
TIMELINE
FDC ITN-17-122**

EVENT	DUE DATE	LOCATION
Release of ITN	November 2, 2016	Vendor Bid System (VBS): http://vbs.dms.state.fl.us/vbs/main_menu
Non-Mandatory Pre-Bid Conference and Site Visits	November 14-16, 2016	See Section 4.16 for a complete listing of these <u>non-mandatory</u> site visits.
Questions Due	November 29, 2016 Prior to 5:00 p.m., Eastern Time	Submit to: Florida Department of Corrections Bureau of Procurement Email: purchasing@fdc.myflorida.com (reference solicitation number in subject line)
Anticipated Posting of Answers to Submitted Questions	January 17, 2017	Vendor Bid System (VBS): http://vbs.dms.state.fl.us/vbs/main_menu
2nd Round of Non- Mandatory Pre-Bid Conferences/ Site Visits	March, 2017 TBD	See Section 4.16 for a complete listing of these non-mandatory site visits.
2nd Round of Questions Due	March 30, 2017 Prior to 5:00 p.m., Eastern Time TBD	Submit to: Florida Department of Corrections Bureau of Procurement Email: purchasing@fdc.myflorida.com (reference solicitation number in subject line)

Anticipated Posting of 2 nd Round of Answers to Submitted Questions	April 24, 2017 TBD	Vendor Bid System (VBS): http://vbs.dms.state.fl.us/vbs/main_menu
Sealed Replies Due and Opened	May 18, 2017 2:00 p.m., Eastern Time TBD	Florida Department of Corrections Bureau of Procurement 501 South Calhoun Street Tallahassee, Florida 32399
Evaluation Team Meeting	June 1, 2017 2:00 p.m., Eastern Time TBD	Florida Department of Corrections Bureau of Procurement 501 South Calhoun Street Tallahassee, Florida 32399
Anticipated Negotiations	June-August, 2017 TBD	Florida Department of Corrections Bureau of Procurement 501 South Calhoun Street Tallahassee, Florida 32399
Anticipated Posting of Intent to Award	September, 2017 TBD	Vendor Bid System (VBS): http://vbs.dms.state.fl.us/vbs/main_menu

Change No. 2: Addition to SECTION 1 – DEFINITIONS.

Managed Access System: A Managed Access System (MAS) is a system, typically made up of a distributed antenna system, networked via fiber optic cable, and capable of customizable coverage areas, that allows correctional institutions to intercept contraband cell phones, preventing inmates from making or receiving unauthorized calls, while simultaneously permitting approved phones for authorized users.

Change No. 3: Revisions to Section 3.2, Value-Added Services.

3.2 Value-Added Services

As a part of this revenue generating Contract, the Department is interested in obtaining value-added services in lieu of commissions. The Department requests that Vendors provide with their Reply, a detailed description of all value-added services the Vendor is offering the Department. These services would be in addition to those services that meet the minimum service requirements and specifications of this ITN, at no cost to the Department, for the duration of the Contract term and any subsequent renewals. The Department is especially interested in ~~the following value-added services; however,~~ reviewing Vendor proposed value-added services or technology to aid in the prevention and detection of cellular devices, peripheral hardware and hazardous contraband at entry points and within the secure perimeter of our correctional institutions. Vendors are encouraged to provide additional or alternate value-added services, beyond what is included in this Section. While value-added services are considered in the evaluation (see Section 4.9 of this ITN), Vendors are not required to propose a particular value-added service or group of services to be considered.

Change No. 4: Revisions to Section 3.2.7 to provide expanded information on a Managed Access System.

3.2.7 A Managed Access System (MAS), in an effort to control and eliminate wireless communications within our institutions. Vendors are encouraged to include a ~~single facility, multi-facility or statewide~~ solution that will prevent unwanted or unauthorized access to commercial wireless networks while simultaneously enabling legitimate, mission-critical, or emergency connections. ~~Any Managed~~

Access Solution being proposed by the Vendor shall be inclusive of all equipment, installation, infrastructure and network, training, operation, and ongoing repairs and maintenance. Vendors are not required to provide a MAS as part of their solution; however, if a Vendor chooses to include a MAS in their Reply, the Department is interested in the MAS meeting the below minimum requirements.

