

Questions & Answers

RFQ-DOT-18/9-1104DR: Due on 3/9/2018 @2 PM

District-Wide Intelligent Transportation Systems (ITS) Maintenance Services for District One

1. Clarification on Proposals Due Date & Time: (error on Addendum#1)
Addendum#1 stated March 3rd on pg. 1 but pg.2 & pg.3 are correct. Proposals are due on March 13, 2018 @ 9AM & the opening for technical proposals will be the same day March 13, 2018 at 10AM. Addendum 2 was created to clarify.
2. Is a Flash/ thumb Drive acceptable in the place of the 1 – CD disc required?
Yes.
3. Whether we need to come over there for meetings?
The only meeting that is mandatory is the Pre-proposal that is being held on 2-27-2018 @ 1PM. Please refer to RFP PACKAGE: PG. 37 > 9) MANDATORY PRE-PROPOSAL CONFERENCE.
4. Can we submit the proposals via email?
No, they must be mailed in. It is the proposer's responsibility to assure that the proposal (Technical and Price proposal) is **delivered** to the proper place on or before the Proposal Due date and time (See Introduction Section 2 Timeline). Proposals which for any reason are not so delivered will not be considered.
5. Whether companies from Outside USA can apply for this? (Examples: from India or Canada). Also, can we perform the tasks (related to RFP) outside USA? (Examples: from India or Canada)
Per RFP advertisement: Section 10) QUALIFICATIONS
10.1 General
The Department will determine whether the Proposer is qualified to perform the services being contracted based upon their proposal demonstrating satisfactory experience and capability in the work area. The Proposer shall identify necessary experienced personnel and facilities to support the activities associated with this proposal.
10.2 Qualifications of Key Personnel
Those individuals who will be directly involved in the project should have demonstrated experience in the areas delineated in the scope of work. Individuals whose qualifications are presented will be committed to the project for its duration unless otherwise excepted by the Department's Project Manager. Where State of Florida registration or certification is deemed appropriate, a copy of the registration or certificate should be included in the proposal package.
10.3 Authorized To Do Business in the State of Florida
In accordance with sections 607.1501, 605.0211(2)(b), and 620.9102, Florida Statutes, out-of-state corporations, out-of-state limited liability companies, and out-of-state limited partnerships must be authorized to do business in the State of Florida. Such authorization should be obtained by the proposal due date and time, but in any case, must be obtained prior to posting of the intended award of the contract. For authorization, contact: Florida Department of State Tallahassee, Florida 32399 (850) 245-6051
10.4 Licensed to Conduct Business in the State of Florida
If the business being provided requires that individuals be licensed by the Department of Business and Professional Regulation, such licenses should be obtained by the proposal due date and time, but in any case, must be obtained prior to posting of the intended award of the contract. For licensing, contact Florida Department of Business and Professional Regulation Tallahassee, Florida 32399-0797 (850) 487-1395

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6. The Technical Proposal is worth 100 points and the Executive Summary has a 10-page limit. Are we supposed to include all the bullet points below the Executive Summary IN the Executive Summary and is this Submittal ONLY allowed to be 10 pages, inclusive of all requirements and points? Or did you intend for a 10-page Summary and further pages for the Management and Technical plan?

No, the Proposer's Management Plan/Technical Plan/Work Plan is not to be included in the Executive Summary making the ENTIRE Technical Proposal 10 pages.

7. If the Department chooses not to purchase necessary spare parts for the repair of a device, how will this time be counted towards the Device availability goals?

If the Department does not approve the purchase of spare parts. It remains the Contractors responsibility to maintain performance/ availability goals. It is suggested for the contractor to have parts on hand to not exceed the ITS Maintenance Device Availability Goals which are set at; (Please refer to Table 4.9.3-1 ITS Maintenance Device Availability Goals) 99% uptime for CCTV, Network and DMS and 95% MVDS, HAR and RWIS. The Contractor shall be evaluated with respect to both response and repair times specified in this Contract (refer to section 4.4.3.2 Repair Service Response Times and section 4.4.3.3 Acknowledgement Times). It is at the departments discretion for exceptions to be made for unique circumstances.

8. If the necessary spare parts to repair a device are not available, or have lead times to arrive, how will this time be counted towards the Device availability goals?

It remains the Contractors responsibility to maintain performance/ availability goals. It is suggested for the contractor to have parts on hand to not exceed the ITS Maintenance Device Availability Goals which are set at; (Please refer to Table 4.9.3-1 ITS Maintenance Device Availability Goals) 99% uptime for CCTV, Network and DMS and 95% MVDS, HAR and RWIS. The Contractor shall be evaluated with respect to both response and repair times specified in this Contract (refer to section 4.4.3.2 Repair Service Response Times and section 4.4.3.3 Acknowledgement Times). It is at the departments discretion for exceptions to be made for unique circumstances.

9. How will the device availability goals be handled in governor declared emergency situations or force majeure?

(Please refer to Section 4.9.3 ITS Maintenance Device Availability/ Device Uptime) "Downtime related to incidents or natural disasters shall be recorded separately from all other System failures."

10. In situations when the Department direct the contractor to complete work other than device repairs, how will this time be accounted for in application to the device availability goals?

It remains the Contractors responsibility to maintain performance/ availability goals. Any work outside the normal day to day workload should be prioritized as to not lack in any other areas within this contract.

11. On pricing, it list for a replacement of DMS. Does this include the total labor cost to remove and replace the DMS?

Yes. This price should include all costs associated with the device replacement. Except the cost of the device itself and any MOT.

12. Is the District One ITS Maintenance Procedures Handbook on the provided CD of the Appendixes/ Attachments? Do the CD disc also have specific locations of devices?

Yes, please refer to Desk 1: Appendix 4 for the ITS Maintenance Handbook. Also, yes, the desk does provide the specific locations of the devices.

13. Does the disc of the appendixes/ attachments provide an inventory list?

Yes, but not a total inventory list.

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Bidder/Proposer _____

Address _____

Submitted by (Signature) _____