

STATE OF FLORIDA
DEPARTMENT OF LEGAL AFFAIRS
OFFICE OF THE ATTORNEY GENERAL



INVITATION TO NEGOTIATE

ITN DLA-2019.05

**INFORMATION TECHNOLOGY MODERNIZATION
PROGRAM SYSTEM INTEGRATOR**

ADDENDUM NO. 2

In accordance with Section 2.3, Addendums, The Office of the Attorney General hereby formally amends the Solicitation as follows:

1. Replace Attachment B – Price / Rate Sheet with the revised attached Attachment B – Price / Rate Sheet. Changes are highlighted in yellow.
2. Section 4.9.1 is revised and changes are highlighted in yellow.
3. Section 5.1 is revised and changes are highlighted in yellow.

4.9.1 References

Respondents must provide contact information for a minimum of three entities where the Respondent has provided commodities or services of a similar size and nature to those requested in this ITN. Respondents must use **Attachment C**, Business Reference Form to provide the required information and submit it with the Technical Reply. The OAG reserves the right to contact any and all references prior to execution of a Contract, in order to verify experience. Information received may be considered in the OAG's

Addendum # 2 - ITN DLA-2019.05

determination of the Respondent's responsibility. The OAG's determination is not subject to review or challenge.

Respondent must submit copies of, and disclose, all contracts of a similar nature held by the Respondent in the last 10 years with a state, federal, or government agency. Provide such details as any corrective action, financial penalties, or liquidated damages imposed, and whether the contract was terminated for cause or for any reason prior to completion. Detail any litigation concerning disclosed contracts and the outcomes of such litigation.

The contracts may be submitted in electronic form in Adobe .pdf format on a thumb drive included in the sealed Technical Reply.

5.1 Reply - Two Parts (MANDATORY REQUIREMENT)

The Respondent will submit its **Technical Reply** and **Price/Rate Sheet, Attachment B**, hereafter referred to as the ITN Reply, by the date and time set forth in **Section 1, 1.5, Schedule of Events**, in the following manner:

1. The Technical Reply must be submitted in a separate sealed envelope/box and labeled **Technical Reply, ITN DLA-2019.05, and will include Respondent's Technical Reply and Attachments C, D, E, and G**. No price or rate information should be contained in the Technical Reply. **RESPONDENTS MUST NOT EMBED DOCUMENTS IN THE TECHNICAL REPLY.**
2. The **Price/Rate Sheet, Attachment B**, must be submitted at the same time as the Technical Reply; but must be in a separate envelope and labeled, **Price/Rate Sheet, ITN DLA-2019.05**.
3. Respondents should focus on pricing by Solution (ECM, CMS and CRM) with consideration to the legislative budget process.

Respondent may revise the Price/Rate Sheet, Attachment B, included in this ITN to include information deemed necessary for pricing.

Addendum # 2 - ITN DLA-2019.05

**Attachment B – Price / Rate Sheet
Office of the Attorney General**

DLA-2019.05

THE ITN WILL BE AWARDED TO THE RESPONSIVE, RESPONSIBLE RESPONDENT THAT OFFERS THE BEST VALUE TO THE OAG FOR THE SI SERVICES.

Levels of pricing will be required for:

1. The software Solutions specifying the license(s) and price and quantity for each license (which includes first year maintenance and support) for a minimum of 1,400 users.
2. Professional Services including staffing levels for software implementation, data conversion, training and associated tasks.
3. Annual maintenance and support of each solution per year, after year one, for the remainder of the initial term of the Contract and renewal years.

SOFTWARE SOLUTIONS, MAINTENANCE & SUPPORT (YEAR ONE)

Additional lines for software modules can be added, if necessary.

Software/Modules	Number of License(s)	Price per License	Total Price
	1,400		\$
	>1,400		\$

PROFESSIONAL SERVICES INCLUDING SI, SOFTWARE IMPLEMENTATION, DATA CONVERSION, TRAINING AND ASSOCIATED TASKS (YEAR ONE ONLY)

Additional lines for staffing levels can be added if necessary.

Position	Type of service provided	Hourly Rate	Number of Hours	Total Cost

SOFTWARE SOLUTIONS & PROFESSIONAL SERVICES	Total Cost
Year 1	\$
Year 2	\$
Year 3	\$

MAINTENANCE AND SUPPORT

(Software Solution after Year 1, including maintenance, support and upgrades)

Maintenance & Support	Total Cost
Year 2	\$
Year 3	\$

Maintenance & Support	Total Cost
Renewal Year 1	\$
Renewal Year 2	\$
Renewal Year 3	\$