

SOLICITATION CONFERENCE CALL AGENDA

REQUEST FOR PROPOSAL (RFP) #10638

Monday, April 15, 2019 @ 10:00 a.m. EDT

**Florida Department of Juvenile Justice
Knight Building
2737 Centerview Drive
Tallahassee, Florida 32399-3100**

**For Conference Attendance by Telephone
Call #1-888-585-9008 and enter Participant Code 801-658-293 when directed**

Description of Services Sought: The Department seeks proposals to provide Supervised Release Tracking services on a twenty-four (24) hour per day, seven days per week basis throughout the state in eighteen (18) of Florida's twenty (20) Judicial Circuits, starting October 1, 2019, as specified in Attachment I, Services to be Sought. The Department intends to contract for services in the Department's Northwest Region, Northeast Region, Central Region and South Region.

NOTE: This is a new service to the Department and is contingent upon allocation of new funding in the General Appropriations Act of Fiscal Year 19/20, State of Florida.

- 1. Introductions**
Michele Cunniff, Procurement Manager
- 2. Opportunity for Any Questions/Discussion from Prospective Respondents**
All verbal questions discussed during the Solicitation Conference Call must be submitted in writing for an official Department response. Additional questions for submission after this Solicitation Conference Call is concluded must be submitted in writing to the Procurement Manager by **5:00 p.m. EDT on Tuesday, April 16, 2019.**
- 3. Review of Calendar Deadlines (All listed times are local time Eastern Daylight/Standard Time in Tallahassee, Florida.)**

DATE	TIME	ACTION	WHERE
Monday, April 15, 2019	10:00 AM EDT 9:00 AM CDT	Solicitation Conference/Conference Call (This is a Public Meeting to be held only upon public interest)	Bureau of Procurement and Contract Administration Knight Building, Department Headquarters 2737 Centerview Drive Lobby (for directions) Tallahassee, FL 32399-3100 or telephone 1-888-585-9008 and enter code 801-658-293 when directed. The Agenda can be found on MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_main_menu under the solicitation #.
Tuesday, April 16, 2019	C.O.B.	Final date and time deadline written questions will be accepted	Send to Michele.Cunniff@djj.state.fl.us

Wednesday, May 1, 2019	C.O.B.	Anticipated date that answers to written questions will be posted on the web site	MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_www.main_menu
Thursday, May 16, 2019	2:00 PM EDT	Proposals due and opened	Attention: Michele Cunniff Department of Juvenile Justice Bureau of Procurement and Contract Administration 2737 Centerview Drive, Suite 1100 Tallahassee, FL 32399-3100
Wednesday, May 29, 2019	9:00 AM EDT 8:00 AM CDT	Evaluation Team Briefing Conference Call (This meeting is open for public attendance)	Bureau of Procurement and Contract Administration Knight Building, Department Headquarters 2737 Centerview Drive Lobby (for directions) Tallahassee, FL 32399-3100 or telephone 1-888-585-9008 and enter code 801-658-293 when directed. A recording of the Conference Call will be available at: http://www.djj.state.fl.us/partners/contracting/conference-calls within forty-eight (48) hours of the Briefing being concluded excluding weekends and holidays.
Monday, June 17, 2019	10:00 AM EDT 9:00 AM CDT	Evaluation Team Debriefing Conference Call (This meeting is open for public attendance)	Bureau of Procurement and Contract Administration Knight Building, Department Headquarters 2737 Centerview Drive Lobby (for directions) Tallahassee, FL 32399-3100 or telephone 1-888-585-9008 and enter code 801-658-293 when directed. A recording of the Conference Call will be available at: http://www.djj.state.fl.us/partners/contracting/conference-calls within forty-eight (48) hours of the Debriefing being concluded excluding weekends and holidays.
Thursday, August 8, 2019	C.O.B.	Anticipated date of posting of Notice of Agency Decision	MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_www.main_menu
Tuesday, October 1, 2019		Anticipated Contract start date	

4. Closing Statements

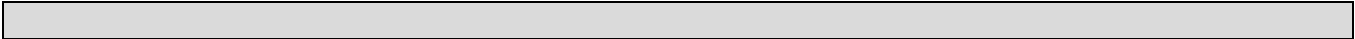
Nothing discussed during the Solicitation Conference Call will augment or change the specifications of the RFP. Any Department changes to the specifications and the Department's formal answers to all questions will be posted in the form of an addendum to the RFP document on the Vendor Bid System website at http://www.myflorida.com/apps/vbs/vbs_www.main_menu. Prospective Respondents should monitor the site for each solicitation.

NOTICE TO ALL ATTENDEES: The Department will accept oral questions during the Solicitation Conference Call and will make a reasonable effort to provide answers at that time. Impromptu questions will be permitted and spontaneous answers provided; however, the Department will issue an official answer ONLY to questions subsequently submitted in writing. Any information communicated through oral

communication shall not be binding on the Department and shall not be relied upon by any Prospective Respondent.

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of this solicitation and the end of the seventy-two (72) hour period following the agency posting the Notice of Agency Decision, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Procurement Manager or as provided in the procurement documents. Violation of this provision may be grounds for rejecting a proposal.

Any person with a qualified disability shall not be denied equal access and effective communication regarding any proposal/proposal documents or the attendance at any related meeting or proposal/proposal opening. If accommodations are needed because of a disability, please contact Michele Cunniff at (850) 717-2603 at least two business days prior to the meeting.



**RFP 10638
Supervised Release Tracking Statewide
Initial Questions Received**

(Questions are presented in exact manner received.)

Attenti Electronic Monitoring – RECEIVED 04/03/19	
Question #1	RFP10638 does not include bidding to be the electronic monitoring equipment manufacturer/vendor, correct?
Answer #1	
CJIS Group, LLC – RECEIVED 04/04/19	
Question #2	What is the estimated cost of the Supervised Release Tracking Statewide?
Answer #2	
Question #3	Has the Department allocated funding for the Supervised Release Tracking Statewide yet? If so, through which source (budget, CIP, state/federal grant, etc.)? If no funding is secured, which sources will be sought and when? If utilizing a grant, would you be able to specify which one?
Answer #3	
Question #4	When does the Department want this solution to be implemented by?
Answer #4	
Question #5	What other systems will have to integrate or interface with the Supervised Release Tracking Statewide, and what vendor provides each system?
Answer #5	
Question #6	Does the Department need to replace or upgrade any of the integrated systems in the next 5 years? If so, which system and when?
Answer #6	

Question #7	What vendor provides the current Solution? When does the contract expire?
Answer #7	
Question #8	At the point of the closure, who will be the technical point of contact for the Supervised Release Tracking Statewide project?
Answer #8	
Question #9	Does the Department anticipate any professional or consulting services may be needed through separate procurements to accomplish this effort? (i.e. project planning/oversight, PM, QA, IV&V, staff augmentation, implementation services etc.)? If so, what services does the Department desire and how do they anticipate to procure?
Answer #9	
Question #10	Who were the respondents to RFI #10633?
Answer #10	
Question #11	<p>Aside from this solicitation, is the Department looking into any other technology projects within the next 3 years? If so, what kind?</p> <ul style="list-style-type: none"> ▪ What are the drivers for these project(s)? ▪ How does the Department plan to procure the potential project(s)? ▪ When does the Department want them to be implemented?
Answer #11	