3.2.7.1 Locations

The Department is interested in continuing to have a MAS at the three (3) current institutions, made up of seven (7) current facilities, as well as expanding to additional sites, as identified by the Department and the Vendor. The seven current sites are Wakulla Correctional Institution (CI), Wakulla CI Annex, Wakulla CI Work Camp, Martin CI, Martin CI Work Camp, Okeechobee CI, and Okeechobee CI Work Camp.

3.2.7.2 Implementation

3.2.7.2.1 The current Managed Access System installation is limited to inmate housing units. The Department may also identify other areas within current sites for expanding Managed Access System installation.

3.2.7.2.2 The Vendor should designate one (1) employee to serve as the Vendor's Project Manager and main point of contact for the Department's Project Manager. The designated employee should be a Project Management Institute certified Project Management Professional and a copy of their current Project Management Professional certificate is required with the submitted Managed Access System response.

3.2.7.2.3 The Vendor should provide a sample installation project plan and timeline for each identified target facility included in the Vendor's Reply. The awarded Vendor would provide a final installation project plan and timeline at the time of Contract execution, if this service is included in the Vendor's final offer.

3.2.7.3 System Requirements

Any MAS proposed should be capable of meeting the below minimum requirements:

3.2.7.3.1 Automatically scanning and identifying all carrier networks and all commercially deployed wireless networks in the 850, 1700 and 1900 spectrum for CDMA, GSM, UMTS, AWS, and LTE cellular protocols and any new technology deployed by commercial carriers within six (6) months of commercial availability, at no cost to the Department.

3.2.7.3.2 Obtaining consent letters from the carriers and Special Temporary Authorization from the Federal Communications Commission to implement and activate the MAS at Department institutions.

3.2.7.3.3 The ability for Department institutions to maintain a list of authorized cellular devices allowed to operate normally within MAS-installed areas and be allowed to connect to their service carrier.

3.2.7.3.4 Prohibit all unauthorized cellular devices from connecting to their carriers.

3.2.7.3.5 The capability of allowing, terminating or routing E911 calls from unauthorized devices.

3.2.7.3.6 Ability to capture and log data relating to detected device hardware and Subscriber Identifier Module (SIM) cards. The Department is interested in the following data, at a minimum, for each detected device:

- Device IMSI number;
- Device IMEI number;
- Device technology in use;
- Timestamp indicating when the device was last detected; and
- Number of times each device has been detected.

3.2.7.3.7 If available, via the MAS, the Vendor should provide the location where the device is detected by facility code, building identifier and antenna identifier.

3.2.7.3.8 Able to recognize and log when a SIM card has been transferred to a new device.

3.2.7.3.9 Be monitored 24 hours a day, 7 days a week, 365 days a year, by the awarded Vendor.

3.2.7.4 Vendor Responsibilities

If MAS is proposed in their Reply, the awarded Vendor would be responsible for all of the following:

- Performing site surveys of Department identified target areas
- Conducting RF scans
- Reviewing Department-provided as-built drawings and/or blueprints for selected Department facilities (if available)
- Providing system design schematics to the Department for review and approval prior to installation
 - System design schematics should identify all system, structural and utility requirements and requests
- Providing system installation hardware and software

3.2.7.4.1 Obtaining Level II background check clearance for all Vendor staff taking part in any onsite MAS installation and/or testing activity, in accordance with PGM-04 of this ITN.

3.2.7.4.2 If the Vendor will be subcontracting any part of the installation, all subcontractors must be approved by the Department and subcontractor employees must receive Level II background check clearance in advance of any work being performed by the subcontractor, in accordance with Section 5.5 of this ITN.

3.2.7.5 Department Responsibilities

The Department would be responsible for all of the following for any MAS included in an awarded Vendor's Reply:

3.2.7.5.1 Providing as-built drawings and/or blueprints for identified target facilities (if available).

3.2.7.5.2 Providing secure and escorted access to the target facilities during site visit, installation, and maintenance activities. This provision also applies to any approved Vendor subcontractors.

3.2.7.5.3 Designating a Project Manager to work with the Vendor's Project Manager during implementation.

3.2.7.5.4 Providing a secured space to serve as the Vendor's server room with access to the facility's emergency backup generator.

3.2.7.5.5 Providing access to the facility's fiber backbone. Any additional fiber required for MAS installation or system expansion would be installed by the Vendor, at no additional cost to the Department.

3.2.7.5.6 Providing access to existing conduit and fiber runs available for Managed Access System use.

3.2.7.6 System Maintenance

Any MAS proposed by the Vendor will be inclusive of all equipment, installation, infrastructure and network, training, operation, ongoing repairs and maintenance. Maintenance should include regular testing for system performance and effectiveness, carrier channel changes, preventative routine maintenance (at a minimum, bi-annually) and emergency maintenance.

