

FLORIDA DEPARTMENT OF EDUCATION
BUREAU OF CONTRACTS, GRANTS AND PROCUREMENT
MANAGEMENT SERVICES
325 West Gaines Street
332 Turlington Building
Tallahassee, Florida 32399-0400

Addendum #1

BID NO.: ITB 2018-60

CLASSROOM ASSESSMENT SCORING ASSESSMENT (CLASS®)
MATERIALS

February 14, 2018

This addendum is being issued to provide the Answers to Questions submitted timely by vendors during the Question and Answers period.

Please be advised all questions are keyed as submitted.

1. Whether companies from Outside USA can apply for this?
(like, from India or Canada)

Answer: No, assuming that "from Outside USA" means that the company is located outside of the USA and the company would provide some form of contract services outside of the USA. See Office of Early Learning Standard Contract, page 47, section 27. No Contract Services to be performed Outside of the USA.

2. Whether we need to come over there for meetings?

Answer: In-person meetings in Tallahassee Florida are not specifically required by the scope of services. Routine meetings related to contract services are typically handled by electronic means including telephone and video conference. The exception would be where a face-to-face meeting or meetings between the vendor and the Office of Early learning related to contract performance or compliance issues are required.

3. Can we perform the tasks (related to RFP) outside USA?
(like, from India or Canada)

Answer: No. See Office of Early Learning Standard Contract, page 47, section 27. No Contract Services to be performed Outside of the USA.

4. Can we submit the proposals via email?

Answer: No. See section 7.2 Bid Response Format Instructions.

5. Can the Bureau of Contracts please amend this ITB to remove the above-referenced language? It is harmful to the exclusive publisher of Classroom Assessment Scoring System Materials® (CLASS®) materials to have printed documents copied, in a physical or electronic format.

Answer: Section 4.7 is revised as follows:

Copyrighted material will be accepted as part of a Bid Response only if accompanied by a waiver that will allow the Department to make paper and electronic copies necessary for use by Department staff and agents for evaluation purposes only. It is noted that copyrighted material is not exempt from the Public Records Law, Chapter 119, Florida Statutes. Therefore, such material will be subject to viewing by the public, but copies of the material will not be provided to the public. All development and use of copyright material in fulfilling the terms of the Bid shall be governed by the terms of the contract between the Contractor and the Department.

Potential proposers have 72 hours from posting of addenda to protest the requirements of each addendum. Failure to file a protest within the time prescribed in Section 120.57(3), or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

**YOUR BID WILL NOT BE COMPLETE WITHOUT THIS DOCUMENT
SIGNED AND INCLUDED!**

Company Name: _____

Vendor Name – *written*: _____

Authorized Signature: _____

Mailing Address: _____

City, State & Zip Code: _____

Telephone: _____ E-Mail Address: _____