



## ADDENDUM #3

### Invitation to Negotiate (ITN) # 110917KSET1 Comprehensive Refugee Services for Refugees and Entrants in Orange, Osceola, and Seminole Counties

**DATE:** April 20, 2018

**TO:** Prospective Vendors of ITN# 110917KSET1

**FROM:** David Draper, Procurement Manager

**SUBJECT:** Changes to Section 2.5 of the ITN – Schedule of Events and Deadlines

Changes are marked in **RED** below.

#### 2.5 Schedule of Events and Deadlines

Activity	Date	Time Eastern	Address	Section Reference
ITN Advertised and Released on Florida VBS:	December 6, 2017	5:00 PM	DMS VBS Electronic Posting site: <a href="http://www.myflorida.com/apps/vbs/vbs_www_main_menu">http://www.myflorida.com/apps/vbs/vbs_www_main_menu</a>	2.2.1
*Solicitation Conference (Call) to be Held:	January 9, 2018	2:00 PM	Conference Call#: 1-888-670-3525 Participant Code: 4471182592	2.6
Submission of Written Inquiries Must be Received by:	January 16, 2018	5:00 PM	Attn: David Draper Procurement Manager Dept. of Children & Families Refugee Services 1317 Winewood Blvd, Building 6, Room 200 Tallahassee, FL 32399-0700  <a href="mailto:David.Draper@myflfamilies.com">David.Draper@myflfamilies.com</a>	2.7

Activity	Date	Time Eastern	Address	Section Reference
Anticipated Date for Posting Department's Response to Inquiries:	January 23, 2018	5:00 PM	DMS VBS Electronic Posting site: <a href="http://www.myflorida.com/apps/vbs/vbs_www.main_menu">http://www.myflorida.com/apps/vbs/vbs_www.main_menu</a>	2.7
Notice of Intent to Submit a Reply:	February 13, 2018	5:00 PM	Attn: David Draper Procurement Manager Dept. of Children & Families Refugee Services 1317 Winewood Blvd, Building 6, Room 200 Tallahassee, FL 32399-0700  <a href="mailto:David.Draper@myflfamilies.com">David.Draper@myflfamilies.com</a>	2.8
Sealed Replies Must be Received by the Department:	March 6, 2018	4:00 PM	Attn: David Draper Procurement Manager Dept. of Children & Families Refugee Services 1317 Winewood Blvd, Building 6, Room 200 Tallahassee, FL 32399-0700	2.9, 4.1
*Reply Opening and Review of Mandatory Requirements:	March 6, 2018	4:00 PM	Dept. Of Children and Families 1317 Winewood Blvd Bldg. 6, Refugee Services Lobby Tallahassee, FL 32399-0700	4.2.2, 5.2
*Debriefing Meeting of the Evaluators and Ranking of the Replies:	March 22, 2018	10:00 AM	Dept. Of Children and Families 1317 Winewood Blvd Bldg. 6, Refugee Services Lobby Tallahassee, FL 32399-0700	5.3
Anticipated Posting of Qualified Vendors for Negotiation (Shortlist):	March 27, 2018	5:00 PM	DMS VBS Electronic Posting site: <a href="http://www.myflorida.com/apps/vbs/vbs_www.main_menu">http://www.myflorida.com/apps/vbs/vbs_www.main_menu</a>	5.3.5
Anticipated Negotiation Period:	<del>March 27, 2018</del> <del>April 24, 2018</del> April 26, 2018 - May 3, 2018	TBD	<del>TBD</del> Conference Phone/Video Call	5.4

Activity	Date	Time Eastern	Address	Section Reference
*Meeting of Negotiation Team to Develop Recommendation for Award:	<del>April 24, 2018</del> May 3, 2018	<del>10:00</del> 11:30 AM	Dept. Of Children and Families 1317 Winewood Blvd Bldg. 6, Refugee Services Lobby Tallahassee, FL 32399-0700	5.5
Anticipated Posting of Intended Contract Award:	May 1, 2018	5:00 PM	DMS VBS Electronic Posting site: <a href="http://www.myflorida.com/apps/vbs/vbs_main_menu">http://www.myflorida.com/apps/vbs/vbs_main_menu</a>	5.5.4
Anticipated Effective Date of Contract:	October 1, 2018	N/A	N/A	1.3
*All Vendors are hereby notified that meetings noted with an asterisk above (*) are public meetings open to the public and may be electronically recorded by any member of the audience. Although the public is invited, no comments or questions will be taken from Vendors or other members of the public (except during the Solicitation Conference, at which time comments and questions will be taken from Vendors).				

All times in the event schedule are local times for the Eastern Time Zone. Although the Department may choose to use additional means of publicizing the results of this ITN, posting on the VBS is the only official notice recognized for the purpose of determining timeliness in the event of protest.

### **Protests and Disputes**

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

**PLEASE BE GOVERNED ACCORDINGLY.**