3.2.7.7 Reporting

The Vendor should provide the following reporting and intelligence requirements:

3.2.7.7.1 Include a web-based user interface or dashboard for the Department to use to run intelligence and ad hoc reports.

3.2.7.7.2 The Vendor should include a copy of all intelligence reports available via the web-based user interface/dashboard with their Reply.

3.2.7.7.3 The Vendor should describe any ad hoc reports which can be generated via the web-based user interface/dashboard, including sorting options, with their Reply.

3.2.7.7.4 Technical assistance with reports and Vendor-provided ad hoc reports should be provided by the Vendor to the Department, at no additional cost.

3.2.7.8 Support

If proposing a MAS system, the Vendor should provide technical helpdesk support via a web-based user interface and a toll-free telephone number with a trouble ticket tracking system.

Change No. 5: Revisions to Section 4.8(C) to correct a minor mathematical error.

A. COST REPLY EVALUATION SCORE (0 – 250 Points)

A total of 250 points may be awarded to a Vendor's Cost Reply. The following formula will be applied to a Vendor's Cost Reply to determine the Cost Reply Score:

$$\frac{\text{Reply with Highest Cost Points} \times \text{Respondent Cost Points}}{\text{Reply with Highest Cost Points}} \times \frac{\text{Respondent Technical Evaluation Score}}{\text{Max Technical Evaluation Score}} \times \text{Max Cost Reply Points} = \text{Cost Reply Score}$$

Reply with Highest Cost Points: Vendor submitting the lowest cost will receive the maximum number of points.

Maximum Price Points:

Initial Term	150 points
Renewal Term	100 points
TOTAL	250 points

Vendor Cost Points: Cost points assigned based on the above weight, for a specific Vendor as reflected in **Attachment III, Price Information Sheet** of its Reply. Cost Points will be determined using the below formula:

The Vendor submitting the lowest initial term pricing, will be awarded 150 points. All others Replies will receive points according to the following formula:

$$\frac{N}{(X)} \times 150 = Z$$

Where: N = lowest per minute rate received by any Vendor for the initial term
X = actual per minute rate received by Vendor
Z = awarded points

The Vendor submitting the lowest renewal term, will be awarded 100 points. All others Replies will receive points according to the following formula:

$$\frac{N}{(X)} \times 100 = Z$$

Where: N = lowest per minute rate received by any Vendor for the renewal term
X = actual per minute rate received by Vendor
Z = awarded points

Vendor Technical Evaluation Score: Evaluation points awarded to the Vendor's Technical Reply

Max Technical Evaluation Score: Maximum points available for the Technical Reply (500 points)

Max Cost Reply Points: Maximum points available for the Vendor's Cost Reply (250 points)
Cost Reply Score: Evaluation points awarded to the Vendor's Cost Reply

Change No. 6: Revisions to Section 4.9.

The Final Evaluation Scores for all Vendors will be used to rank the Replies (Reply with the highest score = 1, the second highest = 2, etc.). The ranking for each Reply will be used to establish a competitive range to determine which Vendors may be invited to participate in negotiations. The Department intends to first negotiate with the ~~two~~ **three** most highly ranked Vendors, but the Department reserves the right to negotiate more or less, or to reject all Replies.

Change No. 7: Revisions to Section 4.16 to add additional site visits.

Institution	Address	Date	Time
Wakulla CI (Administration Building)	110 Melaleuca Drive Crawfordville, FL 32327-4963	November 14, 2016	11:00 a.m., Eastern Time
Central Florida Reception Center – Main	7000 H.C. Kelley Road Orlando, FL 32831-2518	November 15, 2016	2:00 p.m., Eastern Time
Suwannee CI	5964 U.S. Highway 90 Live Oak, FL 32060	November 16, 2016	2:00 p.m., Eastern Time
Wakulla CI	110 Melaleuca Drive Crawfordville, FL 32327-4963	March 7, 2017	2:00 p.m., Eastern Time
Okeechobee CI	3420 N. E. 168th Street Okeechobee, FL 34972	March 14, 2017	2:00 p.m., Eastern Time
Martin CI	1150 S.W. Allapattah Road Indiantown, FL 34956	March 15, 2017	9:00 a.m., Eastern Time

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