

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Florida Department of State

TITLE - OCLC Online Databases Subscription (WorldShare)

Short description of the commodity or service desired: Online databases subscription

CONTACTI

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Internal tracking number, if any: DOS SS 06/18-08

Date posted: 6/11/2018

Last day for receipt of information: 6/20/2018

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with sections 120.57(3) and 287.057(3), Florida Statutes and will remain posted for a period of at least 7 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

8111-1902 (Online database information retrieval service)

The services purchased from OCLC consist of ongoing online subscriptions for cataloging and resource sharing.

FBA Individual OCLC Cataloging and Metadata Subscription
OCLC WorldShare ILL Subscription

Quantity or Term (as appropriate):

July 1, 2018 through June 30, 2019

Requestor (division, bureau, office, individual, as appropriate):

Cathy Moloney, Bureau Chief-Division of Library and Information Services

Performance and/or Design Requirements (e.g., intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

Chapter 257.04(4), Florida Statutes states that the Division “shall maintain and provide research and information services for all state agencies.” The services we subscribe to through OCLC provide cataloging technical assistance, access to shared cataloging and resource sharing services. This allows the State Library to keep an up to date inventory of the items in our collection and add new items, such as Florida state publications, to our local catalog as well as the worldwide OCLC catalog. The resource sharing module, WorldShare, provides us with a lending and borrowing tool so that these items can easily be lent to other libraries and in turn we can borrow items.

Intended Single Source:

OCLC Online Computer Library Center, Inc

Estimated Dollar Amount:

\$70,492.08

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

The services the State Library purchase from OCLC are unique to this vendor. No other vendor that we are aware of can provide these specific services

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Cathy Moloney, Bureau Chief, Division of Library and Information Services

Amy Johnson, Director, Division of Library and Information Services

Christie Fitz-Patrick, Deputy Secretary

Vonda Murray, Purchasing Director

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall: provide notice of its intended decision to enter a single-source purchase contract in the manner specified in s.120.57(3), FS.