

ADDENDUM #3
REQUEST FOR APPLICATION #100719JSET1
Kinship Navigator Grant – Office of Child Welfare

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Request for Application to Negotiate **RFA #100719JSET1** is hereby amended as follows (all changes are highlighted in yellow).

1. The current term “program model” is replaced by the term “**program**” wherever found in the RFA.

2. Section 1.4.1, of the RFA, is amended to read:

1.4.1 The funds for this RFA are available to Applicants currently operating directly the Title IV-E Foster Care, Adoption Assistance and, if applicable, optional Guardianship Assistance programs. The funds are to be used to enhance existing Kinship Navigator programs that the Applicant developed in-house. This RFA will not support a commercial off the shelf or commonly available approach. The Applicant must provide evidence that the offered program was developed in-house and has been in continuous use by the Applicant for at least two years prior to the date of the submission of the application. Examples of evidence of in-house development include, but are not limited to: Patents, copyrights, trade secrets, and trademarks.

3. Section 1.4.5, of the RFA, is added to read:

1.4.5 The awarded Applicant(s) are required to cooperate with the Department-chosen entity to evaluate the Applicant’s program. The Applicant shall not spend awarded grant dollars on program evaluation.

4. Section 1.5.6, of the RFA, is added to read:

1.5.6 The awarded Applicant(s) are required to cooperate with the Department-chosen entity to evaluate the Applicant’s program. The Applicant shall not spend awarded grant dollars on program evaluation.

5. In section 1.8, Definitions, of the RFA, the term “Program” is added to read:

Program – The Applicant’s in-house developed program for services that assist kinship caregivers in learning about and accessing programs and resources to meet the needs of children they are raising to provide help for the family as a whole to safeguard stability and to promote partnerships among public and private entities.

6. The word “evaluation” is replaced by “fidelity study” wherever found in section 3.7.5.9, of the RFA.
7. The word “evaluation” is replaced by “fidelity study” wherever found in section 3.7.5.9.1, of the RFA.
8. The Appendix E, Checklist of Mandatory Application Criteria, of the RFA, is hereby replaced by the attached new revised Appendix E, Checklist of Mandatory Application Criteria.
9. Page 56, of the RFA, is replaced by the attached new revised Page 56.

Appendix E - CHECKLIST OF MANDATORY APPLICATION CRITERIA
Mandatory Criteria Checklist for: RFA #10079JSET1– Kinship Navigator Grant Program

Print Applicant's Name:	County(ies):
Print Name of Department Reviewer (Procurement Officer):	
Signature of Department Reviewer:	Date:
Print Name of Department Witness:	
Signature of Department Witness:	Date:

Was the application received by the date and time specified in the RFA and at the specified address? YES/Pass NO/Fail

Does the Application include the following?		Yes Pass	No Fail
1.	Tab 1: Cover Page Completed form, including requested funding and match funds, signed/dated	<input type="checkbox"/>	<input type="checkbox"/>
3.	Tab 3: Statement of Mandatory Assurances		
	a. Infrastructure	<input type="checkbox"/>	<input type="checkbox"/>
	b. Site Visits	<input type="checkbox"/>	<input type="checkbox"/>
	c. Non-discrimination	<input type="checkbox"/>	<input type="checkbox"/>
	d. Lobbying	<input type="checkbox"/>	<input type="checkbox"/>
	e. Drug-Free Workplace Requirements	<input type="checkbox"/>	<input type="checkbox"/>
	f. Smoke-Free Workplace Requirements	<input type="checkbox"/>	<input type="checkbox"/>
	g. Compliance and Performance	<input type="checkbox"/>	<input type="checkbox"/>
	h. Certifications of Non-Supplanting	<input type="checkbox"/>	<input type="checkbox"/>
	i. Submission of Data	<input type="checkbox"/>	<input type="checkbox"/>
	j. Submission of Reports	<input type="checkbox"/>	<input type="checkbox"/>
4.	Tab 4 & 5: Statement of Problem and Program Enhancement and Implementation Description of services to be provided	<input type="checkbox"/>	<input type="checkbox"/>
5.	Tab 6: Detailed Project Timeline Project timeline for the funding year proposed	<input type="checkbox"/>	<input type="checkbox"/>
6.	Tab 7: Budget and Budget Narrative Completed budget summary form, including budget narrative	<input type="checkbox"/>	<input type="checkbox"/>
7.	Tab 8: Targeted Outcomes Completed Appendix A	<input type="checkbox"/>	<input type="checkbox"/>
8.	Tab 9: Training Curriculum and Materials Submit examples of curriculum and materials	<input type="checkbox"/>	<input type="checkbox"/>
9.	Tab 10: Study or Review of Existing Program Provide evidence of a previous review or of their program	<input type="checkbox"/>	<input type="checkbox"/>
10.	The Applicant must provide evidence that the offered program was developed in-house and has been in continuous use by the applicant for at least two years prior to the date of the submission of the application. Examples of evidence of in-house development include, but are not limited to: Patents, copyrights, trade secrets, and trademarks.	<input type="checkbox"/>	<input type="checkbox"/>

Applicant: _____ Evaluator: _____

Criteria 3: Program Enhancement and Implementation			
Sub Criteria 3I: Evaluation and Sustainability			
Tab 5; RFA References: <i>Sections 2.3 and 3.7.5.9</i>		Max Score: 60	
How well does the application describe the programs ability to do a fidelity study and sustain services?			
Consideration	Max Score	Assigned Score	Notes/Comments
1. Does the application include a description of how the project's effectiveness will be demonstrated, including assessments of targeted outcomes?	10		
2. Does the description include variables like stakeholder support and service coordination will be defined and measured?	5		
3. Does the description of the fidelity study include the process for collecting performance measurement data, and any other state or local outcome data to measure project effectiveness in promoting public safety, reduction of children at risk of entering foster care and access to services and supports for the Target Population(s)?	20		
4. Does the application address sustainability of the project and propose strategies to preserve and enhance the Kinship Navigator program services?	25		
Total Assigned Score			