

INVITATION TO NEGOTIATE (ITN)

INFORMATIONAL NOTICE #1

November 21, 2017

ITN Number: 10556

ITN Services: A forty-two (42) bed Residential Program for boys appropriate for nonsecure residential placement, between the ages of nine (9) and eighteen (18) with innovations in delinquency programming and treatment services. The proposed services shall also include funding for forty-two (42) filled slots for boys in need of Developmental Disability Services (DDS) or Borderline Developmental Disability Services (BDDS).

UNSPSC Code: 93141507

Subject: This Informational Notice contains a revision to the ITN schedule of events.

Deletions are indicated by “~~strikethrough~~” or reference. Additions, updates or replacements are indicated by underscore, reference or highlighting.

REFERENCE: Pages 42-45, Attachment B, Section IV., B., Calendar of Events

UPDATE: As shown in the table below.

DATE	TIME	ACTION	WHERE
Friday, November 17, 2017	COB	Release of solicitation	My Florida.com web site http://www.myflorida.com/apps/vbs/vbs_www_main_menu
Tuesday, December 5, 2018 <u>Tuesday, December 5, 2017</u>	COB	Solicitation Question Deadline – this is the last date and time written questions will be accepted Deadline for Submission of Intent to Respond (Attachment N)	Send to Leanna.Brown@dji.state.fl.us
Wednesday, January 3, 2018	COB	Anticipated date that answers to written questions will be posted on the web site	MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_www_main_menu under the solicitation # 10556.
Monday, January 22, 2018	2:00 PM EST	Written Replies Due and Opened	Attention: Leanna Brown, Procurement Manager DJJ Bureau of Procurement and Contract Administration 2737 Centerview Drive, Suite 1100 Tallahassee, FL 32399-3100
Wednesday, January 31, 2018	10:00 AM EST	Evaluator Briefing	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters

		<i>(public meeting / recorded)</i>	2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 2718667092# when directed. A recording of the Conference Call will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within 48 hours of briefing.
Thursday, March 1, 2018	10:00 AM EST	Debriefing #1 Meeting to Record Scores of Written Narrative Reply Evaluations <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and Code 2718667092# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within 48 hours of the debriefing.
Monday, March 12, 2018	9:00 AM EDT	Debriefing #2 Meeting of the Evaluation Team to determine number of Respondents to move forward to Negotiations <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 2718667092# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within 48 hours of the debriefing.
Tuesday, March 27, 2018	2:00 PM EDT	MANDATORY Site Inspection (for Respondent-owned / leased facilities and facilities proposed but not currently owned/leased by the Respondent)	See Section IV.D., below, for site inspection information.
Tuesday – Thursday, April 10, 2018 – April 12, 2018	TBD	Negotiations Final dates and times to be communicated to Respondent(s) selected for negotiations	Specific room location TBD Respondents shall go to the Knight Building, DJJ Headquarters 2737 Centerview Drive Tallahassee, FL 32399-3100 (go to the lobby for directions)

		<i>(not open to the public but recorded)</i>	
Friday, April 20, 2018	1:00 PM EDT	Debriefing #3 Meeting of Negotiation Team to determine the Respondents to move forward to round 2 of negotiations or to be part of the Comparative Analysis <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 2718667092# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within 48 hours of the debriefing.
Tuesday – Thursday, April 24, 2018 – April 26, 2018	TBD	Negotiations – Round Two (optional) <i>(not open to the public but recorded)</i>	Negotiations are anticipated to be held in Tallahassee, Florida. Final location subject to change at Department discretion.
Friday, May 4, 2018	3:30 PM EDT	Debriefing #4 Meeting of Negotiation Team to determine Respondent(s) that will move forward to round 3 negotiations, or to be part of the Comparative Analysis Tool (if applicable) <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 2718667092# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within 48 hours of the debriefing.
Tuesday – Wednesday, May 8, 2018 – May 9, 2018	TBD	Negotiations – Round Three (optional) <i>(not open to the public but recorded)</i>	Negotiations are anticipated to be held in Tallahassee, Florida. Final location subject to change at Department discretion.
Friday, May 18, 2018	9:00 AM EDT	Debriefing #5 Meeting of Negotiation Team to determine Respondent(s) that will move forward and be part of the Comparative Analysis Tool (if applicable) <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 2718667092# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls Within forty-eight (48) hours of the debriefing.

<p>Tuesday, May 22, 2018</p>	<p>1:00 PM EDT</p>	<p>Debriefing #6</p> <p>Meeting of Negotiation Team to complete Comparative Analysis Tool to determine which Respondent moves to Memorandum of Negotiation (MON)</p> <p><i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 2718667092# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within forty-eight (48) hours of the debriefing.</p>
<p>Thursday, June 7, 2018</p>	<p>3:00 PM EDT</p>	<p>Debriefing #7</p> <p>Meeting of Negotiation Team to Recommend Contract Award</p> <p><i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 2718667092# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within forty-eight (48) hours of the debriefing.</p>
<p>Thursday, July 26, 2018</p>	<p>COB</p>	<p>Anticipated posting date of Notice of Final Agency Decision (Anticipated Date of Contract Award)</p>	<p>MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_main_menu</p>
<p>Tuesday, September 4, 2018</p>		<p>Anticipated Contract Execution Date</p>	