

ADDENDUM #0001
REQUEST FOR PROPOSAL

RFP SMHTF 2018-001

State of Florida
Department of Children and Families

Provision of Food Service for State Mental Health Treatment Facilities

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Invitation to Bid/Request for Proposal/Invitation to Negotiate (**RFP SMHTF 2018-001 - Provision of Food Service for State Mental Health Treatment Facilities**) is hereby amended as follows:

(Update of the Schedule of Events and Deadlines.)

The Anticipated date for posting Department's Response to Inquiries has been changed from January 19, 2018 at 3:30 PM to January 23, 2018 at 4:00 PM. All changes below are highlighted in yellow).

The following time schedule will be strictly adhered to in all actions relative to the RFP, unless modified by the Department of Children and Families by addendum to this RFP.

1.1 Schedule of Events and Deadlines

Activity	Date	Time Eastern	Address	Section Reference
RFP advertised and released on Florida VBS:	December 15, 2017	3:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_ww.main_menu	2.2.1

Activity	Date	Time Eastern	Address	Section Reference
*Solicitation Conference (Call) to be held: *This is a required step.	January 3, 2018	9:00 AM	Florida State Hospital 1153 Maple Street Chattahoochee FL., 32324 Building #1153 Room #105 Purchasing Department Conference Room Contact: Elesha Brown (850) 663-7189	2.6
	January 4, 2018	9:00 AM	Northeast Florida State Hospital 7487 South State Road 121 Bld. #1 Macclenny, Fl. 32063 Contact Elesha Brown (850) 693-6309	
	January 4, 2018	2:00 PM	North Florida Evaluation and Treatment Center 1200 Northeast 55 th Blvd. Gainesville, Fl. 32641 Second Floor Classroom III Contact: Elesha Brown, (850) 693-6309	
Submission of written inquiries must be received by:	January 11, 2018	3:30 PM	Attn: Elesha Brown, Procurement Manager State Mental Health Treatment Facilities Post Office Box 1000 100 N. Main Street Chattahoochee FL., 32324 Elesha.Brown@myflfamilies.com	2.7
Anticipated date for posting Department's Response to Inquiries:	January 23, 2018	4:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	2.7
Notice of Intent to Submit a Proposal	January 22, 2018	3:00 PM	Attn: Elesha Brown, Procurement Manager State Mental Health Treatment Facilities Post Office Box 1000 100 N. Main Street Chattahoochee FL., 32324 Elesha.Brown@myflfamilies.com	2.8
Sealed Proposals must be received by the Department:	February 22, 2018	3:00 PM	Attn: Elesha Brown, Procurement Manager State Mental Health Treatment Facilities Post Office Box 1000 100 N. Main Street Chattahoochee FL., 32324 Elesha.Brown@myflfamilies.com	2.9, 4.1
*Proposal Opening and Review of Mandatory Requirements:	February 22, 2018	3:05 PM	Florida State Hospital 1153 Maple Street Chattahoochee, FL 32324 Building #1153 Room #105 Purchasing Department Conference Room	4.2.2, 5.2

Activity	Date	Time Eastern	Address	Section Reference
Evaluation Team Initial Meeting	February 23, 2018	9:00 AM	Florida State Hospital 1153 Maple Street Chattahoochee, FL 32324 Building #1153 Room #105 Purchasing Department Conference Room	5.3
*Debriefing Meeting of the Evaluators and ranking of the proposals:	March 2, 2018	9:00 AM	Florida State Hospital 1153 Maple Street Chattahoochee, FL 32324 Building #1153 Room #105 Purchasing Department Conference Room	5.3
Anticipated posting of Intended Contract Award:	March 12, 2018	3:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	5.5.4
Anticipated Effective Date of Contract:	July 1, 2018	N/A	N/A	1.3
<p>*All Vendors are hereby notified that meetings noted with an asterisk above (*) are public meetings open to the public and may be electronically recorded by any member of the audience. Although the public is invited, no comments or questions will be taken from Vendors or other members of the public (except for the Solicitation Conference, during which comments and questions will be taken from Vendors).</p>				